



Public Document Pack
**City of
Doncaster
Council**

Would you please note that a Group Meeting will be held at 5.00 p.m. in the Civic Office.

Agenda

To all Members of the

COUNCIL

Notice is given that a Meeting of the Council is to be held as follows:

Date: Thursday, 13th July, 2023

Time: 6.00 pm

BROADCASTING NOTICE

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**Damian Allen
Chief Executive**

Issued on: Wednesday, 5 July 2023

Governance Officer for this meeting

David Taylor
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City of Doncaster Council

www.doncaster.gov.uk

ITEMS

1. Apologies for Absence.
2. To consider the extent, if any, to which the public and press are to be excluded from the meeting.
3. Declarations of Interest, if any.
4. Minutes of the Annual Council Meeting held on 19th May, 2023. 1 - 38
5. To receive any announcements from the Chair of Council, the Mayor, Members of the Cabinet or the Head of Paid Service.
6. Questions from the public in accordance with Council Procedure Rule 13.
None received for this meeting.

A. Items where the Public and Press may not be excluded.

For Decision

7. Youth Justice Plan 2023/24. 39 - 114
8. Doncaster Health and Wellbeing Board's Second Annual Report 2022/23. 115 - 152
9. Overview & Scrutiny Annual Report 2022/23. 153 - 186
10. Nomination for Freedom of the City - Lord Kirkham 187 - 192
11. Questions by Elected Members in accordance with Council Procedure Rules 15.2 and 15.3:-

(i) Questions on Notice to the Executive:-

None received for this meeting.

(ii) Questions without Notice to the Executive and the Chairs of Committees.

For Information and Not Endorsement

12. To receive the minutes of the following Joint Authorities. 193 - 322
 - A. South Yorkshire Mayoral Combined Authority Board held on 6th March and 5th June, 2023.
 - B. South Yorkshire Mayoral Combined Authority Local Enterprise Partnership Board held on 9th March and 18th May, 2023.
 - C. South Yorkshire Fire and Rescue Authority held on 9th January, 20th February and 3rd April, 2023.

- D. South Yorkshire Pensions Authority held on 9th February and 16th March, 2023.
- E. South Yorkshire Pensions Authority Local Pension Board held on 2nd February and 27th April, 2023.
- F. South Yorkshire Police and Crime Panel held on 3rd February and 24th April, 2023.
- G. Team Doncaster Strategic Partnership held on 13th December, 2022.

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Public Document Pack Agenda Item 4

CITY OF DONCASTER COUNCIL

COUNCIL

FRIDAY, 19TH MAY, 2023

A MEETING of the COUNCIL was held at the BALLROOM - MANSION HOUSE, on FRIDAY, 19TH MAY, 2023, at 11.30 am.

PRESENT:

Chair - Councillor Ian Pearson
Vice-Chair - Councillor Duncan Anderson
Mayor - Ros Jones
Deputy Mayor - Councillor Glyn Jones

Present for Part 1 of the Meeting

Councillors Nick Allen, Bob Anderson, Nigel Ball, Iris Beech, Joe Blackham, Laura Bluff, Nigel Cannings, Gemma Cobby, Phil Cole, Jane Cox, Steve Cox, Linda Curran, Aimee Dickson, Susan Durant, Yetunde Elebuibon, Sue Farmer, Julie Grace, Martin Greenhalgh, John Healy, Leanne Hempshall, Charlie Hogarth, Mark Houlbrook, Richard A Jones, Jane Kidd, Sue Knowles, Sophie Liu, Tracey Moran, Emma Muddiman-Rawlins, Tim Needham, David Nevett, Jane Nightingale, Andrea Robinson, Dave Shaw, Glynis Smith, Sarah Smith and Austen White.

Apologies for Part 1

Apologies for absence were received from Councillors Lani-Mae Ball, Rachael Blake, Glenn Bluff, Bev Chapman, James Church, Sean Gibbons, Debbie Hutchinson, Barry Johnson, Jake Kearsley, Majid Khan, John Mounsey, Thomas Noon, Andy Pickering, Cynthia Ransome, Rob Reid and Gary Stapleton.

Present for Part 2 of the Meeting

Councillors Nick Allen, Bob Anderson, Nigel Ball, Iris Beech, Joe Blackham, Laura Bluff, Nigel Cannings, Gemma Cobby, Phil Cole, Jane Cox, Steve Cox, Linda Curran, Aimee Dickson, Susan Durant, Yetunde Elebuibon, Sue Farmer, Sean Gibbons, Julie Grace, Martin Greenhalgh, John Healy, Leanne Hempshall, Charlie Hogarth, Mark Houlbrook, Barry Johnson, Richard Allan Jones, Jane Kidd, Sue Knowles, Sophie Liu, Tracey Moran, Emma Muddiman-Rawlins, Tim Needham, David Nevett, Jane Nightingale, Thomas Noon, Cynthia Ransome, Dave Shaw, Glynis Smith, Sarah Smith Gary Stapleton and Austen White.

Apologies for Part 2

Councillors Lani Mae Ball, Rachael Blake, Glen Bluff, Bev Chapman, James Church, Debbie Hutchinson, Jake Kearsley, Majid Khan, John Mounsey, Andy Pickering and Rob Reid.

1 Prayers

The Chair, Councillor Ian Pearson, welcomed Elected Members, Officers and members of the public. The meeting was led in prayer by the Civic Chaplain, Canon Reverend David Stevens.

2 Election of Chair of Council.

It was MOVED by Councillor Glynis Smith and SECONDED by Councillor Linda Curran that Councillor Duncan Anderson be elected as Chair of Council of City of Doncaster Council for the 2023/24 Municipal Year.

RESOLVED that Councillor Duncan Anderson be hereby elected as Chair of Council of City of Doncaster Council for the 2023/24 Municipal Year.

3 Election of Vice-Chair of Council.

It was MOVED by Councillor Leanne Hempshall and SECONDED by Councillor Sarah Smith that Councillor Julie Grace be elected as Vice-Chair of Council of City of Doncaster Council for the 2023/24 Municipal Year.

RESOLVED that Councillor Julie Grace be hereby elected as Vice-Chair of Council of City of Doncaster Council for the 2023/24 Municipal Year.

4 Presentation of badges to the retiring Chair of Council and Consort.

On behalf of the Council, Damian Allen, the Chief Executive, presented a Commemorative Badge to the retiring Chair of Council. Flowers were presented to the outgoing Mayoress and the new Mayoress.

5 Chair of Council's Inaugural Speech

The Chair of Council, Councillor Duncan Anderson, delivered his inaugural speech

“Deputy Lord Lieutenant, High Sheriff, Mayor Jones, Canon, Councillors, Ladies and Gentlemen.

I don't think there is any other way I could begin but in thanking Glynis and Linda, for their kind words today in nominating me and the support and comradery I have been fortunate enough to enjoy in their company over the past six years.

Both of them alluded to my quite, diplomatic approach to politics, let me tell you the luxury of adopting such an approach is afforded to me only because I have these two formidable women backing me up.

I also want to thank my mother, Fiona, both for agreeing to support me through the coming year as my mayoress, but also for raising me in the face of no little adversity, to be the kind of person who can stand here today worthy of the honour of being made mayor.

Thanks to go to everyone who has encouraged and supported me since I first entered politics, from my first election to today, I could not have got here without you.

But what all of you want to know is what am I going to do with my time in office, so let's us start from where we are.

Doncaster's Mansion house, one of few such still surviving, has been at the heart of civic life in this city for hundreds of years, and though the day to day business of politics and government may have moved out, this building still has a part to play, as a historic, cultural and social centre.

Supporting and championing the Mansion House is an integral part of the role of Civic Mayor and I will be picking up that baton and working with the Friends of the Mansion House and Council Officers to make sure this building is preserved and used to its best.

This Mansion House is a treasure and the opportunity to experience and enjoy it is the birth right of everyone in Doncaster.

To that end I will be organizing a series of events here.

When I have talked to my predecessors about their time in the chains, the most common theme has been that it has given them a new appreciation of the work volunteers of every kind do to hold society together.

So throughout my year in office, I will be inviting volunteers from across Doncaster to take tea with me at the Mansion House, as a show of our appreciation for the work they do.

I hope to work with all of you Councillors to identify the groups in your wards who deserve to be celebrated, and invite you to attend when I am hosting them.

I hope that this will not be a one off this year but a mayoral tradition that will be taken up by those that follow me.

Traditions are a big part of this job, but they don't just maintain themselves, I intend using my time to revive some of the old ones that in the disruption of the last few years have fallen out of use, we are already making plans for the return of the mayor's dinner, and just this morning I have cornered Canon Stevens to talk about organising a civic service.

Of course, one of the most important civic traditions is the selection of the Mayor's charitable causes.

I am proud to be the first Mayor in Doncaster to be openly a member of the LGBT Community. Though let's not kid ourselves, 530 years' worth of Mayors, not all of them were straight, they just didn't have the good fortune that I have had to live in a time where I can be both open about myself, and still raise to the position I now have.

It is with that in mind that I have chosen Doncaster Pride and the People Focused Group, as my causes for this year.

It is with pleasing synchronicity that my year as Mayor will coincide with much of Doncaster's year hosting the UK's national pride event, and I am excited to support them both on the main event and all things they do in-between, the outreach and community building, which is while somewhat less flamboyant and attention grabbing, certainly no less important.

The People Focused Group are a peer support network working with many different communities across Doncaster, including the LGBT community. They promote wellbeing in a myriad of ways all of which empower and centre the people who they benefit.

I will of course be availing myself of all the old fundraising standbys, I expect to have torn my share of raffle tickets by the time this is over, but I also have something a bit more interesting planned.

I will be seeking sponsorship for a challenge I have set myself. I will be walking from the steps of the Mansion House to the top of the tallest mountain in Yorkshire, a distance of some 70 miles as the crow flies and more like 120 miles as the Mayor walks even before you account for elevation.

I hope in this, both to raise money and draw attention to the good work being done by Doncaster Pride and The People Focused Group.

I would like to take this opportunity to thank the outgoing Mayor for the work he has done in the last year, many of the threads I will be picking up were started by Ian.

And thanks to all of you for being here today to make this such a special occasion”.

6 Vote of thanks to the retiring Chair of Council and Consort.

It was MOVED by Councillor Nigel Ball and SECONDED by Councillor Glyn Jones that the Council place on record its thanks and appreciation to Councillor Ian Pearson for the manner in which he had fulfilled his role as Chair of Council for the 2022/23 Municipal Year.

Councillor Ian Pearson responded as follows:-

“Deputy Lord-Lieutenant, High Sheriff, Ladies and Gentlemen

It has been a tremendous honour for me to serve Doncaster as Civic Mayor. It’s been an exciting, interesting, varied and extremely busy year and one that I have enjoyed immensely and will remember for the rest of my life.

It has been a year dominated by Royal events. In June last year we celebrated the Platinum Jubilee of Her Majesty Queen Elizabeth II and a host of events, locally and nationally brought people and communities together to show their love, respect and admiration for this country’s longest-serving monarch. As part of those Jubilee Celebrations, Doncaster was granted City Status, and I would like to talk about that a little later.

Then, just 3 months later, on the 8th of September 2022, the country received the very sad news that Her Majesty had died and we entered a period of national mourning. But it was also a time to welcome the new King, His Majesty King Charles III, and the proclamation was read, on the steps of the Mansion House on Sunday 11th September.

Then on the 9th November 2022, it was my very great honour and privilege to welcome His Majesty the King and the Queen Consort to the Mansion House in

Doncaster where he officially presented the letters patent granting Doncaster City Status and, a few days ago we celebrated another Royal event as we witnessed the Coronation of His Majesty King Charles III.

Returning to the Royal Visit, the awarding of city status represented a very special moment for the people of Doncaster. As I mentioned the honour was bestowed on us by the late Queen Elizabeth II as part of her Platinum Jubilee celebrations, so it was particularly poignant, and a true privilege, that their Majesties King Charles III and the Queen Consort presented the Letter Patent in person.

The Royal ceremony signalled the start of an exciting new chapter in Doncaster's history and although there are many challenges ahead, we move forward, together, with a renewed sense of community pride and hope for a prosperous future.

But of course, the year has been so much more, and it has been my great privilege to meet many interesting and inspiring people of all ages and from all walks of life. Just this week it was my great pleasure to host an afternoon tea at the Mansion House for a lady who has fostered children for over 45 years. To meet her and one of the children she fostered and listen to their experiences was truly inspirational and humbling. There are too many others to mention so I would just like to say a huge thank you to those who extended an invitation to me.

I also want to say thank you to my wife, Sue, who has worked tirelessly and enthusiastically by my side for the last twelve months.

I would also like to say thank you to Mandy Bingham, who retired a few weeks ago having worked for the Authority for 24 years, serving 25 Civic Mayors. Thank you, Mandy and best wishes for a long and happy retirement. I would also like to thank Dave Milnes who has given me the benefit of his experience as Mayor's officer and macebearer, his advice on protocol has been invaluable. To the team of officers in the Civic Office, who have provided support throughout the year making sure I am at the right place at the right time, organising events and generally guiding me through the role of Civic Mayor.

I would also like to thank Councillor Duncan Anderson for his support as my Deputy this year, and to Evia Shaw-Lewis who is the Junior Civic Mayor of Doncaster. Thank you to you both.

I will look back over my year very fondly and with great pride. I would like to wish my successor, Councillor Duncan Anderson, the very best for the year ahead. I hope that you enjoy the experience as much as I have.

Finally thank you for giving me this opportunity, it is one that I will remember for the rest of my life."

The Chair then announced a short recess and determined that the meeting would reconvene at 2.00 pm in the Council Chamber, Civic Office

7 Declarations of Interest, if any.

There were no declarations reported at the meeting.

8 Minutes of the Council Meeting held on 27th February, 2023.

RESOLVED that the minutes of the meeting held on 27th February, 2023 be approved as a correct record and signed by the Chair.

9 To receive any announcements from the Chair of Council, the Mayor, Members of the Cabinet or the Head of Paid Service.

The Mayor of Doncaster, Ros Jones, made the following announcements:-

Mayoral Plan

“We are now 2 years into this council term and it is an appropriate time to review progress and identify some short-to-medium term activity that will act as key stepping stones towards overall goals in making a Safer, Stronger, Cleaner and Green Doncaster for all.

Long-term ambitions for 2030 have been published both in the Doncaster Delivering Together borough strategy and in a suite of supporting strategies that sit beneath it. It's important that we celebrate the significant progress that has been made and recognise the added scale of these achievements in the light of such difficult circumstances from the Covid pandemic to the current cost of living crisis.

These achievements do not belong to just one organisation, but to the range of partners that have navigated through sometimes conflicting individual priorities to find common ground and come together to use collective insight and resources to make a real difference to the lives of residents.

I would like to highlight some of the key developments to date, but to note there are many more achievements

- Locality-specific plans and budgets have been developed, based on resident insights and priorities; and have refreshed the Council's Equalities, Diversity and Inclusion framework to ensure it is an integrated consideration in all decision-making processes.
- Residents have been supported through the cost-of-living crisis through information and advice and provided practical support in the form of a Household Support Fund. The Council have welcomed over 225 Ukrainian refugees to settle in Doncaster following the invasion of their home country by Russia.
- Going forward, a Fairness and Wellbeing commission will report later this year their recommendations as to how the Council can go further to ensure equality and equity across the borough.
- More resources will be put into targeted activity in certain neighbourhoods - to tackle antisocial behaviour, as well as to support access to parks, and leisure and cultural opportunities for the more vulnerable members of the communities.
- Launching a kindness platform – celebrating the positive and inspiring stories of kindness across the borough and developing and enhancing early intervention support services through the creation of a new Community Prevention Service.
- Significant investments in homecare and supported living to increase capacity to support people in their own homes and facilitate quicker hospital discharges.

- The Council have invested over £9million in leisure facility improvements at Hatfield Outdoor centre and campsite, the Dome cycle circuit, and Armthorpe, Askern, and Rossington leisure centres - and a further £5million investment is ongoing at Thorne leisure centre.
- The Council have brought together over 60 primary schools to form a Physical Education and Active schools network leading to increased physical activity for Doncaster children throughout the day,
- Over £3million of investment planned as part of our Parks improvement programmes - which includes work in Denaby, Campsall, Town, Hexthorpe, Edlington, Mexborough and many others.
- Over the last decade, we've seen 15,000 new jobs created and almost 10,000 houses built (this included over 1900 affordable homes, of which over 500 were new council homes). Employment rates have increased from around 65% to almost 75% and Unemployment rates have fallen from 11% to less than 3%.
- In addition to continued housing delivery by private developers, a key priority I have for the next two years is to add over 250 new homes to the council housing stock - these will come from both new build programme and acquisitions programme.
- Focussing efforts to ensure supported housing for vulnerable people is up to standard and seek to work with landlords to ensure standards in the private rented sector improve.
- There has been over £200million of new investment in Doncaster and over 1200 jobs created or safeguarded in the last year alone - this is particularly impressive given the struggles many businesses have experienced during and following the Covid pandemic and whilst operating in different circumstances following the UK's exit from the EU.
- The Council want to continue economic growth across the coming decades and so two key priorities for the next 2 years are to support the re-opening of the international airport, and to deliver on city and town centre regeneration programmes which will include work at the Waterfront site, St James' baths, the city gateway and in Stainforth at the Head stocks, rail station and the high street.

Mayor Jones went on to mention work on Sustainability and tackling climate change

- Doncaster has seen around 100,000 trees planted since 2021, and over 1.6 million square metres of land has been allowed to naturalise to help with our biodiversity improvement ambitions. Dozens of council fleet vehicles have been replaced with electric vehicles since 2021 and over 150 new electric vehicle charging points have been installed since 2022 - all of which will continue to be priorities going forward.
- Over 850 council and privately owned homes have been fitted with external wall insulation, loft insulation and new roofs since 2021; and 118 SMEs and micro businesses have been assisted with low carbon grants during 2022-23.
- Property-level flood resilience measures have been fitted to over 400 residential homes following the 2019 floods; and Environmental implications will now be included and considered as part of all Council decisions.
- I will continue to push the Council to recycle more, and to support residents and businesses to do so too.

Further details on the priorities can be found in the partnership strategies, and the specific detail and timing of any planned activity is set out in the various partner corporate plans and service plans.

As always, residents, businesses, and the communities they make up will be at the forefront of the plans. They also help shape the way the Council deliver the services and projects developed; ensuring that the benefits are enjoyed by all.

I will be bringing forward a Team Doncaster document later in the year that will fully present my Mayoral Plan alongside the achievements in the first couple of years of the Borough Strategy and looking ahead to the next two years.

I'd like to close this statement by taking the opportunity to thank all elected members for their continued support and challenge so far and would encourage and welcome it to continue both from the point of presenting your own valuable insights, but of course, in your role as representatives of the residents, businesses and organisations across Doncaster. Together we have made huge progress towards our ambitions, and it's by working together that we will continue to do so".

Corporate Peer Review

"I reported to Council on our Local Government Association Peer Review progress in July 2022.

A lot has happened since then:

- We have brought the children's trust back into the Council
- We have become a city
- We have worked tirelessly on securing a future for our airport; and
- We have helped residents right across our borough with the cost-of-living crisis.

All whilst delivering essential services day in day out, it certainly has been a busy time

Built into the peer review process is a further review 6-9 months afterwards. I am pleased to inform Council that this review took place in April this year, and we have now received that report from the Local Government Association. It further describes the progress we have made as an organisation...In particular, I would like to share these observations:

- The Peer Team was pleased to see the positive way in which the council addressed the recommendations of the Corporate Peer Challenge of 2022.
- The peer team was impressed with the progress made so far...
- The peer team was pleased to see the positive profile Doncaster is beginning to get locally, regionally and nationally and look forward to learning about and celebrating its achievements and successes in the future

This report is now live on our website for all to access.

This positive recognition belongs to all of us. When I became Mayor in 2013, I took over a dysfunctional council that was seen as a basket case by national government.

It has been the hard work of this council that has turned the ship around and we are now seen as a strong and credible council in the eyes of government with a number of services that are used as exemplars across the country. As a labour council we are

delivering for the people and businesses of Doncaster despite the many challenges being faced.

However, whilst we should rightly take stock and celebrate the feedback we have received, we must remember we are on a journey and there are still many areas in which we can improve.

We will do that, as we always do, together”.

Councillor Nigel Ball, Portfolio Holder for Public Health, Communities, Leisure & Culture made the following announcement:-

Article 4 – Doncaster Sheffield Airport

“This morning I have approved a new planning measure which will help protect and preserve Doncaster Sheffield Airport.

Subject to the call-in period for the decision, the demolition of any building at the airport will require planning permission to be granted permitting it. The measure, known as an immediate Article 4 direction, allows the Council to remove certain rights which would otherwise be permitted without needing to apply for planning permission.

Prior to this, the Council’s powers to act, should the airport operator wish to demolish a building, were limited.

With an Article 4 Direction in place, any proposal to demolish a building at the airport – including the terminal, control tower and runway – will need to be assessed via the full planning process. This therefore allows the Council to scrutinise the principle of development against the development plan and other material considerations and opens up the possibility that demolition of buildings at the airport, if proposed, could be refused.

I have deemed it necessary to take this step immediately to preserve the proper planning of the area. There are grounds to be concerned about the intentions of the landowner to remove buildings and infrastructure at the airport and promote an alternate use for the site.

As we all know, the airport is a key infrastructure asset for this City, South Yorkshire and the North of England, and something we as a Council are fully behind seeing re-open.

The airport brings numerous benefits to Doncaster, its residents and its businesses, including access to international travel, and of course, various quantifiable economic benefits. It allows for access to and from international markets for trade, business and tourism and can act as a driver to stimulate growth in higher value sectors

The Article 4 Direction I have approved can help maintain the airport site and its operational ability, with a view to re-opening as a fully functioning airport.

As part of this process, an informal consultation was undertaken, which received over 96% support from the public for the measures I have approved today.

The decision will now be subject to a call-in period. Following and subject to this, the Direction would be made and we will need to follow the relevant legislative requirements to progress this, which would include further consultation and a six month period to allow us to decide whether to confirm the Direction.

With the Article 4 Direction in place, the airport will have an additional protection in place which will help with wider efforts to re-open the airport and recapture these benefits in future. This is part of wider work the Council are undertaking with regards to the airport, including wider negotiations about acquiring the leasehold, and progressing with the preparatory stages of a compulsory purchase order.

This is part of wider work being undertaken by this Council with regards to our airport, including wider negotiations about acquiring the leasehold, and progressing with a Compulsory Purchase Order.

The Article 4 Direction supports these measures by helping to preserve the airport site and its functionality”.

10 Notification by the Elected Mayor of the Composition of the Executive and the Elected Mayor's Scheme of Delegations.

Mayor Ros Jones firstly formally acknowledged the work of Councillor Andrea Robinson who for the past 2 years had been the Cabinet Member for Adult Social Care.

Councillor Robinson had led considerable transformation of Adult Social Care services in Doncaster, including:

- an established means by which user experience is used to shape services to deliver personalised care and support;
- reduced waiting times for, and duration of assessments for services; and
- the delivery of an All Age Carer's strategy, called 'We hear, we listen, we care, if you care' - this will ensure that such individuals will be supported to access whatever help is available to deliver this critical and much appreciated role.

Mayor Jones thanked Councillor Robinson for all she had done over the last two years and looked forward to continue working with her in her role as councillor.

Mayor Jones informed Council on the composition and constitution of the Executive for the 2023/24 Municipal Year, and announced that the Cabinet would be comprised as follows:-

Councillor Glyn Jones
Deputy Mayor and lead on Housing and Business

Councillor Lani-Mae Ball
Cabinet Member for Early Help, Education, Skills & Young People

Councillor Nigel Ball
Cabinet Member for Public Health, Communities, Leisure and Culture

Councillor Joe Blackham
Cabinet Member for Highways, Infrastructure and Enforcement

Councillor Rachel Blake
Cabinet Member for Children's Social Care and Equalities

Councillor Phil Cole
Cabinet Member for Finance, Traded Services and Planning

Councillor Mark Houlbrook
Cabinet Member for Sustainability and Waste

Councillor Jane Nightingale
Cabinet Member for Corporate Resources

Councillor Sarah Smith
Cabinet Member for Adult Social Care

Mayor Jones informed Council that she and Cabinet would work to deliver a safer, stronger, cleaner, greener and healthier Doncaster for all. Now that Doncaster had been granted City status, they would work to recover from the cost of living crisis by working at local level within the rural and urban communities of the city to make necessary changes.

RESOLVED that the report on the composition of the Executive, be noted.

11 Council appointed Committees and Sub-Committees Terms of Reference for 2023/24.

The Council considered a report which sought approval for proposed revisions to the Terms of Reference for the Audit Committee.

The Terms of Reference were approved at Council each year and ensured that the highest standards of governance were met and allowed for the proper discharge of functions.

The Council noted that changes had been proposed to the Terms of Reference to the Audit Committee, these were highlighted at paragraphs 8-12 of the report and appended at Appendix A, with proposed deletions shown as crossed through, and additions in bold italics.

RESOLVED that:

- (1) the proposed revisions to the Terms of Reference set out at paragraphs 8 to 12 and in Appendix A, be approved
- (2) the existing Terms of Reference for all other Committees and Sub-Committees of the Council, as set out within Part 3 of the Constitution, remain unchanged; and
- (3) the Constitution be updated to reflect the revisions to the Terms of Reference as agreed.

12 Local Government and Housing Act 1989 - Review of the allocation of seats on Committees and Sub-Committees.

The Council considered a report which proposed the allocation of seats on Committees and Sub-Committees of the Council, having regard to political balance in accordance with the provisions of the Local Government and Housing Act, 1989.

The Council was also advised of adjustments necessary to reflect a best proportionate fit in accordance with the principles of proportionality, as set out within paragraph 28 of the report.

It was reported that following the dispatch of the agenda papers, a list of Political Group nominations for the appointment of Members to serve on Committees, Sub-Committees and Scrutiny Panels, had been circulated to Members and tabled at the meeting, which outlined nominations received from Group Leaders.

The Council was also requested to make appointments and co-options to other Committees of the Council, not subject to the requirement for proportional balance.

Members noted that the proposed allocation of seats set out in the report, was based on:-

- (i) Proportionality being applied to the Committees/Sub-Committees shown in the table below based on the membership indicated:-

Committee/Sub-Committee	Size
Planning Committee	11
Elections & Democratic Structures Committee	11
Chief Officers Appointments Committee	11
Awards, Grants and Transport (Appeals) Committee	7
Audit Committee	5
Chief Officer Appeals Committee	5
Employee Relations Disputes Resolution Committee	5
Chief Officers Investigatory Sub-Committee	5
Total	60

- (ii) Proportionality would not apply to the Overview and Scrutiny Management Committee, or the four Overview & Scrutiny Standing Panels, in order to maximise cross-party representation;
- (iii) The Licensing Committee, set up under the Licensing Act 2003, need not be politically proportionate. However, in seeking nominations from Group Leaders onto these 14 seats, these had been sought in proportion to the overall composition on the Council. The appointment of Licensing Sub-Committees to conduct hearings under Section 10 of the Licensing Act 2003, was a statutory function reserved by the Act to the statutory Licensing Committee. Accordingly, it was a matter for the Licensing Committee to appoint these Sub-Committees and to schedule any required meetings; and

- (iv) Proportionality would not apply to the Health and Wellbeing Board in accordance with legislative requirements.

Councillor Steve Cox notified Council of a change to the Conservative Group nomination on the Parish Council Joint Consultative Committee at page 12 of Appendix A as follows:

Councillor Richard Allan Jones to replace Councillor Steve Cox.

RESOLVED that:-

- (1) seats on Committees and Sub-Committees be allocated as set out in the table at paragraph 25 of the report, subject to the Labour Group losing 1 seat on the Chief Officers Appeals Committee and the Mexborough First Group losing 1 on the Awards, Grants and Transport (Appeals) Committee;
- (2) as a consequence of the loss of the 2 seats detailed at (1) above, the two seats, 1 seat to be allocated to the Conservative Group and 1 seat be allocated to the Independent Member, Councillor Rob Reid, as follows:-
 - (a) Conservative Group
 - Awards, Grants and Transport (Appeals) Committee (Councillor Martin Greenhalgh)
 - (b) Councillor Rob Reid
 - Chief Officers Appeals Committees
- (3) the membership of Committees and Sub-Committees for 2023/24 including substitute provision in respect of the Chief Officers Appointments Committee, the Chief Officers Appeals Committee and the Employee Relations Disputes Resolution Committee, be as set out in the schedule attached to these minutes at Appendix A in accordance with the wishes of Political Groups;
- (4) it be noted that in appointing Members to the Audit Committee, in accordance with the Chartered Institute of Public Finance and Accountancy guidance, any Member appointed to Cabinet should not be a member of the Audit Committee;
- (5) the requirement to include an Executive Member on the Chief Officers Appointments Committee, be noted;
- (6) for the reasons referred to in paragraph 8(iii) of the report, the rules of proportionality do not apply to the Licensing Committee;
- (7) the membership of the Licensing Committee be as set out in the schedule attached to these minutes at Appendix A;

- (8) the membership of the Parish Councils' Joint Consultative Committee and the Member Development Working Group, be as set out in the schedule attached to these minutes at Appendix A;
- (9) the appointments of Antoinette Drinkhill, as the Church of England representative, and Bernadette Nesbit, as the Roman Catholic representative, on the Children and Young People's Overview and Scrutiny Panel and on the Overview and Scrutiny Management Committee where this is considering issues relating to education matters, be endorsed;
- (10) any appointments to the 2 outstanding Overview and Scrutiny Parent Governor Representative vacancies be determined by the Overview and Scrutiny Management Committee during the course of the year;
- (11) future appointments made during the course of the year to any of the Overview and Scrutiny Co-opted Member vacancies be determined by the Overview and Scrutiny Management Committee;
- (12) the appointment of workforce representatives as non-voting invitees onto the Overview and Scrutiny Management Committee and the Standing Panels, as detailed at paragraph 51 of the report and as set out in the schedule attached to these minutes at Appendix A, be approved;
- (13) the Overview and Scrutiny Management Committee appoint, as necessary, any further non-voting invitees to its membership or the membership of the Standing Panels during the course of the year, should it deem necessary;
- (14) the revision to the membership of the Health & Wellbeing Board, as detailed at paragraph 60 of the report, be approved and the membership of the Board be as set out within paragraphs 58 and 59 of the report and the schedule attached to these minutes at Appendix A;
- (15) the Council reaffirms that future reviews on the proportional allocation of seats on Committees and Sub-Committees, be limited to the Annual Meeting, and if appropriate, a mid-point in the year.

13 Appointment of Chairs and Vice-Chairs of Committees and Sub-Committees.

The Council considered a list of political nominations for the appointment of Members to serve as Chairs and Vice-Chairs on Committees, Sub-Committees and Scrutiny Panels, for the 2023/24 Municipal Year. The list of nominations had been circulated to Members and tabled at the meeting, following the dispatch of agenda papers.

It was noted that in accordance with Rule 3 of the Overview and Scrutiny Procedure Rules, Council looked to ensure that not all Chairs and Vice-Chairs were drawn from the same Political Party.

RESOLVED that the Chairs and Vice-Chairs of Committees and Sub-Committees for the 2023/24 Municipal Year, be as follows:-

<u>Committee</u>	<u>Chair</u>	<u>Vice-Chair</u>
Overview and Scrutiny Management Committee	Councillor Jane Kidd	Councillor Jake Kearsley
Children and Young People's Overview and Scrutiny Panel	Councillor Leanne Hempshall	Councillor Tim Needham
Communities and Environment Overview and Scrutiny Panel	Councillor Gemma Cobby	Councillor Nigel Cannings
Health and Adult Social Care Overview and Scrutiny Panel	Councillor Glynis Smith	Councillor Martin Greenhalgh
Regeneration and Housing Overview and Scrutiny Panel	Councillor Majid Khan	Councillor Sue Farmer
Planning Committee	Councillor Susan Durant	Councillor Sue Farmer
Elections and Democratic Structures Committee	Councillor Julie Grace	Councillor Nick Allen
Chief Officers' Appointments Committee	Councillor Glyn Jones	Mayor Ros Jones
Awards, Grants and Transport (Appeals) Committee	Councillor Sue Knowles	Councillor James Church
Audit Committee	Councillor Austen White	Councillor Glenn Bluff
Chief Officers' Appeals Committee	Councillor Jane Kidd	Councillor Austen White
Employee Relations Disputes Resolution Committee	Councillor Linda Curran	Councillor Charlie Hogarth
Chief Officers' Investigatory Sub-	Councillor Gemma Cobby	Councillor Austen White

<u>Committee</u>	<u>Chair</u>	<u>Vice-Chair</u>
Committee		
Licensing Committee	Councillor Dave Shaw	Councillor Linda Curran
Health and Wellbeing Board	Councillor Rachael Blake	To be appointed at the first Meeting of the Health and Wellbeing Board

14 Council Appointments to Outside Bodies 2023/24.

The Council considered a report which sought the appointment of representatives to the schedule of Council Appointments to Outside Bodies for the 2023/24 Municipal Year. The list of nominations had been circulated to Members and tabled at the meeting, following the dispatch of agenda papers.

The Council were advised that there had been 2 nominations for the one vacancy on the Lady Ellerker Land Trust. The Labour Group have nominated Mr Chris Watson and the Conservative Group have nominated Councillor Richard Allan Jones. The Chair reminded Council of the procedure and how the vote will be undertaken. Candidates were voted upon in alphabetical order of surname.

A vote was taken to appoint Councillor Richard Allan Jones as the Conservative Group nomination and the vote was declared as follows:-

For: 11 Against: 0 Abstain: 0

A vote was undertaken to appoint Mr Chris Watson as the Labour Group nomination and the vote was declared as follows:-

For: 34 Against 0 Abstain: 0

On being put to the vote, it was declared that Mr Chris Watson be appointed to the vacancy on Lady Ellerker Land Trust.

RESOLVED

- 1) that the Council appointments to Outside Bodies, as set out in the schedule attached to these minutes at Appendix B, be approved; and
- 2) Further to the motion approved by Council, Mr Chris Watson be appointed to the Lady Ellerker Trust.

15 Diary of Meetings 2023/25.

Members considered the Diary of Meetings for 2023/25, which detailed the dates of all meetings and scheduled events for the 2023/24 and 2024/25 Municipal Years.

The draft diary had previously been considered at the Council Meeting on 19th January, 2023, and had allowed Members the opportunity to make any changes, if necessary.

RESOLVED that

- (1) the proposed Diary of Meetings for the 2023/24 and 2024/25 Municipal Years, as attached at Appendix A to the report, be approved; and
- (2) the schedule of Cabinet Meetings as determined by the Mayor of Doncaster, be noted.

16 Member Development Programme: Review of 2022/23 & Proposals for 2023/24.

The Council considered a report presented by Councillor Jane Nightingale, Cabinet Member for Corporate Services, which outlined 2023/24 Member Training and Development Programme, and training undertaken during 2022/23. The provisional Training and Development Programme for 2023/24, was attached at Appendix A and that Officers were currently working to confirm dates and times of some of the sessions, and Members would be advised of these in due course.

It was noted that the cross-party Member Development Working Group would continue to review Member development and training, and which would also identify further training and development needs, and opportunities during the course of the year. Additional Training and Development Activities were outlined within paragraph 19 of the report.

RESOLVED that

- (1) the Member training and development undertaken during 2022/23, be noted;
- (2) the programme of Member Development activities and Seminars scheduled for 2023/24, as detailed within Appendix A to the report, including the list of training deemed to be mandatory for all Members and for specific groups of Members, be approved; and
- (3) the Member Development Programme be further updated over the course of the year, in consultation with the Member Development Working Group.

17 Adoption 'Making' of the Auckley Neighbourhood Development Plan.

The Council considered a report, presented by the Councillor Nigel Ball, which proposed the adoption of the Auckley Neighbourhood Development Plan, as part of the Statutory Development Plan for the Borough following a successful Referendum result.

It was reported that Auckley Parish Council had produced a Neighbourhood Development Plan for the Parish boundary which was known as the Designated Boundary. The Parish Council and the Planning Policy and Environment Team at the

Council, had worked collaboratively to ensure that the Local Plan and the Auckley Neighbourhood Plan, did not conflict with each other.

Members were informed that the total electorate in Auckley was 3,624 and that the turnout for the Referendum was 12.44%. 451 papers had been issued with 405 voted in favour, 46 voted against, with 0 papers being rejected. Subsequently, in accordance with Section 38A of the Planning and Compulsory Purchase Act 2004, as amended, Full Council was required to adopt the Auckley Neighbourhood Plan.

Following the presentation of the report, Members of the Council were afforded the opportunity to comment on the report.

RESOLVED that the Auckley Neighbourhood Development Plan be adopted as part of the Statutory Development Plan for the Borough.

CHAIR: _____

DATE: _____

PLANNING COMMITTEE - 11

	<u>COUNCILLOR</u>
Labour	Councillor Bob Anderson
	Councillor Duncan Anderson
	Councillor Iris Beech
	Councillor Aimee Dickson
	Councillor Susan Durant
	Councillor Sue Farmer
	Councillor Charlie Hogarth
	Councillor Sophie Liu
Conservative	Councillor Steve Cox
	Councillor Gary Stapleton
Mexborough First	Councillor Andy Pickering

ELECTIONS AND DEMOCRATIC STRUCTURES COMMITTEE - 11

	<u>COUNCILLOR</u>
Labour	Councillor James Church
	Councillor Gemma Cobby
	Councillor Julie Grace
	Councillor Deborah Hutchinson
	Councillor Barry Johnson
	Councillor Jake Kearsley
	Councillor Emma Muddiman-Rawlins
	Councillor Ian Pearson
Conservative	Councillor Nick Allen
	Councillor Thomas Noon
Mexborough First	Councillor Andy Pickering

CHIEF OFFICERS APPOINTMENTS COMMITTEE - 11

	<u>COUNCILLOR</u>	<u>SUBSTITUTES</u>
Labour	Councillor Lani-Mae Ball	Councillor Duncan Anderson
	Councillor Joe Blackham	Councillor James Church
	Councillor Mark Houlbrook	Councillor Susan Durant
	Councillor Glyn Jones	Councillor Sue Farmer
	Councillor Mayor Ros Jones	Councillor Deborah Hutchinson
	Councillor Majid Khan	Councillor Jake Kearsley
	Councillor Jane Nightingale	Councillor John Mounsey
	Councillor Andrea Robinson	Councillor Glynis Smith
Conservative	Councillor Thomas Noon	Councillor Nick Allen
	Councillor Cynthia Ransome	Councillor Steve Cox
Mexborough First	Councillor Andy Pickering	Councillor Bev Chapman

* **Substitutes to be called from the pool listed above for each respective Political Group.**

AWARDS, GRANTS AND TRANSPORT (APPEALS) COMMITTEE - 7

	<u>COUNCILLOR</u>
Labour	Councillor James Church
	Councillor Leanne Hempshall
	Councillor Majid Khan
	Councillor Sue Knowles
	Councillor Tracey Moran
Conservative	Councillor Steve Cox
	Councillor Martin Greenhalgh

AUDIT COMMITTEE - 5

	<u>COUNCILLOR</u>
Labour	Councillor Sue Farmer
	Councillor John Healy
	Councillor Dave Shaw
	Councillor Austen White
Conservative	Councillor Glenn Bluff

CHIEF OFFICERS APPEALS COMMITTEE - 5

	<u>COUNCILLOR</u>	<u>SUBSTITUTE</u>
Labour	Councillor Phil Cole	Councillor Aimee Dickson
	Councillor Jane Kidd	Councillor Majid Khan
	Councillor Austen White	Councillor Jane Nightingale
Conservative	Councillor Jane Cox	Councillor Nick Allen
Independent	Councillor Rob Reid	-

- * **Substitutes to be called from the pool listed above for each respective Political Group.**

CHIEF OFFICERS INVESTIGATORY SUB-COMMITTEE - 5

	<u>COUNCILLOR</u>
Labour	Councillor Gemma Cobby
	Councillor Jake Kearsley
	Councillor Ian Pearson
	Councillor Austen White
Conservative	Councillor Nigel Cannings

EMPLOYEE RELATIONS DISPUTES RESOLUTION COMMITTEE - 5

	<u>COUNCILLOR</u>	<u>SUBSTITUTE</u>
Labour	Councillor Gemma Cobby	Councillor James Church
	Councillor Linda Curran	Councillor Julie Grace
	Councillor Susan Durant	Councillor John Mounsey
	Councillor Charlie Hogarth	Councillor Emma Muddiman-Rawlings
Conservative	Councillor Jane Cox	Councillor Nick Allen

* **Substitutes to be called from the pool listed above for each respective Political Group.**

OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE - 8

	<u>COUNCILLOR</u>
Labour	Councillor Gemma Cobby
	Councillor Leanne Hempshall
	Councillor Jake Kearsley
	Councillor Majid Khan
	Councillor Jane Kidd
	Councillor Glynis Smith
Conservative	Councillor Steve Cox
	Councillor Richard Allan Jones
Invitee	(Awaiting nomination)

COMMUNITIES & ENVIRONMENT OVERVIEW & SCRUTINY PANEL - 9

	<u>COUNCILLOR</u>
Labour	Councillor James Church
	Councillor Gemma Cobby
	Councillor Aimee Dickson
	Councillor Deborah Hutchinson
	Councillor Barry Johnson
	Councillor Emma Muddiman-Rawlins
	Councillor David Nevett
Conservative	Councillor Nigel Cannings
	Councillor Steve Cox
Invitees	Jim Board (UNISON)

CHILDREN & YOUNG PEOPLE'S OVERVIEW & SCRUTINY PANEL - 9

	<u>COUNCILLOR</u>
Labour	Councillor Bob Anderson
	Councillor Susan Durant
	Councillor Leanne Hempshall
	Councillor Charlie Hogarth
	Councillor Tracey Moran
	Councillor Tim Needham
Conservative	Councillor Laura Bluff
	Councillor Steve Cox
Independent	Councillor Rob Reid
Co-optees	Nomination to be sought (Parent Governor)
	Nomination to be sought (Parent Governor)
	Antoinette Drinkhill (Diocese of Sheffield Church of England)
	Bernadette Nesbit (Diocese of Hallam Roman Catholic Church)
Invitees	Georgina Lightfoot (UNISON)

HEALTH & ADULT SOCIAL CARE OVERVIEW & SCRUTINY PANEL - 9

	<u>COUNCILLOR</u>
Labour	Councillor Linda Curran
	Councillor Yetunde Elebuibon
	Councillor Julie Grace
	Councillor Jake Kearsley
	Councillor Sue Knowles
	Councillor Glynis Smith
Conservative	Councillor Laura Bluff
	Councillor Martin Greenhalgh
Mexborough First	Councillor Sean Gibbons
Invitee	Jim Board (UNISON)

REGENERATION & HOUSING OVERVIEW & SCRUTINY PANEL - 9

	<u>COUNCILLOR</u>
Labour	Councillor Iris Beech
	Councillor Sue Farmer
	Councillor Majid Khan
	Councillor Sophie Liu
	Councillor John Mounsey
	Councillor Ian Pearson
	Councillor Andrea Robinson
Conservative	Councillor Steve Cox
	Councillor Thomas Noon
Invitees	(Awaiting nomination)

LICENSING COMMITTEE - 14

	<u>COUNCILLOR</u>
Labour	Councillor Iris Beech
	Councillor Linda Curran
	Councillor John Healy
	Councillor Leanne Hempshall
	Councillor Deborah Hutchinson
	Councillor Emma Muddiman-Rawlins
	Councillor Tim Needham
	Councillor David Nevett
	Councillor Ian Pearson
	Councillor Dave Shaw
Conservative	Councillor Nick Allen
	Councillor Martin Greenhalgh
	Councillor Thomas Noon
Mexborough First	Councillor Bev Chapman

HEALTH & WELLBEING BOARD

	<u>COUNCILLOR</u>
Labour	Councillor Nigel Ball
	Councillor Rachael Blake
	Councillor Sarah Smith
Conservative	Councillor Cynthia Ransome

PARISH COUNCILS' JOINT CONSULTATIVE COMMITTEE - 8

	<u>COUNCILLOR</u>
Labour	Councillor Bob Anderson
	Councillor Linda Curran
	Councillor Leanne Hempshall
	Councillor Sue Knowles
	Councillor David Nevett
Conservative	Councillor Richard Allan Jones
Executive Members	Councillor Rachael Blake
	Councillor Phil Cole

MEMBER DEVELOPMENT WORKING GROUP - 4

	<u>COUNCILLOR</u>
Labour	Councillor Jane Nightingale
	Councillor Dave Shaw
Conservative	Councillor Jane Cox
Mexborough First	Councillor Andy Pickering

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OUTSIDE BODIES FOR APPOINTMENT 2023/24 (COUNCIL APPOINTMENTS)

APPENDIX B

***Denotes where appointment is for longer than a one year term**

Organisation	Notes	No of Reps	2023/24 Representatives
Adwick Charities	*4 Year Term of Office (term ends in 2025) Trustees with voting rights Ward Members for area	3	Cllr J. Mounsey* Cllr S. Smith* Cllr D. Hutchinson*
Autism Partnership Board	Open-ended term of office. Joint meetings are co-chaired by a Council representative (Assistant Director for Communities, Care and Support) and an individual with lived experience.	1	Annika Leyland-Bolton (CDC Officer)
Bentley with Arksey Doles Charity	*4 Year Term of Office (term ends in 2025) Trustees with voting rights Ward Members for area	4	Cllr J. Church* Cllr D. Hutchinson* Cllr C. Hogarth* Cllr J. Nightingale*
Lady Ellerker Land Trust (previously Cantley Poor's Land Trust)	*4 Year Term of Office (term ends in 2025) ^4 Year Term of Office (term ends in 2027) Trustee – role requires regular attendance at monthly meetings and visits to clients (people skills desirable). Knowledge of Cantley, Bessacarr & Branton (Bessacarr and Finningley Wards) is helpful as this is the area covered by the Trust.	2	Cllr M. Khan* Mr. C. Watson^

Organisation	Notes	No of Reprs	2023/24 Representatives
Citizens Advice Doncaster Borough	1 Year Term of Office Advisory/Observer role (non-voting) Knowledge of, and interest in, Citizens Advice service is desirable.	1 + 1 sub	Cllr P. Cole Cllr. L. Curran (Sub)
Cooke Almshouse Charity	*4 Year Term of Office (term ends in 2025) Trustee with voting rights No specific requirements	1	Cllr C. Hogarth*
Dementia Partnership	Relevant Cabinet Member attends because of their Portfolio responsibilities.	1	Cllr N. Ball
Doncaster and District Deaf Society	1 Year Term of Office Advisory/Observer No specific requirements	2	Cllr J. Kidd Cllr D. Nevett
Doncaster Safeguarding Adults Partnership Board	Relevant Cabinet Member attends because of their Portfolio responsibilities.	1	Cllr. S. Smith
Doncaster Safeguarding Children's Board	Relevant Cabinet Member attends because of their Portfolio responsibilities.	1	Cllr R. Blake
Doncaster Schools' Forum	Relevant Cabinet Member attends as an observer because of their Portfolio responsibilities.	1	Cllr L. Ball

Organisation	Notes	No of Reps	2023/24 Representatives
Humberhead Levels Partnership (Executive Board)	Open-ended Term of Office	1	Melissa Massarella (CDC Officer)
Health and Social Care Joint Commissioning Management Board	The JCMB plays a vital role in the development, implementation and oversight of joint commissioning arrangements between the NHS and City of Doncaster Council.	7 + 1 sub	Cllr. S. Smith Cllr N. Ball (Sub) Damian Allen Phil Holmes Riana Nelson Faye Tyas Rupert Suckling Leanne Hornsby Lee Golze
Industrial Communities Alliance (formerly The Alliance)	1 Year Term of Office Voting Members Knowledge of regeneration is desirable	2	Cllr N. Ball Cllr J. Blackham
Joint Health Overview & Scrutiny Committee - Yorkshire & Humber Councils	1 Year Term of Office Voting Members Representative should be a Scrutiny Member (not a Member of the Executive) – preferably the Chair or Vice-Chair of CDC's Health Scrutiny Panel.	1	Cllr G. Smith

Organisation	Notes	No of Reprs	2023/24 Representatives
Joint Health Overview & Scrutiny Committee - Commissioners Working Together	1 Year Term of Office Voting Members Representative and sub should be a Scrutiny Member (not a Member of the Executive) – preferably the Chair and Vice-Chair of CDC’s Health Scrutiny Panel.	1 + 1 sub	Cllr G. Smith C. Ransome (Sub)
Learning Disability Partnership Board	Open-ended term of office. Joint meetings are co-chaired by a Council representative (Assistant Director for Communities, Care and Support) and a member of the learning disability community.	1	Annika Leyland-Bolton (CDC Officer)
Mexborough Charity Trust	*4 Year Term of Office (term ends in 2025) Voting/Trustee Members No specific requirements	2	Cllr A. Pickering* Cllr B. Chapman*
South Yorkshire Mayoral Combined Authority (SYMCA)	Terms of Office:- <ul style="list-style-type: none"> • Leader (i.e. Elected Mayor) – In perpetuity Voting Members Mayor + 1 substitute No specific requirements	1 + 1 sub	Mayor Ros Jones Cllr G. Jones (Sub)

Organisation	Notes	No of Reps	2023/24 Representatives
South Yorkshire MCA Overview and Scrutiny Committee	<p>1 Year Term of Office</p> <p>Voting Members</p> <p>Scrutiny experience preferable</p> <p>Proportional appointments</p> <p>2 x Labour + 2 Subs</p> <p>Note: SYMCA's preferred arrangement is to have same reps sitting on both the O&S Committee and the Audit Committee)</p> <p>Both the SYMCA Audit & Standards Ctte and the SYMCA Overview & Scrutiny Ctte ordinarily meet on a Thursday morning and afternoon respectively on a quarterly basis at present. Consideration should be given to the nominee's capacity to attend meetings on a regular basis (as substitute Scrutiny Members should only be called upon to attend on an ad hoc basis rather than as 'the norm').</p>	<p>2 +</p> <p>2</p> <p>subs</p>	<p>Cllr J. Kidd</p> <p>Cllr. J. Kearsley</p> <p>Cllr B. Johnson (Sub)</p> <p>Cllr. I Pearson (Sub)</p>
South Yorkshire MCA Audit, Standards & Risk Committee	<p>1 Year Term of Office</p> <p>Voting Member</p> <p>Proportional appointments</p> <p>1 x Labour + Sub</p> <p>Note: Representation must include the holder of the position of Chair of DMBC's Audit Committee (Council 25/09/14) and see note above regarding SYMCA O&S Committee.</p> <p>Both the SYMCA Audit & Standards Ctte and the SYMCA Overview & Scrutiny Ctte ordinarily meet on a Thursday morning and afternoon respectively on a quarterly basis at present. Consideration should be given to the nominee's capacity to attend meetings on a regular basis.</p>	<p>1 +</p> <p>1 Sub</p>	<p>Cllr A. White</p> <p>Cllr B. Johnson (Sub)</p>

Organisation	Notes	No of Reprs	2023/24 Representatives
Standing Advisory Council for Religious Education (SACRE)	1 Year Term of Office Voting Members Proportional appointments: 1 x Conservative 3 x Labour Skills/Knowledge/Attributes – An understanding of school improvement and general educational issues and a firm commitment to help improve the quality of provision for all students.	4	Cllr G. Smith Cllr Y. Elebuibon Cllr S. Knowles Cllr S. Cox
Team Doncaster	Elected Mayor chairs the partnership by virtue of being deemed the Council 'Leader'.	1	Mayor Ros Jones
Travis Educational Foundation	1 Year Term of Office Voting Members Skills/knowledge/attributes: <ul style="list-style-type: none"> • Knowledge of Thorne and Hatfield communities • Financial/management skills • Debate and decision making • Confidentiality/sensitivity 	2	Cllr L. Curran Cllr G. Smith

Joint Authorities – Politically Proportional		No of Reps	2022/23 Representatives	2023/24 Representatives
South Yorkshire Fire and Rescue Authority	<p>1 Year Term of Office</p> <p>Voting Members</p> <p>Political Requirements</p> <p>3 x Labour</p> <p>^Note: One representative to be designated as the Section 41 Member (i.e. Council spokesperson on issues relating to the Fire & Rescue Authority). Cllr C Hogarth is the current S41 Member.</p>	3	<p>Cllr C. Hogarth (S41 Member)</p> <p>Cllr B. Johnson</p> <p>Cllr D. Hutchinson</p>	<p>Cllr C. Hogarth (S41 Member)</p> <p>Cllr B. Johnson</p> <p>Cllr D. Hutchinson</p>
South Yorkshire Pensions Authority	<p>1 Year Term of Office</p> <p>Voting Members</p> <p>Political Requirements</p> <p>2 x Labour</p> <p>1 x Conservative</p> <p>Skills/Knowledge/Attributes – membership of the PA represents a significant commitment in terms of both attendance at meetings and wider learning and development in order to ensure compliance with the governance standards the PA is required to meet. In terms of learning and development, for new members appointed to the PA there is a requirement to complete all modules of an online learning academy over the first 3 months of membership, and an expectation that all members undertake between 15 and 25 hours of learning and development each year in addition to meetings of the PA and its committees.</p> <p>^Note: One representative to be designated as the Section 41 Member (i.e. Council spokesperson on issues relating to the Pensions Authority) and one representative as the S41 Member substitute.</p>	3	<p>Cllr J. Mounsey (Chair)</p> <p>Cllr D. Nevett (S41 Member)</p> <p>Cllr S. Cox</p>	<p>Cllr J. Mounsey (S41 Member)</p> <p>Cllr D. Nevett</p> <p>Cllr S. Cox</p>

Joint Authorities – Politically Proportional		No of Reps	2022/23 Representatives	2023/24 Representatives
Police and Crime Panel	1 Year Term of Office Voting Members Political Requirements 1 x Labour 1 x Conservative Political Proportionality across South Yorkshire indicated by host Authority.	2	Cllr S. Knowles Cllr C. Ransome Subs not required.	Cllr E. Muddiman- Rawlins Cllr C. Ransome



Report

Date: 13th July 2023

To: Full Council

Report Title: Youth Justice Plan 2023/24

Relevant Cabinet Member(s)	Wards Affected	Key Decision?
Councillor Lani-Mae Ball Lead Member for Early Help, Education, Skills and Young People	All	Yes

EXECUTIVE SUMMARY

1. The purpose of this report is to present the statutory Youth Justice Plan for 2023/24, covering the work of the Youth Offending Service (YOS) in Doncaster, where responsibility for the discharge of the Plan lies. The Plan is a requirement of the 1998 Crime and Disorder Act and is to be submitted to the Youth Justice Board for England and Wales annually.
2. The Plan sets out the resourcing and value for money, performance against last year's plan, structure, governance and partnership arrangements and risks to future delivery for the service. Actions and timescales are set to develop the service and ensure the best provision for the children and young people of Doncaster.
3. In addition to the statutory plan we have also consulted young people in relation to their experiences of the service they have received from the YOS. Their comments are populated throughout the plan and available in full in Appendix 3.
4. The plan shows some good performance against the targets set in last year's plan particularly in relation to re-offending.

EXEMPT REPORT

5. This is not an exempt report.

RECOMMENDATIONS

6. Full Council approves the Youth Justice Plan 2023/24.

WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER?

7. The citizens of Doncaster will be protected from youth offending, re-offending and the fear of youth crime. The successful implementation of the Youth Justice Plan will

contribute to an overall reduction in youth offending.

8. This has significant and far-reaching positive consequences in terms of raising aspirations with young people and their families, making communities safer and more inclusive. Crucially, the targeted work of Team EPIC will continue to assist those communities experiencing anti-social behaviour, by intervening earlier with young people at risk of Child Criminal Exploitation (CCE).

BACKGROUND

9. This strategic plan impacts upon the delivery of Youth Justice in all wards of Doncaster. It involves expenditure of £1.9 million in 2023/24 (estimated, some contributions to be confirmed) of which £855,000 comes from the City of Doncaster Council.
10. The Crime and Disorder Act 1998 sets the statutory functions for Youth Offending Teams. The relevant provisions dealing with the Youth Justice System are set out in Part III of the Crime and Disorder Act 1998 (“the 1998 Act”). Section 37(1) of the 1998 Act states that it shall be the principle aim of the Youth Justice System to prevent offending by children and young persons.
11. Section 38 places a duty on Local Authorities, acting in co-operation with the agencies listed below, to secure that, to such extent as is appropriate for their area, all “Youth Justice Services” are available there. Those agencies are:
 - Chief Officer of Police or Police authority, any part of whose Police area lies within the Local Authorities area.
 - The Secretary of State in relation to his functions under sections 2 and 3 of the Offender Management Act 2007.
 - Every provider of Probation services that is required by arrangements under section 3(2) of the Offender Management Act 2007 to carry out the duty under this subsection in relation to the Local Authority.
 - Every local Probation Board, Strategic Health Authority, Local Health Board or Primary Care Trust, any part of whose area lies within that area.
12. Section 40 of the 1998 Act sets out the duty of each Local Authority to formulate and implement an annual Youth Justice Plan, setting out how Youth Justice Services in their area are to be provided and funded, and their functions and composition. Youth Offending Teams must co-ordinate the provision of Youth Justice Services for all those in the authority’s area that need them and carry out the functions described in the Youth Justice Plan.

OPTIONS CONSIDERED






13. The Youth Justice Plan is a statutory Plan, the option is to approve in its current format or return the plan to the Service Manager for Young People’s Services and the Assistant Director for Practice Improvement for further consideration and review.




REASONS FOR RECOMMENDED OPTION

14. The only options are to approve the plan or request amendments.

IMPACT ON THE COUNCIL’S KEY OUTCOMES

15.

Great 8 Priority	Positive Overall	Mix of Positive & Negative	Trade-offs to consider – Negative overall	Neutral or No implications
 Tackling Climate Change	✓			
<p>Comments: The activity will predominantly take place in familial homes and community settings. There are minor implications in respect of the additional use of pool cars for staff to attend appointments.</p>				
 Developing the skills to thrive in life and in work	✓			
<p>Comments: Young people as a standard part of the Youth Justice offer will receive access to the Pathways to Progression careers service which will support them to make positive choices relating to their personal development and careers. Young people have a bespoke offer of education support pre-16 to enable them to achieve their potential and work towards creating aspirational life choices.</p>				
 Making Doncaster the best place to do business and create good jobs	✓			
<p>Comments: Young people are supported by a highly skilled and experienced careers information, advice and guidance offer improving their prospects to enter employment. This offer is extended beyond statutory involvement to ensure successful transitions to appropriate training and employment destinations, in conjunction with local training providers and the Doncaster Chamber.</p>				
 Building opportunities for healthier, happier and longer lives for all	✓			
<p>Comments: Young people in the Criminal Justice System often experience familial disruption. The Youth Justice offer involves a bespoke package for each young person tailored to their individual needs. The YOS uses a relationship based trauma informed practice approach to ensure young people's emotional wellbeing and to support them to make improvements across a range of needs including speech language and communication, systemic family psychotherapy, substance misuse and counselling support.</p>				
 Creating safer, stronger, greener and cleaner	✓			

communities where everyone belongs				
<p>Comments: As part of the YOS's relationship based practice, young people who may have become involved in ASB or violent offending will be supported to understand the potential consequences of these actions and its affect upon them. This will support young people being diverted from such activity. Alongside this, activity delivered by Team EPIC directly tackles ASB by young people in the community and offers them safe spaces where they can access support.</p>				
 Nurturing a child and family-friendly borough	✓			
<p>Comments: The YOS takes a holistic approach to working with young people, involving families and carers and other support networks where appropriate to ensure that our work is planned in a co-ordinated way so that intervention is as effective as possible. Our family therapist works with families to strengthen the system around them so that outcomes for children are improved so that they can achieve and thrive and be diverted from offending and anti-social behaviour.</p>				
 Building Transport and digital connections fit for the future				✓
<p>Comments: There are no building transport or digital implications for this programme.</p>				
 Promoting the borough and its cultural, sporting, and heritage opportunities	✓			
<p>Comments: Young people are encouraged to access positive cultural activities which promote a greater understanding of Doncaster as a place, its heritage and their role as citizens.</p>				
Fair & Inclusive	✓			
<p>Comments: Appropriate adaptations will be made to the delivery of YOS activity relating to any specific needs that children or young people may have in order to promote their participation. Doncaster YOS has a target in relation to the reduction of Children Looked After entering the Criminal Justice System to ensure that the rate of children looked after entering the Criminal Justice System is not greater than the rate of the wider population.</p>				

16. Legal Implications [Officer Initials: _SRF_ | Date: _12/04/23_]

Section 40 of the Crime and Disorder Act 1998 (the 'Act') sets out the duty of each Local Authority to formulate and implement an annual Youth Justice Plan, setting out

how Youth Justice Services in their area are to be provided and funded and their functions and composition. Youth Offending Teams must co-ordinate the provision of Youth Justice Services for all those in the Authority's area that need them and carry out the function of the Youth Offending Service Plan.

Section 37(1) of the Act states that it shall be the principal aim of the Youth Justice System to prevent offending by children and young persons.

As the Youth Justice Plan forms part of the Council's Policy Framework within the Constitution it requires Full Council agreement.

17. Financial Implications [Officer Initials: AB | Date: 24/04/2023]

In financial year 2023/24 City of Doncaster Council have allocated general fund budget of £855k for the Youth Offending Service. In addition, City of Doncaster Council receive income contributions from other partner organisations to fund the service. The confirmed income contribution that is to be received in 2023/24 is £152k from the South Yorkshire Police & Crime Commissioner. The Youth Offending Service is still awaiting confirmation of the 2023/24 income contributions to be received from the South Yorkshire Integrated Care Board via a Section 256 agreement (was £60k in 2022/23), from the Ministry of Justice (was £91k in 2022/23) and from the Youth Justice Board (was £736k in 2022/23). There are "in kind" contributions from partner organisations, which are also awaiting confirmation of the amount for 2023/24. Overall the funding contributions from partner organisations are expected to be similar to financial year 2022/23.

The Youth Offending Service will also receive Turnaround Grant of £186k in 2023/24 from the Ministry of Justice. The grant is ring-fenced and any unspent grant will need to be repaid to the Ministry of Justice.

The Youth Justice Plan will be managed within the total funding allocated.

18. Human Resources Implications [Officer Initials: KW | Date: 12/04/23]

There are no Human Resources Implications within this report.

19. Technology Implications [Officer Initials: PW | Date: 16/03/23]

There are no specific technology implications. However, early engagement with Digital and ICT will be needed in relation to any arising technology requirements to support the delivery of the Youth Justice Plan.

RISKS AND ASSUMPTIONS

20. The risk factors are outlined in the Youth Justice Plan itself. The most significant risks relate to young people at risk of Child Criminal Exploitation and an increase in the First Time Entrant rates. These issues are explored within the plan itself with appropriate mitigations in place where possible.

CONSULTATION

21. As a statutory plan, consultation occurs with the relevant boards, notably YOS Management Board, Safer, Stronger Doncaster Partnership (SSDP), City of

Doncaster Council Executive Management Team and young people and families who are in receipt of services from the YOS.

BACKGROUND PAPERS

22. Youth Justice Plan 23/24

GLOSSARY OF ACRONYMS AND ABBREVIATIONS

CDC	City of Doncaster Council
YOS	Youth Offending Service
EPIC	Encouraging Potential Inspiring Change
SSDP	Safer Stronger Doncaster Partnership
CCE	Child Criminal Exploitation

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LEAD OFFICER

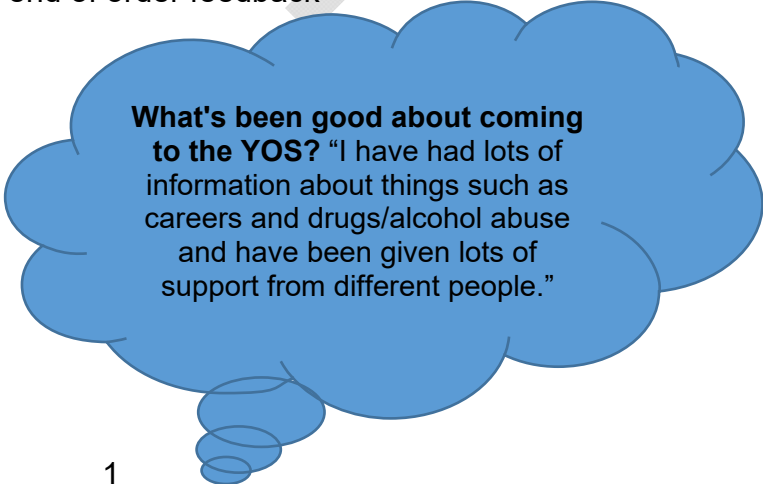
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Youth Justice Plan

Service	Doncaster Youth Offending Service
Service Manager/ Lead	Helen Jones
Chair of YJS Board	Neil Thomas, Independent Chair

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7. [Progress on previous plan](#)
8. [Performance and priorities](#)
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10. [Challenges, risks and issues](#)
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12. [Evidence-based practice and innovation](#)
13. [Looking forward](#)
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16. Appendix 2 – Service structure chart
17. Appendix 3 – Young people’s current issues
18. Appendix 4 – Young people’s end of order feedback



What's been good about coming to the YOS? "I have had lots of information about things such as careers and drugs/alcohol abuse and have been given lots of support from different people."

1. Introduction, vision and strategy (Page 9 of the Guidance)

Like everywhere else in the UK, the past 12 months have continued to be a difficult time for children, young people and their families. The ongoing disruption that the pandemic has caused in terms of children's education and their emotional health and wellbeing continues to be impactful. The Cost of Living Crisis has created additional challenges for children, young people and families across the country, and Doncaster is no different.

In Doncaster, we have seen significant increases in the number of children with complex mental health needs, more children in need of help and support from children's social care teams, and more children entering the care system. In this context, it becomes more important than ever that children receive the help and support they need when they come into contact with the Criminal Justice System to ensure that they can lead happy, safe and aspirational lives in the future.

Doncaster has always been focused on preventable offending from children who are Looked After to ensure that their care status does not negatively impact on offending. For the past year, for the first time, the partnership has sought to ensure that the rate of children in the Criminal Justice System who are Looked After is not greater than that of the general population. The City of Doncaster has recently taken a strategic decision to ensure that children with a Care Leaving status are recognised in the same way as other protected characteristics, this is a significant statement in respect of Doncaster's intent of ensuring that care experienced young people achieve and thrive within the City in the same way as children living in more conventional familial settings.

The YOS has a strong therapeutic offer to ensure that we have the right specialisms to meet the needs of our young people. This includes a Young Person's Counsellor, Forensic Psychologist, Systemic Family Psychotherapist, Speech and Language Therapist, Education Co-ordinator and Substance Misuse Worker. Additional Interventions Specialists and our highly skilled and experienced Youth Justice Officers complete the compliment of staff to meet the needs of Doncaster's children and young people.

Team EPIC continue to work with young people in schools, in the community and offer bespoke support to young people who are being exploited. The EPIC young person's Hub in the Frenchgate Shopping Centre continues to offer a space to work creatively with young people and focus on reducing anti-social and offending behaviour. The Hub has regularly attracted between 40 and 50 young people each weekend. The use of the Hub has expanded, for example, the YOS Careers Information, Advice and Guidance team hold events there for young people. There is scope for the Hub to be utilised for different groups across the borough as a safe space.

In September 2022, the YOS moved back under the control of the City of Doncaster Council having previously operated for 7 years within Doncaster Children's Services Trust which has now ceased to exist. A positive aspect for the YOS in terms of this arrangement is the opportunity to work more closely with the City of Doncaster Council, and being aligned to a larger organisation can only benefit the children and young people of Doncaster.

From December 2022 until March 2025, the YOS is tasked with implementing and delivering the Turnaround programme. Turnaround will provide £55m to Youth Offending Teams (YOTs) across England and Wales over three years, funding them to intervene earlier and improve outcomes for children on the cusp of entering the youth justice system. This additional funding will enable YOTs to consistently support a cohort of children not currently on their statutory caseload, and work with up to 17,000 more children in England and Wales. The overall aims of the Turnaround programme are to:

- achieve positive outcomes for children with the ultimate aim of preventing them going on to offend;
- build on work already done to ensure all children on the cusp of the youth justice system are consistently offered a needs assessment and the opportunity for support;
- improve the socio-emotional, mental health and wellbeing of children; and
- improve the integration and partnership working between YOT's and other statutory services to support children.

Turnaround, developed by the Ministry of Justice, is based on similar principles to those underlying the Supporting Families programme, including the view that children on the cusp of offending often have complex needs. Turnaround funding will support YOTs, and their local strategic partners, to expand best practice in early intervention. The programme is deliberately not prescriptive about what interventions should be used, recognising that YOTs best understand the needs of children in their locality. Turnaround funding should be used to deliver evidence-based interventions, building upon current service delivery, and developing new approaches, where required. The Ministry of Justice Programme Team will support YOTs to successfully deliver programmes in their local area, evaluating these thoroughly to build up a robust evidence base of what works.

Funding of around £2,900 per child will be granted to YOTs, which will have a minimum target number of children to work with. YOTs will then have the freedom to design a programme of interventions that are most suited to the needs of the child. Those children that meet the eligibility criteria will have a holistic Early Help style assessment and the Lead Practitioner co-ordinates interventions to avoid a child having to navigate different services directly. This initiative should assist in reducing First Time Entrants to the Youth Justice System.

In Financial Year 1 our target was to begin interventions with 20 children by the end of March 2023 and this target was achieved. The delivery model in Doncaster is currently two Turnaround workers undertaking all the engagement and assessment work and delivering interventions linked to their individual skillsets. Additionally, we have been able to utilise the input from existing specialist workers to offer interventions to young people where there is an assessed need.

The YOS Management Board are aware of the significant challenges faced by the YOS in supporting children and young people who are being exploited and endeavour to work collaboratively with partners to work towards creative solutions to this issue.

Doncaster YOS has a challenging cohort of young people, however, our offer is as robust as it can be to effectively reduce re-offending, First Time Entrants and custody rates. In addition to this, the Board and I want children to feel safe in their communities and be able to access opportunities so that they can lead positive lives.

Vision

First and foremost, we are an organisation for children, shaped by their experiences and informed by research into what works when supporting children in the Criminal Justice System. We believe every child has a right to define their identity, be safe, thrive and to achieve their full potential.

We operate a multi-agency, relationship based, trauma informed practice model designed to help children address the underlying issues which brought them into contact with the Criminal Justice System.

We believe that communities should be safe and inclusive, and residents should be safe and free from the fear of crime. Where it is needed, we apply robust risk management processes to keep children and communities safe from harm or offending.

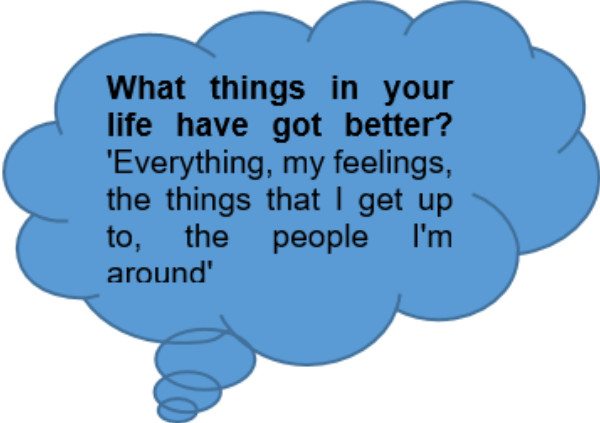
We recognise the impact that crime can have on victims and work collaboratively with victims of crime to ensure their voice is part of the work we do with children and families.

We believe that children should have access to evidence based, clinical and therapeutic services when they need them, as well as high quality careers information, advice and guidance and substance misuse support.

We value our staff and promote training and development opportunities. We operate a flat hierarchy management approach and encourage positive and constructive challenge at all levels of the organisation.

2. Local context (Page 9 of the Guidance)

- Doncaster's population total is 308,108 and ranks 41 in the ranking for deprivation (2019 IMD).
- 67,070 children and young people under the age of 18 years live in Doncaster (2021 Census). This is 21.8% of the total population in the area.
- Approximately 22.1% (2021) of the Local Authority's children aged under 16 years are living in absolute low-income families.
- The proportion of children entitled to free school meals (2021/22):
 - in primary schools is 30.1% (the national average is 25.5%)
 - in secondary schools is 31.8% (the national average is 26.9%)
- Children and young people from minority ethnic groups account for 19.3% of all children living in the area, compared with 36.1% in the country as a whole.
- The largest minority ethnic groups of children and young people in the area are White Eastern European, including Gypsy/Roma communities (7.9%).
- The proportion of children and young people with English as an additional language (2021/22):
 - in primary schools is 13.2% (the national average is 21.2%)
 - in secondary schools is 10.4% (the national average is 17.4%)
- Children In Need (CIN): the total number of open CIN cases is 2,061.
- Doncaster has 332 children with a Child Protection Plan, 558 children are in care and there are 237 Care Leavers.



What things in your life have got better?
'Everything, my feelings, the things that I get up to, the people I'm around'

Team Doncaster Charter

Our purpose – The City of Doncaster Council's purpose is to ensure that Doncaster and its people thrive. We will ensure that value for money is at the heart of everything we do.

PEOPLE - Putting people first and helping them to help themselves.

PLACE - Creating, regenerating and supporting communities.

PRIDE - Proud of Doncaster and our contribution to it.

PROGRESS - Taking advantage of opportunities and aiming to be the best we can.

City of Doncaster Council Values and the Way We Work

- Understand how my job contributes to Doncaster priorities
- Recognise that everyone has the right to be safe, respected and heard
- Show initiative, commitment and a positive, can do attitude
- Be accountable and behave with honesty and integrity
- Have a strong work ethic
- Value, support and help colleagues
- Be visible, accessible and approachable
- Recognise and celebrate success
- Contribute in emergencies and respond effectively
- Treat people with fairness and respect
- Have a good work life balance

3. **Child First** (Page 9 of the Guidance)

Doncaster is fully committed to the four tenets of Child First practice principles. This section will outline Doncaster's response to the tenets.

Prioritise the best interests of children and recognising their particular needs, capacities, rights and potential. All work is child-focused, developmentally informed, acknowledges structural barriers and meets responsibilities towards children.

Doncaster YOS undertakes robust Asset Plus assessments of children on statutory Court Orders to inform thorough assessment of their needs. Additionally, there is a robust Out of Court Disposal (OOC) assessment of need in place based in the principles of Asset Plus for those children subject to Youth Conditional Caution (YCC) and OOC. Multiple

studies demonstrate that children in the Youth Justice System are disproportionately likely to have complex needs. YOS staff are trained in adopting a trauma aware approach, seeking to meaningfully engage children in the assessment process and facilitate engagement by building a relationship with that child and their parents/carers. As a minimum, every young person who receives a disposal at Court is offered a Speech, Language and Communication Needs (SLCN) assessment by our Speech and Language Therapist (SALT). Those children with identified SLCN are then supported appropriately by those working with them to ensure they are able to fully participate in their YOS journey.

The YOS obtains regular feedback from children about their lived experience within the Criminal Justice System and this is taken account of in practice (appendix 4). We also undertake an annual survey to understand more broadly what life is like for children living in the Borough (appendix 3). Strategically, we undertake an annual analysis of offending patterns for young people, their assessed individual needs, the majority of individual service uptake and this informs service provision within Doncaster YOS.

Our work to prevent children entering the Criminal Justice System always begins with the starting point that, where possible, children should not be criminalised, but should receive help, support and intervention to lead safe and aspirational lives. Our relatively low First Time Entrants rate coupled with our low binary re-offending rate indicates that the majority of the time our assessment of risk and need for these children is accurate.

Most importantly, the feedback we receive from children, young people and families indicates that the services they receive are helpful to them, inclusive and ultimately help them to address the underlying issues which brought them into contact with the Criminal Justice System.

Promote children's individual strengths and capacities to develop their pro-social identity for sustainable desistance, leading to safer communities and fewer victims. All work is constructive and future-focused, built on supportive relationships that empower children to fulfil their potential and make positive contributions to society.

The work of both the YOS and EPIC is informed by desistance theory and a commitment to create and develop opportunities for young people to thrive. Statutory YOS work focusses on a successful child and practitioner relationship where the child is viewed as a child first, rather than as an offender first, as research shows that children value non-judgemental, warm and open child/practitioner relationships. (Child First Justice: The Research Evidence-base summary Report Loughborough University, 2021). This method of practice is embedded throughout all work with young people. Therefore, specialist workers within the team will also take this approach. For example, a Careers Information, Advice and Guidance Worker will focus on the aspirations a young person has and how to form a realistic plan to work towards this rather than what the young person has done and the barriers they may face.

Many young people who come into contact with EPIC may have otherwise become involved in the Criminal Justice System, but through engagement with pro-social and evidence based interventions, they go on to achieve their full potential. Our alternative learning provision for children who may have become involved in difficulties at school is a good example of how we are looking holistically at the issues which bring children into

contact with statutory services and intervene in their lives before this escalates to formal outcomes.

Encourage children's active participation, engagement and wider social inclusion. All work is a meaningful collaboration with children and their carers.

The YOS has always been committed to concepts of social justice, participation and engagement. Young people's feedback is routinely sought (and provided in appendix 3). We know that some young people have previously said they felt unsafe in the Town Centre and therefore, in partnership with the Violence Reduction Unit (VRU), we have opened a Town Centre Hub. The Hub is a safe space for young people to congregate and access opportunities around education, training and positive activities.

Our relationship based practice approach extends to families as well as children we work with and we consistently receive good feedback from parents regarding the efficacy of our interventions and the support their family receives from us.

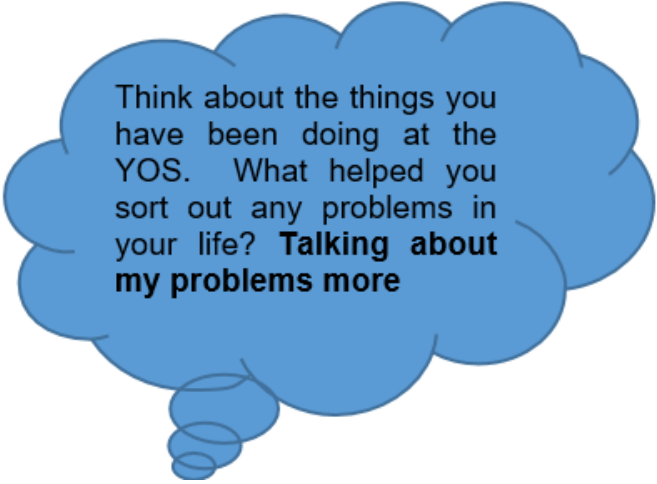
We are always mindful to be proportionate in the level of intervention offered to families, a child's Youth Justice Order is not a determining factor in what interventions they can access. Therefore, if an intervention is needed by a child or family, we will provide it.

Promote a childhood removed from the justice system, using pre-emptive prevention, diversion and minimal intervention. All work minimises criminogenic stigma from contact with the system

The YOS has operated a youth crime diversion programme, EPIC, for over 7 years. This means that many children that may have come into contact with the Criminal Justice System have been prevented from doing so. Over time, this approach has extended from community based delivery to engagement with schools, the development of awareness raising around Child Exploitation and a Virtual Reality (VR) programme to highlight the dangers of Child Criminal Exploitation (CCE).

Where a child is Looked After, the YOS's starting point is always to ensure they are not unduly criminalised by the fact that they do not live in a traditional family setting. Our close partnership with South Yorkshire Police (SYP) has allowed us to take a proportionate approach to all children that come into contact with the Criminal Justice System. Our first priority is always ensuring that a child can achieve their full potential, even when they may be subject to robust risk management procedures.

We know that successful education, training and employment destinations are one of the greatest factors in supporting desistance. Because of this, we operate a dedicated Careers, Information, Advice and Guidance service (Pathways to Progression) and if a child ends their order without appropriate ETE in place, we will continue working with them for as long as it takes (up to the age of 19) to ensure they achieve their potential. The Pathways to Progression programme funding is scheduled to end in December 2023. However, young people open to Youth Justice Services will continue to receive bespoke support with their ETE needs whilst they are open to us with a voluntary offer of continued support for a period of up to 6 months post the disposal ending.



Think about the things you have been doing at the YOS. What helped you sort out any problems in your life? **Talking about my problems more**

4. Voice of the child (Page 9 of the Guidance)

At Doncaster YOS we pride ourselves on our child-friendly approach. In order to establish the views of young people, the YOS routinely asks young people for their views in order to ensure the offer they receive is appropriate for them and for future planning with young people who access the service in the future. We have responded to feedback from young people who found difficulties with attending our offices for appointments and now the majority of work with young people is undertaken in their own homes.

In respect of this year's Youth Justice Plan, the views of young people have been provided in terms of the feedback about their experience of the YOS and what life is like in Doncaster now, some of which are included in Appendix 3.

Several of these are included below and throughout the Youth Justice Plan. The YOS consistently collects young people's feedback throughout the year, however specifically for the Youth Justice Plan, young people were consulted. Young people have been consulted on the questions below and some of the answers appear throughout the plan as well as in the appendices:

1. How safe do you feel online?
2. What do you think community means?
3. What people and places do you think are part of your community?
4. Do you feel part of a community?
5. What do you think the 'cost of living crisis' means?
6. Do you think the cost of living crisis has affected you?
7. Doncaster is now a City. Do you think that this will make anything better or worse for you?

The following comments relate to young people's views of their involvement with Doncaster YOS:

What's been good about coming to YOS **SALT assessment getting completed and I enjoyed my reparation**

What things in your life have got better? **I'm a lot more independent**

What things in your life have got better? **Relationships with family and friends**

What's been good about coming to YOS so far? **Someone to speak to**

What's been good about coming to the YOS? **Having someone to talk to and getting my point across to professionals**

Think about the things you have been doing at the YOS. What helped you sort any problems in your life? **SALT assessment was helpful**

Think about the things you have been doing at the YOS. What helped you sort out any problems in your life? **I think having consistency with the people I worked with was a big part of my success.**

What's been bad about coming to the YOS? Why has it been bad? **Nothing really as I have had loads of help but I didn't always see it like that and take the help when I was younger.**

5. Governance, leadership and partnership arrangements (Page 10 of the Guidance)

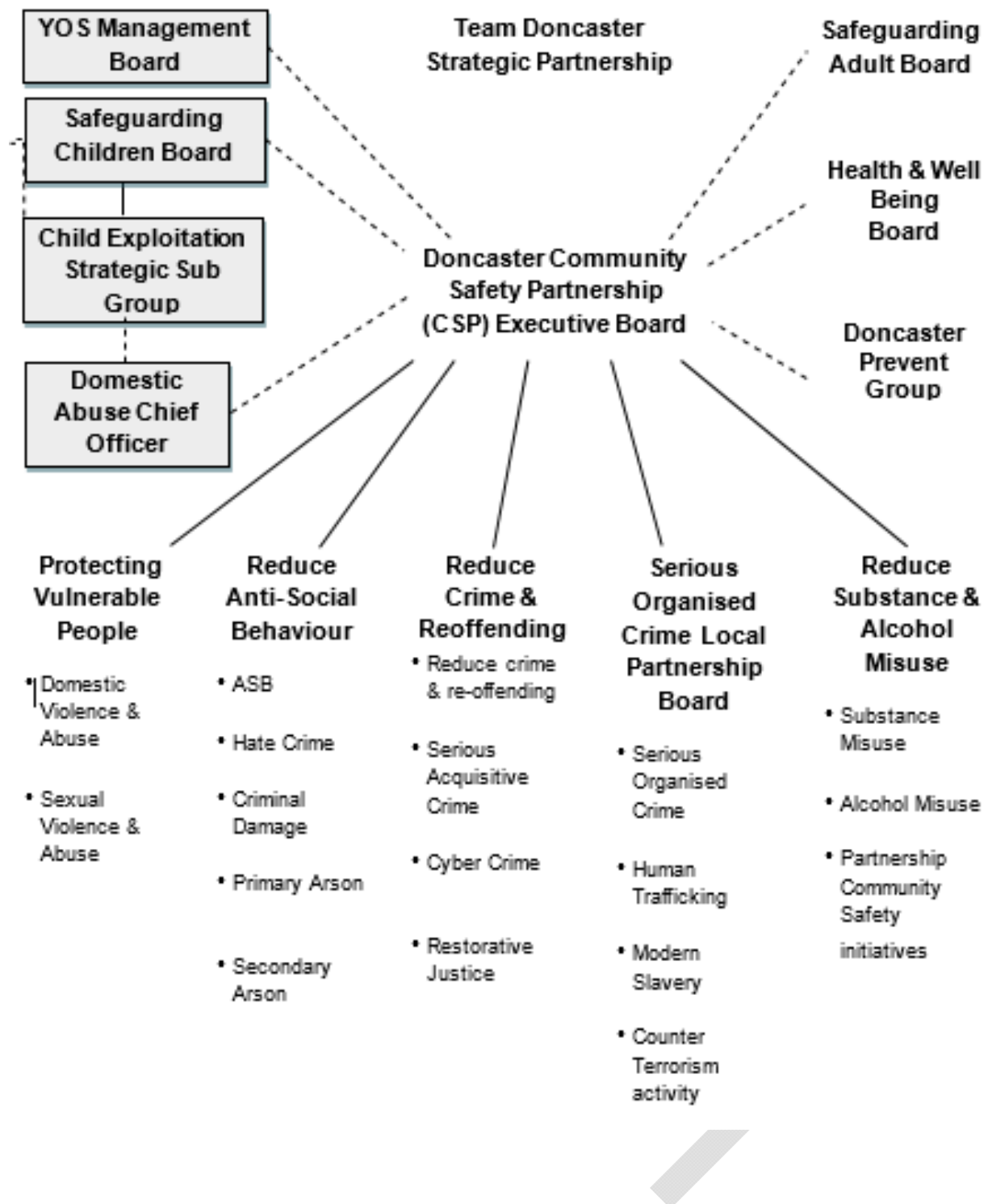
Doncaster Youth Offending Service is housed within the wider Young People's Services. This includes a range of specialist and therapeutic provisions which are provided to all tiers of young people from universal provision to Children Looked After (CLA). Young People's Services are overseen by the Strategic Lead for Practice Improvement and 2 Service Managers. One Service Manager with discreet responsibility for statutory aspects of provision including therapeutic services and one Service Manager aligned to Prevention services.

The YOS is overseen by a multi-agency Management Board comprised of the key partners as listed in Appendix 1.

The Board meets regularly to review all issues pertaining to prevention, diversion and statutory activity as well as broader issues which impact on children's lives including education, training and employment, therapeutic support, locality specific issues and child exploitation.

The Board benefits from a consistent Chair who has been in post for over 4 years, and was the Deputy Chair for 5 years preceding this, as such the Board benefits from consistent and rigorous leadership which holds the work of the YOS to account. The YOS itself provides robust performance information including full copies of the re-offending toolkit which allows Management Board members to interrogate a range of performance indicators. In addition, at every Board meeting operational staff attend to present case studies which highlights both the success and the challenges that the YOS faces.

The YOS forms part of the Safer Stronger Doncaster Partnership (SSDP) and a diagrammatical representation of the structure of this is below:



In respect of operational partnership arrangements, the YOS has benefited from secondments of 2 Police Officers, 0.2 FTE Probation Officer and 1 Speech and Language Therapist. In respect of other services, financial contributions from partners have allowed for the development of in-house therapeutic and clinical provisions including Forensic Psychologist, Systemic Family Psychotherapist and Substance Misuse specialist. The YOS also benefits from a dedicated Careers Information, Advice and Guidance service. An organogram of all YOS staff can be found in Appendix 2.

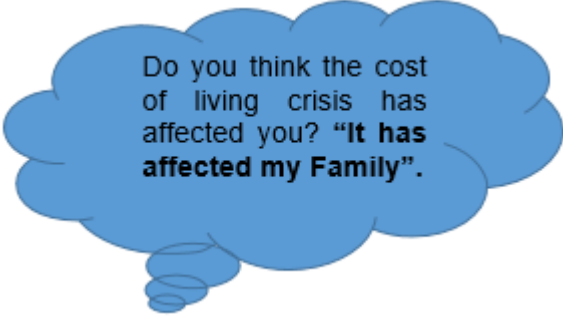


6. Resources and services (Page 10 of the Guidance)

Partner contributions to the youth offending partnership pooled budget 2023/24 and variance from 2022/23:

The figures below are indicative until final confirmation of funding is received, however, most organisations have committed to a static position. The core Youth Justice grant is not yet known but is not expected to be substantially different from last year:

Agency	Cash (£)	Payments in kind – (Including staffing) (£)	TOTAL (£)	Variance from 2022/23 (£)
Youth Justice Board for England & Wales (YJB)	£TBD	£TBD	£TBD	£TBD
City of Doncaster Council	£855,000	£0	£855,000	+£21,459
National Probation Service	£TBD	£TBD	£TBD	£TBD
South Yorkshire Police & Crime Commissioner	£152,000	£0	£152,000	£0
Doncaster CCG	£TBD	£TBD	£TBD	£TBD
South Yorkshire Police	£0	1.8 FTE Seconded Police Officers	1.8 FTE Seconded Police Officers	£0
Youth Custody Service	(YCS grant not yet received, to update following receipt).	(YCS grant not yet received, to update following receipt).	(YCS grant not yet received, to update following receipt).	(YCS grant not yet received, to update following receipt).
Total	£TBD	£TBD	£TBD	£TBD



Do you think the cost of living crisis has affected you? **“It has affected my Family”.**

Grant Funded Activities

The grant from the YJB is used exclusively for delivery of Youth Justice Services, the largest proportion being allocated to fund the staffing establishment. However, it should be recognised that the majority of the contribution from partners is an “In Kind” resource in terms of the provision of staff as listed in the table above.

The totality of the Youth Justice Board grant is aligned to the YOS staffing budgets and operational running costs. Partner contributions are either in kind in relation to seconded staff or include cash sums to support seconded staffs activity within the organisation. The largest single contributor to the YOS budget remains the City of Doncaster Council and these funds are also allocated against staffing, but include commissioned services in the following areas:

- Appropriate Adult Services (Change, Grow, Live), are commissioned on a regional basis by the 4 south Yorkshire YOS’s. Change, Grow, Live (formerly SOVA) have delivered this contract in excess of 10 years. This has included 2 re-tendering opportunities for which Change, Grow, Live have been the preferred candidate. Performance in relation to Appropriate Adults attending interviews within 1 hour of a request is consistently over 95% across the region. Additional monies were recently sought across the partnership to further bolster this provision which now includes cover encompassing 24 hours per day, 7 days a week and Appropriate Adult representation that commences from rights and entitlements interview through to release (or remand)
- Sexually harmful behaviour services provided by The Junction Project. There is an increase in the funding being requested by The Junction Project and this is currently being considered at a strategic level. Barnardo’s have historically contributed 50% of the overall contract value as part of their charitable contribution to this activity. Due to financial pressures Barnardo’s will decrease it’s contribution incrementally over the next 5 years. The Office of the Police and Crime Commissioner (OPCC), one of the partners that contributes to this funding, have increased their contribution to address issues of demand but the overall rise in the contract value will need to be managed by the South Yorkshire Youth Offending Services. Over the course of the next 12 months Doncaster YOS will evaluate the contract in terms of value against other similar providers through market testing. It is noteworthy that the overall contract value has not increased for 10 years therefore, it is likely that the increased rate will still represent good value for money

We use our grant partner contributions and available resources to deliver a strong specialist and therapeutic offer, a wealth of knowledge, skills and experience in terms of our staffing complement and a robust offer regarding the use of seconded police and

probation staff. The Probation secondee has a discreet role with transition work and by working closely with YOS Case Managers, the impact of this on young people is managed as seamlessly as possible. The enhanced offer to young people, in turn, contributes to reducing re-offending. The Police secondees are significant contributors to the YOS Triage panel offering a proportionate response to young people committing early stage offending. This enable us to work towards reducing our First Time Entrants rate. Police secondees also play an important role in altering young people’s views about the Police as an organisation and work with them to achieve the best outcomes for them, the public and victims.

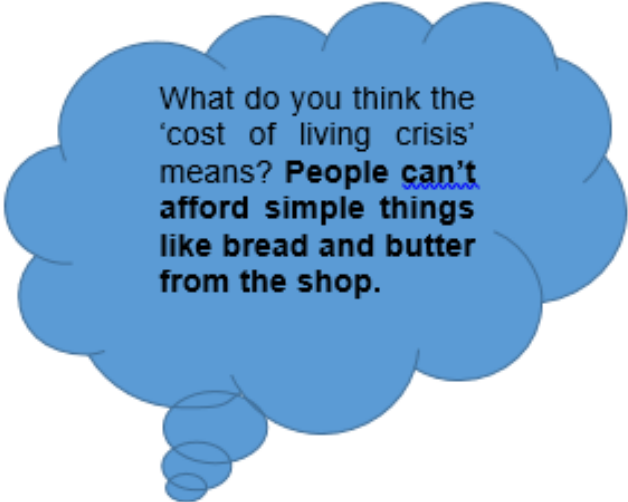
Provision	Cost for 23/24
The Junction Project 2023-24	£45,828
Appropriate Adult – Change, Grow, Live (formerly SOVA)	£25,996.24

In addition, some staff require clinical supervision in respect of their professional disciplines and this is also maintained through the overall budget.

The budget also is designed to provide specialist reports as required by the Court.

2022/23 was highly challenging in respect of remand costs, which exceeded the grant allocation:

	2020/2021 (£)	2021/2022 (£)	2022/2023 (£)
Remand Grant	119,332.00	106,846	91,372
Actual Remand costs	425,469	249,999	120,958



Turnaround Grant

Financial year	Grant Value
FY1 2022-2023	Mobilisation Payment: £10,796.00 Delivery Payment: £58,425.82
FY2 2023-2024	Delivery Payment: £185,698.40
FY3 2024-2025	Delivery Payment: £185,596.53
Total	£440,516.75

7. Progress on previous plan (Page 10 of the Guidance)

Youth Justice Plan Targets:

First Time Entrants 124 per 100,000 of the 10-17 population, this equates to 37 young people.

Re-offending Target - 22%

Custody Rate - no more than 2 young people known to the Youth Offending Service receive a custodial sentence.

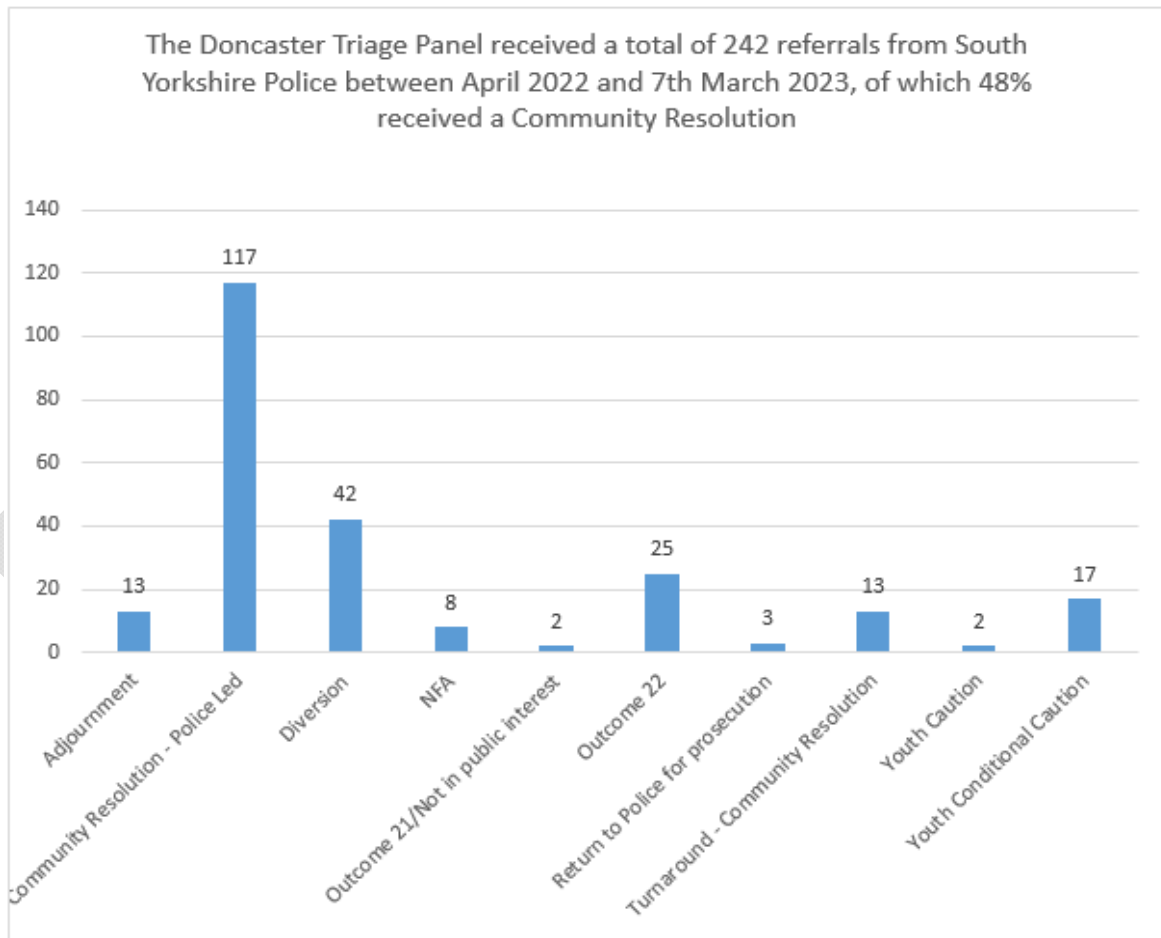
Education, Training, Employment - 90% of young people to be in suitable Education, Training or Employment at end Disposal stage.

Accommodation - 100% of young people to be in suitable accommodation at end Order stage.

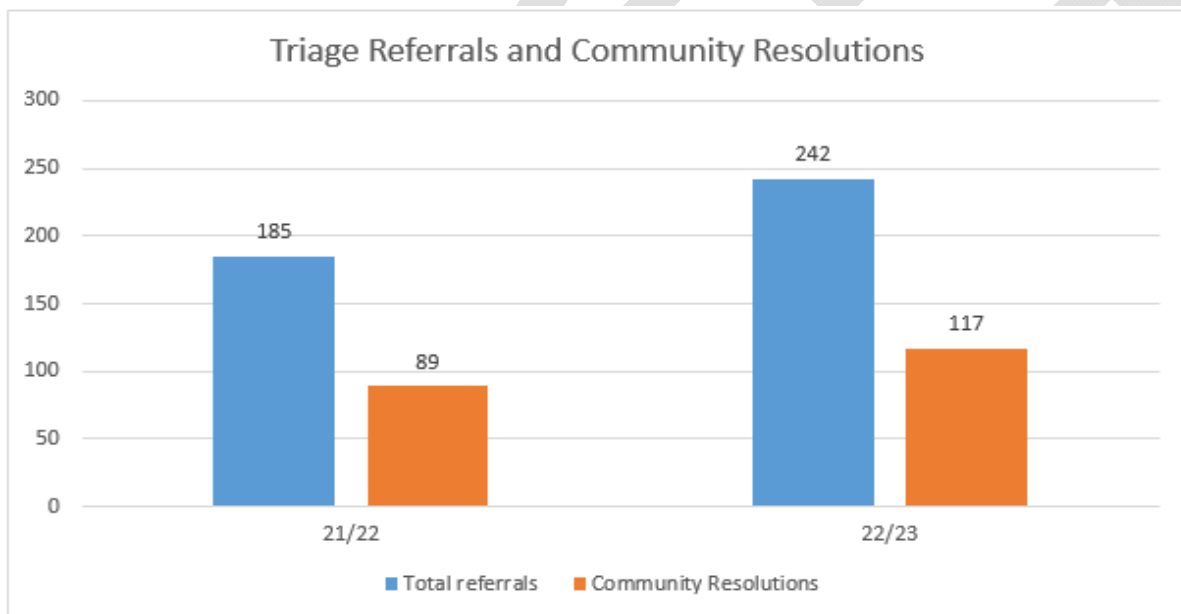
Children in Care- to ensure that the rate of children looked after entering the Criminal Justice System is not greater than the rate of the wider population.

FTE's

Triage Referrals



Triage Referrals and Community Resolutions



Ministry of Justice published data – April-December 2022
 FTE PNC rate per 100,000 of 10-17 population

Performance indicator	Outturn year ending Sept 2022	Target year ending Sept 2022
First Time Entrant (FTE) PNC rate per 100,000 of 10-17 population YJB data. This comprises young people who receive a Police Caution or a Sentence.	51 young people	37 young people

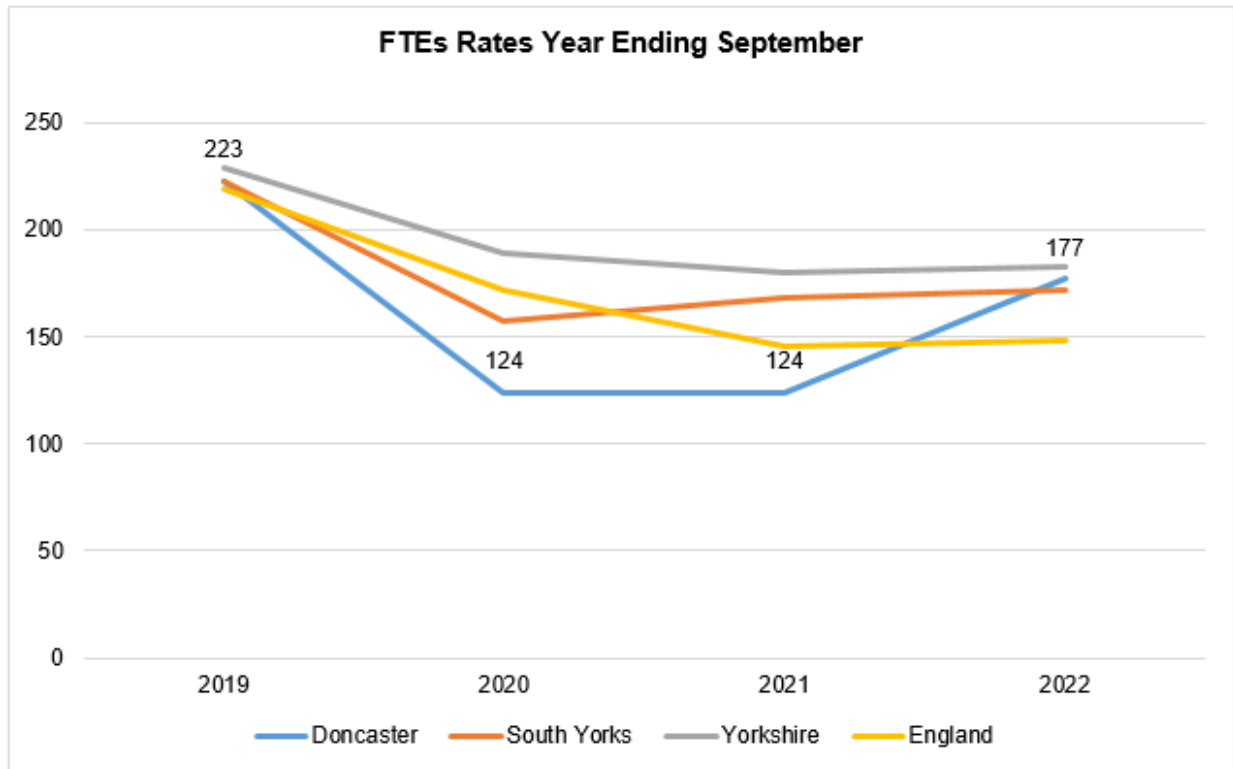
Unfortunately, the YOS has not achieved its target in relation to FTE's which was a rate of 124 young people per 100,000 of the 10-17 year old population which equates to 37 young people becoming FTE. In fact the current rate is 177 young people per 100,000, equating to 51 young people. This represents Doncaster's worst performance against this measure for the past three years, placing us in the third quartile. Further interrogation of data highlights that this is in fact, caused by a process issue, rather than a practice issue.

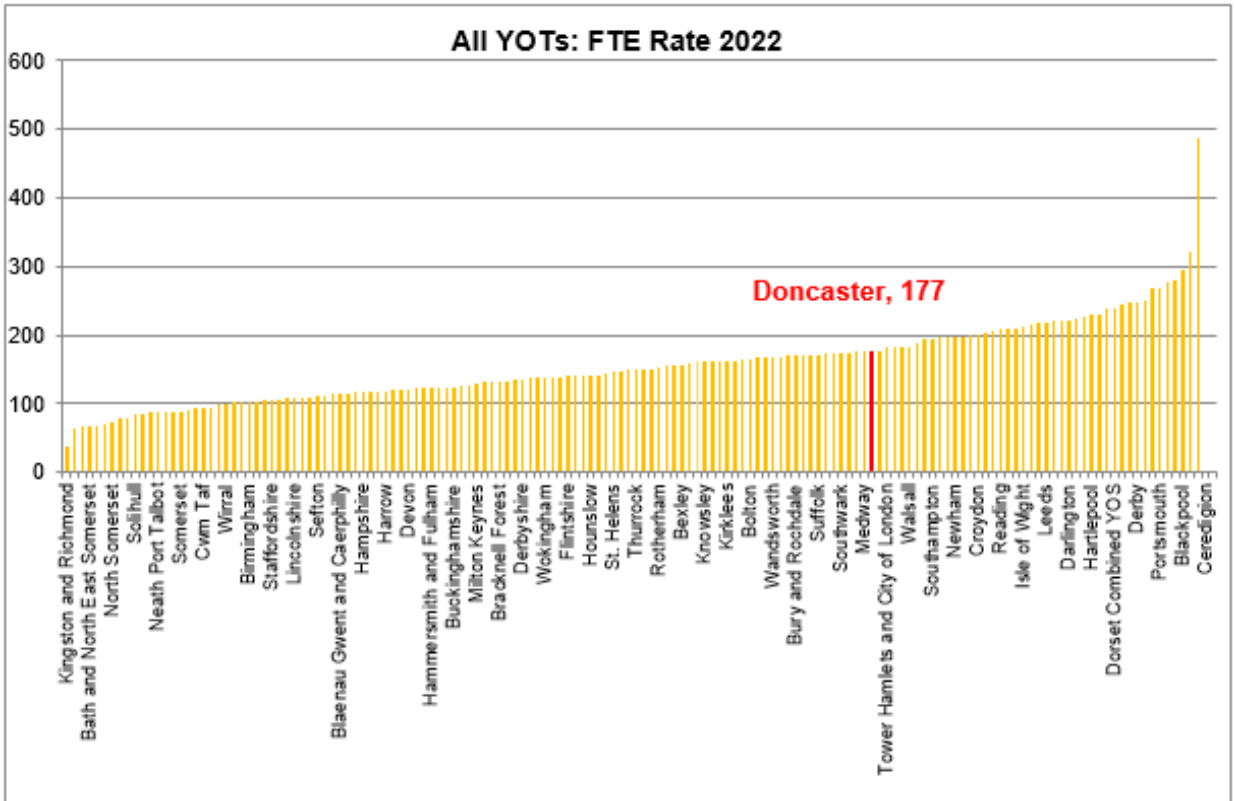
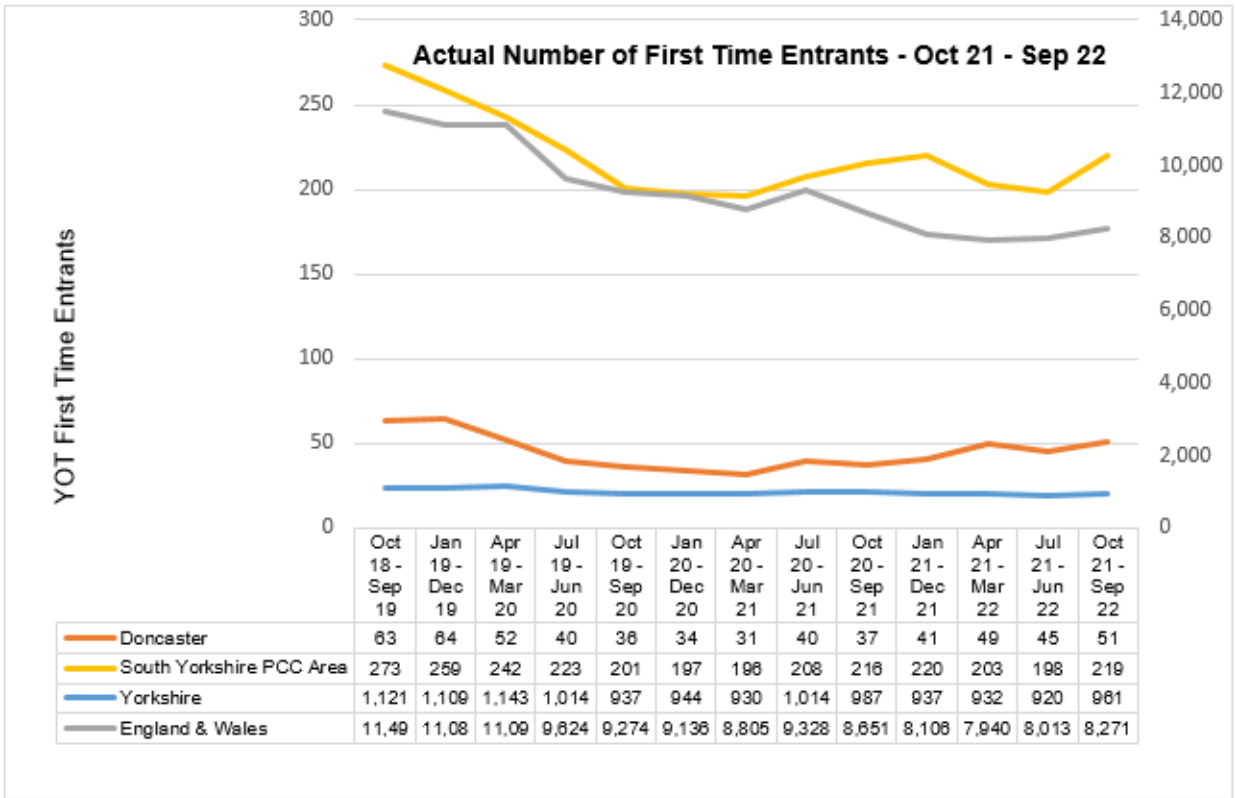
A significant aspect of this performance differential has been in relation to children who experienced a delay in their outcomes during the pandemic. This has led, in several instances, to children entering the cohort in a year other than when the offence was committed. As such, some children who became FTE this year should have received their outcome earlier. Whilst this would not have reduced the overall number of FTE in the City, it would have changed how the performance is recorded. In that, the previous two years FTE rates would have been higher and this year's rate would have been lower.

The YOS Service Manager has interrogated every decision relating to a child becoming an FTE in order to fully understand the increase, and this has also been a standing agenda item at the YOS Management Board. As such, we are assured that the increase in FTE's is not reflective of policy or practice change by ourselves or our partners, but is simply the result of delays within the Criminal Justice System, linked to the pandemic.

Doncaster YOS continues to operate a robust Triage panel, which has seen an increased number of referrals in the year 22/23 compared to the previous year. This is congruent with the overall increase in FTE within the City, although it is worth noting that despite the increased overall number of children at Triage (owing to the delays) the outcomes for children at panel remain broadly the same with circa 48-50% of children receiving a community resolution over the past three years. This provides further assurance that the issue relating to the increase in FTE's is in response to demand and not decision making.

	Doncaster	Yorkshire	PCC Area	YJS Family	England
Oct 21 – Sept 22	177	183	172	148	148
Oct 20 – Sept 21	124	189	165	152	156
% change from selected baseline	42.6%	-3.2%	4.3%	-2.5%	-5.5%

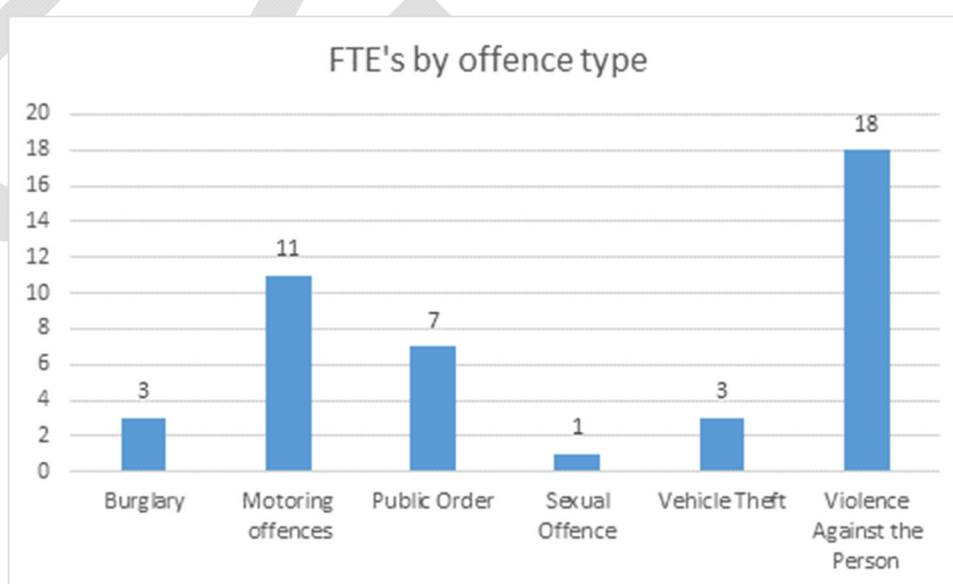




Local case data: FTEs October 2021 – September 2022

Outcome	No of Young People
Conditional Discharge	6
Fine	5
Referral Orders	22
Section 226	1
YOI	1
Youth Caution	1
Youth Conditional Caution	13

Ministry of Justice published PNC data



The most common offence relates to Violence against the Person, often occurring where young people are unable to emotionally regulate appropriately. This is followed by Motoring offences. This relates to the period 01/04/22 to 28/02/23. The majority of motoring offences relate to Driving other than in Accordance with a Licence and No Insurance. The previous year broadly follows this pattern of offence types.

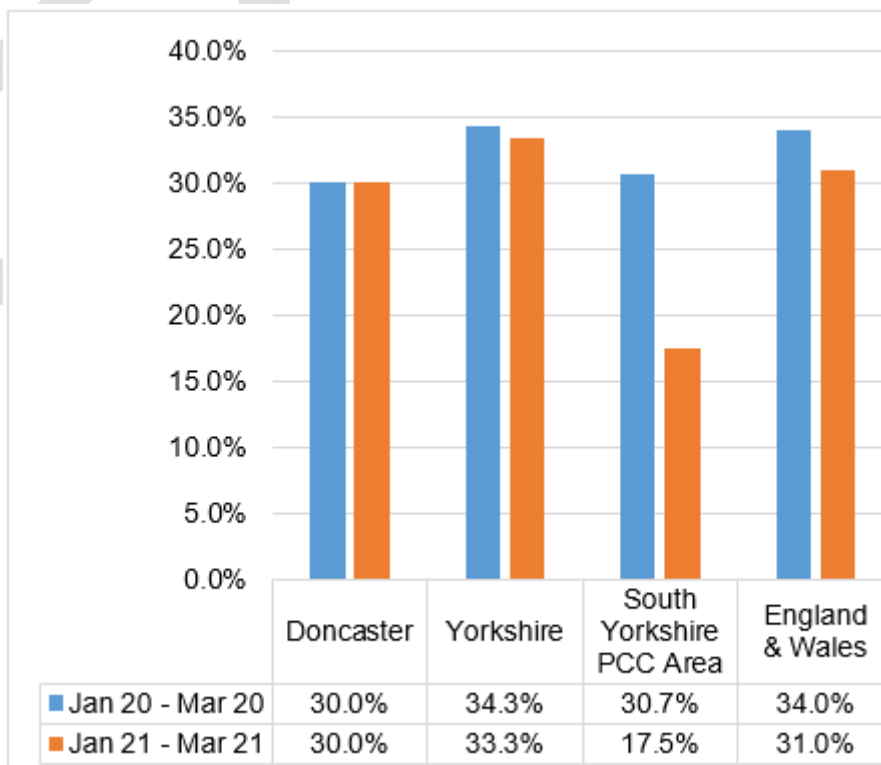
Re-offending

Performance Indicator	Outturn Jan-Mar 2020 cohort	Target Jan-Mar 2020 cohort	Outturn Jan-Mar 2021 cohort	Target Jan-Mar 2021 cohort
Proven binary re-offending rate for cohort members. This is the percentage of young people who re-offended in the identified cohort	30%%	37%	30%	22%

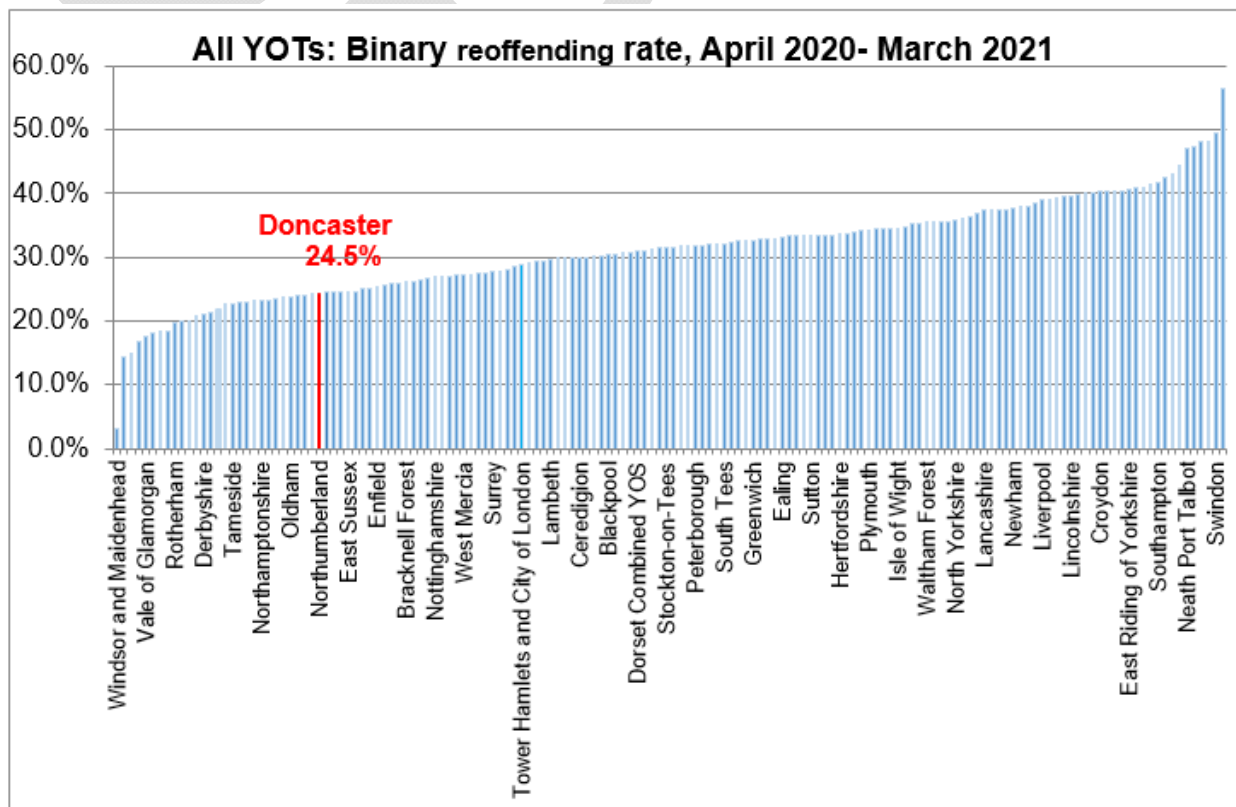
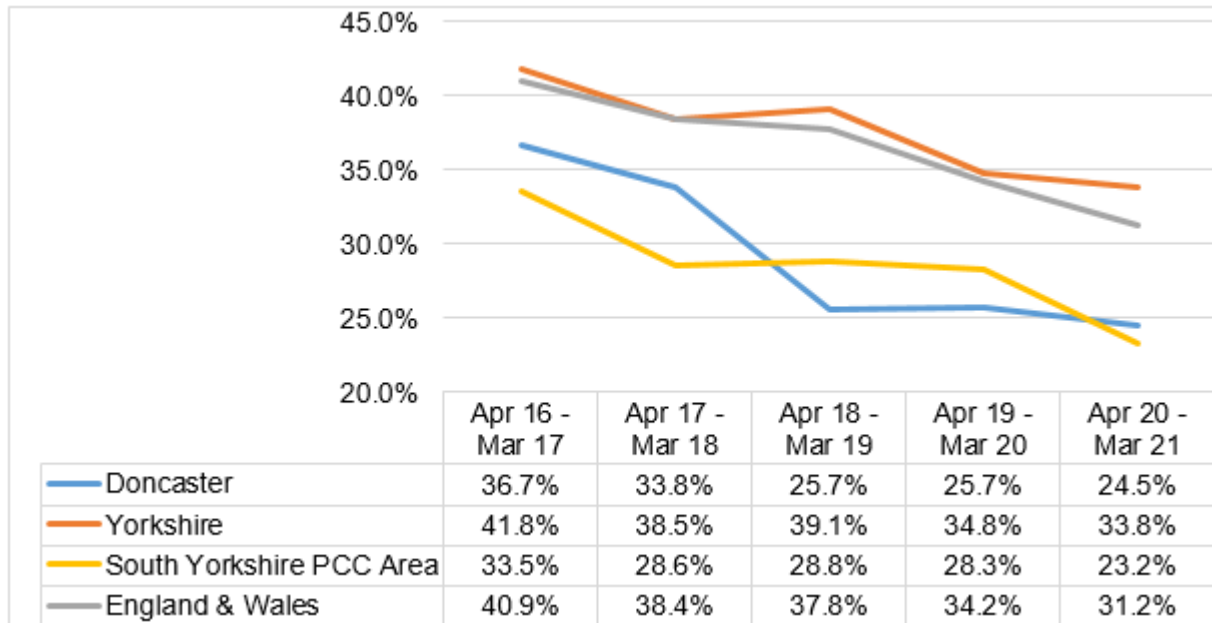
Please note there is a time lag with the data to allow the cohort to be tracked for proven re-offending.

	Doncaster	Yorkshire	PCC Area	YJS Family	England
Binary rate Jan – March 2021 cohort	30	33.3	17.5	25.8	31.0
Binary rate Jan – March 2020 cohort	30	34.3	30.7	37.1	33.8
% change from selected baseline	0%	-0.92%	-13.19%	-11.6%	-2.83%

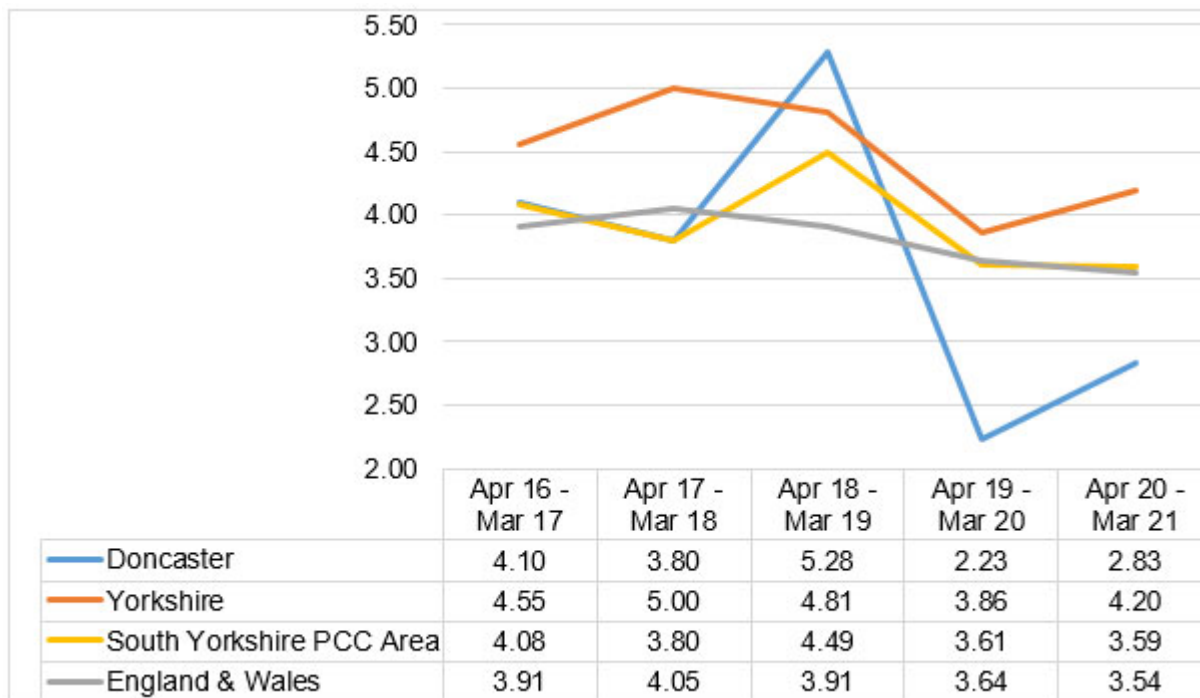
Quarterly cohort – year on year comparison



Annualised Re-offending data



Annualised data Re-offences/Re-offenders



Doncaster has not achieved its incredibly ambitious re-offending target, with a final annualised rate of 24.5%, against a target of 22%.

It firstly should be noted that Doncaster remains a top quartile performer in relation to preventing re-offending and that the target set would have placed Doncaster in the top 5% of performers nationally, and remains 6.7% below the England average.

Doncaster operates a well-established relationship based practice model which is trauma informed and utilises access to therapeutic resources in order to meet the needs of children and families. This continues to be successful in its approach to supporting children to live offence free lifestyles.

It is also encouraging that the frequency of young people's re-offending continues to be significantly below the England average with young people committing an average of 2.83 offences per re-offending episode against a national average of 3.54. Although there was a small increase against last year's frequency range, it has reduced significantly since the peak in 18/19 when Doncaster had a rate of 5.28 offences per re-offending episode against a national average of 3.91. This, coupled with our continuing strong re-offending performance overall, indicates that the practice model continues to be effective in preventing re-offending.

Re-offending Local Data

Doncaster utilises the YJB re-offending toolkit in order to monitor and measure the live re-offending data as it happens due to the delay in nationally published figures. The live tracked data is reported to the Management Board quarterly to support collaborative working with partners in reducing re-offending. This also provides the YOS Management Team with strategic oversight of the data as it is happening rather than being reliant on waiting for official data to be published. The MoJ uses PNC data which does not facilitate

interrogation of data i.e. we do not have access to the details of the young people in the MoJ cohort to determine factors leading to re-offending.

A cohort of young people with a substantive outcome, 1st January 2020 – 31 December 2020 tracked for re-offending up 1 March 2023

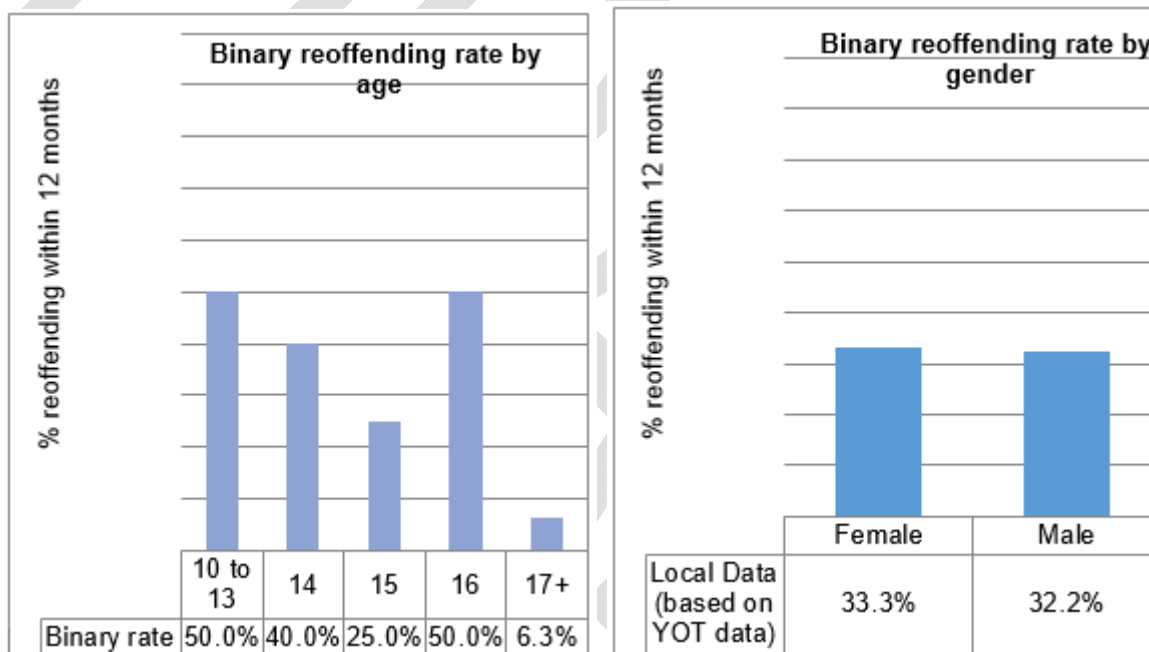
Summary headline data from the cohort:

Overall binary rate for the cohort is 32.3%

Number of young people in cohort: 62
 Number of young people reoffending: 20
 Number of further offences committed by cohort members: 51

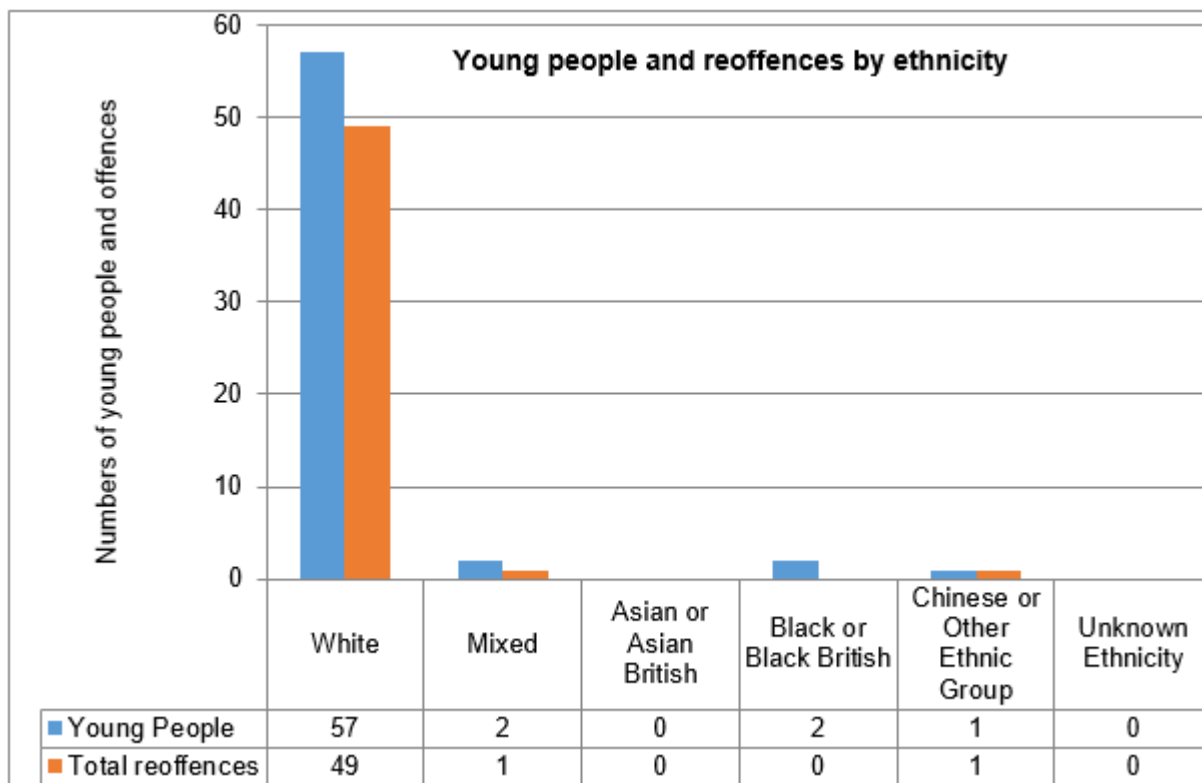
Number of further offences

% of young people committing only 1 further offence: 14.5%
 % of young people committing 5+ further offences: 3.2%
 % of all further offending committed by those committing 5+: 41.2%

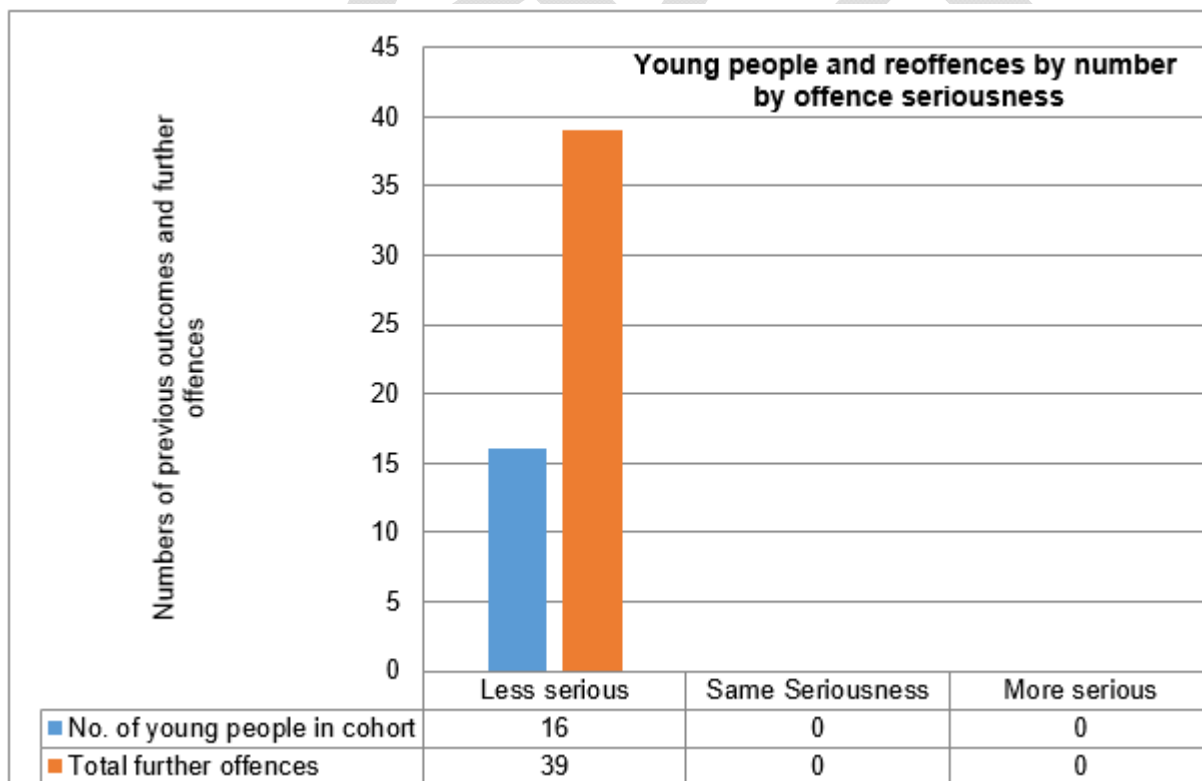


In relation to the re-offending rate by age, there were 2 thirteen year olds in the cohort and 1 re-offended, hence the 50% binary rate in the graph above. Similarly there were 22 sixteen year olds and 11 of those re-offended.

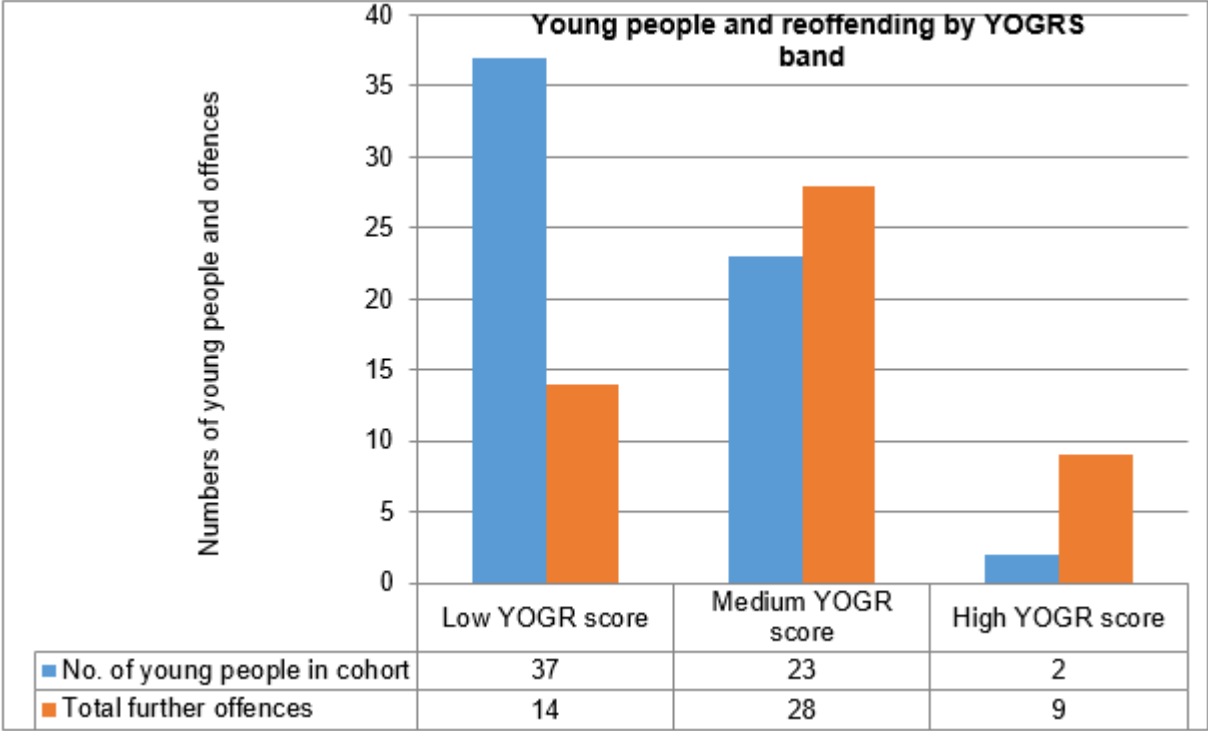
In relation to gender, there were 3 females in the cohort and 1 re-offended. There were 59 males in the cohort and 19 re-offended.



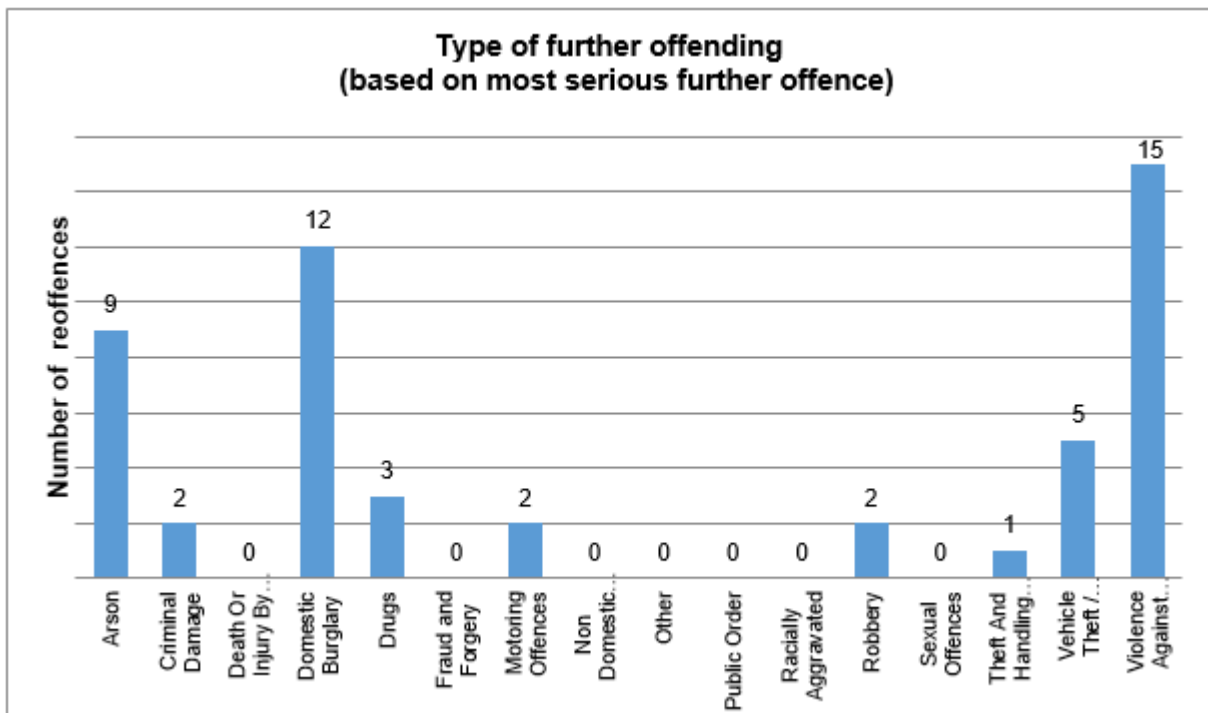
The above chart is reflective of Doncaster's 10-17 demographic which is mostly made up of White British young people. Doncaster currently has no significant disproportionality issues. In the Youth Justice System in Doncaster there is no over-representation of any ethnic groups.



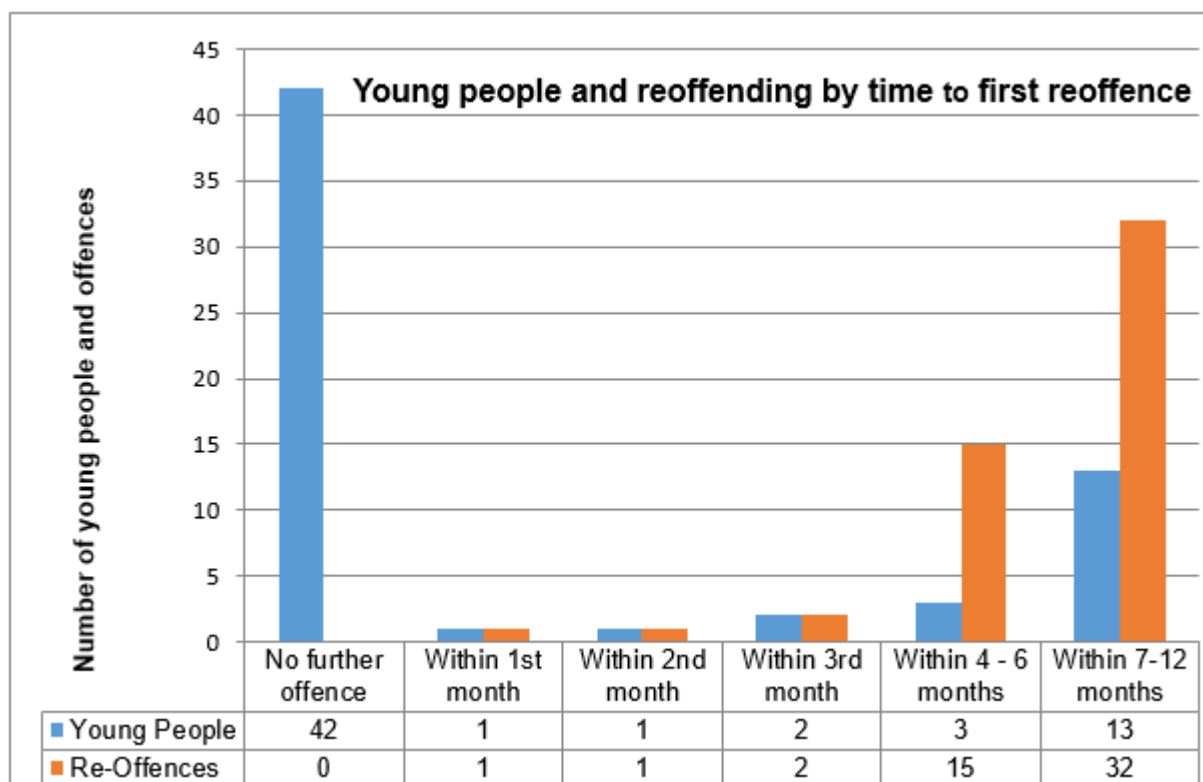
The above chart highlights that this is the consecutive year children do not go onto to commit offences which are of a greater seriousness than those which initially brought them into contact with the Criminal Justice System.



The above chart demonstrates the congruence between the assessed likelihood of a child re-offending and actual re-offending episodes. In most cases, the YOS is accurate in its assessed level of re-offending risk in that, the number of re-offences in each of the domains is broadly what you would expect to see in relation to the assessed risk level. There is slightly lesser congruence with the medium rated young people although it is proportionate with what we would expect to see with our assessment decision making. As part of AssetPlus methodology, a Youth Justice Officer can apply a manual override of the YOGRS score if there are exceptional circumstances relating to a child's offending episode. It is estimated that override judgements are applied in between **10 – 20%** of cases per year and therefore the above should be considered within that context. Even with the variances described, the congruence levels are still strong.



The above chart represents re-offending by the offence type. Whilst most young people do not go on to re-offend, the greatest risk is aligned to offences relating to violence. This, as previously indicated, relates to issues around emotional regulation and our analysis of the time from receiving an order to a child's first re-offence indicates that the majority of these episodes occur towards the end of the child's order. Previously, the highest risk time was in the first 2 months following an outcome, this was because it took a longer period of time for practitioners to build the relationships which support children not to re-offend. However, our change of practice model during the pandemic, where all our work was carried out in children's homes or locality settings, has led to practitioners building meaningful relationships quicker than when they were required to attend a centralised office. Now, the greatest period of risk is aligned to when contact reduces and/or the order ends. Consequently, the YOS has reviewed its practice model to examine if anything else can be done towards the end of a child's order to ensure that the risk of recidivism is reduced. Young people now have a voluntary aftercare offer of approximately 3 months so that they can continue to be supported to lead positive, offence free lives. It is worthy of note that there hasn't been an increase in relation to arson offences compared to the previous performance, rather that 9 offences were committed by the same young person and the most serious of those was arson of which there was one offence. Similarly, in the Domestic Burglary category this relates to one young person who committed 12 offences, the most serious of which was Burglary.

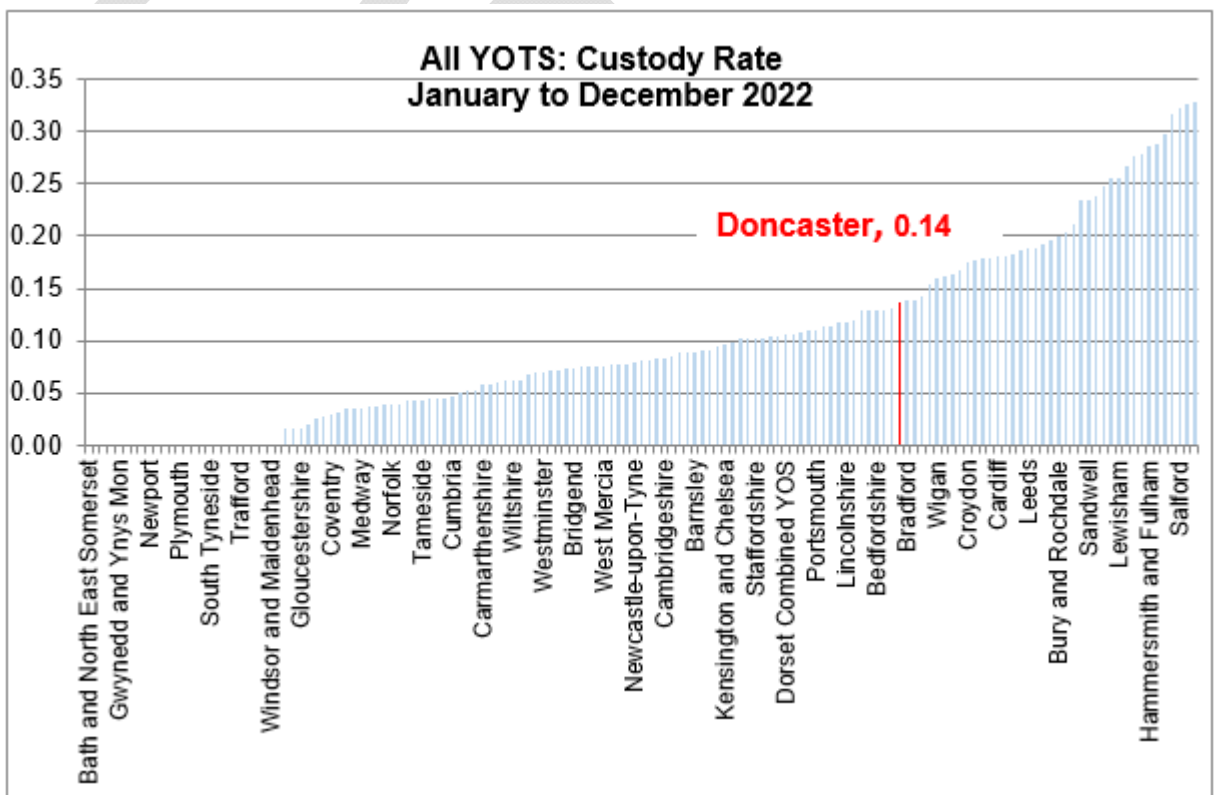
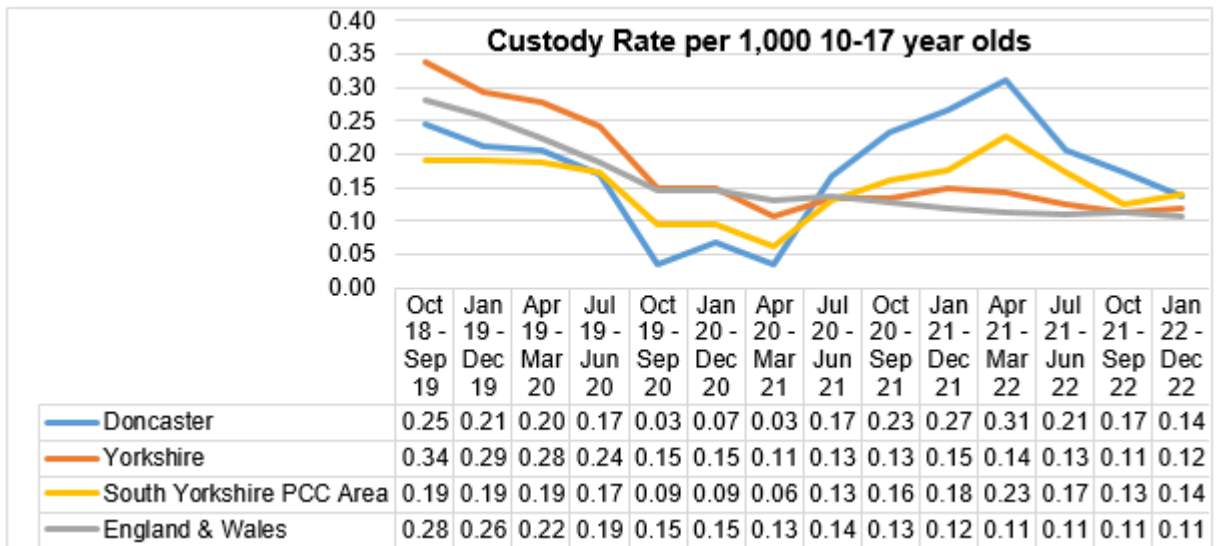


Custody

Use of custody rate per 1,000 of 10-17 population - Ministry of Justice published data.

	Doncaster	Yorkshire	PCC Area	YJS Family	England
Jan – Dec 2022	0.14	0.12	0.14	0.06	0.11
Jan – Dec 2021	0.27	0.15	0.18	0.08	0.12
change from selected baseline	-0.13	-0.03	-0.04	-0.02	-0.01

Historically, Doncaster has had a low custody rate. In the period ending December 2021, Doncaster experienced an increase in its custody rate due to a number of young people being sentenced for serious offences following a period of remand. In relation to the current published data, the rate has decreased equating to 4 young people sentenced to a custodial outcome in this period. One of those young people was linked to the serious offences referred to above. He was not previously known to our service. The other 3 young people were also in custody for committing offences linked to criminal exploitation and organised crime activity. One of those young people was not previously known to the YOS.



Actual Number of Doncaster Young People receiving a custodial sentence			
Jan- Dec 2019	Jan - Dec 2020	Jan – Dec 2021	Jan – Dec 2022
6	2	8	4

The current published rate is an improvement on performance last year and brings us in line with the South Yorkshire PCC Area and our historic performance. Two young people

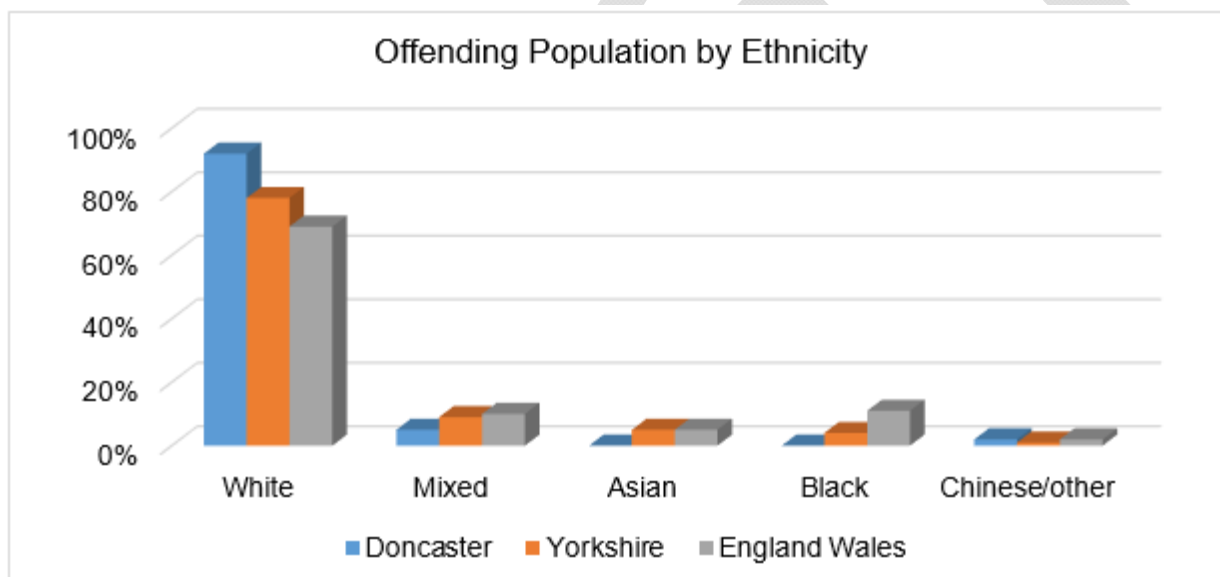
known to Doncaster received a custodial sentence meaning that in this period we did not exceed our target.

Disproportionality

Over-representation of particular ethnic groups in the Youth Justice System is a national problem. Each Youth Offending Service should undertake an annual analysis of disproportionality within the local Youth Justice System at a summary level. If the summary analysis indicates a significant over-representation of a particular ethnic group then a case-level analysis should be carried out to gain an understanding of how, when, where and why this arises in order to tackle the problem.

Doncaster YOS is in the process of undertaking work, in collaboration with the YJB, around the consideration of emerging groups.

April – December 2022 - Offending Population by Ethnicity						
	White	Mixed	Asian	Black	Chinese or Other	Ethnic minorities (excluding White minorities)
Doncaster	92%	5%	0	0	2%	6%
Yorkshire	78%	9%	5%	4%	1%	18%
England & Wales	69%	10%	5%	11%	2%	27%



Outcomes 1 April – 31 December 2022

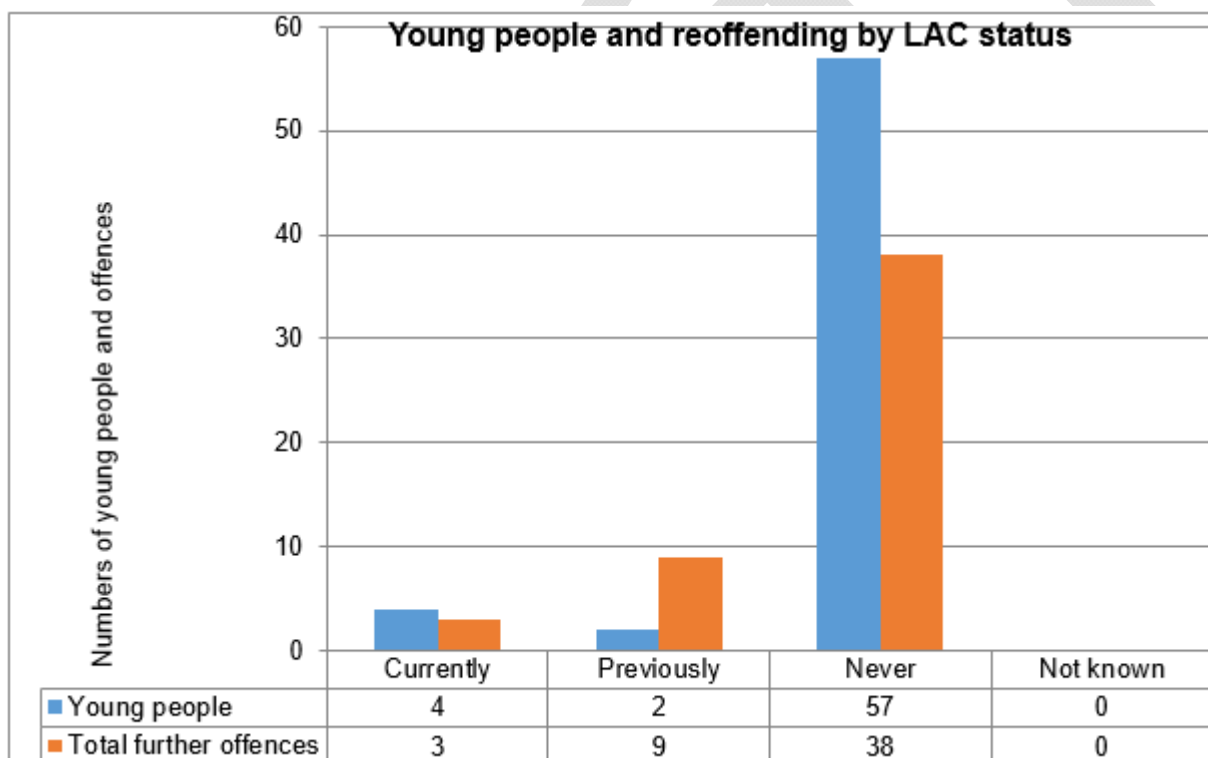
Outcome	Male	Female
Detention & Training Order	1	0
Fine	12	0
Referral Order	22	6
Section 226 (Life)	1	0
Youth Offender Institution	1	0
Youth Condition Caution	8	2
Total	45	8

Reducing the offending of Children Looked After

In Doncaster we are particularly concerned to reduce the number of Children Looked After within the Youth Justice System. We undertake an annual audit of the number and proportion of Children Looked After 10-17 who are in the system.

We are also mindful that children who are Looked After are at greater risk of exploitation than other children. This also has the potential to bring them into contact with Criminal Justice organisations. In order to mitigate this, EPIC staff work on a one to one basis with children who may be at risk from Exploitation and offending to ensure that they do not become First Time Entrants or that their offending escalates to more serious disposals.

Last year, for the first time, Doncaster decided to set a target in relation to the reduction of Children Looked After entering the Criminal Justice System to ensure that the rate of children looked after entering the Criminal Justice System is not greater than the rate of the wider population.



There are four young people who were CLA at the time of entering the cohort. Two of these young people re-offended and both were placed out of area at the time of the re-offence.

This is indicative of a pattern for Doncaster children who are Looked After and placed outside the borough, where our ability to influence the outcome for a child is limited by local policing policy and triage arrangements in that borough. Although it is encouraging that only 4 children who were Looked After are part of the cohort, it does mean that the binary re-offending rate for this group is 50% as opposed to 25% for children living in familial homes.

Doncaster tracks Looked After Children by both FTE and re-offending rate.

8. Performance and priorities (Page 11 of the Guidance)

In this section the YOS will outline its statutory performance targets for 23/24.

FTE target

In the previous year's plan the YOS calculated its FTE target rate by taking an average of the FTE over the previous 4 years and applying a 20 % reduction against the average. During the course of 22/23 a number of cases were presented at the Triage panel and at Youth Court in which there had been a demonstrable delay relating to Covid. At first it appeared that the FTE rate was increasing significantly in excess of the target, in fact the target was inappropriately applied because the average over the 4 years contained the period of the pandemic in which children's progression through the Youth Justice System (YJS) was delayed. This does not mean that the children would not have become FTE had they been addressed within normal parameters but it does significantly affect the calculation of an average over that time period.

We are now confident that all children from this period have been progressed through the YJS and therefore the calculation for our FTE target will reflect this. Consequently, our target will be to maintain the average rate of the last 4 years without a reduction as this will represent the true level of FTE in Doncaster over the course of the past 4 years. The target is **162** per 100,000 of the 10-17 year old population, which equates to **47** young people

Re-offending target

Doncaster's re-offending performance has been strong for a number of years and this did not change during the pandemic. Currently the YOS is **6.7%** below the national average. This should be considered strong performance in relation to Doncaster's deprivation indices. It is also strong evidence that the child first, relationship based practice approach is effective. The re-offending toolkit utilising live data indicates that the binary rate is **32.3%** and the nationally reported data is **25.4%**. We remain committed to working towards a highly aspirational target set at **22%** for the binary re-offending rate.

Custody target

During the last 2 years, we have been impacted by a number of young people remanded for serious offences who were likely to receive custodial sentences. These young people were not known to the Youth Offending Service at the time they committed these offences, which means there had been no opportunity to utilise the YOS's trauma informed, relationship based methodology to prevent these offences.

The Board agreed to set an aspirational target of **2** young people who were currently on an order when they committed the offence that they were sentenced to a custodial sentence for. Our target of **2** young people equates to a rate of **0.07** young people per 1,000 of the 10-17 population. The target remains the same this year.

EET target

Last year we set a target of **90%** which was a highly aspirational target. This was not achieved with the final annualised rate being **73.8%**. This is significantly higher than the national average for children in the Criminal Justice System which is **38%**. However, this is not good enough for the children and young people of Doncaster and therefore the Board will again, aim for a **90%** target.

Suitable Accommodation target

The YOS continues to be highly aspirational and aims for **100%** of young people to be in suitable accommodation at the end of their order. Doncaster has always achieved this target and expects this to continue.

CLA target

The total number of young people receiving diversionary and statutory outcomes during the period was **105** of which **16** were Children Looked After. It is noteworthy, however, that **2** became Looked After by virtue of their time spent on remand under LASPO (Legal Aid Sentencing and Punishment of Offenders) Act 2012. This indicates that **15%** of the total number of outcomes were attributed to Children Looked After. This equates to **2.86%** of Doncaster's total Looked After population. The target therefore will be measured against the general population rate which is **0.9%** of the 10-18 population in Doncaster. This will be incredibly challenging to achieve, however the YOS is committed to ensuring that outcomes for Children Looked After are not disproportionately different to those children living in more traditional settings.

Prevention

Prevention work in Doncaster is delivered in a number of ways. We have a Youth crime prevention service, EPIC (Encouraging Potential Inspiring Change), which delivers outreach based work in communities that have been identified by the Safer Doncaster partnership as having increased levels of youth related ASB/criminality.

EPIC have also worked with a number of partners including South Yorkshire Police and the Local Authority to set up a Young person's hub within the City Centre in response to youth related ASB issues within the shopping centre. The space was created to allow young people to access a safe space where they can gather, whilst allowing partners from a number of agencies to meet with young people to offer advice, information and

guidance. During the period of 01/09/22 – 01/12/22, 237 young people accessed the provision within the hub. EPIC have recently entered into a joint initiative with Doncaster Mind to help improve access to mental health services, Doncaster Mind will be hosting a drop in session once a week from the hub. This initiative was as a result of the youth crime perception survey that has been carried out by EPIC in which over 2000 young people have responded so far in which mental health was a concern amongst young people.

EPIC have both a universal and a targeted offer within schools. EPIC deliver assemblies to whole year groups within school around the risks associated with being involved in ASB and crime, as well as information, education and guidance around child exploitation and where to go for help. Within a number of both secondary and primary schools, EPIC have a targeted approach where they work with cohorts of 8 young people for up to 12 weeks using the Think Forward programme (secondary) and Young and Safe programme (primary).

Diversion

Doncaster YOS has a weekly Triage Panel. The Police ensure that all cases where young people have offended are brought to the panel for discussion. Where appropriate, alternative options are available to divert young people from entering the Criminal Justice System. This may include stand-alone support from the YOS seconded Police Officer, Substance Misuse Worker or Restorative Justice Practitioner, or it may be the young person is allocated a worker from the Youth Justice Team who will undertake an assessment and put interventions in place to best support the young person with their identified needs.

The YOS Management Board is focussed on the quality and decision making of the Triage panel and Board members annually attend panel and observe and review the discussion and decisions made at panel. The efficacy of the approach is monitored annually when the panel chair provides data relating to the total number of children and their outcomes and this is considered against the number of FTE so that there is an understanding of the efficacy of diversion as it pertains to reducing FTE.

In December 2022, funding was received for the Turnaround programme and the weekly Triage Panel is used as a source of referrals to the programme. In practice, this means young people are offered more intensive support than they would have received otherwise to address difficulties in their lives that have resulted in them being on the cusp of entering the Criminal Justice System. In financial year 1, we achieved our target of delivering interventions to 20 young people referred to the Turnaround Programme. The YOS is committed to working with all statutory and community partners to ensure a co-ordinated and seamless offer to children at risk of ASB and offending. Without Turnaround funding, this cohort may not have benefited from a targeted intervention.

Serious Violence and Exploitation

The YOS makes use of the National Referral Mechanism in applicable cases. YOS Team Leaders attend the weekly MACE (Multi-Agency Child Exploitation) meeting. This is a forum where young people who are thought to be at risk of exploitation are discussed, the level of risk is determined using the vulnerability assessment tracker developed by Bedford University. There is an element within this forum of identifying what

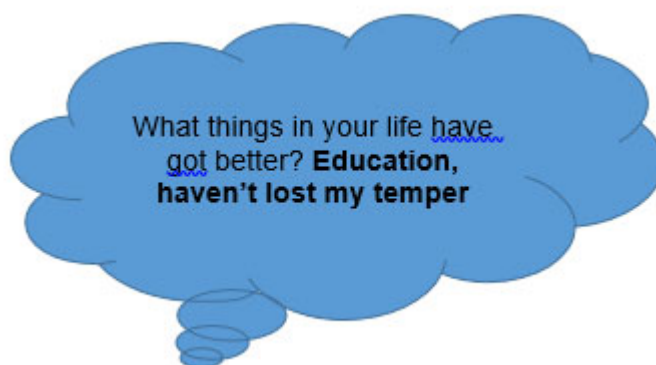
resources/interventions can support young people, with the overarching strategy being for young people to exit, stay safe and recover.

Mapping meetings take place led by the Operational Manager, Youth Justice Team. The purpose of the meeting is to bring partner-agencies together to share information regarding young people and their connections to one another or known adults/groups of concern. The meeting explores particular areas of Doncaster linked to Organised Crime Groups (OCG's) that are known to operate in those areas. The groups' activity will be explored using police information and then any links to young people within these groups will be examined. In addition to this, information received from Return Home Interviews highlighting any missing episodes from these areas will be examined and cross-referenced.

Mapping meetings help to safeguard the young people of Doncaster in a number of ways. Typical actions that result from the meeting will be as follows:

- Intelligence reports to be submitted to police where there is information held by other agencies that hasn't been shared prior.
- Where information is shared that raises concerns regarding a young person's safety and they are not open to services, a referral into the Front Door will be requested.
- Additional monitoring can be requested from involved agencies and information sharing pathways created outside of the meeting.
- Similarly where there are concerns regarding exploitation specifically, but they are open to an Area Team in Help & Protection, an action will be taken for them to be referred into the MACE process if they are not already.
- When an adult is open to Probation, actions may be taken to consider specific licence conditions such as Non-Contact or Exclusion Zones

YOS staff work in accordance with Doncaster Council policy in relation to those who may be vulnerable to becoming involved in extremist activity. All staff undertake mandatory e-learning relating to Prevent.



Constructive resettlement and the use of custody (including remands)

The number of young people on remand from April 2022 to March 2023 was 6. These young people were all male, White British and in the 16-17 year age group. All were sentenced to custody. Where young people are remanded in Doncaster this is not because we are unable to offer a robust enough alternative to custody, but due to the seriousness of the offending. This is born out in the remands we have had this year resulting in custodial sentences being imposed. Where children receive a custodial

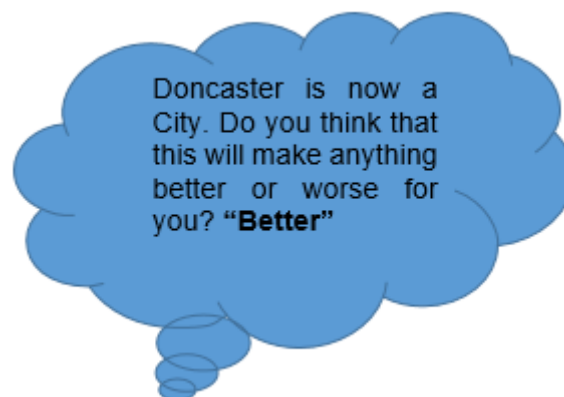
sentence, planning to consider their needs upon release begins as early as possible and examples of good practice in this area include close liaison with Social Workers where young people are open to Social Care to ensure accommodation needs are at the forefront of planning for release. In addition to this, the YOS has an excellent ETE offer so that opportunities for young people are explored with a view to obtaining suitable ETE provision upon release. Therefore, there is a co-ordinated response from the YOS in terms of how services are delivered to support that young person, this is evidenced in the [Resettlement Policy](#) (hyperlinked). Staff work with young people on developing a pro-social identity looking at who they want to be and where they want to go. This is strengths based and future oriented informed by the child.

Doncaster YOS are members of the South & West Yorkshire (S&WY) Resettlement Consortium which offers an enhanced service to children and young people leaving custody, with the aim of offering improved life chances and reduced re-offending.

Restorative Justice and Victims

The Restorative Practitioner works in accordance with the Victims Code (updated 2015) which sets out the minimum level of service that victims of crime should receive. In all cases where consent to contact is given, the Restorative Practitioner makes contact with victims and supports them to make informed choices about participation in Restorative Justice. Where there is no direct victim, indirect reparation is an option for young people to give back to their community and is facilitated by our Reparation Co-Ordinator.

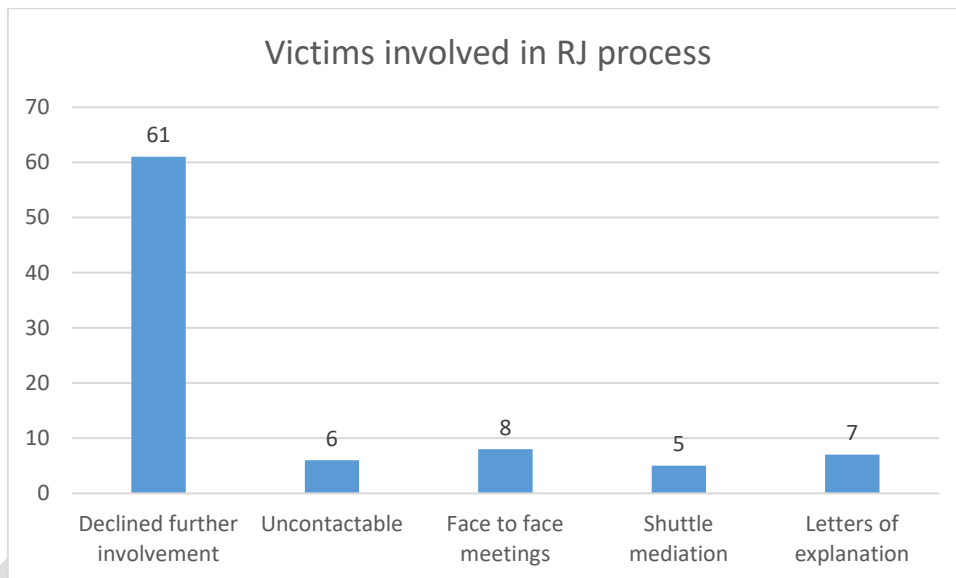
95 victims were contacted by the RJ practitioner to discuss RJ. Of these, **61** victims declined further involvement; **4** of which were due to the young person having already apologised for their actions. **6** were then uncontactable following initial contact.



17 young people declined the offer of RJ, **5** of which related to cases where the victims were willing to engage.

Of the **28** victims that accepted further involvement, **8** went on to have direct face to face meetings, **5** engaged in shuttle mediation and **7** letters of explanation were completed by the young person.

3 further victims that were initially willing to engage in RJ were uncontactable following initial contact then declined at a later date.



Victim satisfaction feedback is inconsistent, therefore going forward victims will be asked to complete a feedback questionnaire via survey monkey and provided with a link to do this. We will then be able to login and access this instantly and chase up responses via a text or email reminder to ensure we collect as much feedback as possible.

9. National standards (Page 14 of the Guidance)

The standards the YOS are evaluated against are as follows:

- Out of Court Disposals
- At Court
- In the Community (Court Disposals)
- In Secure settings
- On Transitions and Resettlement

20 actual cases were reviewed across the 5 standards between the period of June 22 and December 2022. This was then allocated to a member of the YOS Management Team to undertake a qualitative review of each person against the standard.

Executive Summary of Results

In the vast majority of the standards, the YOS has been successful in meeting the standards expected. Part of this success is linked to the fact that the YOS operates local standards that means that cases are reviewed with greater frequency than National Standards mandate.

Across the standards there is good evidence of robust assessments, sound risk management and positive supportive relationships having been developed with young people and their families/carers. Interventions are proportionate and in line with assessed needs.

At Court, young people receive a good service from the YOS, this includes good quality reports being submitted to enable appropriate decisions in respect of sentencing and young people being kept informed of what that means for them.

In respect of transition planning, there are some issues which require further attention, although that said, compliance overall was broadly good.

Standard 1: Out of Court Disposals

Timely and accurate assessments of risk and need have been completed in every case using the Short Assessment Form (SAF), our local assessment tool, which focuses on desistance, public protection and the safety and wellbeing of young people. Intervention plans arising from these assessments take account of desistance factors and promote pro-social identity.

In all but one case, children and their parents/carers have been involved in planning and reviewing of individual programmes. In the exceptional case, it is unclear that this has taken place and is therefore considered to be a recording issue rather than this requirement not having been done. In the same case there is limited evidence that the YOS has worked closely with the Police on the Out of Court Disposal. The allocated worker was new in post and discussions have since taken place with the line manager who has addressed this with the worker involved.

In all cases, supportive relationships have been developed by YOS workers who have delivered proportionate interventions.

Standard 2: At Court

The YOS provides a court duty service, which is in-line with the expectations clearly outlined within the standard. Pre-Sentence Reports and Asset Plus usage is evident in all cases and there is timely and accurate recording of Court outcomes in each case. Outcomes are explained to children and checks are undertaken to ensure their understanding is congruent with the explanation.

There continue to be issues, in some cases, regarding the custodial warrant issued by the court when a young person is remanded or sentenced to youth detention accommodation, not being routinely shared with the YOS. There is no detrimental impact to the young person of this and the warrant merely serves as authorisation for the young person to be transported to custody as well as identifying the designated Local Authority in remand cases. Nonetheless the required standard is that Youth Offending Services check that this custodial warrant is appropriate.

Action: Operational Manager Youth Justice Team has instigated action whereby YOS should now receive the custodial warrant as a matter of course.

Standard 3: In the Community (Court disposals)

The YOS has generally met the standards in each case. There is strong evidence of engagement and the YOS's approach of relationship based practice with children and families being undertaken in terms of staff establishing trusting and meaningful relationships with young people and engaging young people and their parents and

carers. Orders have been supervised in line with the YJB approved assessment framework.

In one case there was some confusion around reviewing. This did take place, however, due to sign off not taking place for the initial assessment there was a lack of clarity around this. At a local level, the YOS has determined that all assessments are reviewed on a 4 monthly rather than 6 monthly basis and, where there is a substantial change in the child's circumstances. This means that in practice, even when a local standard isn't met, the assessment was still reviewed prior to the 6 month national expectation.

Interventions for young people were well co-ordinated with specialists where it was applicable and this work was commenced promptly.

In one case it was difficult to assist the child to build a pro-social identity to enable sustainable desistance as the young person had not, at that stage, been successfully engaged.

In summary, the YOS has met the standards relating to practice undertaken with court disposals in a community setting, it facilitates a range of interventions and therapeutic approaches which directly benefit young people and their families, and support the desistance, public protection and safety and wellbeing of young people within the Criminal Justice System.

Action: Operational Manager Youth Justice Team will arrange a practice development day with Team Leaders to address all learning identified through this audit.



Standard 4: In Secure settings

Overall, the standard has been adhered to. Information has been shared in a timely way. Staff in the YOS and secure establishment have worked together with young people to deliver an effective sentence, including keeping children safe, via assessment, planning and management of risk.

Planning has taken place in relation to transitions and successful resettlement. In one case there is no evidence that temporary release has been discussed, and although there were concerns regarding risk to others in this case that meant this would not have been granted, this should have been actioned.

Plans were in place in relation to children assessed as being a risk to themselves or from others and where children were assessed as posing a risk to others in the secure establishment.

All subsequent sentence planning dates should be agreed at the initial planning meeting, and although not all meeting dates were scheduled, in each case the next meeting date was agreed. It is not felt it is helpful for the needs of the child to plan **all** sentence planning dates at the initial meeting as this is not meaningful to them particularly where there are speech, language and communication needs present.

Action: Managers within the Youth Justice Team to reinforce to staff in team meetings about ensuring discussion takes place about temporary licence as part of intervention planning.

Standard 5: On Transition and Resettlement

Across all cases, plans have been produced promptly with active engagement from the child and their family. These plans have identified the child's strengths and set out support to assist the child develop a pro-social identity. Plans have been reviewed regularly. Plans were in place in all cases for relevant transitions.

In addition, a broader case sample was looked at with the following findings:

Modules for young people entering Custody were completed in all cases and on Release but the detail of these was variable. The Custody placement modules were more consistently detailed than the Release modules. There needs to be a more consistent application of thought to the impact of release beyond the pragmatic transition to include some of the emotional impact for a young person returning to the community.

Transition planning for young adults moving to the National Probation Service (NPS) were completed well with clear targets set out for NPS to address with the young adult as well as clarity around what voluntary offer was being taken up by the individual from YOS. However, it was apparent that there was delay from NPS in allocating a named worker for these young adults (national guidance is clear that this should happen at 17 years 6 months) and in every case, the young person had turned 18 for some weeks before NPS allocated a named worker and took transfer of the case (which again is expected to happen on the 18th birthday unless in exceptional circumstances). This is an area of practice that has already been raised with the Probation Officer Contact for YOS and with YOS Team Leaders to ensure that allocation takes place much earlier with relevant cases moving forwards.

In one case it was identified that a transition to different accommodation/residence should have generated a review to the plan which would have required the Case Manager to consider the impact on the young person's Emotional and Mental Health and their relationships/network as a result of this change. Whilst the impact of possible changes to placement were discussed in Risk Management Meetings, this was focussed, as per the remit of this meeting, on the impact in terms of risk judgements. As this is an individual practice issue rather than a general theme, this will be addressed via the supervision process.

The Pathways and Planning section of AssetPlus does not provide a user friendly plan for the young person and several YOS's have therefore developed a supplementary plan collating all the aspects of planning required into one document that can then be given to the Young Person for reference. Doncaster YOS (in consultation with the Speech and Language Therapist and young people) are in the process of developing a template plan that clearly shows the links between Desistance and Interventions, clarifies the Internal

and External controls and has a specific section focussed on Transitions that asks what is the likely impact and how will the young person be supported with this.

Action: Operational Manager Youth Justice Team to develop a “My YOS Plan” document and implement this by 18/04/2023.

Action: Operational Manager and Team Leaders Youth Justice Team to ensure immediately that all future Release from Custody Reviews receive the same attention as Entering Custody.

Action: Operational Manager Youth Justice Team to monitor allocation by NPS of young people approaching 18 and escalate where a named Probation Officer is not provided prior to their 18th birthday.

National Standards for YOS Management Board

The YOS has a specific induction for Board Members to either observe YOS functions or meet with YOS specialists which includes:

- Triage Panel
- Risk Progression Panel Meetings
- Risk Management Meetings
- Attendance at team meetings (Youth Justice Team, Intervention Team or EPIC)
- Attendance at EPIC 77 town centre hub
- Attendance at an MDT
- Tour of EPIC Learning
- CCE mapping meetings
- Speech and Language Therapist
- Substance Misuse Specialist
- Forensic Psychologist
- Careers Advisors
- Systemic Family Psychotherapist
- Counsellor

Standard 1: Out of Court Disposals

The Management Board are provided with performance information prior to every Management Board meeting and this is discussed in detail during the meeting itself. Management Board members have observed our Triage Panel process which looks to divert young people from entering the Youth Justice System where appropriate and there is an ongoing training offer for Management Board members to observe such processes as per their individual training needs.

Young people are offered an assessment with a case worker in the case of YCC and other circumstances where it is felt a more robust response is required to divert young people from the Youth Justice System and interventions are put in place to best address those identified needs. Board members are fully aware of this and they have also had sight of the joint protocol in place between the YOS and the Police setting out our agreed practices for OOCd and joint decision making.

Quality Assurance is routinely undertaken across the spectrum of YOS disposals and fed back at Board level.

Standard 2: At Court

The Operational Manager for the Youth Justice Team attends Management Board meetings. They are able to offer assurance of the team's work at Court and update on any challenges that we may be facing and what we are doing about those challenges. The YOS Triage panel process is our mechanism for ensuring that Court is reserved for those who cannot be dealt with by less formal means. Management Board members, as described in Standard 1, are aware of this. Additionally, an anomalous situation was raised at Management Board whereby young people were sent directly to appear in Court rather than via the Triage Panel (see YOS Management Board Meeting Minutes 05/05/22 and 19/08/22) thus demonstrating further Management Board oversight in relation to this issue.

The YOS Management Board is assured that our reports to Court and Referral Order Panels are high quality and that Magistrates have confidence in our recommendations, that children's voices are heard and that children and their parents are provided with appropriate information and support during the Court process.

Standard 3: In the Community (Court Disposals)

YOS Management Board members are aware that Doncaster YOS uses the Asset Plus assessment in our work with young people on Court Orders and the Short Assessment Form (SAF) for those subject to O OCD. They are also aware of our child first ethos based on relationship based practice. YOS Management Board members are invited to observe a number of YOS practices including Triage Panel, Risk Management Meetings and Risk Assurance Panels where it is evident that we promote desistance and engagement with the young person. Quality Assurance (QA) of cases take place on a monthly basis and part of that is about the involvement of parents and carers. QA findings are shared at YOS Management Board meetings, (see YOS Management Board Meeting Minutes 13/10/22). Additionally, at each YOS Management Board Meeting a case example is presented by the YOS worker outlining the details of a case and identifying some of the challenges and progress made with the case. Board members have the opportunity to raise any challenges in respect of practice at this time.

Standard 4: In Secure Settings

The YOS Management Board are aware that the YOS works closely with key workers in custody ensuring that needs and risks of young people are identified and that they are not disadvantaged by moving to the secure estate. For example, if they have an Education, Health and Care Plan (EHCP) this will be sent to the custodial establishment and the key worker notified. Similarly, if a young person has a Speech, Language and Communication Needs (SLCN) assessment, the custodial establishment will be made aware so that staff there can follow the recommendations in the assessment to communicate effectively with the young person. The YOS Resettlement Policy has been made available to Board members for additional oversight and assurance that we operate in a way that prioritises the best interests of the child. Our monthly QA process covers a range of disposals where practice is considered across a number of areas and this, as previously stated, is reported back to YOS Management Board routinely, therefore they are aware of key challenges and strengths.

Standard 5: On Transition and Resettlement

Asset Plus assessments are updated every four months where review meetings have agreed upon new targets for the young person's intervention plan and if there are any significant changes. Assessments are sent to the secure estate in line with agreed

timescales. Doncaster YOS's Resettlement Policy highlights the need to identify any potential barriers to resettlement and action that should be taken to overcome these as early as possible in the planning stage. The Assistant Director of the Children, Young Peoples and Families Directorate is a standing member of the Management Board and is aware of some of the challenges faced in transition planning for young people, particularly, in relation to accommodation and education and is able to take appropriate action to mitigate some of these challenges by conferring this information back to Service Managers for dissemination to Team Managers. Both the YOS Management Board and Secure Establishments understand our specialist offer relating to young people with Education, Employment and Training (ETE) needs and this is evident in Careers, Information and Guidance (CIAG) workers being involved in transition planning at the earliest possible stage.

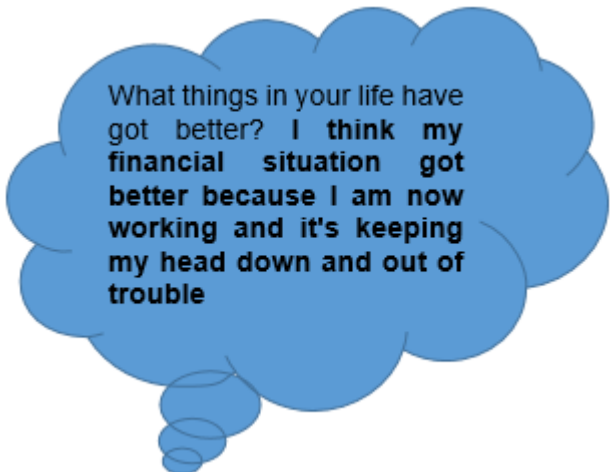
10. Challenges, risks and issues (Page 14 of the Guidance)

The remand grant continues to be a challenge. In the year 2022/23, the YOS overspent on remands by £23,773, owing to the way the remand budget is allocated and the number of young people remanded for serious offences related to criminal exploitation. Currently, the YOS has 1 young person on remand, a trial hearing is scheduled in this case for April. It is not expected that this will be an extended remand period that would cause challenges to the budget.

We know from the youth crime perception survey undertaken by EPIC that mental health is a concern for young people. This is likely to be a legacy of the Covid19 restrictions that were in place when the pandemic emerged in 2020 and the impact of the pandemic more generally. The fact that we have a young people's Counsellor in the YOS and EPIC are linking in with MIND to deliver access to emotional well-being support to young people is positive, however, the issue is far wider reaching and is a challenge for all agencies who work with children and young people.

Child Criminal Exploitation continues to be an issue for all areas of the UK and this is no different in Doncaster. We have developed mapping, intervention and disruption models to counter this risk. However, we remain cognisant of the risk this poses to children and the new approaches that Organised Crime Groups develop to exploit children.

The consistent provision of PACE beds continues to be a challenge and the YOS has been focused on a sub-regional solution to this challenge throughout the year by completing work on a joint memorandum of understanding with South Yorkshire Police. This is currently with strategic decision makers to determine a longer term solution to this issue.



What things in your life have got better? I think my financial situation got better because I am now working and it's keeping my head down and out of trouble

11. Service improvement plan (Page 14 of the Guidance)

In December 2021, the YOS was subject to an HMIP (His Majesty's Inspectorate of Probation) Thematic Inspection focusing on ETE. The feedback was highly complimentary of the YOS's work and aspects of work were highlighted as national examples of best practice, namely the EPIC School provision and the work of the YOS Speech and Language Therapist, specifically in relation to the Neurodiversity pathway which was developed.

The YOS has undertaken an Audit of National Standards and identified the following areas of improvement:

Standard 1: Out of Court Disposals

No specific improvement actions identified

Standard 2: At Court

Action: Operational Manager Youth Justice Team to ensure the issues regarding YOS receiving a copy of the custodial warrant upon its issue at Court are no longer applicable. This will be done by routine audits of all custody cases to be carried out quarterly for the next year. If it is apparent this continues to be an issue this will be escalated by Operational Manager Youth Justice Team to the Service Manager.

Standard 3: In the Community (Court disposals)

Action: Operational Manager Youth Justice Team will arrange a practice development day with staff to address issues pertaining to practice relating to assessment sign off and review that have arisen from this audit.

Action: Operational Manager Youth Justice Team to check one Asset Plus assessment and one Short Assessment Form per month to check if they have been signed off in a timely manner.

Standard 4: In Secure settings

Action: Managers within the Youth Justice Team to remind staff in team meetings about ensuring discussion takes place about temporary licence as part of intervention planning.

Standard 5: On Transition and Resettlement

Action: Operational Manager Youth Justice Team to develop a “My YOS Plan” document and implement this by 18/04/2023.

Action: Operational Manager and Team Leaders Youth Justice Team to ensure immediately that all future Release from Custody Reviews receive the same attention as Entering Custody.

Action: Operational Manager Youth Justice Team to monitor allocation by NPS of young people approaching 18 and escalate where a named Probation Officer is not provided prior to their 18th birthday.

Issue	Action	Who	When
The YOS not receiving custodial warrants when a young person is sentenced to custody	Operational Manager Youth Justice Team has instigated action whereby YOS should now receive the custodial warrant as a matter of course. The Operational Manager Youth Justice Team will audit custody cases quarterly to monitor this.	Operational Manager - Youth Justice Team	Quarterly Audits and escalate to Service Manager if it is apparent the issue is still present.
Timely assessment and review sign off	Operational Manager Youth Justice Team will arrange a practice development day with Team Leaders to address issues pertaining to practice relating to assessment sign off and review that have arisen from this audit.	Operational Manager - Youth Justice Team	The Practice Development Day will take place on 18.4.23
Discussion taking place about temporary licence as part of intervention planning.	Managers within the Youth Justice Team to reinforce to staff in team meetings about ensuring discussion takes place about temporary licence as part of intervention planning.	Operational Manager/Team Leaders - Youth Justice Team	To be raised in monthly team meetings
The Intervention plan which is part of Asset Plus not being user/child	Operational Manager Youth Justice Team to develop a “My YOS Plan” document and implement this by 18/4/2023.	Operational Manager - Youth Justice Team	To be developed and ready for implementation from
Quality of release stage assessments compared to custody stage assessments.	Operational Manager and Team Leaders Youth Justice Team to ensure immediately that all future Release from Custody Reviews receive the same attention as Entering Custody.	Operational Manager/Team Leaders - Youth Justice Team	Operational Manager to discuss in next supervision with both Team Leaders and in the next Youth Justice Team meeting with all staff.
Young People reaching the age of 18 and not being allocated a named Probation Officer	Operational Manager Youth Justice Team to monitor allocation by NPS of young people approaching 18 and escalate where a named Probation Officer is not provided prior to their 18 th birthday.	Operational Manager - Youth Justice Team	In all applicable cases.

In addition to the specific actions above, the YOS regularly reviews the outcome of audits and we are aware that whilst practice is generally to high standards, there are some areas where improvement is still required. These include:

- In a relatively small number of cases, the child’s voice is not recorded verbatim and is instead interpreted by the case manager.
- Ensuring that the Information Sharing Agreement has been explained to the young person and their parent/carer and that there is a signed copy on the electronic file
- Ensuring that other relevant professionals names and contact details are recorded on the home screen of the case on the case management system.

These areas are routinely monitored by monthly audits undertaken by the YOS Management Team and specific actions are discussed with the case workers involved and their line managers. The Operational Manager for the Youth Justice Team monitors these actions in supervision with Team Leaders.

The YJB Strategic Plan has an overarching influence on the way the YOS operates, in that we are a Child First organisation, using a trauma informed, strengths based

approach and operating on the principle of diverting young people from the Criminal Justice System wherever possible. We also embrace innovation and this has been referenced in the plan.

Workforce Development

Individual staff training needs are reviewed as part of the annual Performance Development Review (PDR) process. As part of this, it was identified that two staff members should attend AIM 3 training, assessing young people who have committed sexually harmful behaviour, and this will be undertaken over the coming months. This will enable us to undertake the most up to date assessment for young people displaying this type of behaviour to accurately determine their level of risk and needs so that interventions can be planned accordingly. The AIM 3 training is available this year as part of a wider South Yorkshire training offer funded by the Violence Reduction Unit. Additionally, all staff in the YOS have accessed a one day training course on "Understanding how to identify and respond to child sexual abuse – a course for Youth Justice Practitioners". This was an offer from the Child Sexual Abuse Centre as part of a pilot programme. This has provided staff with the knowledge, skills and confidence to identify and respond to child sexual abuse, so that steps can be taken to protect young people from child sexual abuse and minimise impacts of this which can often be offending and re-offending. In addition, all YOS staff are required to undertake e-learning in relation to GDPR, Radicalisation, Safeguarding and Health and Safety at predetermined intervals.

12. Evidence-based practice and innovation (Page 15 of the Guidance)

Last year, EPIC created an innovative Virtual Reality (VR) experience to highlight the dangers of child exploitation, this is used as an educational tool for young people aged 15+ as well as for staff training. This is currently being validated by Sheffield Hallam University. EPIC are also now in the development phase of another VR programme which aims to highlight the subject of violence against women and girls. They have also been approached about a number of other titles that could be created into an immersive VR experience and are looking to progress these this year.

The YOS continues to operate a relationship based practice model seeing the child first and the offender second. Home Visits are the standard offer for young people along with Psychological formulations, Systemic Family Psychotherapy, Counselling, Speech and Language support and Dyslexia screening.



ETE

The information below relates to young people finishing a Youth Conditional Caution (YCC), Youth Rehabilitation Order (YRO), Referral Order (RO) or Detention and Training Order (DTO) in the quarters 4-3 (Jan-Dec 2022).

Over the year there were 42 young people closing to the service.

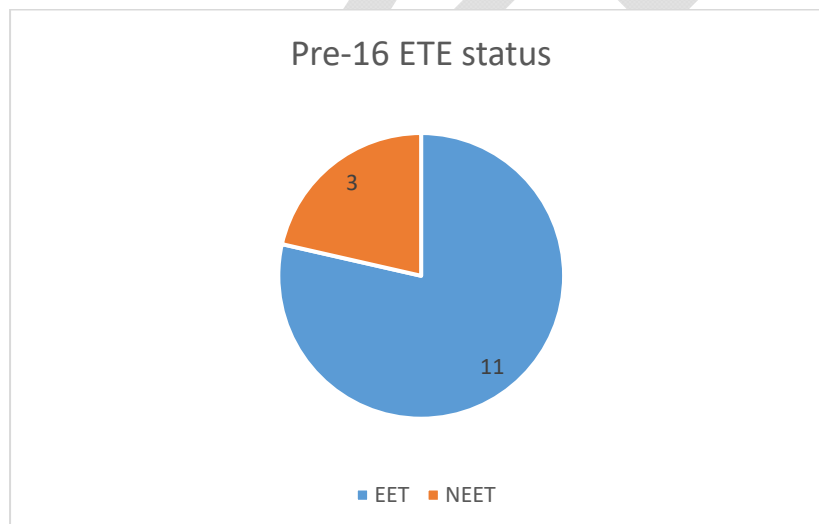
31 young people were in EET at the end of their order/YCC and 11 were NEET. The EET figure for the year was **73.8%**, a slight improvement on last year's **73.1%**, with last year's improvement in post 16 figures following a tracking and monitoring plan being instigated and maintained.

The split between Pre and Post 16 is as follows:

Pre 16		Post 16	
EET	11	EET	20
NEET	3	NEET	8
Total YP	14	Total YP	28

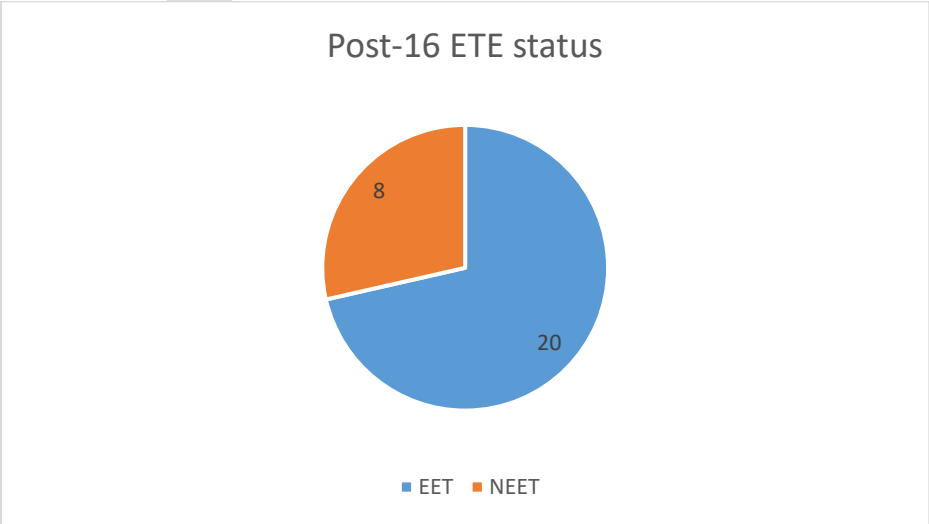
Summary

The number of disposals closing over the year varied widely from a low of 7 in Quarter 2 to a high of 15 in Quarter 3. In the smaller cohorts, each young person not in ETE made a big difference to the percentage engaged, but in contrast to last year, the strongest performance was in Q2 with the smaller cohort. The less entrenched offenders on YCC's are often more likely to be engaged in ETE and there was a pattern of low numbers closing over the year along with low numbers of DTO's. The majority of closures were Referral Orders and Youth Rehabilitation Orders. The Covid 19 pandemic was still having some long term effects on vulnerable young people where ETE has been fragmented by it.



A lot of good work is being done to target the ETE at the end of a client's order. The tracking and monitoring process instigated for ETE in 2021 has enabled targeting of ETE support so that, where appropriate, support remains in place to improve outcomes for

young people and improve performance. We were, however, unable to re-engage 11 young people as outlined above. Themes affecting engagement in ETE include complex SEN needs, the breakdown of family relationships and limited positive parental influence, mental health and accommodation instability. Some of the young people were content to wait for benefits or work and turned down the education/training opportunities offered with the young people not able to take the advice about the longer term gains of further education. We were unfortunate with the timings of some young people who secured employment but didn't start until after their orders ended. Combined, these themes had a significant impact, reducing the ETE engagement figure.



This was a year with some disappointment, with the team working hard but not achieving the challenging aspirational target of 90% other than in Quarter 4 January – March 2022, however, at 73.8% we are significantly above the national ETE figure (April - September 2022) of 39% and we achieved many positive results where young people were re-engaged with ETE through our support. We continue to aspire to achieve the positive results and 90% target.

Over the year, **7.1%** of young people with a YCC/Order ending had an EHCP, above the national average of **4%** in 2022.

There are very few Electively Home Educated (EHE) children, over the year no young people with a YCC/Order ending were EHE.

Substance Misuse

The YOS offers discreet Substance Misuse services to young people who have either committed an offence involving the possession or supply of substances, or for young people for whom substance misuse is a secondary issue to their offending.

The substance misuse provision predominantly offers two intervention activities, the first is singular awareness sessions for young people subject to Out of Court Disposals. The second is direct intervention, which can take place over a period of between 3 and 9 months.

The approach to supporting young people is based around relationship based practice, incorporating elements of auricular and talking therapies. The service also offers

voluntary urine screening to young people and non-invasive STI (Sexually Transmitted Infection) screening.

The YOS Substance Misuse Practitioner delivers awareness training to children’s homes staff so that they are better able to support young people in their care who may be experiencing substance misuse issues.

The table below shows the number of substance misuse referrals received:

Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23
2	5	3	8	4	2	0	0	0	7	1	3	6

Triage	YOS	Epic learning
19	8	14

Speech and Language Therapy

YJS Court Orders	Total
Seen/assessment currently ongoing	29
Out of Area	6
Offered but wouldn't engage	5
Wasn't offered as previously had SALT assessment by Doncaster YJS	7
Wasn't offered as previously had SALT assessment at EPIC Learning	2
Wasn't offered as previously had SALT assessment from a SALT not in Doncaster YJS	2
Case manager said it was not appropriate for the YP to attempt to see them	1

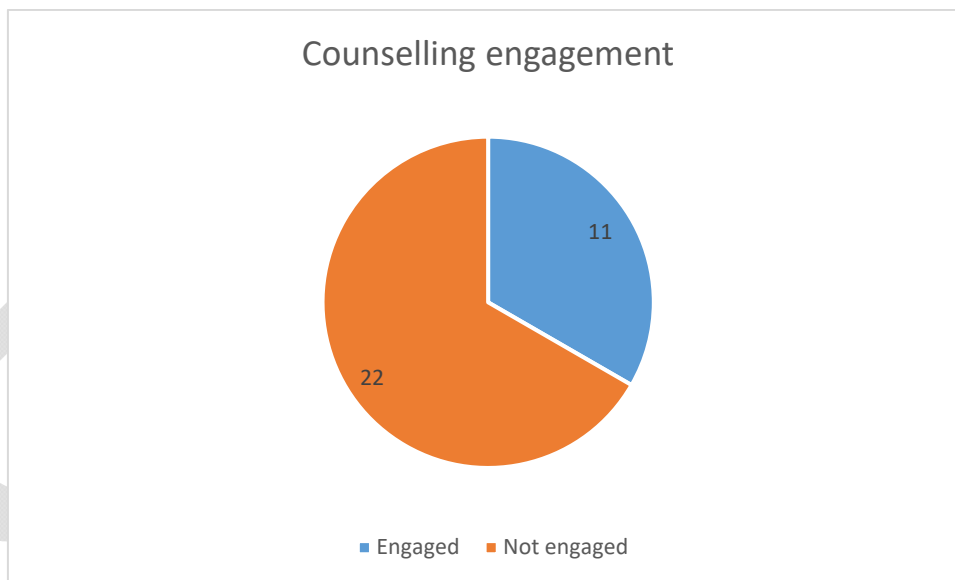
YJS Diversion Orders	Total
Seen/assessment currently ongoing	24
Out of Area	1
Offered but wouldn't engage	4
Wasn't offered as previously had SALT assessment by Doncaster YJS	5
Wasn't offered as previously had SALT assessment at EPIC Learning	3
Wasn't offered as previously had SALT assessment from SALT not in Doncaster YJS	1
Screened out by case manager	5

Total YJS assessments offered by gender:	Total
Male/identify as male	36
Female/identify as female	17

EPIC Learning students	Total
Seen	9
Attempted to see but didn't attend the placement	2

Counselling

Referrals started being accepted for counselling from March 2022 and since then **33** young people have been referred. Of these, **10** have engaged, attending between a range of 1 and 23 sessions. For the child who has attended 23 sessions, the therapeutic intervention is still ongoing. There are currently **11** clients who are engaging with the service.



The preparation work prior to the therapeutic intervention can often take many weeks, visits, and appointments before the meaningful work begins. This can be due to the child's trust issues, frustration with services and their own chaotic lifestyles. The barriers to engagement can also be down to sleep problems, gaming, other addictions, such as substance misuse, exclusion from educational settings, being exploited, which sometimes means children are unable to attend counselling sessions due to other commitments. A further barrier can be the young person's capacity whether they are Gillick/Fraser competent. Some children often have additional needs which can be challenging and the YOS Counsellor ensures the necessary work is undertaken so that these young people have the opportunity to access this valuable offer.

Forensic Psychology

Doncaster YOS recognises that some young people have complex needs which require specialist assessments in order to fully understand the underlying issues which bring young people into contact with the Criminal Justice System.

As part of this offer, the Psychological Service works across Children's Social Care with children who present various levels of risk, some of whom have not yet come into contact with Criminal Justice agencies, but whose behaviours and needs are indicative of children who are on the periphery of offending. Consequently, the Psychological Service is considered as part of both the prevention offer and the statutory offer.

The Psychology Service also offers training to the YOS and broader children's services teams in the areas of:

- Emotional awareness and regulation
- Attachment and trauma
- Dialectical Behaviour Therapy (DBT) awareness

- Personality Disorder awareness

In the past year, the Psychological Service has worked with **23** young people open to the YOS or EPIC with varying degrees of risk and need.

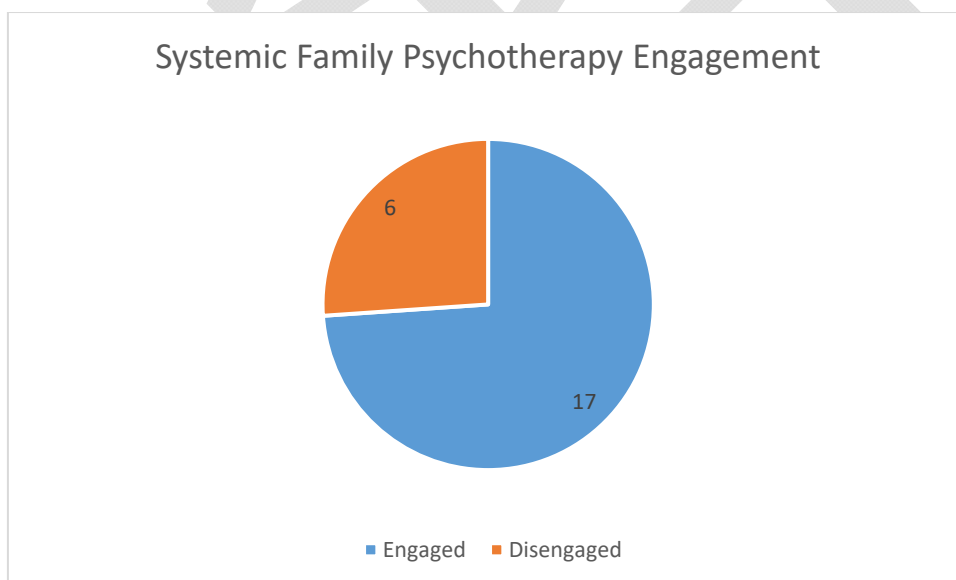
Systemic Family Psychotherapy

Multi-Systemic Family Psychotherapy (MSFP) is utilised to improve familial functioning in cases where the family dynamics have a direct correlation to the issues which brought a child into the Criminal Justice System.

The average length of a therapeutic intervention with a family is 6 months. Although in some cases, this is extended if progress is demonstrable but all outcomes have not yet been achieved. Quite often, this means that the MSFP Therapist continues to work with families after the Youth Justice element of the order has been completed.

The provision utilises a dedicated assessment to understand familial issues and utilises the Score 15 evaluation tool, which families complete at the start and end of intervention, to understand the efficacy of the intervention.

The number of families worked with this period is **23**. These families are often incredibly complex with multiple and extended numbers of family members and households that need to be worked with. Often significant amounts of time need to be spent several times a week with families and this can increase to daily if they are in crisis. Of the 23, **6** families disengaged for a number of reasons. **2** Score 15 tools have been completed which demonstrate excellent progress. The remaining cases are still open and therefore there is no Score 15 final outcome available yet.



13. Looking forward (Page 15 of the Guidance)

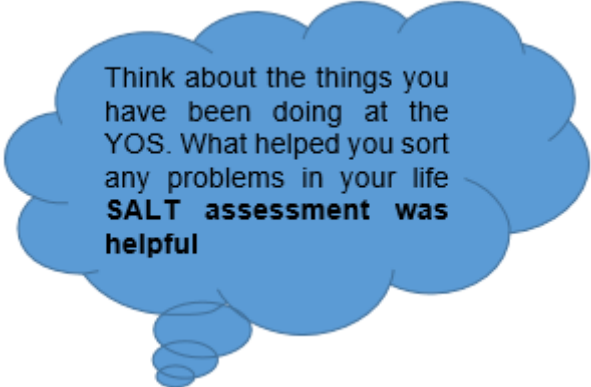
This year will see the introduction of revised Key Performance Indicators on which the YOS is required to report from April. These performance indicators apply not just to the statutory YOS caseload but to all children with which YOS's are carrying out an intervention. This will cover the breadth of services offered and enable oversight of how

local multi-agency partnerships are operating. The evidence identified by the data will enable local partners to work together to minimise the barriers to children’s success, prevent offending and protect the public. Centrally, the data will be used to identify themes which present barriers for reducing re-offending. This increases the workload in terms of performance reporting along with the additional resources required for the initial implementation phase of these new requirements.

Over the next 12 months, the EPIC Hub is looking to work with a number of partner agencies to improve access to support for young people. EPIC are working with public health in Doncaster to provide a role which is dedicated to helping support young people access information and guidance around substance use. EPIC will also continue to further develop the use of the hub for young people from under represented communities such as LGBTQ+ and those of traveller heritage.

The Hub will also be the host for a number of national events such as county lines week and National Youth Work week. Doncaster College regularly host events from the Hub to support and encourage young people into further education.

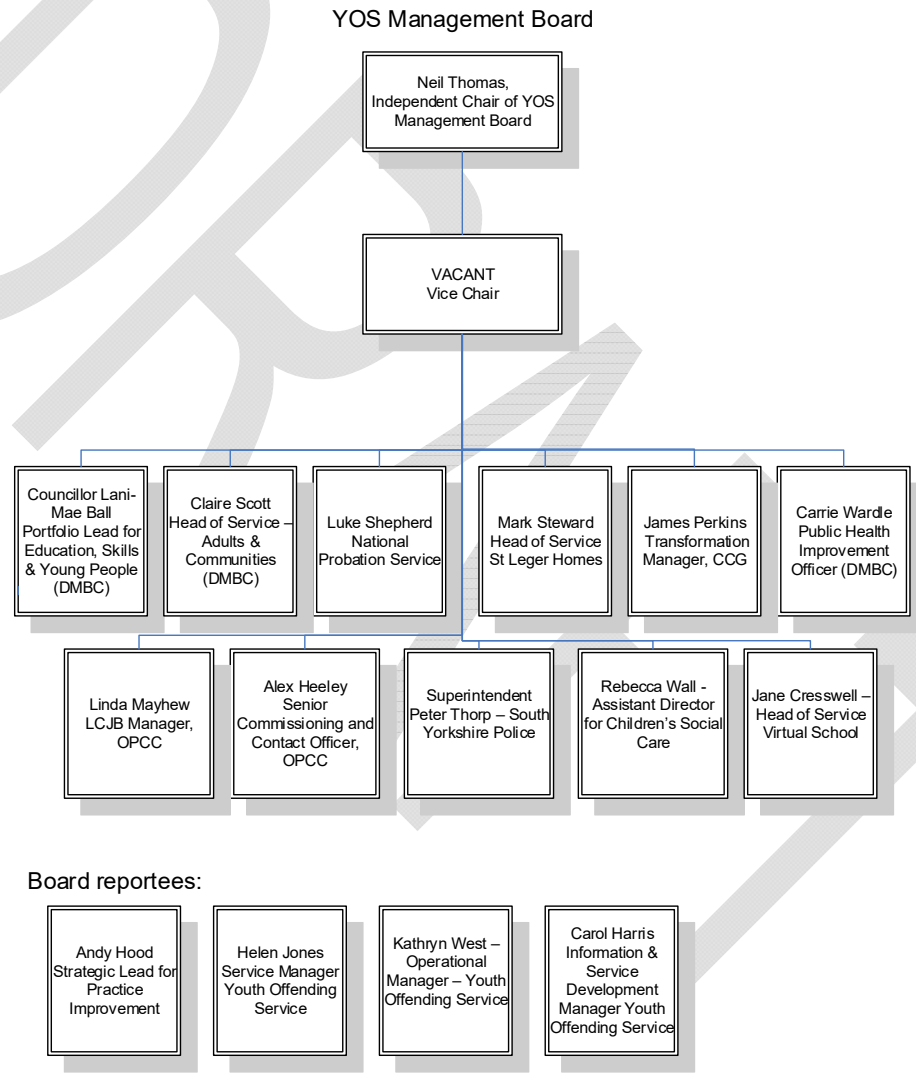
Due to the Cost of living crisis families are under more pressure and the YOS is cognisant of the potential for this affecting numbers of young people entering the YJS. In addition to our current offer, practical support can be provided in specific circumstances, for example, food parcels arranged for young people and families in extreme need.



14. Sign off, submission and approval (Page 16 of the Guidance)

Chair of YJS Board - name	Neil Thomas
Signature	
Date	

15. Appendix 1 (Page 10 of the Guidance) Outline of full board membership, including attendance, job title of the board member and dates of board meetings should be included in Appendix 1



YOSMB Attendance 2022/2023											
Attendees 13/01/22		Attendees 08/04/22		Attendees 05/05/22		Attendees 19/08/22		Attendees 13/10/22		Attendees 12/01/23	
Neil Thomas	SYP - Chair	Neil Thomas	SYP - Chair	Neil Thomas	SYP - Chair	Neil Thomas	SYP - Chair	Neil Thomas	SYP - Chair	Neil Thomas	Independent Chair
Andy Hood	YOS	Andy Hood	YOS	Helen Jones	YOS	Helen Jones	YOS	Andy Hood	YOS	Andy Hood	YOS
Rebecca Wilshire	DCST	Helen Jones	YOS	Andy Hood	YOS	Andy Hood	YOS	Helen Jones	YOS	Helen Jones	YOS
Claire Scott	DMBC	Claire Scott	DMBC	Rebecca Wilshire	DCST	Pam Allen	DCST	Jane Cresswell	Virtual School	Jane Cresswell	Virtual School
ClIr Lani-Mae Ball	DMBC	ClIr Lani-Mae Ball	DMBC	Amy Holden	NPS	Louise Wood	YJB	Peter Thorp	SYP	Peter Thorp	SYP
Amy Holden	NPS	Jane Cresswell	Virtual School	Louise Wood	YJB	Kathryn West	YOS	Pam Allen	DMBC Social Care	Pam Allen	Social Care
Kathryn West	YOS	Alex Heeley	OPCC	Kathryn West	YOS	Jane Cresswell	Virtual School	Alex Heeley	OPCC	Alex Heeley	OPCC
Jane Cresswell	Virtual School	Carrie Wardle	Public Health	Jane Cresswell	Virtual School	ClIr Lani-Mae Ball	DMBC	Emma Price	NHS	Carol Harris	YOS
Alex Heeley	OPCC	Carol Harris	YOS	Linda Mayhew	OPCC	Alex Heeley	OPCC	ClIr Lani-Mae Ball	DMBC	Sharon Healey	YJB
Carrie Wardle	Public Health	Amy Hughes	Minutes	Carrie Wardle	Public Health	Claire Scott	DMBC	Carrie Wardle	Public Health	ClIr Lani-Mae Ball	Doncaster Council
Rachel Reynolds	CCG			Joanne Evans	DMBC	Amy Hughes	Minutes	Joanne Evans	DMBC	Saima Nazir	Public Health
Carol Harris	YOS			Carol Harris	YOS			Jonny Eley	YOS	James Perkins	NHS
Amy Hughes	Minutes			Amy Hughes	Minutes			Kathryn West	YOS	Claire Scott	Doncaster Council
								Amy Hughes	Minutes	Jonny Eley	YOS
										Kathryn West	YOS
										Amy Holden	NPS
										Amy Hughes	Minutes

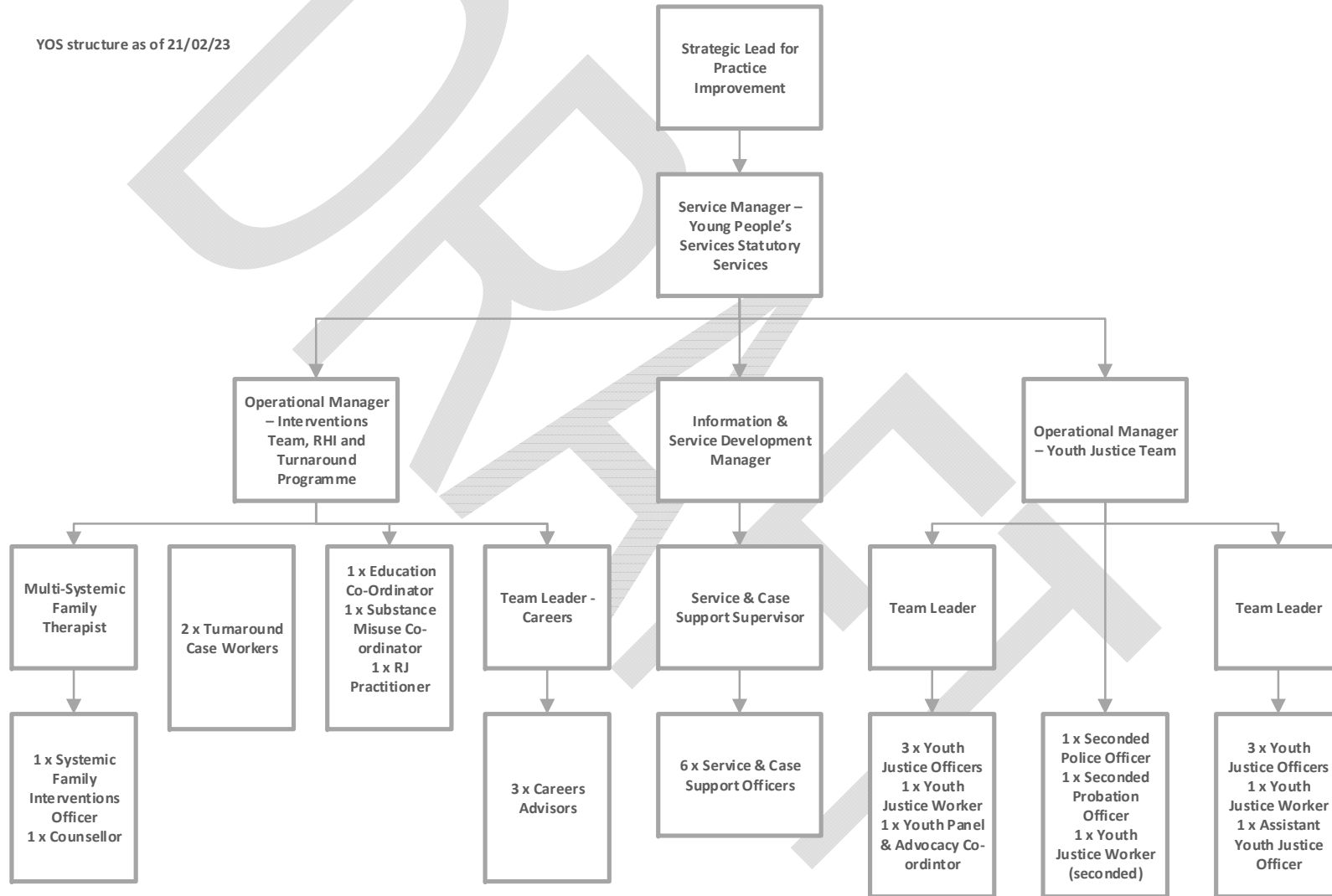
Apologies 13/01/22		Apologies 08/04/22		Apologies 05/04/22		Apologies 19/08/22		Apologies 13/10/22		Apologies 12/01/23	
Luke Shepherd	NPS	Luke Shepherd	NPS	Luke Shepherd	NPS	Luke Shepherd	NPS	Louise Wood	YJB	Carrie Wardle	Public Health
Linda Mayhew	OPCC	Rebecca Whilshire	DCST	ClIr Lani-Mae Ball	DMBC	Linda Mayhew	OPCC	Claire Scott	DMBC	Emma Price	NHS
Mark Steward	St Leger	Kathryn West	YOS	Alex Heeley	OPCC	Carrie Wardle	Public Health	Luke Shepherd	NPS	Luke Shepherd	NPS
Richard Cherry	Magistrates Court	Linda Mayhew	OPCC	Claire Scott	DMBC	Carol Harris	YOS	Linda Mayhew	OPCC	Linda Mayhew	OPCC
Marie Carroll	OPCC	Mark Steward	St Leger	Mark Steward	St Leger	Mark Steward	St Leger	Carol Harris	YOS	Mark Steward	St Leger
Emma Price	CCG	Richard Cherry	Magistrates Court	Richard Cherry	Magistrates Court	Richard Cherry	Magistrates Court	Mark Steward	St Leger	Richard Cherry	Magistrates Court
		Marie Carroll	OPCC	Marie Carroll	OPCC	Marie Carroll	OPCC	Richard Cherry	Magistrates Court	Marie Carroll	OPCC
		Emma Price	CCG	Emma Price	CCG	Emma Price	CCG	Marie Carroll	OPCC		

YOS Management Board Members

Neil Thomas – Independent Chair
Jane Cresswell – Head of Service, Virtual School
Peter Thorp – Superintendent, South Yorkshire Police
Rebecca Wall – Assistant Director for Children’s Social Care
Alex Heeley – Senior Commissioning and Contract Officer, OPCC
Councillor Lani-Mae Ball – City of Doncaster Council
Carrie Wardle/Saima Nazir – Public Health Specialist/Improvement Co-ordinator
Luke Shepherd – Head of Doncaster PDU, National Probation Service
Claire Scott – Head of Service, Adults and Communities, City of Doncaster Council
James Perkins – Head of Strategy & Delivery, NHS (new member from April 2023)
Linda Mayhew – LCJB Manager, OPCC
Mark Steward – Head of Service Access to Homes, St Leger Homes*
Richard Cherry – HMCTS*

*please note contributing member, papers are sent for information only, attendance is not required at every Board meeting.

16. Appendix 2 – Service Structure Chart (Page 10 of Guidance) should include details of the staff roles in the YJS and the reporting arrangements for the Head of Service. Information on the links to the data analyst should also be included. There should be a separate table in the appendix recording the ethnicity, sex and known disability of staff.



B8: Staffing of the YOT by gender and ethnicity; No. of individual people

Ethnicity	Managers Strategic		Managers Operational		Practitioners		Administrative		Sessional		Student		Referral Order Panel Volunteer		Other Volunteer		Total		
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	
Asian	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
Black	1	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mixed	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
White	1	2	2	1	8	28	0	7	0	0	0	0	2	5	0	0	0	0	13
Any other ethnic group	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Not known	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	2	2	2	1	9	28	0	8	0	0	0	0	2	5	0	0	0	0	15
* Welsh Speakers	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

* Welsh YOTs only

There are currently no staff who have declared they have a disability.

17. Appendix 3

1. How safe do you feel online? **"Yeah perfectly fine"**
 2. What do you think community means? **"Out in the community of people, the public"**
 3. What people and places do you think are part of your community? **"Anywhere I go"**
 4. Do you feel part of a community? **"Nah"**
 5. What do you think the 'cost of living crisis' means? **"I don't know, I don't have to pay for it so it doesn't bother me"**
 6. Do you think the cost of living crisis has affected you? **"Nah"**
 7. Doncaster is now a City. Do you think that this will make anything better or worse for you? **"Nah nothing it doesn't bother me"**
-
1. How safe do you feel online? **"Yeah"**
 2. What do you think community means? **"Here, where I am in Doncaster"**
 3. What people and places do you think are part of your community? **"Just this placement here"**
 4. Do you feel part of a community? **"Yeah, part of this placement"**
 5. What do you think the 'cost of living crisis' means? **"How much it is to live"**
 6. Do you think the cost of living crisis has affected you? **"Doesn't bother me does it"**
 7. Doncaster is now a City. Do you think that this will make anything better or worse for you? **"It doesn't mean anything to me"**
-
1. How safe do you feel online? **"Normal"**
 2. What do you think community means? **"Don't know"**
 3. What people and places do you think are part of your community? **"Shops/people"**
 4. Do you feel part of a community? **"Yes"**
 5. What do you think the 'cost of living crisis' means? **"I don't know"**
 6. Do you think the cost of living crisis has affected you? **"I don't know"**
 7. Doncaster is now a City. Do you think that this will make anything better or worse for you? **"No"**
-
1. How safe do you feel online? **Normal**
 2. What do you think community means? **Everyone, people on the out.**
 3. What people and places do you think are part of your community? **Everyone and everything**
 4. Do you feel part of a community? **Yes**
 5. What do you think the 'cost of living crisis' means? **Doesn't mean owt to me but it's robbing you**
 6. Do you think the cost of living crisis has affected you? **Yeah**
 7. Doncaster is now a City. Do you think that this will make anything better or worse for you? **Not any different**
-
1. How safe do you feel online? **Mega safe**
 2. What do you think community means? **People coming together**
 3. What people and places do you think are part of your community? **My Dad and my Nanna's house**
 4. Do you feel part of a community? **Yes**

5. What do you think the 'cost of living crisis' means? **People can't afford simple things like bread and butter from the shop.**
6. Do you think the cost of living crisis has affected you? **No**
7. Doncaster is now a City. Do you think that this will make anything better or worse for you? **I didn't even know it was a city. It'll be worse because of tourists coming.**

1. How safe do you feel online? **"I feel pretty safe"**
2. What do you think community means? **"It's a group of people"**
3. What people and places do you think are part of your community? **"The park, shops and family"**
4. Do you feel part of a community? **"Yes"**
5. What do you think the 'cost of living crisis' means? **"Price in the shops and food have gone up"**.
6. Do you think the cost of living crisis has affected you? **"It has affected my Family"**.
7. Doncaster is now a City. Do you think that this will make anything better or worse for you? **"No, stayed the same"**

1. How safe do you feel online? **"I now feel safe"**
2. What do you think community means? **"I don't know"**
3. What people and places do you think are part of your community? **"The shops, people and family"**
4. Do you feel part of a community? **"Yes"**
5. What do you think the 'cost of living crisis' means? **"I don't know"**.
6. Do you think the cost of living crisis has affected you? ". **"I don't know"**.
7. Doncaster is now a City. Do you think that this will make anything better or worse for you? **"Better"**

1. How safe do you feel online? - **Pretty safe my account settings are private**
2. What do you think community means? - **Like who lives in the area**
3. What people and places do you think are part of your community? - **I don't know. I don't really associated with anyone locally**
4. Do you feel part of a community? - **Not really**
5. What do you think the 'cost of living crisis' means? - **You can't afford things. You can't afford things with your money now.**
6. Do you think the cost of living crisis has affected you? - **Yes, gas and electric will be harder when I've moved to my own place.**
7. Doncaster is now a City. Do you think that this will make anything better or worse for you? - **No it doesn't really change anything**

1. How safe do you feel online? - **Pretty safe**
2. What do you think community means? - **A bunch of people in an area**
3. What people and places do you think are part of your community? - **Edlington and Balby and my family**
4. Do you feel part of a community? - **Yes**
5. What do you think the 'cost of living crisis' means? - **The fact that everything is going up in price and people can barely afford it.**
6. Do you think the cost of living crisis has affected you? - **Yes. I'm on £214 per month and I'm sofa surfing I can't afford anything.**

7. Doncaster is now a City. Do you think that this will make anything better or worse for you? - **I don't think it will make any difference.**

1. How safe do you feel online? - **I feel very safe. I only choose friends that I like. I block people that I feel unsafe about.**

2. What do you think community means? - **People and people out and about**

3. What people and places do you think are part of your community? - **Family friends, my house shops and stuff**

4. Do you feel part of a community? - **Yes and no. I don't feel welcome in my community**

5. What do you think the 'cost of living crisis' means? - **Prices go up. People can't afford stuff**

6. Do you think the cost of living crisis has affected you? - **My mum not me. But affects me because my mum tells us to turn stuff off.**

7. Doncaster is now a City. Do you think that this will make anything better or worse for you? - **Nothing really. Doesn't really affect me as it's the same to be honest.**

18. Appendix 4

JM

What things in your life have got better **Nothing**

Have any things in your life got worse **No**

Whats been good about coming to YOS **kept me out of trouble**

Whats been bad about coming to YOS **Nothing**

Think about the things you have been doing at the YOS. What helped you sort any problems in your life **SALT assessment was helpful**

Who will help you with any problems you have after you leave YOS **Mum**

What other help do you think you will need **Nothing**

MW

What things in your life have got better **better because it now over and less stress**

Have any things in your life got worse **No**

Whats been good about coming to YOS **SALT assessment getting completed and I enjoyed my reparation**

Whats been bad about coming to YOS **No**

Think about the things you have been doing at the YOS. What helped you sort any problems in your life **yes SALT helped lots**

Who will help you with any problems you have after you leave YOS **Mum, tutor and Steve on phone if needed**

What other help do you think you will need **No more help needed**

JA

What things in your life have got better? **Relationships with family and friends**

Have any things in your life got worse? **I lost my job**

What things would you like to change? **Employment status obviously and independent living**

What's been good about coming to YOS so far? **Someone to speak to**

What's been bad about coming to the YOS so far? **Not much really. Like I say its helped me because yous have spoke with my social worker because I don't see her much, I know you more**

Think about the things you have been doing at the YOS. What is helping you sort out problems in your life? **Like I said you get my point across to the social worker, you know what I mean?**

Is there anything else you would like YOS to help you with? **No**

RJ

What things have got better in your life? **Don't know**

Have any things in your life got worse? **No**

What been good about coming to the YOS? **Don't know**

What's been bad about coming to the YOS? **'Nothing'**

Think about the things you have been doing at the YOS. What helped you sort out any problems in your life? **Don't know**

I worry about what might happen after I finish YOS? **No**

I know where to get help if I need it in the future? **Yes**

Who will help you with any problems when you leave here? **Family**

What other help do you think you think you will need? How can YOS help you get this? **Don't know**

CQF

What things have got better in your life? **Education – Vaga good better than school**

Have any things in your life got worse? **No**

What's been good about coming to the YOS? **Kate Wood assessment and support re new placement**

What's been bad about coming to the YOS? **'Nothing'**

Think about the things you have been doing at the YOS. What helped you sort out any problems in your life? **New placement re education Vaga, Kate Wood assessment, John did consequences of actions**

I worry about what might happen after I finish YOS? **No**

I know where to get help if I need it in the future? **Yes**

Who will help you with any problems when you leave here? **Dad, Mam, Step-Mother**

What other help do you think you think you will need? How can YOS help you get this? **Careers, YOS's closing case but careers going to contact close to 16th birthday**

JA

What things in your life have got better? **I'm a lot more independent**

Have any things in your life got worse? **If yes, what? Nowt nothing**

What's been good about coming to the YOS? **Having someone to talk to and getting my point across to professionals**

What's been bad about coming to the YOS? Why has it been bad? **Obviously a couple of days it was an inconvenience having to come to town and that but other than that nothing.**

Think about the things you have been doing at the YOS. What helped you sort out any problems in your life? **I don't know, like I say, just having a professional there for me and giving my opinion.**

Who will help you with any problems you have after you leave here? **My Mum, family and friends and IFT worker.**

What other help do you think you will need? How can the YOS help you get this? **I don't need any help really other than my passport.**

JW

What things in your life have got better? **Where I live**

Have any things in your life got worse? If yes, what? **Not really**

What's been good about coming to the YOS? **Not been arrested in a while**

What's been bad about coming to the YOS? Why has it been bad? **No**

Think about the things you have been doing at the YOS. What helped you sort out any problems in your life? **I have not been arrested and that was a problem so yes**

Who will help you with any problems you have after you leave here? **Carers, Social worker, Camhs**

What other help do you think you will need? How can the YOS help you get this? **No I'm good but I would like to see Yogesh still**

MB

What things in your life have got better? **I think my financial situation got better because I am now working and it's keeping my head down and out of trouble**

Have any things in your life got worse? If yes, what? **My family matters have got worse over the last 6 months, I have not been having any contact with my dad.**

What's been good about coming to the YOS? **I have had lots of information about things such as careers and drugs/alcohol abuse and have been given lots of support from different people.**

What's been bad about coming to the YOS? Why has it been bad? **Having to attend my meetings while I had been working which meant I got a red warning for this.**
Think about the things you have been doing at the YOS. What helped you sort out any problems in your life? **I think having consistency with the people I worked with was a big part of my success.**

Who will help you with any problems you have after you leave here? **Clare will help me with any problems I should have and Tina my social worker.**

What other help do you think you will need? How can the YOS help you get this? **I would like help not to get another driving ban once this current ban has been finished and also support with my drugs/alcohol misuse and I am continuing monthly contact with Fiona Higgins so this will help.**

BC

What things in your life have got better? **Met Sarah (girlfriend), got my job**

Have any things in your life got worse? If yes, what? **Nothing**

What's been good about coming to the YOS? **Working, visits to keep me out of trouble**

What's been bad about coming to the YOS? Why has it been bad? **Nothing**

Think about the things you have been doing at the YOS. What helped you sort out any problems in your life? **Working, talking**

Who will help you with any problems you have after you leave here? **Dad**

What other help do you think you will need? How can the YOS help you get this? **None**

MA

What things in your life have got better? **I'm going to be a dad and I'm not going to go back to prison**

Have any things in your life got worse? If yes, what? **No**

What's been good about coming to the YOS? **Working with Emma as she's helped me load**

What's been bad about coming to the YOS? Why has it been bad? **Nothing really as I have had loads of help but I didn't always see it like that and take the help when I was younger.**

Think about the things you have been doing at the YOS. What helped you sort out any problems in your life? **Basically everything**

Who will help you with any problems you have after you leave here? **Well basically I know I can still get in touch with Emma and my social worker Charlotte will help me.**

What other help do you think you will need? How can the YOS help you get this? **I need to get a council tenancy and get out of the flat in Rosso**

JH

What things in your life have got better? **The criminal side of things, not been involved in any other stuff**

Have any things in your life got worse? If yes, what? **No, nothing at all**

Think about the things you have been doing at the YOS. What helped you sort out any problems in your life? **Constant contact**

Who will help you with any problems you have after you leave here? **My family, friends**

What other help do you think you will need? How can the YOS help you get this? **None can't think of any**

OW

What things in your life have got better? **Nothing it's just the same**

Have any things in your life got worse? If yes, what? **No**

What's been good about coming to the YOS? **It's been alright**

What's been bad about coming to the YOS? Why has it been bad? **Nothing**

Think about the things you have been doing at the YOS. What helped you sort out any problems in your life? **I've matured a lot**

Who will help you with any problems you have after you leave here? **My family and Cara**

What other help do you think you will need? How can the YOS help you get this? **Nothing**

LB

What things in your life have got better? **'Everything, my feelings, the things that I get up to, the people I'm around'**

Have any things in your life got worse? If yes, what? **No, everything is better**

What's been good about coming to the YOS? **How my life has changed. Without YOS I wouldn't be behaved and working doing good things**

What's been bad about coming to the YOS? Why has it been bad? **Nothing**

Think about the things you have been doing at the YOS. What helped you sort out any problems in your life? **I just having Emma here to help, she has been amazing**

Who will help you with any problems you have after you leave here? **Family, Emma**

What other help do you think you will need? How can the YOS help you get this? **I don't need any**

TE

What things in your life have got better? **Things are the same**

Have any things in your life got worse? If yes, what? **Nothing**

What's been good about coming to the YOS? **Nothing really**

What's been bad about coming to the YOS? Why has it been bad? **Boring - doing something that you don't want to do**

Think about the things you have been doing at the YOS. What helped you sort out any problems in your life? **Nothing - I was offered support but didn't want it**

HB

What things in your life have got better? **Work, My mental health, Family relationships, Love life, better place in general**

Have any things in your life got worse? If yes, what? **No**

What's been good about coming to the YOS? **Meeting you. You are ace. You are so cool. (Steve Johnson)**

What's been bad about coming to the YOS? Why has it been bad? **Nothing**

Think about the things you have been doing at the YOS. What helped you sort out any problems in your life? **Talking to you and opening up. Getting stuff off my chest.**

Who will help you with any problems you have after you leave here? **Mum, dad and family**

What other help do you think you will need? How can the YOS help you get this? **Nothing. I am in a good place at the moment**

CFQ

What things in your life have got better? **Education- very good better than school**

Have any things in your life got worse? If yes, what? **No**

What's been good about coming to the YOS? **Kate Wood assessment and support re new placement**

What's been bad about coming to the YOS? Why has it been bad? **Nothing**

Think about the things you have been doing at the YOS. What helped you sort out any problems in your life? **New placement re-education, Kate Wood assessment, John did consequences of actions**

Who will help you with any problems you have after you leave here? **Dad, mum, step mum**

What other help do you think you will need? How can the YOS help you get this? **Careers**

TC

What things in your life have got better? **No further offending or anti-social behaviour, not retaliated to name calling, full time education**

Have any things in your life got worse? If yes, what? **No**

What's been good about coming to the YOS? **Learning about the law, learning about consequences of actions, learning better ways to deal with conflict**

What's been bad about coming to the YOS? Why has it been bad? **Nothing**

Think about the things you have been doing at the YOS. What helped you sort out any problems in your life? **Knowing consequences of actions**

Who will help you with any problems you have after you leave here? **Mother and father and teachers**

What other help do you think you will need? How can the YOS help you get this? **Nothing**

MD

What things in your life have got better? **I've got a job, GP, I've got help with my Mental Health, I've got help with my Sleep**

Have any things in your life got worse? If yes, what? **Living Situation**

What's been good about coming to the YOS? **Good to talk to someone**

What's been bad about coming to the YOS? Why has it been bad? **Remembering to come!**

Think about the things you have been doing at the YOS. What helped you sort out any problems in your life? **I've been given ideas to help with my sleep, made me think that I need to talk to people**

Who will help you with any problems you have after you leave here? **You've told me people I can go to – Jenny (Careers Advisor), IAPT, Sleep Clinic**

What other help do you think you will need? How can the YOS help you get this? **Mental Health – appointment on 4th, Housing – make contact again**

HH

What things in your life have got better? **Education, haven't lost my temper**

Have any things in your life got worse? If yes, what? **Nothing**

What's been good about coming to the YOS? **Came back into education**

What's been bad about coming to the YOS? Why has it been bad? **Nothing**

Think about the things you have been doing at the YOS. What helped you sort out any problems in your life? **Talking about my problems more**

Who will help you with any problems you have after you leave here? **My mum and dad**

What other help do you think you will need? How can the YOS help you get this? **Not really**

AM

What things in your life have got better? **I haven't reoffending and I have support from careers**

Have any things in your life got worse? If yes, what? **No**

What's been good about coming to the YOS? **Support from career officer**

What's been bad about coming to the YOS? Why has it been bad? **Nothing**
Think about the things you have been doing at the YOS. What helped you sort out any problems in your life? **Careers**
Who will help you with any problems you have after you leave here? **Career and my mum**
What other help do you think you will need? How can the YOS help you get this? **I don't**

DRAMA

Common youth justice terms, please add any locally used terminology

ACE	Adverse childhood experience. Events in the child's life that can have negative, long lasting impact on the child's health, and life choices
AIM 2 and 3	Assessment, intervention and moving on, an assessment tool and framework for children who have instigated harmful sexual behaviour
ASB	Antisocial behaviour
AssetPlus	Assessment tool to be used for children who have been involved in offending behaviour
CAMHS	Child and adolescent mental health services
CCE	Child Criminal exploitation, where a child is forced, through threats of violence, or manipulated to take part in criminal activity
Children	We define a child as anyone who has not yet reached their 18th birthday. This is in line with the United Nations Convention on the Rights of the Child and civil legislation in England and Wales. The fact that a child has reached 16 years of age, is living independently or is in further education, is a member of the armed forces, is in hospital or in custody in the secure estate, does not change their status or entitlements to services or protection.
Child First	A system wide approach to working with children in the youth justice system. There are four tenants to this approach, it should be: developmentally informed, strength based, promote participation, and encourage diversion
Child looked-after	Child looked-after, where a child is looked after by the local authority
CME	Child Missing Education
Constructive resettlement	The principle of encouraging and supporting a child's positive identity development from pro-offending to pro-social
Contextual safeguarding	An approach to safeguarding children which considers the wider community and peer influences on a child's safety
Community resolution	Community resolution, an informal disposal, administered by the police, for

	low level offending where there has been an admission of guilt
EHCP	Education and health care plan, a plan outlining the education, health and social care needs of a child with additional needs
ETE	Education, training or employment
EHE	Electively home educated, children who are formally recorded as being educated at home and do not attend school
EOTAS	Education other than at school, children who receive their education away from a mainstream school setting
FTE	First Time Entrant. A child who receives a statutory criminal justice outcome for the first time (youth caution, youth conditional caution, or court disposal)
HMIP	Her Majesty Inspectorate of Probation. An independent arms-length body who inspect Youth Justice services and probation services
HSB	Harmful sexual behaviour, developmentally inappropriate sexual behaviour by children, which is harmful to another child or adult, or themselves
JAC	Junior Attendance Centre
MAPPA	Multi agency public protection arrangements
MFH	Missing from Home
NRM	National Referral Mechanism. The national framework for identifying and referring potential victims of modern slavery in order to gain help to support and protect them
OOCD	Out-of-court disposal. All recorded disposals where a crime is recorded, an outcome delivered but the matter is not sent to court
Outcome 22/21	An informal disposal, available where the child does not admit the offence, but they undertake intervention to build strengths to minimise the possibility of further offending
Over-represented children	Appearing in higher numbers than the local or national average
RHI	Return home Interviews. These are interviews completed after a child has been reported missing
SLCN	Speech, Language and communication needs

STC	Secure training centre
SCH	Secure children's home
Young adult	We define a young adult as someone who is 18 or over. For example, when a young adult is transferring to the adult probation service.
YJS	Youth justice service. This is now the preferred title for services working with children in the youth justice system. This reflects the move to a Child First approach
YOI	Young offender institution

DRAMA

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City of Doncaster Council

Report

Date: 13th July 2023

To: Full Council

Report Title: Doncaster Health and Wellbeing Board's 2nd Annual report 2022/23

Relevant Cabinet Member(s)	Wards Affected	Key Decision?
Councillor Rachael Blake	All	No

EXECUTIVE SUMMARY

1. The 2022/23 Health and Wellbeing report Annual Report is the second annual report compiled by Louise Robson on behalf of Health and Wellbeing Board members.
2. This report provides an overview of the work received by the Health and Wellbeing Board and provides a flavour of the work undertaken between June 2022 and June 2023.
3. The report includes the roles and responsibilities of the Health and Wellbeing Board and its statutory duties: understanding Doncaster – the Joint Strategic Needs Assessment, Pharmaceutical Needs Assessment and an update on the Health and Wellbeing Board as a system sponsor for research. Attendance at the Board has been less challenging in 2022/23 as virtual meetings were replaced by statutory face to face meetings and business as usual resumed. Where individual Board members are unable to attend, they are allowed to send deputies. This may be difficult at short notice.
4. The report also provides an update on the course of the global COVID-19 pandemic in Doncaster in 2022/23 and several updates using the three life course approaches, Starting Well, Living Well and Ageing Well. The report also demonstrates ways of working including Get Doncaster Moving, compassionate approaches to weight, arts and health and the Well Doncaster area of work. Finally, the report points to the need to implement the new borough strategy

Doncaster Delivering Together and synergies with the South Yorkshire ICP strategy.

5. There are several key areas from the health protection update that were highlighted in the report including lessons to be learnt from the COVID -19 pandemic including
6. COVID-19 pandemic has been one of the biggest health protection challenges in our lifetime. It has been over three years since the first case of COVID-19 was diagnosed in Doncaster on the 10th March 2020. A great amount of work was done by combined efforts of many people and partner agencies to respond to the pandemic. We are now at a stage of living with COVID and there are no COVID restrictions by the government in the UK. A lot of the infrastructures set up to respond to COVID-19 were stood down, and the last of these infrastructures was Incident Management Team (IMT), which held its last meeting on the 7th March 2023. The key highlights were:
 - 118,243 total number of COVID cases (of these 10,193 were reinfections)
 - 4,559 outbreaks or incidents were on the Incident Log and 4,529 were closed
 - 17,873 local contact tracings were done (93.8% reached; and 82.4% fully completed)
 - 57,073 assisted tests; and 263,929 self-test kits were carried out.
 - 4,498 people were vaccinated at pop up sites in deprived communities; 300 houses knocked at in deprived areas.
7. Since the pandemic started, there had been 1405 deaths from COVID-19 of Doncaster residents (up to 13/3/2023) - (deaths within 28 days of a positive test of COVID).
8. Other key areas highlighted in the report:
9. **Starting Well** – there are updates on the move to business as usual following the pandemic and in particular developments around the eating disorders service, the Doncaster Autism services, the 5-19 service, the future placements strategy and the 1001 day pilot. The children and young people’s strategy was presented, and the work of the youth advisors was particularly highlighted and will be followed up by a discussion at the August 2023 board. The Child Death Overview Panel report with future recommendations was shared at the board and the endorsement of the annual safeguarding report for children and young people are also key areas for the Starting Well theme. Finally, a comprehensive breastfeeding presentation was taken to the board and recommendations for a breastfeeding policy for council staff.
10. **Living Well** – many areas are covered in this section including the mental health transformation agenda (adults), the learning disability and autism strategy; substance misuse developments in the past and future years; homelessness and rough sleeping strategy and delivery plans; the carers

update; problem gambling and the endorsement of the annual safeguarding reports (adults).

11. **Ageing Well** – several areas are highlighted in the report including updates on the urgent community response, enhanced health care in care homes and virtual wards The report provides an update on the Dementia services and the Dementia Collaborative (which provides a voice for those with dementia and their carers); and age friendly Doncaster - a compassionate and positive approach to ageing across the borough.
12. **Ways of Working** – the report provides updates on the ICP strategy, Get Doncaster Moving, arts and health developments, the compassionate approach to weight including development of resources and testing new approaches through public and stakeholder engagement ; Well Doncaster and finally the latest updates on the Better Care Fund.
13. The report concludes with seven next steps/recommendations for Doncaster Health and Wellbeing Board and partners:

- | |
|---|
| 1. Continue to embed and address Health inequalities into the work of the Health and Wellbeing Board and the Fairness and Wellness commission through training/workshops/events and meetings |
| 2. Continue to embed public voice into the Health and Wellbeing board through lived experience and deep dives across life course areas |
| 3. Develop and strengthen the links and relationships with the voluntary sector and new health structures and systems across place |
| 4. Continue to develop and build on the community centred approaches including Well Doncaster, Get Doncaster moving and compassionate approach to health and wellbeing through targeted approaches and locality working

<i>Get Doncaster Moving: Step up the pace and impact of the borough's preventive work, through the work of Public Health, Get Doncaster Moving and the many CDC Departments and Team Doncaster organisations with an essential role to play. The GDM Team will increase the work to integrate physical activity within health and care systems so more residents can enjoy more healthy years of life.</i> |
| 5. Refresh the health and wellbeing strategy in line with other strategies including the ICP strategy and other related existing strategies |

EXEMPT REPORT

14. No

RECOMMENDATIONS

15. Full Council is asked to NOTE and APPROVE the report.

WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER?

16. The publication of this report demonstrates the council’s commitment to its leadership duties regarding health improvement, health protection and health and social care quality. The wellbeing of the Doncaster population is the ultimate driver of the Doncaster Health and Wellbeing board.

BACKGROUND

17. The Health and Wellbeing Board has a statutory duty to improve the health and wellbeing for the residents of Doncaster and reduce inequalities in outcomes. Promote integration and partnership working between the local authority, NHS and other local services and to improve the local democratic accountability of health. This second annual report provides a flavour of that work and shows the range of partnership work already taking place.

OPTIONS CONSIDERED


18. No other options were considered.





REASONS FOR RECOMMENDED OPTION



19. The recommendation fulfils the Health and Wellbeing Board’s updated Terms of Reference to publish an annual report.

IMPACT ON THE COUNCIL’S KEY OUTCOMES

20.

Great 8 Priority	Positive Overall	Mix of Positive & Negative	Trade-offs to consider – Negative overall	Neutral or No implications
 Tackling Climate Change	✓			

<p>Comments: Tackling climate change runs through many areas in the report but particularly through the economic strategy, public health initiatives ie active travel and the wider well Doncaster and Get Doncaster Moving workstreams.</p>				
 <p>Developing the skills to thrive in life and in work</p>	✓			
<p>Comments: Developing life and work skills is evident in many of the work streams and particularly with young people in the starting well section but also through the economic strategy, the compassionate approach and Well Doncaster elements of the report.</p>				
 <p>Making Doncaster the best place to do business and create good jobs</p>	✓			
<p>Comments: There are specific sections in the report which reference opportunities for business growth and creating jobs in particular the economic strategy and the Well Doncaster Community wealth builder elements.</p>				
 <p>Building opportunities for healthier, happier and longer lives for all</p>	✓			
<p>Comments: The whole of the board's work is essentially about building opportunities for a healthier and happier population with wellbeing at its heart. Most of the work streams contained in this report are working towards this objective and is the ethos of the Health and Wellbeing board.</p>				
 <p>Creating safer, stronger, greener and cleaner communities where everyone belongs</p>	✓			
<p>Comments: This is evident across many areas including Get Doncaster Moving and public health/active travel work streams.</p>				
 <p>Nurturing a child and family-friendly borough</p>	✓			

<p>Comments: The starting well section of the report provides examples of a family friendly borough and some great work undertaken by young people particularly in the children and young people's mental health strategy workstream.</p>				
 <p>Building Transport and digital connections fit for the future</p>	✓			
<p>Comments: The various work streams in the report are working towards digital inclusivity and safe and active travel.</p>				
 <p>Promoting the borough and its cultural, sporting, and heritage opportunities</p>	✓			
<p>Comments: There are examples in the heritage section of the report of some great examples of heritage work and the cultural strategy which was presented to the Health and Wellbeing board in autumn 2022. The Get Doncaster Moving section also demonstrates examples of this.</p>				
Fair & Inclusive	✓			
<p>Comments: The aim of the Health and Wellbeing and all partner organisations is to be always fair and inclusive.</p>				

Legal Implications [Officer Initials: _SRF_ | Date: __19.05.23__]

21. Health and Wellbeing Boards (HWBs) were established under the Health and Social Care Act 2012 to act as a forum in which key leaders from the local health and care system could work together to improve the health and wellbeing of their local population.

Financial Implications [Officer Initials: CL | Date: 22.05.2023]

22. There are no financial implications in relation to this report.

Human Resources Implications [Officer Initials: EL | Date: 23/05/2023]

23. There are no specific human resource implications in this report.

Technology Implications [Officer Initials: PW | Date: 19/05/23]

24. There are no technology implications in relation to this report.

RISKS AND ASSUMPTIONS

25. None

CONSULTATION

26. Members of the Doncaster Health and Wellbeing Board were consulted at the outset regarding the production of a 2nd annual report which mirrors the format and structure of the previous one.

BACKGROUND PAPERS

27. See attached 2nd Annual report 2022/23

GLOSSARY OF ACRONYMS AND ABBREVIATIONS

28. All anachronyms and abbreviations are explained in full in the report where possible by the contributors.

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Doncaster Health and Wellbeing Board Annual Report

June 2023

The second
Annual Report
for the Health
and Wellbeing
Board



Doncaster
Delivering Together



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Foreword

Councillor Rachael Blake
Chair of Doncaster Health and Wellbeing board
Portfolio Holder for Children's Social Care and Equalities



As chair of the Health and Wellbeing board I am delighted to introduce this 2nd annual report informing the public and all our partner organisations about the work that we have been doing throughout the year to improve the health and wellbeing of all our residents.

I took the role of Chair in 2017 and every year at the end of every year I thank all our health, wellbeing and care organisations for the work they continue to do despite dealing with rising demand and less real resources to meet that demand. I am always amazed how organisations attend the Board and continually strive to improve – to be more effective, to be more efficient, to do more with less and to innovate – recognition that I think is sadly lacking from national discussions so I would like to say to all organisations in Doncaster working in the NHS, social care and the voluntary sector thank you for everything you do, your professionalism, your tenacity and your determination to improve health and wellbeing in Doncaster – we as a Board are very proud of the work you do.

This year saw the beginning of the integrated care partnerships working and we have members of our Doncaster Health and Wellbeing Board who are members of the South Yorkshire Integrated Partnership. I see the task of the South Yorkshire partnership to work across all health and social care systems to put the funding where it is needed most; where it can have the biggest impact on those communities that currently get the worst health and wellbeing outcomes. Moving closer to home, I am delighted that after delays due to Covid we have started our Fairness and Wellbeing commission – put simply we are listening to people who know best – the people with lived experience and as organisations looking at what we can do differently to improve health and wellbeing in Doncaster. The commission is expected to report on its findings in autumn 2023 and as Chair I look forward to receiving and acting on this report.

The Health and Wellbeing Board is an open meeting and we encourage members of the public to attend and share their experiences and work with us to address your concerns and make health and wellbeing something that we all experience and for as long a time as possible.

Anthony Fitzgerald

Vice Chair of Doncaster Health and Wellbeing Board
Executive Place Director- Doncaster



I would like to echo Councillor Blake's delight in sharing our first Health and Wellbeing report as the CITY of Doncaster! This year is my first in the position as Vice Chair of the Board and I am proud of the achievements this report documents. I am also realistic about the challenges we face in Doncaster but excited by the potential we have as partner organisations in improving the health and wellbeing of our residents. This year saw the start of NHS South Yorkshire, our Goal is

"To improve health and wellbeing, the quality and experience of care, eliminate health inequalities and ensure South Yorkshires people have access to the services they need to live well throughout their lifetime"

And this clearly resonates with everything we are trying to achieve here in Doncaster. We know that we have many avoidable, unfair and systematic differences in health between different groups of people in our city – and in some cases these have increased during the pandemic. We now need to address this by working together in innovative ways that make health and care services easy to navigate for our residents, patients and their families. I know we can achieve this because there are examples of our frontline staff working in this fashion every day. I am proud of the way our staff have responded to winter pressures and industrial action whilst still ensuring we respond to the ongoing covid demand. I am also excited by the potential that technology can play in this way of working, and Doncaster is leading way in our approaches to reducing digital isolation in collaboration with our Voluntary Sector organisations.

Our challenge is to do all the above whilst ensuring we continue to recover services impacted through the covid pandemic. We know we have improvements to make in access and waiting times in primary care, mental health and planned care services. We have specific trajectories to meet this year, and the Health and Wellbeing Board will continue to monitor and advise this work. Like Rachael I would encourage attendance and challenge at the Board meetings.

I would like to end by thanking all our health and care staff who continue to work tirelessly to provide and improve services across Doncaster. Long may this continue.

Acknowledgements

- Louise Robson
- Claire Hewitt
- Dr Rupert Suckling
- Rachael Leslie
- Cllr Rachael Blake
- Anthony Fitzgerald
- Jonathan Goodrum
- Jon Gleek
- Victor Joseph
- Susan Hampshaw
- Angelique Choppin
- Vanessa Powell-Hoyland
- Jodie Bridger
- Allan Wiltshire
- Lucy Robertshaw
- Carrie Wardle
- Holly Campbell
- Victoria Ryves
- Angela Harrington
- Jo Forrestall
- Alisa Leighton
- Caroline Temperton
- Lee Golze
- Emma Price
- Martyn Owen
- Julia King
- Sarah Sansoa
- Michele Clarke
- Charlene Welsby
- Mike McBurney
- Helen Conroy
- Bryony Shannon
- Clare Henry
- Mitchell Salter
- Emily Adams
- Mandy Espey
- Laura Quinn

About the Health and Wellbeing Board

The membership of the Health and Wellbeing Board in 2022-2023 was:

Name	Job Title	No. of Meetings Attended (out of 5)
Cllr Rachael Blake (Chair)	Portfolio Holder for Children's Social Care, Communities and Equalities	4
Cllr Nigel Ball	Portfolio Holder for Public Health, Leisure, Culture and Planning	4
Cllr Andrea Robinson	Portfolio Holder for Adult Social Care	4
Cllr Cynthia Ransome	Conservative Group Representative	5
Anthony Fitzgerald, Executive Place Director, NHS South Yorkshire Integrated Care Board (Vice-Chair) ^		4
Dr Rupert Suckling, Director of Public Health, City of Doncaster Council		4
Sheila Lloyd, Interim Chief Executive RDaSH		3 (s)
Steve Shore, Chair of Healthwatch Doncaster *		4 (s)
Karen Curran, Head of Co-Commissioning, NHS England (Yorkshire & Humber)		0
Richard Parker, Chief Executive of Doncaster and Bassetlaw Teaching Hospitals NHS Foundation Trust		5 (s)
Phil Holmes, Director of Adults, Health & Wellbeing, City of Doncaster Council		4 (s)
Riana Nelson, Director of Children, Young People & Families, City of Doncaster Council		4 (s)
Ian Proffitt, District Commander for Doncaster, South Yorkshire Police		0
Ellie Hunneyball, Group Manager, South Yorkshire Fire and Rescue		1

Dan Swaine, Director of Economy & Environment, City of Doncaster Council	0
Dave Richmond, Chief Executive, St Leger Homes	3
Laura Sherburn, Chief Executive, Primary Care Doncaster	1
Lucy Robertshaw, Health and Social Care Forum Representative	5 (s)
Cath Witherington, Chief Executive, Voluntary Action Doncaster	4

*Left the Board in Feb 2023 ^New post holder joined the Board in Sept 2022

(s) This member has sent a substitute for at least one meeting.

Note – Board Members can nominate substitutes from their respective organisations to attend in their absence, so in some instances the figures in the table may include attendance by substitutes – indicated by '(s)'. Details of substitutes attending meetings are recorded in the formal minutes of the Board meetings, which can be viewed on the Council's [website](#).

What was achieved in 2022-2023

PLAN: Address health inequalities, reviewing access to services including primary care, health outcomes by population groups and establish a Fairness and Wellbeing commission

ACTION: A number of health inequalities workshops have been held across Doncaster and South Yorkshire including a South Yorkshire regional Health and Wellbeing Board event, a North locality workshop and various presentations and workshops including a presentation to the Health and Wellbeing Board. The Fairness and Wellbeing commission is now established and meeting regularly and there is an update provided in this report.

PLAN: Continue to use the life course approach to coordinate activity and track progress. Agree a set of 'Deep Dives' within the life course approaches (e.g. children and young people's mental health, homelessness, substance misuse and dementia)

ACTION: All of the work areas have progressed across the life course approach and updates can be found in the relevant sections in this report

PLAN: Increase the voice of local residents in the Health and Wellbeing Board and refresh the Health and Wellbeing strategy.

ACTION: A number of meetings have taken place around public engagement and The Health and Wellbeing Board and a series of lived experience themes have been applied to the Health and Wellbeing Board agenda and will take place going forwards. An options paper to refresh the Health and Wellbeing Board strategy was presented to the March Health and Wellbeing Board and a draft proposal is now under way which will align to existing strategies and the ICP strategy and wider place work.

PLAN: Develop effective working arrangements with the new health system structures and local Voluntary, Community and Faith groups

ACTION: This is taking place through various forums including the Fairness and Wellbeing commission, the Fairness and Inclusion forum and the Voluntary Action Doncaster network

PLAN: Agree delivery responsibilities for Doncaster Delivery Together with the new Team Doncaster partnership structures.

ACTION: The update on Doncaster Delivery Together is provided in the Ways of Working section and will be aligned with the refresh of the Health and Wellbeing Board and its strategic priorities.

PLAN: Continue to build on the compassionate and community centred approaches seen in Get Doncaster Moving, Well Doncaster and the compassionate approach to weight and develop joint investment approaches to health and wellbeing.

ACTION: There are updates on all the approaches in the Ways of Working section and good progress in all areas.

PLAN: Continue to receive Children Safeguarding, Adult Safeguarding and Child Death Overview Panel Annual Reports.

ACTION: The Health and Wellbeing Board continues to receive the safeguarding and Child Death Overview Panel annual reports and brief updates are provided in the Health and Wellbeing Board Strategy.



Understanding the Doncaster Population

JSNA 2022-23

The JSNA delivery plan for 2022-23 followed the model agreed in 2018. The plan included a number of discreet work packages to be delivered over the course of the year.

The COVID19 epidemic has continued to affect communities across the borough. The data team continued to provide data and analysis to support the local response to the epidemic. Positive cases, vaccination uptake rates and hospital admissions have all continued to be monitored. The team also started to monitor the impact of respiratory infections on hospital activity as part of the winter pressures planning.

During 2022 the results from the 2021 Census began to be published. The findings are analysed and the key findings have been explored in a series of short briefings. Over the next year, as more detailed data become available, more reports are going to be published.

The 'Combatting Drugs Partnership' Meeting has commissioned a 'Doncaster Drug & Alcohol Needs Assessment'. The aims of this report are to:

1. Use quantitative and qualitative data sources to assess the needs of the population of Doncaster in relation to alcohol and drug use;
2. Identify areas of currently unmet need and inequalities; and inform decision makers/partners of the needs of the local community in future service commissioning and provision.

The JSNA section of the 'Team Doncaster' has been updated and two interactive reports are available at www.teamdoncaster.org.uk/jsna. The first report (JSNA: Demographics) has information on population, employment and wellbeing. The second is 'Doncaster Joint Strategic Needs Assessment'; this provides updates on the outcomes detailed in the Health and Wellbeing Strategy.

The Stronger Families Programme moved into Phase 3 from October 2022. As a result an evaluation of phase 2 was commissioned.

Field work has been completed to capture quantitative and qualitative data around; demographics of families supported, family experience, service transformation (including workforce experience) and impact. The evaluation report once completed will be circulated for comment to programme SRO and then presented to the Early Intervention Steering Group. Key findings are expected to inform future phase 3 activity.

Health Protection Update

COVID-19 pandemic has been one of the biggest health protection challenges in our lifetime. It has been over three years since the first case of COVID-19 was diagnosed in Doncaster on the 10th March 2020. A great amount of work was done by combined efforts of many people and partner agencies to respond to the pandemic. We are now at a stage of living with COVID and there are no COVID restrictions by the government in the UK. A lot of the infrastructures set up to respond to COVID-19 were stood down, and the last of these infrastructures was Incident Management Team (IMT), which held its last meeting on the 7th March 2023. The key highlights were:

- 118,243 total number of COVID cases (of these 10,193 were reinfections)
- 4,559 outbreaks or incidents were on the Incident Log and 4,529 were closed
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- 57,073 assisted tests; and 263,929 self-test kits were carried out.
- 4,498 people were vaccinated at pop up sites in deprived communities; 300 houses knocked at in deprived areas.

Since the pandemic started, there had been **1405 deaths** from COVID-19 of Doncaster residents (up to 13/3/2023) - (deaths within 28 days of positive test of COVID).

COVID-19 has not gone away. Although the incident rate is lower than it used to be during the peak of the pandemic (Figure 1)- see page 8, COVID-19 still poses challenge to the health and care system couple with other challenges, including concurrent infections such as influenza, and workforce capacities issues. Thanks to the combine efforts of partners, COVID-19 vaccination Autumn Booster coverage in Doncaster is at 67%; one of the highest in South Yorkshire (Table 1).

Place	Eligible for Autumn Booster	Vaccinated	Percentage uptake
Barnsley	129,685	79,454	61.27%
Doncaster	152,490	102,212	67.03%
Rotherham	129,868	86,522	66.62%
Sheffield	264,370	165,595	62.78%
South Yorkshire	676,413	434,153	64.18%

Table 1: Covid-19 Autumn Boosters up to and including 12th February 2023

Apart from COVID-19, other health protection challenges remain important and are posing significant challenges to the health of our population. These include tuberculosis, sexually transmitted infections, MRSA (methicillin resistant staphylococcus aureus), Streptococcal infections (Strep Aureus) among others.

One of the lessons learnt from COVID-19 pandemic was the importance of having an excellent system-wide response to infection, prevention and control (IPC) in Doncaster, especially in the community. As a result of this learning, we have commissioned a sustainable model consolidating on what worked well locally and we now have a team of IPC nurses to respond to and prevent infections in the community, including care homes.

Health Protection Assurance Group in Doncaster continues to provide overall assurance on health protection matters in Doncaster. It does this through quarterly meetings bringing together all relevant partner

agencies. It also produces an annual report on health protection that goes to Scrutiny and Overview Panel. The scope of the Health Protection Assurance Group includes:

- Emergency preparedness, resilience and response
- Infection prevention and control
- Air quality
- Sexual health
- Substance misuse
- Immunisation and screening programmes

Each one of the above elements has a work stream (Steering Group / Committee) to that drive forward the work. In addition, the Public Health Team has maintained the Health Protection Taskforce that continues to oversee health protection emerging issues.

A huge thank you to all who have contributed to protecting the health of the people of Doncaster.

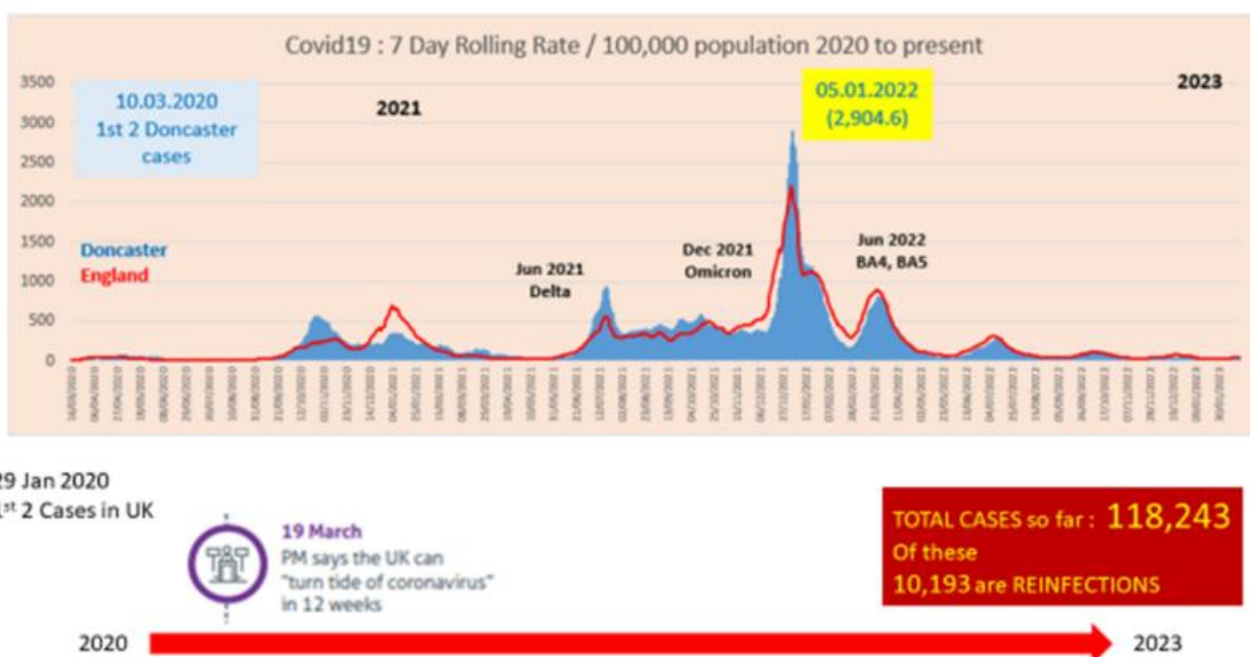


Figure 1 COVID-19 7-day Rate per 100,000 in Doncaster and England: 2020 - 2023

Health Determinants Research Collaboration

Research and the Health and Wellbeing Board

The Health and Well Being Board is the system sponsor for research. During 2022/3, City of Doncaster Council along with our partners at the University of Sheffield and Sheffield Hallam University, have been successful in a bid to host a National Institute for Health and Care Research (NIHR) Health Determinant Research Collaboration (HDRC). HDRC Doncaster represents significant investment (£5million over 5 years) to enable the Council to become more research active and embed a culture of evidence-based decision making.



This new collaboration (led by Dr Susan Hampshaw) will help develop research capacity and capability through collaborations with the academic sector and other stakeholders to undertake research to address the wider determinants of health and health inequalities. This is huge opportunity for Doncaster and our work will be underpinned by our TIDES principles:

- Work will be **Theory-Informed**, harnessing theories on knowledge mobilisation, research capacity development, and behaviour change;
- We will **Learn by Doing** and share our learning;
- We will ensure we do not privilege some voices/ ideas above others (**Equity**);
- We will ensure our collaboration is a pathway to **Sustainable** and applied research in Doncaster.

Find out more by emailing us at
HDRCDoncaster@doncaster.gov.uk

As part of building capacity to do research as Place we have brought together research teams from Doncaster and Bassetlaw Teaching Hospital NHS Foundation Trust, Rotherham, Doncaster and South Humber NHS Foundation Trust and City of Doncaster Council to share our learning. Last year we reported on our working together on the Born and [Bred in Doncaster \(BaBi-D\) research programme](#). This project goes from strength to strength and our midwives have now recruited over 700 participants.

Pharmaceutical Needs Assessment (PNA)

Section 128A of the National Health Service Act 2006 (NHS Act 2006) requires each health and wellbeing board to assess the need for pharmaceutical services in its area and to publish a statement of its assessment. Termed a 'pharmaceutical needs assessment', the NHS (Pharmaceutical Services and Local Pharmaceutical Services) Regulations 2013, as amended (the 2013 regulations) set out the minimum information that must be contained within a pharmaceutical needs assessment and outline the process that must be followed in its development. (*Pharmaceutical needs assessments Information pack for local authorities: Department Health and Social care, October 2021*)

The Health and Wellbeing Board has a mandatory duty to produce a Pharmaceutical Needs assessment every three years. The PNA for 2022-25 was completed and presented to the Health and Wellbeing Board and included a 60 day online consultation over the summer of 2022. The final PNA was signed off and published on the council web site on 1 October 2022. The report can be found on the Your life Doncaster website on the [Health and Wellbeing Board page](#).

Child Death Overview Panel (CDOP)

Every Local Authority and their partners have a process to immediately respond to any child death in their place. Places also have a responsibility to conduct a review of the death, in Doncaster this is carried out by the CDOP. The Doncaster CDOP operates as one of four CDOPs in South Yorkshire and its primary focus is to confirm the cause of death and whether there were any modifiable factors that could have been addressed.

In January 2023 the 2021/22 South Yorkshire CDOP report was presented to the Health and Wellbeing Board.

The report included a thematic review into child deaths associated with maternal obesity as well as locality specific updates.

The Board asked for the CDOP process to consider how the process listens to children, young people and families and to take an equalities lens into the review of the deaths.

Safeguarding

The DSCP Annual report Oct 2021 – March 2022 is a six month report following the last report which covered 18 months.

The report is now published and available on the [DSCP website](#).

Starting Well



Starting Well

Starting Well Overview

This year's focus was on recovery after the pandemic and building on restoring to 'Business as Usual'.

In 2022 we continued to build on the foundations that were laid both prior and during the COVID pandemic. In Eating Disorder Services, additional investment over and above the agreed national allocation allowed us to build a more resilient and proactive service in Doncaster. The current wait times are now back within the national targets of 4 weeks from referral to appointment.

In Pre and Post Diagnostic Autism services, DAS (Doncaster Autism Services) are now up and running within Doncaster. This is a joint provision between ASCETS and our voluntary provider Doncaster Parents Voice to provide parents and young people to access support at the right time.

Implementation of 5-19 healthy child programme is completed with the new contract with Zone 5-19 being mobilised. The new service has responded well to the revised service design. A new element of the service that initially appears to be working well is the school health profiles. The digital offer continues to develop, the website is live <https://zone5-19.rdash.nhs.uk/> and additional functionality is being added over time. The drop-in clinic offer at the Flying Scotsman is available once again, after being halted due to the pandemic. Community clinics have been re-established at Tom Hill Centre and Bentley My Place. The service are recruiting to the Families Moving on Together programme, supporting families affected by parental substance and/or alcohol misuse.

Two areas of the Place Plan continued to be delivered; 1001 days and Vulnerable Adolescents.

1001 day pilot has now been evaluated and feedback will inform next steps. Data analysis will commence on closure of the pilot April 2023.

Vulnerable Adolescents pilot has now moved into the implementation phase. The overarching aim of the service is to deliver intensive prevention approach to working with families where concerns have meant that the family have reached a threshold where Social Care intervention has been met. The model of intervention uses a Systemic Whole Family approach based on delivering individual therapeutic support plans

developed through Psychological formulation. The service has developed a panel approach to ensuring families receive the right support at the right time becoming involved with families at the earliest opportunity.

The Panel commenced in March 2022 and discuss on average 6 requests for service weekly, currently the team are currently involved with 28 families. The service is developing a Performance Management Framework to assess the outcomes of the pilot.

Future Placements strategy has gained pace over the past year with the Short Breaks Overnight Provision opening early 23. Ofsted have reviewed the provision and provided positive feedback on the new delivery model. Children and Young People have been accessing the provision and feedback from their families has also been positive. There is now a waiting list for overnight sessions and there is a plan to expand to cover after school and holiday provision. Phase 2 of the Children With Disabilities (CWD) Home at the Oaklands site has started with renovations due to be completed by the end of March 23 to provide 4 residential places. The planned expansion of in house children's homes continues with the 2 bed homes and 16 plus residential provision due to open in the coming year.

A couple of areas were delayed due to capacity issues and restrictions caused by the pandemic including the service specification for Children's Community Nursing and Children's Therapies this is now almost fully implemented for Therapies and well underway for Children's Community Nursing.

Mental Health Children and Young People Strategy

In 2019, we embarked on a joint understanding of the Mental Health and Education support required by both Schools but also the Children and families of Doncaster.

With the publication of Year one of the [Doncaster Children and Young People Mental Health and Wellbeing Strategy](#) we embarked on a three year commitment for positive change within our borough.

Linked to their vision, the Doncaster Young Advisors also set out 9 key ambitions listed below. These act as

the foundation for all the priorities and actions set out within the strategy:

In Year One:

- We have worked closely with Kooth.com to deliver a 24/7 platform for Children and Young people. Kooth allows them access to 24/7 support via trained counsellors, journals and articles of interest as well as a moderated chat forum. As of November 2022, we have had 1938 new registrations with 307 Counselling sessions delivered.
- We have built our Crisis Teams to be available 7 days a week, as the teams continues to grow we expect 24/7 access to Crisis Support to be available by the Spring.
- We have reached out to our families and services to ask 'what good looks like now' and build on their responses for Years 2 and 3
- We have begun to see a reduction in the number of Children and young people attending A&E with suicidal ideation
- We have recommissioned our digital assessment processes for both ASD and ADHD drastically reducing the amount of time a child must wait for assessment if suitable.
- We have introduced an MDT approach prior to the General Development Assessment (GDA) to ensure young people are being appropriately triaged.
- We have ensured that mental health remains prominent in discussions linked to the school culture and the graduated approach by having it as standard agenda item at SENCo networks and inviting all mental health leads to these meetings.
- We have conducted Mental Health audits with 21 schools. To be rolled out across the system Jan- July 2023.
- We have successfully collaborated with SENCos to revamp the GDA referral process to improve service delivery and outcomes for children and young people. As a result of our work the GDA (General Developmental Assessment) referral form has now been updated and the SENCo group meeting has co-produced the changes.
- We have aligned key messaging regarding delivery aims and principles across the mental health, early help and SEND strategies and shared this widely. This means that all professionals working in these areas are now able to embed a consistent standard for all communications. We have built the 'pledge' into these communications and have a task and finish group devoted to leading on school cultural change allied to the DfE 'Better Value' project. This will lead to a team of officers being appointed in Spring to deliver this cultural input and lead this aspect of the strategy.
- We have consulted on delivering an early intervention funding model to meet needs earlier in school and this will be piloted in May 2023 and launched in September 2023.

Breastfeeding

The Children Young People and Families (Public Health) team attended the Health and Wellbeing board meeting in January 2023, to highlight why "Breastfeeding is a public health priority, Its impact on climate change, the cost of living crisis and food insecurity". Colleagues agreed that they were not familiar with how breastfeeding positively impacts the environment and climate change. The animation shared with the board is now available to view on the [Doncaster Council You Tube channel](#).

Relationships were strengthened with other colleagues within the chamber, who felt the We Support Our Mums scheme, linked well to the new Economic Strategy for Doncaster City. The board were happy to endorse the teams' recommendations around Doncaster Council implementing a Breastfeeding policy, conversations between HR and Public Health have begun. Other organisations including St Leger homes also agreed to implement a breastfeeding policy for their own organisation.



Living Well



Mental Health

Working in partnership with the NHS, we have commissioned a range of Crisis Alternative Services, provided by voluntary community sector organisations who will work collaboratively through an Alliance Agreement from April 2023. The services together aim to reduce avoidable admission to hospital through the provision of locality based, peer led support to people when they need it. The services include counselling services, peer support and befriending, crisis support and structured education across a wide range of locations and based on the individual's needs.

We have refreshed and completed the mapping of community based mental health resources across each of the 4 localities, and by the level of intervention provided e.g. prevention, early intervention, treatment. This information resource, along with the mapping being undertaken by the NHS of statutory services, will provide a comprehensive resource for partners and providers of mental health support across the localities, help identify gaps in services, and also provide opportunities for community-based services to work closer together to meet the needs of the neighbourhoods they serve. Further work is being planned to manage and update the information.

Over the past few months, we have held workshops with health and social care colleagues, to understand the pathways through mental health services, the barriers between services people with serious mental health needs may experience, and the types of housing and support needed by people with the most serious mental health needs. There is more work to be done, with plans for engagement with people with lived experience, to ensure their experiences and needs are central to future developments.

Autism and Learning Disability

Delivery of Doncaster's All Age Learning Disability and/or Autism strategy 2021- 2024 has made some big steps forward in 2022.

A new development of supported living apartments opened in Askern for more than 17 people, and in Balby, The Fairway enhanced supported living service opened

with 6 apartments for people with Learning Disability and / or Autism. We also have plans to open further apartments for young people next year.

Progress has been made in supporting more people to access Autism assessments and more access to post diagnostic support. Health services and schools are working closer together to help identify children who may have autism earlier and provide the in-school help they need, with on-line assessments available too.

A new Preparation for Adulthood workstream has been set up, to provide focus on the needs of young people as they become adults, with Pathways to employment group focussing on strengthening the links between education and employment opportunities.

Our progress in 2022 has been reported in a mid-term report against expressed wishes of people with lived experience. An Easy Read version has been developed and is being consulted on with people with learning disabilities and Autism across Doncaster.

Homelessness

Work has continued to progress under each of the Homelessness and Rough Sleeping Strategy delivery plans - Prevention, Accommodation and Care and Support. This includes:

- Securing Department for Levelling Up, Housing and Communities (DLUHC) Rough Sleeping Initiative funding for a period of three-years (2022-2025)
- Securing DLUHC Rough Sleeping Accommodation Programme capital funding in partnership with a local Housing First accommodation partner to deliver additional Housing First capacity
- Securing DLUHC Accommodation for Ex-Offender (AfEO) revenue funding for a period of two-years (2023-2025) to access new private rented sector tenancies for ex-offenders at risk of homelessness and rough sleeping in response to successfully delivering tenancies for the initial period of funding (2021-2023)
- Increased investment in prevention in response to persisting levels of front door demand
- Increased investment in the supported housing pathway including an expansion of dispersed accommodation primarily through Housing First and AfEO

- A positive 'Deep Dive' review by DLUHC expert advisers of Doncaster's Homelessness and Rough Sleeping offer

However, there is further work to do to ensure that repeat and/or entrenched rough sleepers have a more appropriate accommodation and support offer to deliver the Government's ambition to prevent rough sleeping where possible and, where it cannot be prevented, it is a rare, brief and non-recurring experience.

Carers update

Identifying, involving and supporting unpaid carers in Doncaster

An 'unpaid carer' is a person who cares for an ill, frail or disabled family member, partner and/or friend who might otherwise struggle to manage without their help, and who is not paid to do this. People who receive Carers Allowance are still classed as unpaid carers.

'We hear, we listen, we care, if you care' Doncaster's All Age Carer's Strategy 2022- 2025 was published in Spring 2022. The strategy was fully co-produced with carers and partner organisations responsible for supporting carers in Doncaster. The Strategy acknowledges the challenges that carers have faced over the last few years, particularly in relation to Covid, and seeks to improve the support available to all carers. The strategy identifies six priority areas: identification; recognition; information and advice; rights; connection, and independence and wellbeing. The accompanying action plan details the roles and responsibilities of organisations in terms of advancing these priorities.

The new Carers Wellbeing Service was launched in April 2022. The service offers carers information and advice and connects carers up to a wide range of resources and support. A new resource pack for GPs which was co-produced with carers across South Yorkshire was launched late last year and is now gaining traction across Doncaster surgeries. The pack aims to ensure a consistent way of recording carers on health systems across all surgeries in Doncaster, making carers more identifiable.

Working is ongoing to co-produce clear and accessible information for carers about their rights and sources of support.

Harmful Gambling

The UK has one of the biggest gambling markets in the world, [generating a profit of £14.2 billion in 2020](#). Previous research has shown that harms associated

with gambling are wide-ranging. These include not only harms to the individual gambler but their families, close associates and wider society. There have been growing calls by the public health community, people with lived experience and parliamentarians that a population-level approach is needed to tackle this public health issue.

At-risk and problem gambling has a higher prevalence among people with poor health, low life satisfaction and wellbeing. Harmful gamblers are far more likely to participate in 7 or more gambling activities.

According to [2020 YouGov data on gambling treatment and support](#), around 7% of the population of Great Britain (adults and children) were found to be negatively affected by someone else's gambling. Affected others are more likely to be women. The most severe impacts of problem gambling were felt most by immediate family members. Almost half (48%) of people who were affected by a spouse or partner's gambling reported a severe negative impact. This was followed by people affected by the gambling of a parent (41%) and the gambling of a child (38%).

The most socio-economically deprived and disadvantaged groups in England have the lowest gambling participation rates, but the highest levels of harmful gambling and they are also the most susceptible to harm.

A challenge faced nationally and locally is being able to connect with the people that are most at risk of harmful gambling; people do not generally come forward for support until they are at crisis point. The Doncaster Gambling and Financial Inclusion Group is taking a multi-faceted approach, working with a broad range of partners and people with lived experience to understand how to reach out to Doncaster's at-risk population and also how we capture the numbers affected so we can fully understand the extent harmful gambling across the City.

The group is working with our Communications Team to develop a strategy to reach out to the people that need support, whether that be the gambler themselves or the people around them that are negatively affected.

We are also adopting a preventative approach, for example utilising

- The resources available to work with schools to prevent children and young people from experiencing gaming and gambling harms.

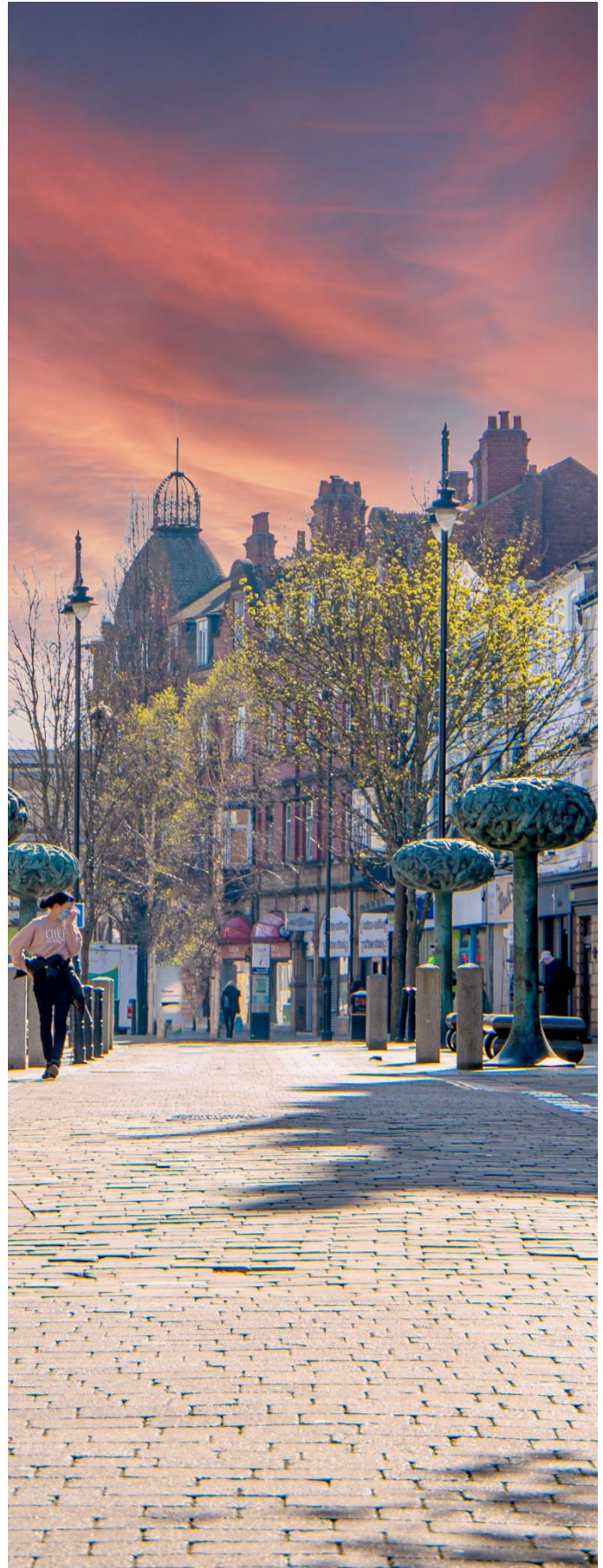
- Planning and licensing powers available to limit the number of gambling premises across the City and ensuring operators are complying with the legal standards of their license.

Substance Misuse / Project 6

The Board were updated in June 2022 regarding the high prevalence of substance misuse harms especially in relation to alcohol, at increasing rates since the pandemic. Significant funding from the Supplemental Substance Misuse Treatment and Recovery Grant for the period 2022/23 to 2024/24 will be used to improve the capacity and quality of treatment services delivery, expanding numbers in treatment by 20% and targeting greatest health inequalities and multiple and complex needs. The Board approved that work should progress to explore the development of an alcohol safe space approach targeting street drinkers and were appraised of a similar scheme in Keighley delivered by Project 6.

In September 2022 the Overview and Scrutiny Management Committee scrutiny review of commissioning drug and alcohol services found local provision to be good, with recommendations to further improve access of under-represented groups and maximise future funding opportunities. Work to develop a Combatting Drugs Partnership in line with the 10-year national strategy 'From Harm to Hope' has progressed with needs assessment, delivery plan development and outcomes framework development work strands.

The Doncaster delivery plan will have 3 strands; break supply chains, improve treatment and recovery and achieve a generational shift in the demand for drugs, and will complement existing strategies and plans. However planned work to deliver an alcohol safe space has been paused to 2024, to allow further analysis of alcohol crime and health harms in the central locality of Doncaster city. In January 2023 Dame Carol Black visited Doncaster Aspire services and met over 60 staff and partners. She was pleased with the current progress Doncaster are making but recommended stronger links with mental health, the prisons, and adoption of a trauma informed approach.



Ageing Well



Ageing Well

Overview

In 2022-23, we continued to work in partnership with our colleagues across health and social care to further develop services, so everyone has the opportunity to age well, have a good quality of life and to be able to live as long and as independently as possible. The NHS Long Term Plan includes priority commitments to support people keeping healthier for longer but underpinning all of this is a focus on health promotion and prevention. Early identification coupled with targeted support can help older people living with frailty to stay well and live independently for as long as possible.

We have implemented a local Urgent Community Response (UCR) in line with national guidance. The primary objective is to provide a consistent service at scale: ensuring full geographical coverage of a two-hour UCR 8am to 8pm, seven days a week, at a minimum. The service currently accepts referrals from a range of services with some real focus on the ambulance service being ability to “push” appropriate calls through to each local UCR. More work is planned during 23/24 to widen even further these referral sources. The UCR must provide a minimum of 9 common clinical conditions or needs that may lead to a patient requiring a two-hour response in a crisis e.g. falls, Reduced function/reduced mobility, Palliative/end-of-life and Confusion/delirium. Older people and adults with complex health needs who have a very urgent care need, including a risk of being hospitalised, will be able to access a response from a team of skilled professionals, who then will be able to access a range of pathways to support suitable individuals at home.

Virtual wards

A virtual ward is a safe and efficient alternative to NHS bedded care that is enabled by technology they support patients who would otherwise be in hospital to receive the acute care, monitoring and treatment they need in their own home. This includes either preventing avoidable admissions into hospital or supporting early discharge out of hospital. National ambition is that each place has 40-50 virtual ward ‘beds’ per 100,000 population (130 beds for Doncaster by Dec 23) The current service is focussed on two pathways (Acute Respiratory Infection and Frailty) and is delivered as an

MDT approach across acute and community services and runs 8am till 8pm 7 days a week

The first patient in Doncaster was on boarded to the Virtual Ward 24 November 2022.

Digital

Further development of Integrated Digital Care Record (iDCR) to ensure the principal solution at place for information sharing we are developing a shared assessment function for Virtual Wards and implementing and embedding NHS mail within Care Homes. The wider data from the Yorkshire & Humber Care Record (YHCR) will now be shared within the Doncaster shared record

Care Homes

A detailed programme of work has been successfully implemented in line with the Enhanced health in Care Home Framework. The focus has remained on development and implementation of proactive approaches to care across an integrated workforce.

Some of the achievements include:

- NHS contract successfully implemented across all elderly care homes, with a suite of key indicators and dashboard rolled out for nursing homes.
- Bespoke NHS mail and associated digital approaches developed; implementation commenced with positive outcomes demonstrated. Application of apps have enabled the use of I Stumble and React to Deterioration to support reduction of calls to YAS and improve use of Urgent Community Response
- RDaSH ECH team specification written and agreed, MDTs recommenced following period of pause due to recruitment issues. The team have re-focused assessment, digital documentation, and knowledge base to support integrated review of residents
- Development of ECHO programmes and implementation of competency based social care training covering EOL, Dementia, Nutrition, Oral health, Personalised Care, Skin integrity, continence, and Induction programmes
- Targeted MDT approach to work with Care Homes who were high users of 999 services for

falls with massive improvements made on inappropriate calls and conveyances to ED

A good quality of older life has been described as one of “well-being” where people are satisfied by having control over their lives. Well-being is not just about health and social care services; it also includes wider determinants of health. Therefore, we continue to ensure that any new services we commission continue with the same ethos by changing:

- From fragmented services to integrated locally based services.
- From multiple, single focused assessments to one holistic assessment.
- From multiple (sometimes conflicting care plans to one co-ordinated care plan).

Age Friendly Doncaster

Following on from last year’s age friendly festival work, partners continue to work towards an age friendly city. A baseline assessment is currently underway and there is an opportunity to join the UK network of age friendly cities which is currently being explored with the Chair of the Health and Wellbeing board.



Dementia

Partners alongside people with dementia and their carers have been working together to develop a Doncaster Dementia Strategy which will establish priorities for Doncaster across the Well Dementia Pathway.

A considerable amount of engagement has been undertaken to inform the strategy priorities and shape the future commissioned offer. Key findings are:

- Lack of Support
- Lack of Information
- Confusion navigating the system
- Referral and Assessment
- Diagnosis and Treatment
- Health Inequalities

To align with the above insight there will be a full procurement exercise during Spring/Summer 2023 for the following;

- **Pre and Post Diagnostic Service** - Providing information, advice, guidance, navigation, signposting, care and support for people with dementia and their carers/families/supporters at all stages (inc. pre diagnosis) in their journey through the assessment and diagnosis pathway and working with external organisations/providers in early identification and referral
- **Community Therapy Service** - There will be an emphasis on residents feeling supported in their communities, providing activities/services to ensure they live independently and well for as long as possible in their chosen place of residence. The service will ensure they are supported to ensure they feel less socially isolated by being part of their community, carers have reduced stress and their quality of life is improved

In response to the engagement undertaken a dementia pre diagnostic service has been implemented during 2022, provided by the Alzheimer’s Society. The service supports individuals through their journey from first noticing signs and symptoms, GP referral, throughout the assessment process and will signpost to other services to support their mental wellbeing throughout the assessment process.

Ways of Working

ICP Strategy for South Yorkshire

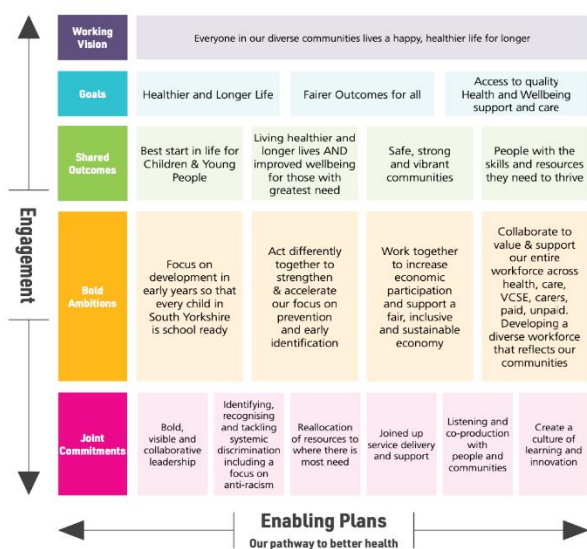
The initial Integrated Care Strategy for South Yorkshire was created by the newly formed Integrated Care Partnership between September and December 2022 and will guide our thinking up until 2030. It was informed by a refresh of our South Yorkshire population health needs assessment (Joint Strategic Needs Assessment) and insights from what the public and patients have told us matters to them. It builds on the existing strategies and plans in South Yorkshire, including our including local Health and Wellbeing Strategies, Place Health and Care Plans and the South Yorkshire Strategic Plan (2019).

to understand what is important in South Yorkshire for health and wellbeing.

The '#OurFutureSouthYorkshire' campaign offers a platform for our communities to tell their stories about the South Yorkshire they want future generations to grow up in. This campaign is open to people of all ages, all 1.4m of us in South Yorkshire. It takes a wide-ranging view of health and focuses on the wider issues that affect health and wellbeing, including education and skills, communities and families, work, homes, transport, the environment and access to green areas and an inclusive economy. Please take part.

Summary Plan on a Page

Our Shared Outcomes, Bold Ambitions and Joint Commitments



The working vision is that **Everyone in our diverse communities lives a happy, healthier life for longer**, and is in line with the Mayor's Manifesto, for South Yorkshire to become the healthiest region in the UK. The diagram below sets out the plan on a page for the strategy

This initial Integrated Care Strategy is very much the first step, and our joint approach will continue to evolve. We are keen that we continue to engage with our populations and

Doncaster Delivering Together

Doncaster Delivering Together, our Borough Strategy, was agreed in September 2021 and sets out a vision for the type of place we want Doncaster to be by 2030. It has a central mission of 'Thriving People, Places and Planet' and a set of goals and priorities that inform and guide the work of Team Doncaster.

In the past year we have set out, through a series of summary agreements, the deliverables across the partnership for 2022-23. Each group has set out what they will deliver and how it will contribute to the priorities in Doncaster Delivering Together. We will, in early 2023-24, set out a summary of what we have achieved and what we plan to do in the year ahead as a partnership. Furthermore we have set out a new outcomes dashboard that is available on the Team Doncaster Website to show publicly how we are doing against the outcomes measures we have set ourselves ([Doncaster Delivering Together - Team Doncaster](#))

Get Doncaster Moving (GDM) - Physical Activity

"Healthy and vibrant communities through movement, physical activity and sport"

Doncaster is taking a place based, whole system approach to tackling inequalities in physical activity (PA). The Get Doncaster Moving Team (GDM) coordinates a collaborative approach across Public Health, the City of Doncaster Council and Team Doncaster. Within the Public Health Directorate, the

GDM team shares resources and works in partnership with the Well Doncaster and the Wider Determinants teams. Together they have a central leadership role in connecting policy, projects, data and intelligence to shape effective local support for PA.

Highlights over the past year:

- **Strengthened partnerships and collaboration** - through the refresh of the GDM strategy that sets out a shared vision for movement, physical activity and sport until 2030, with eight themed policy ambitions. Over a hundred people attended a launch event for the strategy from a wide range of organisations. Also through a bi-monthly partner newsletter, a blog and quarterly meetings with the GDM Network, made up of people, groups and organisations who work together to support residents to be active.
- **Men’s Rugby League World Cup** - Doncaster hosted three fixtures and hosted the Samoan Men’s National Team (SMNT). The GDM team coordinated an engagement and impact programme that included: the SMNT visiting schools and clubs; over 350 children having match day opportunities (e.g. ball crew and half-time performances); securing £700k for a purpose built facility for a Doncaster amateur Rugby League club; and 11 community groups receiving micro grants to deliver RLWC2021 themed activities.



Figure 2 Rugby League World Cup

- **‘Gameplan’ resource launched** - in partnership with Leeds Beckett University to share our learning about maximising community impact from hosting major sport events.
- **Active Schools** - over 60 primary schools have joined the Doncaster’s PE and Active schools network to share good practice, learning and opportunities. In addition, 13 primary schools have signed up to the Creating Active Schools Framework and so far almost 4,000 pupils have benefitted from a 12 month programme of activities. A ‘peer to peer’ approach is used with teachers supporting each other to implement the framework.

- **Dance (in partnership with darts)** - 15 Dance On! sessions set up across community venues and care settings. Also a free programme of Dance On! at home classes through the darts website and Sine FM radio for people aged 55+.



Figure 3 Dance On Session

- **Investment in Leisure Centres** – Askern Leisure Centre reopened in February 2023 after £6m of investment that has transformed a coal-fired building into a multi-purpose wellbeing-centre, integrated with an adjacent country park and powered by air-source heat pump technology. Other investment includes the on-going refurbishment of Thorne LC and £2.5m earmarked for the refurbishment of the Dome, which will commence in April 2023.



Figure 4 Refurbished Pool- Askern Leisure Centre

- **Doncaster Future Parks** – engagement with 1,715 residents has shaped the development of the Future Parks programmes on four sites through surveys and community events. Using HUQ public mapping data we have identified that across the 15 future parks there have been over 2,760,000 visits to these spaces in 2022. The Doncaster Green Space Network (DGSN) has supported the development of new and existing voluntary groups through training and assistance to deliver community events and activities. There has been an increase in collaboration across the DGSN with more groups working together to achieve common goals. In the autumn, we launched the

Doncaster Parks Corporate Volunteering pilot, helping business deliver their social corporate responsibility whilst helping restore our parks and green spaces through active work. The delivery of trails in partnership with Doncaster Mumbler also encourages children and families to visit and enjoy a free activity in their local park.

- **Active communities in partnership with Well Doncaster** – six GDM Community Connectors



Figure 5 Hexthorpe Park

are in place to support residents to access opportunities close to where they live. Our 90th Active Communities Grant has been awarded (total value £42,200) since the start of the programme in 2020. Grants are awarded to individuals and groups to support inactive residents to be more active.

- **Active travel** - we have supported the Wider Determinants and DMBC Transportation Team to secure investment to deliver a pilot to test how we support residents to travel actively through social prescribing. The walking programme has grown significantly, and we are now supporting 30 community led walking groups across the borough. We have trained 84 Community Walk Leaders and 40 Ramblers Wellbeing Walks Walk Leaders.

Well Doncaster

For a full report on the programme refer to the [Well Doncaster website](#).

Community Centred Approaches

Well Doncaster utilised community centred approaches to reduce health and wealth inequalities. Since 2015 we have been adding to the existing evidence base that investing in; supporting, working with, and empowering communities facilitates healthy communities. Some of our defining characteristics include a continued commitment to utilising community centred approaches in creating a community led Health and Wealth

approach, encouraging and facilitating asset-based discussions with our residents and ensuring communities are involved in decision-making about where they live, work and play. We have been the leader in using Asset Based Community Development (ABCD) as the starting point in approaching local challenges and opportunities and feel embedding assets-based approaches in the way we work with individuals, families and communities is crucial to the achievement Team Doncaster's overall vision.

Community Wealth Builder

Community Wealth Builder (CWB) provide free support to new and existing community organisations through a variety of workshops, training, and one to one support. We facilitate ongoing engagement across the Voluntary Community and Faith Sector to ensure support is delivered how, where and when is best for them. Favourite sessions include business start-up workshops, fundraising opportunities, social media, as well as new titles including strengthening resilience during change and Effective Time management. A series of networking events are being delivered across the borough bringing organisations together to foster collaboration and peer support and provide opportunities to meet a range of funders.

Be Well Doncaster

Health and Wellbeing Coaches provide one to one support to residents using evidenced based behaviour change techniques to understand and address the root drivers of health behaviours. This approach enables the identification of gaps in both commissioned and community services leading to better understanding of where needs are not being met and inform the design and development of hyper local solutions through locality commissioning.

From the launch in 2021 Health and Wellbeing Coaches have supported 1020 residents in making positive lifestyle behaviour changes. Coaches work one to one with residents, utilising person-centred approaches to recognise and build their individual strengths and assets, enabling sustainable positive changes.

Be Well Doncaster has been working with community organisations and set up 14 community-based peer groups for Wellbeing, Bereavement, Fibromyalgia, Diabetes and COPD across each locality and an online Hidden Conditions peer group. The peer groups provide education, information, and an opportunity for peer support to enable better self-management.

Locality Commissioning

In 2021 the Local Solution Community Investment Fund (LSCIF) was launched by Well Doncaster as a test and

learn project using community centred approaches to invest in hyper local ideas. The LSCIF offered funding to community organisations of all sizes to support community activity that met community priorities identified through community insight, local intelligence, and data to support local Voluntary Community Faith Sector (VCFS) organisations recover from the impact of COVID-19 and reduce the use of primary and secondary care services.

The outcomes from the LSCIF demonstrated that embedding community centred approaches such as community insight through Appreciative Inquiry, World Cafés, participatory budgeting, and participatory appraisals leads to innovative, hyper-local support that is tailored to each community. Using these approaches provides confidence to all stakeholders, including communities and commissioners that the investment will meet community priorities at a hyper local level, moving residents away from primary and secondary care and will be delivered in ways that meet community needs and aspirations.

Local partners were keen to build on this work and establish a new form of community investment. City of Doncaster Council (CDC) worked with Doncaster's Integrated Care Board (ICB) and VCFS organisations to establish an investment process which aligned with two of the four quadrants of the locality approach; Locality Commissioning/Investment and Asset Based Community Development. The process would co-design and co-deliver with the VCFS against some of the actions and priorities in the 2022-23 Locality Plans. Locality Investment (non-recurrent Better Care Funded) allocated £2.039m for local strength-based community commissioning, providing an innovative opportunity to use non-recurrent funds to test and learn new approaches to commissioning, move from a deficit approach to strengths-based commissioning approaches and be recognised as an ambitious and aspirational borough, leading the way in creative bold community placed based commissioning.

The collaborative strengths-based approach to developing hyper local interventions was used as an innovative approach to challenge the competitive culture that has been fostered with the VCFS through traditional funding streams and encourage grassroots organisations in accessing funding. The approach also raised opportunities for the CDC to review the way they commission and procure co-produced services with large financial envelopes in line with procurement legislation.

Cost of Living Welcome Spaces

To support the residents of Doncaster through the winter period of 2022-2023, building on national evidence and case studies, action was taken to develop

a network of warm and welcoming spaces across the borough offering free, safe and warm places in hyper local locations for residents of all ages.

Doncaster has a host of trusted community spaces which offer targeted and universal support to residents. In response to the cost of living crisis, it is proposed that these venues be highlighted to residents as welcoming, safe, non-judgemental, warm spaces where they can relieve the pressure on residents to heat their home and provide more access points to information advice and guidance. There are core values which each warm space is to embrace and embed leading to safe and supportive environments.

Welcome Space Values:

- Everyone receives a warm welcome
- Everyone is treated equally, with dignity and respect
- Everyone feels safe
- Everyone has a confidential listening ear if they want one

It was recognised that not all organisations have the same levels of resources, skills and capacity and to ensure the correct level of support was available to each Welcome Spaces, a menu of different tiers of support was developed. This included Community Wealth Builder and Well Doncaster support to develop provision, support in access funding and how to complete funding application forms, access to support package of training and other guidance and supported to promote and be featured on council and community communications.

To support community-based spaces with additional costs in the delivery of Welcome Spaces, a grant of up to £5000 was established through the existing Voluntary Community and Faith Sector (VCFS) Fund managed by the Social Isolation Alliance. The criteria of the VCFS Fund was amended to include addressing the cost of living crisis and a section had been added to the application form if applicants are applying for funds to support the delivery of a Welcome Space and/or energy bills. The fund supported 13 organisations to a total of £40,736.

Citizens Advice Doncaster Borough Outreach

In 2022, in an effort to provide more support to individuals and families due to the economic consequences of Covid-19 and the cost-of-living crisis, Citizen Advice Doncaster Bureau (CADB) were grant funded to expand their presence in the borough from 3 fixed offices to a network of 20 hyper local community-based outreach sites, providing face to face appointments in community centres, libraries, foodbanks and banks.

These outreach sites have proven to be successful in providing hyper local access to free information advice and guidance and support residents up the poverty

ladder through working in partnership with foodbanks and community organisations. The community-based outreach sites have enabled residents who have never accessed services, such as those in work, to find easily accessible support preventing potential crisis and providing security for residents.

Foodbanks

The cost-of-living crisis is having a detrimental impact on residents of Doncaster. Figures show increasing numbers of residents unable to afford food and other necessities and people from all 'walks of life' turning to foodbanks for support. There are 27 active foodbanks working across the borough offering vital support to individuals and families. Well Doncaster has been supporting foodbanks in accessing funding through the Household Support Fund, developing a more rigorous monitoring process to keep track of demand and understand trends and foster greater collaboration through facilitating the establishment of a Foodbank Forum.

Arts and Health

The Arts & Health Board is chaired by darts and Heritage Doncaster and membership includes senior leaders from the council, social prescribing, health professionals and other key culture, health and social care representatives. We aim to work with commissioners to recognise the value of creative programmes for their patients, find ways to embed creative activity into health pathways and be nationally recognised as delivering best practice in the area of Creative Health.

This year we have worked with University of Leeds, Arc/Sheffield Hallam and Yellow Lens Research to demonstrate the impact of taking part in creative programmes. Evidence shows that our work has improved people's mental health and decreased their feelings of isolation, increased physical activity in older adults and contributed to the ability of people to live well with dementia. Further papers will follow from darts' Dance On work around how we can reduce fear of falling and address Frailty in older adults and we will work with Get Doncaster Moving to find ways to embed this work into health pathways.

Doncaster's work featured in an ICS briefing paper for South Yorkshire - 'Improving health outcomes through culture, arts and heritage' after darts gave the keynote speech at the Culture and Health Symposium.

Compassionate Approach

Doncaster's Compassionate Approach to health and wellbeing continues to progress.

At the beginning of 2023 we launched our first public-facing comms campaign. The purpose of the campaign was to provide alternative inspiration and support for setting New Year's resolutions that maximise health and wellbeing without promoting weight stigma or diet culture. The campaign has been received positively, engaging hundreds of residents, and an evaluation has been conducted to embed learning in future campaigns.



Figure 6 Alternative Resolutions Campaign

Development continues with a package of training and resources to support health and wellbeing professionals to implement a compassionate approach practically. This development draws on existing research and insight gathered from key local colleagues and close partnership-working with a registered dietician. Plans are being made for a pilot and evaluation to test effectiveness, working with the newly established Doncaster Health Determinants Research Collaboration.

Public engagement continues to inform the development of the compassionate approach. a Public/Patient Engagement Group has been launched, and the results of our successful 2022 public consultation are being used to inform future work. The consultation asked residents a range of questions on the topics of food, health, and weight. Highlights include:

Access to food- 78% are easily able to get the foods that they want to include in their diet. Money/ cost (33%) and time (11%) were cited as the top two reasons people found it difficult to get the food they needed into their diet.

Children and Families- 41% of participants who take their children to the supermarkets with them said this impacts on what they buy. 22% told us that their child is overweight or very overweight (3%). 51% state that they worry about the weight of their children sometimes or

more. 50% worry sometimes or more about the quantity of food their child is eating. 63% worry sometimes or more about the nutritional content of the food that their children eat.

Advertising restrictions- 88% would support the restricting of junk food advertisements outdoors.

Weight management experiences- Most people believe losing weight is difficult (33%- a lot, 34%- a great deal). 78% of respondents were currently trying to lose weight. 94% had tried to lose weight in the past (this was equal for male and female respondents). 90% had lost weight in the past. 45% had tried to lose weight 10 or more times.

Weight Stigma: 78% of respondents believe people who are overweight or obese are discriminated against. 83% believe that people should not feel stigmatised for their weight.

More results and information are available here:

[Doncaster Talks Previous Results.](#)

We are continuing to embed compassionate principles within the organisation and test it in existing programmes and services. Most notably: continued partnership-working with Get Doncaster Moving; input into the Doncaster Economic Strategy; and the development of compassionate public health messaging in relation to Housing and Smoking.

2022 saw the creation of a Practice Group which brings together colleagues from outside of Doncaster with an interest in adopting our Compassionate Approach, to share learning, resources, and best practice. The group is well-attended and is building a platform for wider influence beyond Doncaster.

Heritage and Culture

Heritage Doncaster's History, Health and Happiness programme aims to tackle isolation and improve wellbeing by using museum collections as the basis for outreach and community engagement activities. Our activities use history and storytelling to spark conversation, improve wellbeing and tackle isolation. Simply put- we use history to empower people to feel good about themselves and their communities, and to feel more connected.

History, Health and Happiness works with adults and families. The activities are delivered in partnership with other organisations and independently. People access our programmes by self-referral, as well as through referrals from social prescribing, and other third sector organisations. The work is funded by Arts Council England. All activities take place in localities. The work is evaluated by Sheffield Hallam University and Arc Research and Consultancy Ltd.

See: www.heritagedoncaster.org.uk/happyhistory

Activities include:

- **History Book Club-** Adults experiencing isolation explore history through getting hands-on with museum objects and reading.
- **Curiosity Club-** Under 5s and their adults explore the past through story, games and craft. Developing motor and literacy skills, and boosting wellbeing of parents.
- **Herstory-** Working age women explore the lives of women in the past through craft, storytelling, and objects, aims to build confidence and skills.
- **Back to Nature and Cooking Through Time.** A collaboration with Yorkshire Wildlife Trust, bringing the past to life through cooking on open fires, foraging and woodland craft. Aimed at adults experiencing poor mental health.
- Collaborative visits with b:friend, Alzheimer's Society and other groups.

Digital Social Club attendees

Based on a t-test. Data from twenty people drawn from the population of those that participated in Heritage Doncaster Digital Social Club activity during 2020 to 2022. Data points include eleven baselines taken prior to Covid-19 lockdowns and three participants whose baselines were taken during the November 2020 Covid 19 lockdown. Data only includes people that have experienced the main programme and per force excludes any that may have voted with their feet and not continued after initial engagement. We caution that lockdown may be an extraneous variable that confounds useful interpretation of these statistical analyses:

- 93% Learned something new
- 100% Met new people
- 100% Shared their skills knowledge or memories – there was a 25% increase over the period.
- 100% Talked to people outside their age group – there was ~10% increase over the period.
- 80% Made someone else feel welcome – there was an 85% increase over the period.
- 70% Became interested to try other activities in my community – there was a 25% increase over the period.
- 85% Found out about places near them – there was a 10% increase over the period

Herstory

Based on Warwick Edinburgh questionnaires of 10 people, 7 December 2021 to 1 March 2022, We caution that lockdown may be an extraneous variable that confounds useful interpretation of these statistical analyses

- 100% learned something new
- 100% met new people
- 100% Shared their skills, knowledge, or memories
- 100% Talked to people outside their age group
- 86% Made someone else feel welcome
- 100% Became interested to try other activities in their community
- 100% found new places near to them

Other

460 interactions- 1 April 2021-1 April 2022

1500 interactions 1 January 2022- 31 December 2022

Activities at Danum Gallery, Library and Museum:

December 2022 saw the launch of ACES at Danum Gallery, Library and Museum. A monthly after-school get together for young people with autism and their siblings. The sessions focus on building confidence and friendships, and boosting wellbeing. 10 families attended the first session. Regular attendance now includes 12-16 families.

Rhyme Time takes place every Wednesday in the Children's Library at Danum Gallery, Library and Museum, for under 5s. Participants have shared that attending the group has enabled them to meet other parents, and create a new "community". Regular attendance of 70 people.

Shared reading sessions are taking place at Danum Gallery, Library and Museum, encouraging participants to meet others, relax and enjoy a book.

Museum Mini-Makers runs every Tuesday in the museum space at Danum Gallery, Library and Museum. Under-5s and their adults are encouraged to develop literacy skills, motor skills and meet new people through stories, crafting and museum objects.

Changing the Record and Herstory: A Walk-Through Time. Six volunteer researchers participated in the Changing the Record research programme that aims to uncover untold or lesser told stories from Doncaster's past. The researchers uncovered the stories of 7 women from Mexborough, Edlington and Thorne. The researchers built skills, and all shared a positive mental health impact- as well as fostering pride in their home city. A panel of young people (aged 6-13) then voted on the women they would like to be commemorated with place markers and created illustrations for them. The place markers will be installed in Spring 2023.

Cusworth Hall continues to host Park Run, with 120-160 finishers regularly attending.

Other activities at community locations:

Shared reading sessions continue with Age UK, in collaboration with The Reader. The sessions are delivered for those with dementia. Attendees share that they look forward to the sessions, and the session leaders have observed improvements in the participant's levels of engagement, confidence and communication.

Better Care Fund

The Better Care Fund (BCF) enables people to stay independent for longer and improves hospital discharge and re-ablement pathways through services across health, public health and adult social care. Broadly speaking BCF's aim is to make the most efficient and effective use of health and social care resources by breaking down organisational barriers. In doing so it assists people to live independently in their communities for as long as possible and to deliver the right care, in the right place, at the right time.

Strategically commissioned services have been developed in partnership to address BCF priorities with this year's plan including system wide demand and capacity modelling for the first time. Locally there is an emerging focus on longer term outcomes and the need to validate with our communities to ensure voices are heard and gain a shared understanding of how we can better support our most vulnerable customers. BCF could play a significant role in identifying opportunities, resources and relationships to support this approach.

Fairness and Wellbeing Commission

In 2022, in Doncaster more and more residents experienced the effects of the increasing energy, food and service costs. It is not ok that in Doncaster many of our residents live in poverty and have been less likely to cope with the current cost of living crisis.

Poverty in all its forms affects people's well-being. To help ensure that everyone in Doncaster has a decent standard of living, the Health and Wellbeing Board commissioned the establishment of a Fairness and Wellbeing Commission to identify the changes locally that we can make to support people who are struggling.

The Fairness and Wellbeing Commission are currently reviewing evidence on the experiences of people who live and work in Doncaster so that they can better understand the challenges and opportunities they face. It will make an independent strategic assessment of the nature, extent, and causes of inequalities in Doncaster and prioritise recommendations for tackling them in the medium and long term to improve fairness and well-being across the borough.

The potential wide scope of this inquiry means that the Commission may need to prioritise a number of key issues. The commission will operate in a similar way to that of a parliamentary select committee, mounting a short, focused enquiry, taking evidence, and producing a final written report.

Rt Hon Dame Rosie Winterton DBE MP chaired the first session held on the 27th January 2023 with 24 members representing a wide range of organisations including public, private, voluntary, faith and academia. There are currently eight sessions planned to examine data, insight and engage with experts, with a report expected in Autumn 2023.

Residents and organisations are encouraged to contribute to the Fairness and Well-being Commission by contacting fairnessandwellbeingcommission@doncaster.gov.uk with further information available at: [Doncaster Fairness & Well-being Commission - Team Doncaster](#)

Economic Strategy

The Doncaster Economic Strategy 2030 was approved by Doncaster Council Cabinet on the 14th December 2022. The strategy outlines Doncaster's approach towards a wellbeing economy, one that is regenerative and inclusive.

Central to this is an overall new approach to what a successful economy looks like, through the lens of 'good growth'. Our good growth is Healthy & Compassionate. The Covid-19 pandemic has highlighted that the economy and health are not in competition with each other; they are mutually supporting. It has demonstrated beyond doubt that health resilience at all levels is vital to the functioning of our economy, and that the economy is vital to health resilience. We need to see health as the new wealth. Therefore, one of the key measures of the value of economic growth is the extent to which it improves the health and wellbeing of Doncaster's residents.

This strategy was developed through engagement with stakeholders from across the borough, including Team Doncaster partners (including the Health and Wellbeing Board), local businesses, the third sector, and residents.

Through this engagement, a mission-oriented approach was undertaken. Three Missions were developed which demonstrate the role of Doncaster's Economy in delivering on the commitment to 'Thriving People, Places and Planet':

- By 2030, we aspire to have an economy that improves the living standards for all and leaves no people behind

- By 2030, we aspire to have a more resilient, productive economy across all places
- By 2030, we aspire to have a greener, regenerative economy that restores and enhances our planet

These will be driven forward by five Mission Priorities, each with key aims that summarise the intent and Mission projects to help drive change. These priorities will not be seen as siloed, but rather as overlapping areas of focus that work in conjunction with each other, providing cross-cutting opportunities to improve health and wellbeing:

1. Industry Platforms
2. Employment Opportunities for All
3. Green Economy
4. Vibrant Places
5. Physical and Digital Connectivity

Following an official strategy launch, the next step will be to move into the delivery phase, starting by bringing together key stakeholders to develop detailed action plans. We anticipate Health and Wellbeing colleagues will be key delivery partners across multiple strands within the strategy as we transition towards a wellbeing economy that is inclusive, regenerative, and works for people, places, and planet.

Health Inequalities

Working together to tackle health inequalities across Doncaster

Bold and brave leaders across Doncaster are committed to threading health inequalities through their core business and to focusing on the specific needs of our most vulnerable core20 and inclusion health communities' who find health and care services hard to reach. Connecting with communities and strengthening the community voice is a priority and we have brought together health inequalities, social isolation and digital inclusion into one steering group, so we can be more impactful in listening to communities together, understanding what has happened to people and what really matters to them when it comes to improving their health and wellbeing? This year's inequalities vaccination team visited seldom heard communities, areas of high deprivation affected by cost-of-living crisis, community groups for people with learning disabilities and with mental health disorders and people experiencing homelessness. 242 flu and covid vaccinations were given to people, who would not otherwise have come forward. This inclusive and compassionate approach will ensure that we are clear

on the actions which will make a difference to people and can allocate precious time and resources appropriately. Tackling health inequalities is starting to be embedded in partner strategies, business planning, induction and mandatory training. We are bringing localities, health, voluntary community sector and wider partners together to focus on improving access to health and care. There is also agreement that all partners have a role to play in creating time for prevention and early intervention, so that we can improve the health and wellbeing outcomes of residents living in Doncaster, whilst also reducing the demands on services.

Moving forwards, three key priorities for tackling health inequalities have been agreed by the Doncaster PLACE Committee:

1. Implementation of national core20plus5 programme for adults and Children and Young People, with a particular focus on Healthy life expectancy of women living in deprived communities.
2. Increasing awareness of health and care staff about the levels of poverty within Doncaster, the impact this has on the lives that people are living and their ability to access and connect with health and care services.
3. Following participation in a national programme run by Kings Fund, Groundswell and Pathway looking at Inclusion Health, there will be a particular focus on the health and care needs of people experiencing social exclusion and marginalisation e.g. people experiencing homelessness and rough sleeping and people living within Gypsy Roma Traveller communities.



Next Steps and Recommendations

The ambition for 2023/4 is to build on the work and recommendations from the last years report and to deliver the following:

1. Continue to embed and address Health inequalities into the work of the Health and Wellbeing Board and the Fairness and Wellbeing commission through training/workshops/events and meetings
2. Continue to embed public voice into the Health and Wellbeing board through lived experience and deep dives across life course areas
3. Develop and strengthen the links and relationships with the voluntary sector and new health structures and systems across place
4. Continue to develop and build on the community centred approaches including Well Doncaster, Get Doncaster moving and compassionate approach to health and wellbeing through targeted approaches and locality working <i>Get Doncaster Moving: Step up the pace and impact of the borough's preventive work, through the work of Public Health, Get Doncaster Moving and the many CDC Departments and Team Doncaster organisations with an essential role to play. The GDM Team will increase the work to integrate physical activity within health and care systems so more residents can enjoy more healthy years of life.</i>
5. Refresh the health and wellbeing strategy in line with other strategies including the ICP strategy and other related existing strategies. An Easy Read version of this strategy will also be produced.

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City of
Doncaster
Council

13th July, 2023

To The Chair & Members of Full Council

OVERVIEW AND SCRUTINY ANNUAL REPORT 2022/23

EXECUTIVE SUMMARY

1. The Annual Report highlights the progress of Doncaster Council's Overview and Scrutiny function during the period 1st April 2022 to 31st March 2023, includes a summary of the work undertaken by the Overview and Scrutiny Management Committee (OSMC), and its four Standing Panels and identifies priorities for Overview and Scrutiny for 2023/24.

EXEMPT REPORT

2. The report is not exempt.

RECOMMENDATIONS

3. Full Council is asked to receive and note the Overview and Scrutiny Annual Report 2022/23.

WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER?

4. The Overview and Scrutiny function has the potential to impact on all of the council's key objectives by holding decision makers to account, making recommendations, monitoring performance arrangements, and reviewing wider partnership issues that have an impact on the residents of the city. This Annual Report highlights the progress, impacts and achievements of the Overview and Scrutiny function during 2022/23 and identifies priorities for 2023/24. The accountability of Overview and Scrutiny is improved by reporting its activities to Council.

BACKGROUND

5. Overview and Scrutiny provides an important role for non-Executive Councillors to provide checks and balances within the decision-making process as it enables them to: -

- **Monitor the quality of service delivery** – by receiving performance and finance information and examining service outcomes.
- **Review policy and contribute to its development** – by reviewing existing

policies or investigating issues of concern and putting forward proposals for improvement.

- **Consider issues of wider public concern** – by considering issues that impact on residents of the area but that may not necessarily be activities carried out exclusively by the Council, for example emergency services, the NHS and external companies and partners.
 - **Provide a critical friend and challenge role** – by providing Elected Members the opportunity to examine and question decisions taken or proposed to be taken by the Executive (Mayor and Cabinet) and to make recommendations.
6. During 2022/23, Overview and Scrutiny in Doncaster operated through an overarching Overview and Scrutiny Management Committee (OSMC), and four Standing Panels, namely:
- Regeneration and Housing Panel;
 - Community and Environment Panel;
 - Health and Adult Social Care Panel; and
 - Children and Young People Panel.
7. They have considered a wide range of issues and this information is detailed in the attached report and also identifies priorities for 2023/24. In accordance with the Constitution this is required to be reported annually to Full Council.

OPTIONS CONSIDERED

8. There are no alternative options; the Constitution requires Overview and Scrutiny to provide an Annual Report to Full Council.

REASONS FOR RECOMMENDED OPTION

9. The Annual Report enhances the accountability of Overview and Scrutiny by allowing Council to review the work undertaken during the previous year and highlighting indicative issues for consideration during 2023/24. The Council's Constitution requires OSMC to take an annual report to Full Council.

IMPACT ON THE COUNCIL'S KEY OUTCOMES

10. The Overview and Scrutiny Annual Report will contribute to raising the profile of an effective Overview and Scrutiny function, which will, in turn contribute to achieving greater democratic renewal and increasing involvement in the decision-making process. It is essential that Overview and Scrutiny regularly review the extent to which its work impacts on the delivery of services. In this way Overview and Scrutiny has the potential to impact on all of the Council's key priorities.

Great 8 Priority	Positive Overall	Mix of Positive & Negative	Trade-offs to consider – Negative overall	Neutral or No implications
 Tackling Climate Change				✓
 Developing the skills to thrive in life and in work				✓
 Making Doncaster the best place to do business and create good jobs				✓
 Building opportunities for healthier, happier and longer lives for all				✓
 Creating safer, stronger, greener and cleaner communities where everyone belongs				✓
 Nurturing a child and family-friendly borough				✓
 Building Transport and digital connections fit for the future				✓
 Promoting the borough and its cultural, sporting, and heritage opportunities				✓
Fair & Inclusive				✓

This report provides an overview on the work programme from 2022/23 and an outline of priorities for 2023/24. Within its programme of work Overview and Scrutiny gives due consideration to the extent to which the Council has complied with its Public Equality Duty and given due regard to the need to eliminate discrimination, promote equality of opportunity and foster good relations between different communities.

LEGAL IMPLICATIONS (NC 28/6/23)

11. Overview and Scrutiny Procedure Rule 23(a) requires OSMC to take an Annual Report to Full Council and the Executive, giving such details of their work and proposed work as the Committee believes would assist the Full Council or the Executive. This report fulfills that obligation.

FINANCIAL IMPLICATIONS (MS 13/6/23)

12. There are no specific financial implications associated with this report.

HUMAN RESOURCES (SH 15/6/23)

13. There are no specific HR implications arising from the contents of this report.

TECHNOLOGY IMPLICATIONS (PW 13/06/23)

14. There are no specific technology implications in relation to this report.

RISKS AND ASSUMPTIONS

15. There are no risks and assumptions relevant to this report.

CONSULTATION

16. Overview and Scrutiny is in regular consultation with stakeholders (including Members, the public, officers and external bodies and partner organisations such as the NHS, in respect of its activities.

BACKGROUND PAPERS

17. Agendas and minutes of Overview and Scrutiny meetings 2022/23 have been used to assist the Annual Report.

GLOSSARY OF ACRONYMS AND ABBREVIATIONS

- OSMC – Overview and Scrutiny Management Committee
- H&ASC – Health and Adult Social Care
- CYP – Children and Young People
- R&H – Regeneration and Housing
- C&E – Communities and Environment
- C&DC – Crime and Disorder Committee
- SEND – Special Educational Needs and Disabilities
- ICB – Integrated Care Board
- SENCo - Special Educational Needs Co-ordinator
- MIRB – Marking it Real Board
- NHS – National Health Service
- CCG - Clinical Commissioning Group
- ICB – Integrated Care Board

- ICS – Integrated Care System
- SLHD – St Leger Homes Doncaster
- ECHP – Education Care and Health Plan
- DCST – Doncaster Children’s Services Trust
- JSNA – Joint Strategic Needs Assessment
- DNA – Did Not Attend
- GP - General Practice
- NEET – Not in Education, Employment or Training
- CAMHS – Children and Adolescent Mental Health Services
- GDA - General Development Assessment
- VFM – Value For Money
- DWP – Department of Work and Pensions

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City of Doncaster Council

**Overview and
Scrutiny
Annual Report
2022/2023**

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Introduction

I am delighted to present this report on the work of Overview and Scrutiny for the period 1st April 2022 to April 2023 and to highlight some of the issues that will be considered over the coming year.

I would particularly like to thank the Scrutiny Officers for their continuing excellent support for the scrutiny process. Scrutiny continues to support and contribute to the delivery of Doncaster priorities by holding Officers, Executive Councillors, and the Mayor to account and through taking in evidence from a wide range of sources.

I would like to thank all partners, Officers and Members that contributed to our work and particularly residents with lived experience of issues that we have scrutinised to inform our recommendations. These include people who have lived with alcohol and substance misuse, carers, Headteachers from schools, representatives from the Special Educational Needs Co-ordinator (SENCo) network and a parent who shared their experiences of the Special Educational Needs and Disabilities (SEND) process.

Councillor Jane Kidd
Chair of Overview and Scrutiny Management Committee.



**Councillor
Jane Kidd**

**Chair of the
Overview and
Scrutiny
Management
Committee
2022/2023**



**Councillor
Jake Kearsley**

**Vice Chair of the
Overview and
Scrutiny
Management
Committee
2022/2023**

Purpose and Structure of Overview and Scrutiny

Purpose - The activities of Overview and Scrutiny Management Committee (OSMC) and the standing Panels include holding decision makers to account, reviewing performance arrangements, policy review and external scrutiny. Work plans are agreed early in the municipal year and reviewed at each meeting, to track progress and ensure they take account of emerging issues and decisions. The work plans and OSMC/Panel remits reflect the six wellbeing goals and the Great '8' priorities outlined in Doncaster's Corporate Plan and Doncaster Delivering Together.

Structure - The structure and remit of OSMC and the Panels are detailed below.

Overview and Scrutiny Management Committee (OSMC) - The membership of OSMC includes the Chairs of standing Panels and other Members. This ensures cross party representation, greater co-ordination of Overview and Scrutiny activity and alignment to the corporate goals. The Committee meets approximately once a month to consider performance, pre-decision scrutiny, reviews undertaken by the panels and areas of strategic importance.

- Wellbeing Goals and Outcomes: Focusing on the Regenerative Council, cross cutting all wellbeing goals and outcomes and Great 8 priorities.

Health and Adult Social Panel (H&ASC O&S) – Considers issues that fall within the remit of Public Health, adult social care, and health services. The Chair of the Panel also represents the Authority on Regional Health Scrutiny bodies.

- Wellbeing Goals and Outcomes: Healthy and Compassionate.
- Great 8:
 - No. 4 Building opportunities for healthier, happier and longer lives for all.

Children and Young People's Panel (CYP O&S) – considers improved outcomes for Children and Young People including Learning and Opportunities, services provided by Doncaster Children's Services Trust and other relevant partners.

- Wellbeing Goals and Outcomes: Skilled and Creative and Healthy and Compassionate
- Great 8:
 - No. 2 Developing the skills to thrive in life and work.
 - No. 6 Nurturing a child and family-friendly borough.

Regeneration and Housing Panel (R&H O&S) – Considers issues relating to regeneration, economic development, strategic transport, and housing.

- Wellbeing Goals and Outcomes: Skilled and Creative and Prosperous and Connected.

- Great 8:
 - No. 2 Developing the skills to thrive in life and work.
 - No. 3 Making Doncaster the best place to do business and create good jobs.
 - No. 7 Building transport and digital connections fit for the future.

Communities and Environment Panel (C&E O&S) – Considers neighbourhood issues, street scene and highways, community safety as well as environmental issues.

- Wellbeing Goals and Outcomes Greener and Cleaner and Safe and Resilient.

- Great 8:
 - No. 1 Tackling Climate Change.
 - No. 5 Creating safer, stronger, greener, and cleaner communities where everyone belongs.
 - No. 8 Promoting the borough and its cultural, sporting and heritage opportunities.

Overview and Scrutiny Chairs and Vice Chairs 2022/2023



Councillor Jane Kidd
Chair of Overview and
Scrutiny Management
Committee



Councillor Jake Kearsley
Vice Chair of Overview and
Scrutiny Management
Committee



Councillor
Leanne Hempshall
Chair of Children and
Young People



Councillor
Tim Needham
Vice Chair of Children and
Young People



Councillor
Gemma Cobby
Chair of Community
and Environment



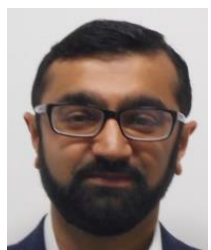
Councillor
Nigel Cannings
Vice Chair of Community
and Environment



Councillor
Sarah Smith
Chair of Health and
Adult Social Care



Councillor
Martin Greenhalgh
Vice Chair of Health and
Adult Social Care



Councillor Majid Khan
Chair of Regeneration
and Housing



Councillor Sue Farmer
Vice Chair of Regeneration
and Housing

Overview and Scrutiny Membership 2022/2023

Overview and Scrutiny Management Committee

Chair – Councillor Jane Kidd	Vice-Chair - Councillor Jake Kearsley
Councillor Sarah Smith*	Councillor Gary Stapleton
Councillor Majid Khan*	Councillor Gemma Cobby*
Councillor Richard A Jones	Councillor Leanne Hempshall*
Co-optee - Antoinette Drinkhill	Co-optee - Bernadette Nesbit
Invitee (Work force Representative) – Post Vacant. *Vice Chairs of Panels substitute as Committee Members with full voting rights if Chairs are unable to attend	

Health and Adults Social Care Overview and Scrutiny Panel

Chair – Councillor Sarah Smith	Vice-Chair – Councillor Martin Greenhalgh
Councillor Linda Curran	Councillor Jake Kearsley
Councillor Sue Knowles	Councillor Tracey Moran
Councillor Yetunde Elebuion	Councillor Glynis Smith
Councillor Sean Gibbons	Invitee: Jim Board (UNISON)

Children and Young People’s Overview and Scrutiny Panel

Chair – Councillor Leanne Hempshall	Vice Chair – Tim Needham
Councillor Bob Anderson	Councillor David Nevett
Councillor Susan Durant	Councillor Charlie Hogarth
Councillor Laura Bluff	Councillor Steve Cox
Councillor Rob Reid	Invitee: Georgina Lightfoot (UNISON)
Co-optee - Antoinette Drinkhill	Co-optee - Bernadette Nesbit

Regeneration and Housing Overview and Scrutiny Panel

Chair – Councillor Majid Khan	Vice-Chair – Councillor David Nevett
Councillor Duncan Anderson	Councillor Iris Beech
Councillor Sue Farmer	Councillor Sophie Lui
Councillor John Mounsey	Councillor Steve Cox
Councillor Gary Stapleton	Invitee: Steve Whitehouse (UNITE)

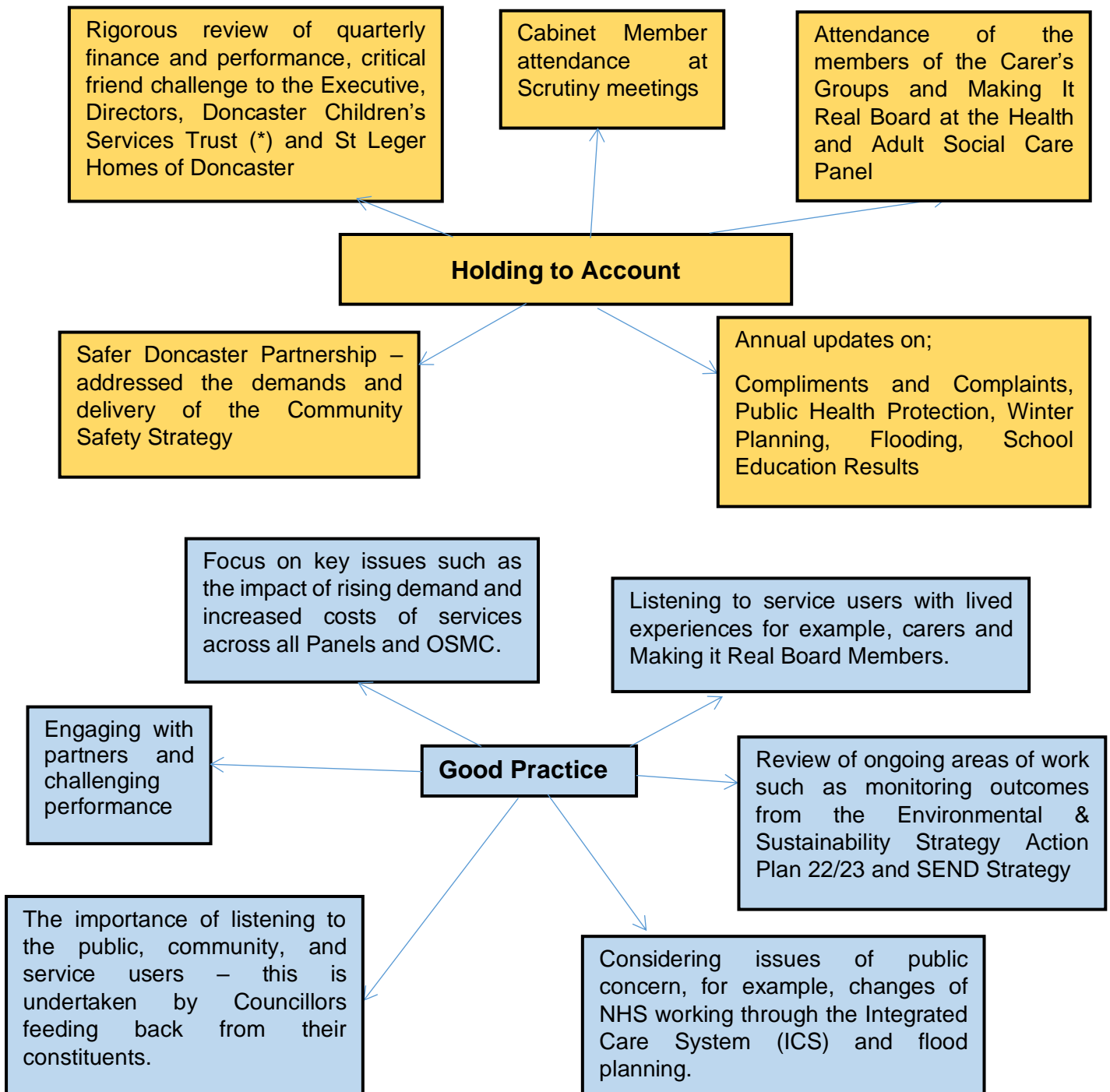
Communities and Environment (Crime and Disorder) Overview and Scrutiny Panel

Chair – Councillor Gemma Cobby	Vice-Chair – Councillor Nigel Cannings
Councillor James Church	Councillor Debbie Hutchinson
Councillor Emma Muddiman-Rawlins	Councillor Barry Johnson
Councillor Julie Grace	Councillor Gary Stapleton
Councillor Tracey Moran	Invitee: Jim Board (UNISON)

Education Co-optees: Bernadette Nesbitt (Diocese of Hallam Roman Catholic Church) and Antoinette Drinkhill (Diocese of Sheffield Church of England) are entitled to attend meetings of OSMC and CYP O&S to vote on any education matters, which are the responsibility of the Authority’s Executive. They may also participate in panel discussions relating to children’s issues (although not able to vote on non-educational matters).

Impacts and Added Value 2022/2023

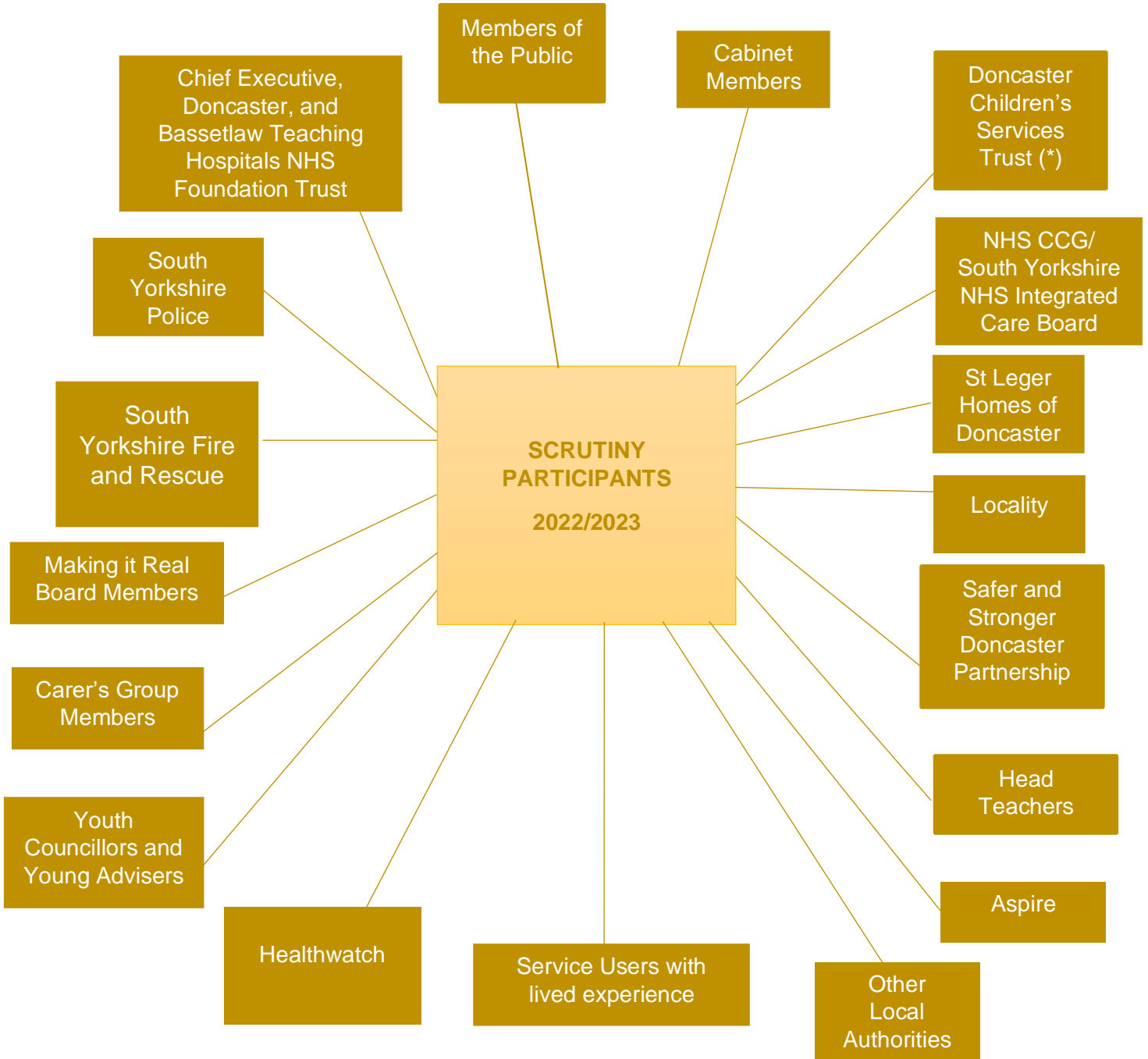
Detailed below are some examples where scrutiny has added value to decision-making and supported good governance. Further information is provided later in the report within each of the individual OSMC or Panel sections:



(*) prior to the transition of children's social care from the Doncaster Children's Services Trust to the City of Doncaster Council

The Public and Partners 2022/2023

For the purposes of gathering evidence and holding to account, the following public and partners have taken part in scrutiny meetings:



(*) prior to the transition of children's social care from the Doncaster Children's Services Trust to the City of Doncaster Council.

Giving the Public a Voice through Overview and Scrutiny

Overview and Scrutiny has a key role in giving a voice to and engaging with the public and service users. This is a challenge nationally, although during 2022/2023, Overview and Scrutiny started to hold formal meetings face to face following the pandemic. However, where possible the Panel also held meetings remotely, providing additional opportunities for individuals to attend and engage with Overview and Scrutiny.

The following examples highlight ways in which Overview and Scrutiny has engaged with the public during the last year.

Service Users – Meetings were held with service users and commissioners to consider good practice and gaps relating to services for people who live with drug and alcohol abuse. The service users provided a massive insight into the lived experience and difficulties individuals faced but more importantly the positive outcomes through the support they had received.

Doncaster Carers – The Panel held a meeting to consider the progress made on the Carers' Action Plan 2022-23 for the All-Age Carer's Strategy for Doncaster (2022 - 2025). The meeting was attended by individuals with lived experience and representatives from key partner organisations. Those in attendance provided statements, an overview of the completed actions and next steps to be delivered across the partnership.

Making It Real Board Members – The Panel was presented with an overview of 'Your Care and Support Doncaster: Adults, Health and Wellbeing Local Account 2023'. It was reported that 'Your Care and Support Doncaster', had been coproduced by the Making it Real Board (MIRB). This document provided strategic oversight to Adults, Health, and Wellbeing, influencing and challenging decisions and agreeing priorities for improvements and developments.

Young Advisors (aged between 16 and 24) – Doncaster's Young Advisors are invited to Children and Young People Overview and Scrutiny Panel meetings, where they aid discussion and bring unique insight and knowledge about a number of areas including service delivery and evaluation. An example of this is when they contributed and asked questions around Elective Home Education, Children Missing in Education and Alternative Provision in Doncaster

SENCo Representatives - Prior to an update on the Special Educational Needs Strategy 2022-2025, the Panel met with SENCo representatives which helped ensure that Members were better informed about the process and were able to have an interesting and informative debate. Issues raised included recruitment and retention, the training offer and Education, Care and Health Plans (ECHPs).

Members of the Public – A parent of a child attended a meeting when the Panel received an update on the SEND Strategy to outline the journey and challenges her child had experienced.

**Highlights and Achievements –
Overview and Scrutiny Management Committee**

Topic Area	Added Value/Impact	DDT Areas
Budget & Policy Framework	<u>Providing assurance and contributing to policy decisions</u> - A number of Statutory Plans which make-up the Council's policy framework were considered prior to their adoption by Full Council. This allows Members an opportunity for early engagement to help shape proposals. During the year, consideration has been given to the Corporate Plan and Youth Justice Plan.	All DDT Areas
Quarterly Performance and Finance Management	<p>OSMC continued to review quarterly performance and financial management of the Council, St Leger Homes of Doncaster (SLHD) and Doncaster Children's Services Trust (DCST)*. This is a key role for the Committee and supports the Council's performance management arrangements by reviewing the extent to which the Council and its key partners are operating within resources and delivering value for money. It is also used as a means of identifying future work plan issues and understanding key service issues.</p> <p>Members acknowledged the potential risks in relation to the budget, particularly relating to the unprecedented number of children being referred to Children's services, the collection and payment of business rates, Council Tax and fees and charges. With regard to performance, the Committee seeks clarity on the actions in place to bring about improvements to key performance and service issues.</p> <p>The Committee has also considered how key partners work together to address cross cutting issues which impact on the delivery of a range of services, for example, rising costs, overspends, Out of Authority Placements and Capital Programme risks. This regular review and oversight of budget and Council performance provides public accountability and transparency around the Council's financial health and the effectiveness of its service delivery.</p>	All DDT Areas

(*) prior to the transition of children's social care from the Doncaster Children's Services Trust to the City of Doncaster Council

Budget Review	<p><u>Providing assurance and commentary on future resources</u> - OSMC undertook a holistic view of the 2022/23 budget proposals ensuring they were evidence based and supported corporate and city-wide priorities. In addition, the Committee considered the capacity and risks around deliverability and implementation of the proposals. The work being undertaken to propose a balanced budget in line with Doncaster Delivering Together, Central Government policy and a challenging programme of service transformation and savings targets, was addressed during the process.</p>	All DDT Areas
Annual Complaints and Compliments Report 2021/2022	<p>The Committee considered a report summarising the Annual Complaints and Compliments Report for 2021/22 for Doncaster Council and its partners. This is an important document for raising awareness of the types and volumes of complaints, identifying trends, communicating lessons learned and service improvements. The report also enables Councillors to understand the extent to which service complaints impact on performance detailed within the quarterly performance and finance meeting.</p> <p>The following areas were highlighted:</p> <ul style="list-style-type: none"> • Increase in complaints (compared to a period when the volume of complaints and communications from the public had significantly decreased during the pandemic). • Particular peaks in complaints. <p>The Committee later received information about the Customer Experience Strategy prior to consideration by Cabinet.</p>	All DDT Areas
Localities	<p>As this has a significant impact on many areas, the Committee wished to consider how the Local Authority and partners were working to deliver local deals and locality plans. A detailed presentation brought to life excellent examples, demonstrated by each locality, from health and wellbeing, economic inclusion to community safety and getting a decent start in life. This provided the Committee with a real picture of the positive work taking place across the whole of the city where services are delivered to meet local needs.</p>	All DDT Areas

<p>Commissioning - Drug and Alcohol Abuse Services</p>	<p>The Committee reviewed commissioning services for people who lived with drug and alcohol abuse. As part of the Committee's consideration, a meeting was held with service users, where good practice and service gaps were considered. Service users provided an important insight into the lived experience and difficulties they faced, but more significantly, the positive outcomes through support they had received. A number of recommendations were made including the continued promotion and support of the current services provided and to encourage an additional focus on engagement with hard-to-reach groups. The recommendations and findings from the review were supported by the Executive.</p>	<p>4. Building opportunities for healthier, happier, and longer lives for all</p>
<p>Cultural Strategy</p>	<p>The Committee reviewed and supported the Cultural Strategy, which highlighted the rich activity available across Doncaster's communities from art production to gardening. The Committee was inspired with the proposals and hoped to see them developed across grass roots organisations. The Committee's enthusiasm for the Strategy and its importance was strongly conveyed and issues such as future proofing, access, barriers, places to undertake cultural activities and funding were discussed in depth. The Committee welcomed the opportunity to shine a spotlight on the wealth of opportunities that exist in the city and requested an update in the future.</p>	<p>8. Promoting the borough and its cultural, sporting and heritage opportunities</p>

**Highlights and Achievements –
Health and Adult Social Care Scrutiny Panel**

Topic Area	Added Value/Impact	DGT Themes/Wellbeing Goals
Adult Mental Health Overview	<p>The Panel received an overview of support and services available to Doncaster people experiencing mental health problems. As part of the information received, the Panel heard the story of an individual both with lived experience and of supporting others. The Panel considered the following areas:</p> <ul style="list-style-type: none"> • Mental Health ambulance pilot scheme. • Support for Members involved in ongoing cases where people were living with mental health but refusing help. • Mental health predictions. • Co-designing local core community services. <p>The Panel expressed its wish to continue to monitor this issue as part of its ongoing work plan. The opportunity to hear from those with lived experiences was welcomed as a positive method of enabling Members to fully understand some of the challenges faced by an increasing number of residents in our communities.</p>	<p>Healthy and Compassionate</p> <p>4. Building opportunities for healthier, happier, and longer lives for all</p>
Joint Strategic Needs Assessment (JSNA) 2022	<p>The Panel received information highlighting the work undertaken to date on the 2022 JSNA, the forward plan and the enabling infrastructure. The discussion looked at future challenges such as the Cost of Living crisis and increasing health problems. Members heard that it was about understanding the drivers behind these issues as well as feeding information into the wider policy work and those areas that needed it most. Members recognised how valuable the JSNA was for the Panel in identifying future issue to be addressed through the work plan.</p>	<p>Healthy and Compassionate</p> <p>4. Building opportunities for healthier, happier, and longer lives for all</p>

Winter Planning	<p>The Panel considered the partnership plans in place to ensure that Doncaster people received joined-up health and social care over the winter. The Panel questioned measures described to support the wellbeing of Doncaster people over the winter against the great pressure on health and care services. Issues raised during consideration included need for additional beds, urgent community response and pathways, mental health of children and younger people, cost of living crisis and funding. Considering these issues provided the Panel with assurance that robust plans are in place to address an area with increasing demands on services and to ensure that there is an appropriate response.</p>	<p>Healthy and Compassionate</p> <p>4. Building opportunities for healthier, happier, and longer lives for all</p>
Update from Doncaster and Bassetlaw Teaching Hospitals	<p>An annual update from the Chief Executive of Doncaster and Bassetlaw Teaching Hospitals provided the current position on a range of strategic issues, future aspirations, challenges, and impacts. Members considered a number of specific topics that included; Urgent and Emergency Care, Ambulance Data, Transfer of Care, Elective, Cancer and Diagnostics, Finance, Winter Planning, Health and Wellbeing and finally, Estates and Infrastructure.</p> <p>As part of the debate, the following areas were considered:</p> <ul style="list-style-type: none"> • Treatment of Carers in Hospital. • Ambulance/Handover Waiting Times. • Did Not Attend (DNA). • Recruitment and Staffing. • Virtual Wards. <p>This annual item provides the Panel with a recurring opportunity to review and gain a greater understanding of Doncaster hospitals and specific areas that feature on the work plan, such as the Carers Strategy and Action Plan as well as other areas of concern.</p>	<p>Healthy and Compassionate</p> <p>4. Building opportunities for healthier, happier, and longer lives for all</p>
Access to Primary Care (CQC)	<p>The Panel gave consideration to a comprehensive set of data and information, which covered:</p> <p>a. The findings of the latest GP Patient Survey.</p>	<p>Healthy and Compassionate</p>

	<p>b. Current access to primary care across Doncaster.</p> <p>c. National, South Yorkshire and Local approaches to improvement.</p> <p>d. Primary Care Estate development across Doncaster.</p> <p>The Panel also discussed the following areas:</p> <ul style="list-style-type: none"> • Role of Nurse Practitioners being recognised and rewarded appropriately for their additional responsibilities and role within the practice. • Impact of new housing developments on local GP Practices and how those practices would be able to meet increasing demands. • Telecommunication Systems in GP Surgeries. <p>The Panel was able to form a good understanding on the present position, ongoing challenges and future opportunities faced by Primary Care and further their knowledge of the potential impacts on our communities moving forward.</p>	<p>4. Building opportunities for healthier, happier, and longer lives for all</p>
Carers Strategy Update Action Plan	<p>Further to considering the Carers Strategy 2022-25 earlier in the year, the Panel received an update on completed actions and next steps to be delivered across the partnership (Carers' Action Plan 2022-23). There was input from both people with lived experience and partner representatives with those in attendance providing an overview of their experiences of being a carer and supporting others who were carers.</p> <p>The Panel considered a range of issues including locality working, treatment of carers (within hospitals) and communication. The Panel noted and supported the information provided by Carers and partners and requested a future update. The Panel also identified this as an area, where actions could be further investigated through other items on the work plan, such as the update from Doncaster and Bassetlaw Teaching Hospital.</p>	<p>Healthy and Compassionate</p> <p>4. Building opportunities for healthier, happier, and longer lives for all</p>
Integrated Care Partnership Strategy Development	<p>Members were previously provided with an outline of the changes around how the NHS operated in England and how the CCG's (Clinical Commissioning Groups) would become part of the Integrated Care Strategy (ICS) and possible impacts on local provision.</p> <p>As part of an update, the Panel learnt more about:</p>	<p>Healthy and Compassionate</p> <p>4. Building opportunities for</p>

	<ul style="list-style-type: none"> • The national planning context for 2022/23 and beyond. • The Doncaster and South Yorkshire approach. • Next steps. <p>This update was essential for the Panel to keep up-to-date on major changes affecting residents and services across Doncaster and South Yorkshire. The Panel look forward to future updates which will also assist in the development of the Panels work plan.</p>	healthier, happier, and longer lives for all
Links with Social Care and Housing.	<p>Members were provided with an overview and update on the approach being taken around housing for people who may need care and support in Doncaster at some point in their lives. Members were informed that work had been ongoing for a number of years and there was now a focus to bring this together into a more structured approach and build on the existing provision. Areas discussed included quality of data used, adults with specialist needs housed outside of Doncaster, downsizing, the proposed governance model and finally, present and future challenges</p> <p>The Panel welcomed a future update on the Health Impact Assessment of the Stock Condition report and consultation around the next Housing Strategy. This is to help ensure that Adult Social Care issues and health inequalities (being addressed through housing) will be accounted for and embedded.</p>	<p>Healthy and Compassionate</p> <p>4. Building opportunities for healthier, happier, and longer lives for all</p>
Local Account Adult Social Care perspective (for 2024)	<p>The Panel was provided with an overview of 'Your Care and Support Doncaster: Adults, Health and Wellbeing Local Account 2023'. It was reported that 'Your Care and Support Doncaster', had been co-produced by the Making it Real Board (MIRB) and provided strategic oversight to Adults, Health and Wellbeing, influencing, and challenging decisions and agreeing priorities for improvements and developments. The Panel was provided with an overview of experiences from MIRB members who were also carers.</p> <p>A discussion took place that included the following areas; feedback on local account,</p>	<p>Healthy and Compassionate</p> <p>4. Building opportunities for healthier, happier, and longer lives for all</p>

	<p>payment policy (to those with lived experience), Occupational Therapy assessments, active and supportive communities, involvement with those with lived experiences and medical discharges.</p> <p>The Panel welcomed a mid-year update and to be involved where Officers felt appropriate to ensure the report was accessible and included as many resident voices as possible.</p>	
Health Protection Assurance Annual Report 2022/23 Update	At a formal meeting of the Panel, Members supported and noted the Annual Report. Detailed discussion mainly focused on key areas of health protection including emergency preparedness, resilience and response, infection prevention and control and sexual health. Information provided would contribute to areas the Panel wished to address in the forthcoming year.	<p>Healthy and Compassionate</p> <p>4. Building opportunities for healthier, happier, and longer lives for all</p> <p>Safe And Resilient</p>
Bentley and Rossington Primary Care estate developments – Integrated Care Board (ICB)	The Integrated Care Board (ICB) gave early notice of and consulted with the Panel on a proposed substantial variation to GP Surgeries at Rossington and Bentley and the Panel supported the proposals. During discussion Members addressed travel to and from the new community hubs and parking, consultation documents used - for example, the easy ready material, digital solutions for GP access and navigation of the new buildings. Healthwatch attended the Scrutiny meeting and confirmed it had been fully consulted and its comments taken on board, particularly with regard to changes in the survey. The ICB proposed it would discuss the primary care recovery plan with the Panel at some stage in the future.	<p>Healthy and Compassionate</p> <p>4. Building opportunities for healthier, happier, and longer lives for all</p> <p>Safe And Resilient</p>

**Highlights and Achievements –
Children and Young People Scrutiny Panel**

Topic Area	Added Value/Impact	DGT Theme
Education White Paper	Members received a briefing updating them on the Education White Paper, which included policy changes and recommendations from three avenues (Children’s Commissioner, Schools White Paper and SEND Green Paper) which all inter-relate and have implications for Doncaster. This provided important information and knowledge for Members when considering areas with the remit of the Panel.	Skilled & Creative
Elective Home Education/ Children Missing Education and Alternative Provision	<p>The Panel considered a report detailing an increased demand in Elective Home Education, Children Missing in Education and Alternative Provision areas since the start of the pandemic. Members were able to find out more and explore the work undertaken to ensure suitability and quality of education for young people. The debate that took place included the following areas;</p> <ul style="list-style-type: none"> • Children missing in education case closures i.e., identifying those re-registered with a school having moved into or left the area, to ensure they are safe and receiving an education. • Reduced school timetables. • Virtual school. • Education and Health Care Plans (EHCP). • Nurturing a family and child friendly borough. • Pressures on social workers. <p>This provided the Panel with an opportunity to review an area that had significantly affected many young people in recent years and developed the Panel’s understanding of key issues that should be borne in mind when considering wider aspects of educational attainment and improving children’s welfare and well-being.</p>	Skilled & Creative

Education Achievement Outcomes for all Key Stages 2022	The Panel received a summary of the action taken, changes made to learning improvement and an update in relation to the data, achievement and improvement across the education phases included Early Years Foundation Stage, Key Stage 1, 2, 4 GCSE, (A Level), T Levels and Applied General. The Panel asked questions based on the provisional data and discussed phonics, attainment for Children and Young People with Educational Health and Care Plan and the different Strategies involved including a future Schools Implementation Strategy, to be shared with the Panel in the future. This item provided the Panel with an opportunity to receive information on educational achievement outcomes and ask questions in relation to the data provided. Improving educational attainment contributes to so many of the city's priorities this will therefore continue to be reviewed by the Panel moving forward.	Skilled & Creative
Children and Young People Not in Education, Employment or Training (NEET)	This provided the Panel with information around the age groups being tracked and monitored with targeted support allowing them to gain knowledge and access to education, employment and training opportunities that will improve life chances. Members discussed areas relating to NEET that included age ranges, care leavers, those in Elective Home Education and SEND. Highlighting these issues and understanding the processes in place is of major importance to Members in order to raise attainment throughout the city.	Skilled & Creative
SEND Strategy	The Panel received an update on the progress of the refreshed Special Educational Needs and Disabilities (SEND) Strategy, which was approved by Cabinet in November 2022. Key highlights from the Panel meeting included the importance of hearing the voice of young people and parents, the increase in the number of assessments and Educational Health and Care Plans (EHCPs) monitoring and reporting, transport, recruitment, and retention/workforce skills. The Panel recommended that training be made compulsory in the future for drivers on school transport routes for children with special educational needs and disabilities (SEND), and this was accepted by the Executive for further consideration. The Panel will also continue to monitor the outcomes from the refreshed SEND Strategy as part of their future workplan.	Skilled & Creative

<p>Post Covid - Impact on Children to include Children's Mental Health (Strategy Update)/0-3 Year Olds</p>	<p>The Panel received an overview of continuing impacts upon children and young people following the Covid pandemic. This included updates on the response from key services, particularly in the areas of Family Hubs, the early years sector, (including support from the Early Years Inclusion team), and children and young people's mental health. Areas that were highlighted during the discussion included:</p> <ul style="list-style-type: none"> • Availability of support for children including School Mental Health First Aider, online support (Kooth App) and Children and Adolescent Mental Health Services (CAMHS). • General Development Assessment (GDA) referrals. • Early Intervention funding system. • Social and mental health needs. <p>This has provided the Panel with an opportunity to review a cohort that had been significantly impacted in recent years and better informed the Panel's understanding of the wider issues arising from the pandemic.</p>	<p>Skilled & Creative</p>
<p>Youth Council representatives</p>	<p>Members welcomed the opportunity to meet with Youth Councillors and receive a presentation that covered;</p> <ul style="list-style-type: none"> • Activities during the last year including update on Domestic Abuse Campaign • Cost of Living and Health Campaign • Eating Disorders Awareness Campaign 	<p>Skilled & Creative</p>
<p>Briefings</p>	<p>The Panel was provided with briefings that included the transition of Children's Social Care to the Council, Stable Homes, 'Built on Love' Social Care Reform 2023 (Implementation Strategy and Consultation), SEND inspection framework and the Government Response to the SEND Green Paper.</p>	<p>Skilled & Creative</p>

**Highlights and Achievements –
Regeneration and Housing Scrutiny Panel**

Topic Area	Added Value/Impact	DGT Theme
Section 106 Agreements	Members were provided with information on Section 106 and Community Infrastructure Levy (CIL), which enabled them to develop a better understanding of how it was monitored, what it was used for and variations to Section 106 agreements.	Prosperous and Connected
Housing Allocations Policy Review 2022/2023	The Panel was involved from an early stage on the Housing Allocations Review 2022/2023 and considered the outcomes of the review and robustness of the extensive public and stakeholder consultation. Members were keen to understand more about the findings of the consultation process and how they had affected the housing policy and fourteen proposed changes to Doncaster Council’s Housing Allocations Policy. The Panel provided their support to the recommendations for changes to the policy.	5. Creating safer, stronger, greener & cleaner communities where everyone belongs
Housing Stock Conditions Survey 2022 (Private Sector)	Members were provided with an overview of the new Housing Stock Condition Survey 2022, which will provide the Council with evidence of current private sector housing condition. This helped provide important information to the Panel and enhanced Members’ knowledge around future issues and challenges that the Council may face.	5. Creating safer, stronger, greener & cleaner communities where everyone belongs
Economic Strategy	The Panel received the Doncaster Economic Strategy 2030. The strategy builds on the Inclusive Growth Strategy 2018-2021 and is designed to deliver on the ambitions set out in Doncaster Delivering Together and to transition towards a wellbeing economy that locally will be regenerative and inclusive. This approach focusses on good economic growth as a catalyst for improving the wellbeing of people, places, and planet. The Panel held a discussion and included consideration of the risks presented in delivering the strategy including monitoring arrangements. It was noted that the targets set for the Economic Strategy would be reported annually to the Panel.	Prosperous and Connected Skilled and Creative
Employment: Special	The Panel had agreed that they would specifically focus on what was being done to overcome barriers and support those with Special Educational Needs and Disabilities	Prosperous and Connected

Educational Needs and Disabilities (SEND)	(SEND) into employment. A summary was provided which included relevant employment data, strategy drivers and an overview of employment provision and key strands of activity in Doncaster (delivered by the Council, partners, and the Department of Work and Pensions and Job Centre Plus locally).	Skilled and Creative
Doncaster A Great Place to Invest	The Panel was provided with an outline detailing the City Centre development and issues highlighted including connectivity to make Doncaster a central development hub, the City Centre gateway and the £24m Town Deal providing the opportunity to move forward with these proposals. An overview was provided on the funding terms that must be adhered to and the consultation undertaken in line with specific criteria including the formation of a Board which would be private sector led. The discussion also covered a number of other sites and issues across the city that included local transport networks, increasing footfall and spend in local shops (alongside changes in shopping habits) and housing in the town centre.	Prosperous and Connected
Local Plan	The Panel was provided with an update on the Doncaster Local Plan 2015-2035. The main issues addressed included Nationally Described Space Standards (NDSS), Homes and Communities, planning appeal performance, National Planning reforms and also longer-term considerations. The Panel found the update useful and will continue to receive annual updates on the Local Plan.	Prosperous and Connected
Member Briefing	In order to support Members' understanding of actions to improve Council housing stock, a briefing was provided on how St Leger Homes Doncaster (SLHD) will ensure Value for Money (VFM) and work standards on improvement programmes; Repairs Excellence phase 2.	Prosperous and Connected

Highlights and Achievements – Community and Environment Scrutiny Panel		
Topic Area	Added Value/Impact	
Crime and Disorder Committee	<p>As the Council's Crime and Disorder Committee, the Panel annually reviews the work of the local partnership responsible for Crime and Disorder Reduction. This year, the Panel considered the Safer Stronger Doncaster Partnership's performance enabling it to hold key partnership arrangements to account by questioning South Yorkshire Police and Local Authority representatives on it's priorities. The Committee's review focused on the following areas;</p> <ul style="list-style-type: none"> • Update on Community Safety Strategy priorities. • Domestic Abuse. • Violence Against Women and Girls Strategy. • Safer Streets. • Impacts from the cost of living crisis on crime. 	<p>Safe and Resilient</p> <p>5. Creating safer, stronger, greener & cleaner communities where everyone belongs</p>
Community Assets/Community Asset Transfer Review	<p>The Panel undertook a review of the Community Asset Transfer Process, over a number of evidence gathering sessions and consideration was given to:</p> <ul style="list-style-type: none"> • The process, how it works and legal considerations. • Challenges and issues, including examples of good practice of Community Asset Transfers shared by Ward Members, Officers, and another Local Authority. • Research from Locality (a national membership network supporting local community organisations). • Lessons learnt. <p>A number of recommendations were agreed as part of a future review of the Council's Community Lease and Asset Transfer Strategy. It was agreed all the points raised from the review would be considered and incorporated into the future review as appropriate.</p>	<p>5. Creating safer, stronger, greener & cleaner communities where everyone belongs</p>

Environmental and Sustainability Strategy Action Plan 22/23 Update	The Panel received an update on activity around the Environment and Sustainability Strategy including headlines from the last 12 months and challenges for 2023. A discussion took place that included an update on the 111 Actions, Electric Vehicle (EV) Charging Points, 1 Million Tree Target, Balancing Economic Development and Aspirations within the Strategy, Legislation around Waste and Recycling Rules, Supporting Businesses in this Agenda and the use of Climate Champions.	1. Tackling climate change
Environment/Climate Change and Lessons Learnt from The Summer Heat Wave	The Panel was provided with an overview of the Council's plans and arrangements for responding to the heatwave experienced in July 2022. Information was provided on how the Council helped partner agencies and the welfare arrangements in place to ensure responding staff were kept safe. It also outlined how the Council and its partners supported vulnerable residents and presented recommendations for future preparedness and response. A discussion took place that also included the provision of Water, Wildfires, High Rise Flats, Road Conditions, Role of Residents, Resources, Risk of Open Water, Animal Welfare and Air Quality.	1. Tackling climate change
Flood Planning Preparation	Over recent years the Panel has undertaken reviews into the effects of flooding across the city. As part of its overview role, Members were provided with an update on the work carried out by the Council's Flood Risk Team, the Local Authority's winter readiness arrangements and the city's overall flood risk. The challenges faced in delivering flood alleviation schemes, including funding projects, was also addressed. As fluctuations in climate change continue to be a significant issue both nationally and locally the Panel will continue to monitor the position moving forward.	Safe and Resilient 1. Tackling climate change 5. Creating safer, stronger, greener & cleaner communities where everyone belongs.
Environment (Biodiversity Net Gain - Biodiversity Offsetting)	Biodiversity Net Gain is an approach to development that seeks to leave the natural environment in a measurably better state than it was before the development occurred. The Panel received an insight into what was taking place within the Council and in particular, looked at its bearing on planning decisions, consultation feedback, current housing developments, impact of S106 and land viability.	1. Tackling climate change

Overview and Scrutiny Priorities for 2023/24

Overview and Scrutiny Management Committee will:

- Receive and monitor reviews undertaken by Panels and consider their effectiveness and impact.
- Receive quarterly finance and performance monitoring reports.
- Contribute to the Budget Process 2023/24 and beyond.
- Undertake pre-decision scrutiny of key policy issues such as Youth Justice Plan and Corporate Plan.
- Review Compliments and Complaints (DMBC/SLHD)
- Receive a Localities Update
- Consider the Equalities and Diversity Strategy
- Receive updates on Doncaster Sheffield Airport
- Consider the Assets Rationalisation and Strategy
- Receive a Cultural Strategy Update
- Consider St Leger Homes Doncaster's future priorities and services

Children and Young People's Panel will consider;

- Child Poverty (overarching theme)
- Child Exploitation
- Educational Outcomes
- Youth Council
- Child Neglect
- Inclusion Update

Regeneration and Housing Panel will consider;

- Local Lettings Policy
- Gypsy and Traveller Pitch Allocation Policy
- Transport
- Local Plan Annual Update
- Housing biodiversity retrofit moving towards net zero
- Update on the market and corn exchange
- Housing
- Regeneration and Economy

Communities and Environment Panel will consider

- Environmental Issues including;
 - Suez Contract 2018-2026
 - Waste and Recycling – reference made to Waste Regulations
 - Biodiversity/Climate Change/Green Spaces/Air Quality Action Plan
 - Extreme Weather – flooding/heatwave
- Communities Issues including;
 - PSPO Review
 - Community Assets (Outcomes of Panels Review Recommendations) as part of Corporate Asset Policy Review
 - Future Parks/Street Scene
- As the Crime and Disorder Committee (CDC) to consider areas including;
 - Annual Update on Priorities and Performance of Safer Doncaster Partnership.

- Specific areas of focus;
 - Domestic and Sexual Abuse (Sexual Abuse Strategy being developed 2023/2024)
 - Retail Crime

Health and Adult Social Care Panel will consider;

- Public Health Protection Update
- Joint Health Overview and Scrutiny Committee (JHOSC)
- Joint Strategic Needs Analysis (JSNA)
- Doncaster and Bassetlaw Hospital Trust (DBHT)
- Winter Planning
- Integrated Care Board (ICB)
 - Primary Care Access recovery plan for Doncaster area
 - Pharmacy access, demands and national position
 - Oral health to include Dentistry access, demands and national position
- Consultations from Directorates
 - Age Friendly City
 - Dementia
 - Children and Young People Health

Contacting Overview and Scrutiny

For further information about this Annual Report or any aspect of Overview and Scrutiny work in Doncaster, please contact any of the following:-

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Doncaster Council
Governance Services
Corporate Resources
Civic Office
Waterdale
Doncaster
DN1 3BU

Email: scrutiny@doncaster.gov.uk or visit the website at www.doncaster.gov.uk

All reports considered at Overview and Scrutiny Panel meetings (unless exempt items) are available to the public and are published on Doncaster Council's Website.

The Governance Services Team is happy to respond to any enquiries about the work of Overview and Scrutiny. Please do not hesitate to get in touch if you would like to find out more about the Overview and Scrutiny Management Committee and the Panels' work programmes for the forthcoming year, or if you have any comments that you would like to make.



Report

Date: 13th July 2023

To: Chair and members of
FULL COUNCIL

Report Title:
NOMINATION FOR FREEDOM OF THE CITY – LORD KIRKHAM

EXECUTIVE SUMMARY

1. This report asks Council to consider bestowing the honour of Freedom of the City on Lord Kirkham.

EXEMPT REPORT

2. The report is not exempt.

RECOMMENDATIONS

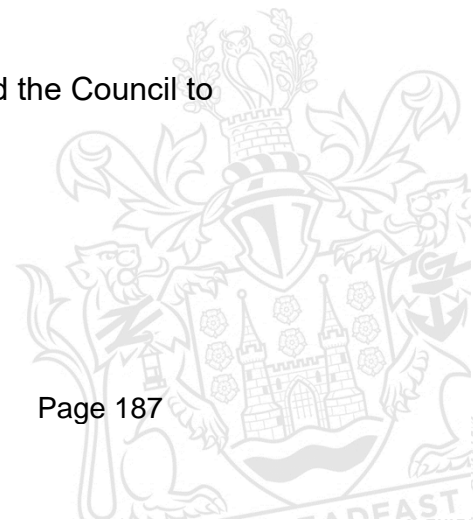
3. The Council is asked to support the application and agree to bestow the Freedom of the City on Lord Kirkham.

WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER?

4. Conferring the Freedom of the City on Lord Kirkham would acknowledge the commercial, charitable, social and civic contributions that he has made to promote the reputation and prosperity of the City of Doncaster.
5. It is felt that his bestowing the status of honorary Freeman will demonstrate the Council's appreciation for his eminent services to the city.

Background

6. Bobbie Roberts (herself a Freeman of Doncaster) has asked the Council to consider bestowing this honour to Lord Kirkham.



7. The Council is able to bestow the Freedom of the City on individuals who have provided exceptional service to the area or enhanced its reputation through their actions.
8. In accordance with the Council's protocol a panel consisting of the Civic Mayor and leaders of each of the political groups (see consultation - paragraph 26 below) met to consider the nomination and gave it their full and unequivocal support.
9. The award of Freeman must be approved by a formal resolution of Full Council. A vote will be taken and if it is supported by no less than two-thirds of those Members present and voting then the title of 'Honorary Freeman of Doncaster' will be bestowed on the individual.
10. This nomination seeks to acknowledge the commercial, charitable, social and civic contributions Lord Kirkham has made to promote the reputation and prosperity of the City of Doncaster. It is felt that his elevation to the status of Freeman of the City will demonstrate the Council's appreciation for the things he has done for the local area.
11. Lord Kirkham has been a lifelong resident of Doncaster. He was born, educated and raised in the county, whilst developing a number of very successful businesses. Having accumulated a multi-million pound business empire he has always remained committed to living in the area; contributing to its economy, charities and promoting its reputation. Two main businesses: DFS Furniture Stores and Whitby's Fish and Chip Restaurant have created employment for numerous local people over decades. The DFS brand is well known nationally and Whitby's has extended its operations across Doncaster and Rotherham.
12. Lord Kirkham acquired Cantley Hall in 1990. He invested in the restoration and maintenance of the estate, using local tradesmen and businesses. He continues to provide employment through the upkeep of the house and grounds and runs some aspects of his business activities from there. He has also used the Hall to entertain royals, dignitaries and celebrities to promote Doncaster's reputation.
13. In 1996 he was Knighted and in 1999 created Lord Baron Kirkham KCVO for his contributions to the Duke of Edinburgh Awards Scheme, Prince's Trust and Animal Welfare charities. He has also supported local schools providing an IT/computer suite. He has financially assisted Doncaster Deaf Trust and the 'Firefly' Cancer Support charity. His companies have provided significant donations to fund Cancer Research, through the University of Bradford.
14. In March 2023, Lord Kirkham kindly agreed to officiate at the planting of a tree in the Danum Gallery library and Museum in honour of the visit of King Charles III and the Queen Consort to bestow City status on Doncaster. It became clear that Lord Kirkham is keen to become more involved in the work of the Council in supporting and sponsoring initiatives that would benefit our City.

15. Since gaining city status, Freemen of the Borough of Doncaster will now be referred to as Freemen of the City to reflect this new status.




OPTIONS CONSIDERED





16. Option one (recommended option) is to recommend that Council supports the application and confer the Freedom of the City on Lord Kirkham to acknowledge the commercial, charitable, social and civic contributions that he has made to promote the reputation and prosperity of the City of Doncaster.
17. Option two is to decline the application to confer the Freedom of the City on Lord Kirkham

REASONS FOR RECOMMENDED OPTION

18. Conferring the Freedom of the City on Lord Kirkham would acknowledge the significant commercial, charitable, social and civic contributions that he has made to promote the reputation and prosperity of the City of Doncaster.

IMPACT ON THE COUNCIL'S KEY OUTCOMES

Great 8 Priority	Positive Overall	Mix of Positive & Negative	Trade-offs to consider – Negative overall	Neutral or No implications
 Tackling Climate Change				✓
Comments:				
 Developing the skills to thrive in life and in work				✓
Comments:				
 Making Doncaster the best place to do business and create good jobs				✓

Comments:					
	Building opportunities for healthier, happier and longer lives for all				✓
Comments:					
	Creating safer, stronger, greener and cleaner communities where everyone belongs				✓
Comments:					
	Nurturing a child and family-friendly borough				✓
Comments:					
	Building Transport and digital connections fit for the future				✓
Comments:					
	Promoting the borough and its cultural, sporting, and heritage opportunities				✓

Comments:				
Fair & Inclusive				✓
Comments: The title of honorary freeman can be bestowed on any eminent individual who has, in the opinion of the Council, rendered eminent service to the City.				

Legal Implications [Officer Initials: SRF | Date: 28.06.23]

- 19. Section 249 of the Local Government Act 1972 deals with bestowing the honorary title of freeman of “persons of distinction and persons who have, in the opinion of the Council, rendered eminent services to the place or area”. The Council is required to consider this application.
- 20. The title of Freeman is an honorary role. It offers no legal status and there is no remuneration linked to the honour

Financial Implications [Officer Initials: PH | Date:27/06/2023]

- 21. Those being honoured receive a framed Freedom Scroll that costs approximately £1600. In addition recipients are given a civic reception, hosted by the Civic Mayor at the Mansion House, to include a buffet and beverages at an approximate cost of £500.
- 22. The total cost of £2100 will be funded from the Civic Mayor’s budget.

Human Resources Implications [Officer Initials: SH | Date: 27.06.23]

- 23. There are no HR implications associated with this report

Technology Implications [Officer Initials: ET | Date: 27/06/23]

- 24. There are no technology implications in relation to this report.

RISKS AND ASSUMPTIONS

- 25. There are no identified risks associated with this report.

CONSULTATION

- 26. In accordance with the agreed protocol, the application has been considered initially by representatives of the Labour Group, Conservative Group and Mexborough First Group, who have given their unanimous approval for the application to be taken forward for consideration by Council.

BACKGROUND PAPERS

27. Freedom Application from Annie Roberta (Bobbie Roberts and letters of support from Mr. Dev Das, Lord Andrew Hurst and Kevin McDonald OBE.)

REPORT AUTHOR & CONTRIBUTORS

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Debbie Hogg, Director of Corporate Services

MCA - MAYORAL COMBINED AUTHORITY BOARD

MINUTES OF THE MEETING HELD ON:

MONDAY, 6 MARCH 2023 AT 10.00 AM

SOUTH YORKSHIRE MAYORAL COMBINED AUTHORITY, 11
BROAD STREET WEST, SHEFFIELD S1 2BQ



Present:

Mayor Oliver Coppard (Chair)

Councillor Sir Steve Houghton CBE

Mayor Ros Jones CBE

Councillor Chris Read

South Yorkshire Mayoral
Combined Authority

Barnsley MBC

City of Doncaster Council

Rotherham MBC

In Attendance:

Martin Swales

Chief Executive and Head of
Paid Services

SYMCA Executive Team

Steve Davenport

Director of Law and Governance

SYMCA Executive Team

Gareth Sutton

Chief Finance Officer/S73
Officer

SYMCA Executive Team

Damian Allen

Chief Executive, City of
Doncaster Council

City of Doncaster Council

Tom Bousfield

Corporate Director Growth,
Business & Skills

SYMCA Executive Team

John Dowie

Executive Director of
Infrastructure and Place

SYMCA Executive Team

Sharon Kemp

Chief Executive, Rotherham
MBC

Rotherham MBC

Sarah Norman

Chief Executive, Barnsley MBC
Public Health Consultant

Barnsley MBC

SYMCA Executive Team

Councillor Chris Furness

Derbyshire Dales DC

Sarah Pugh (Minute Taker)

Apologies:

Councillor Terry Fox

Sheffield City Council

79 Welcome and Apologies

The Mayor welcomed attendees to the meeting and apologies were noted as

above.

The Mayor also welcomed Tom Bousfield, Corporate Director of Growth, Business & Skills to the MCA.

80 **Announcements**

The Mayor acknowledged that this was the final MCA Board meeting before May local elections.

81 **Urgent Items**

None.

82 **Items to be Considered in the Absence of Public and Press**

None.

83 **Voting Rights for Non-constituent Members**

None.

84 **Declarations of Interest by individual Members in relation to any item of business on the agenda**

Members declared their interest in any item relating to their individual Authorities.

85 **Reports from and questions by members**

None.

86 **Receipt of Petitions**

None.

87 **Public Questions**

None.

88 **Minutes of the previous meeting**

RESOLVED: that the minutes of the meeting held on 16 January 2023 be agreed as a true and accurate record.

89 **Annual Budget & Treasury Management Strategy**

The Annual Budget & Treasury Management Strategy was presented, which included:

- The recent increase in the Transport Levy,
- Multi-year forecasts, and capital, treasury and reserve strategies,
- Over 120 capital projects, and over 10 revenue programmes,

- Funding support for the bus network until July.

It was noted that investment income was offsetting inflationary pressures, but that consideration for future years would be needed, as well as continued levy increases.

A discussion was held on mitigating the cost exposure resulting from ownership of the tram network, and it was noted that a team had been created to manage the transfer of tram services to MCA ownership. This team would also develop a strategy for minimising cost exposure, in particular electricity costs. An action programme for management of costs would be prepared by the end of summer 2023.

The MCA was also beginning to undertake a long-term planning approach for public transport, looking towards 2030.

RESOLVED:

1. To approve the adoption of the revenue and capital budget estimates for the year.
2. To approve the Reserve Strategy.
3. To approve the Treasury Management Strategy.

90 **Dissolution of South Yorkshire Passenger Transport Executive - Constitution Changes**

Constitutional Changes resulting from the Dissolution of South Yorkshire Passenger Transport Executive (SYPTTE) were presented.

The statutory order for the dissolution of SYPTTE had now been signed into law, and therefore the South Yorkshire Passenger Transport Executive would be legally dissolved with effect from 31st March 2023, and the powers, functions and liabilities would from then be vested in the MCA.

RESOLVED: To approve the amendments to the Constitution with effect from 1st April 2023 to reflect the dissolution of SYPTTE.

91 **Assurance Framework**

A summary report of amendments proposed to the 2023 Assurance Framework was presented, noting that the Framework had been reviewed in year to address the speed and rigour of the MCA appraisal processes, and opportunities to increase efficiency had been identified.

RESOLVED:

1. To note at section 2.1 the proposed amendments to the Assurance Framework to ensure compliance with the Government's requirements and most recent issued guidance.
2. To agree the draft Assurance Framework in Appendix A for onward publication and submission to the relevant government departments.

92 **Programme Approvals**

A Programme Approvals report was presented, which included approval of:

- 12 capital programme schemes,
- Delegation of a number of decisions to the Thematic Boards to ensure decisions could be taken on other schemes before the end of the financial year,
- Distribution of transport maintenance monies,
- Allocation of Multiply monies.

The Mayor welcomed the positive impact these schemes would have in communities in South Yorkshire.

RESOLVED:

1. Approve the following schemes and grant delegated authority to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements for:

a. Progression of “Rotherham Town Centre Active Travel Package – Sheffield Road Phases 1-3” Full Business Case (FBC) to full approval and award of £8.6m grant to Rotherham Metropolitan Borough Council subject to the conditions set out in Appendix A

b. Progression of “Kelham - Active Travel and Public Transport” from FBC to full approval and award of up-to £16.05m to Sheffield City Council (SCC) subject to the conditions set out in the Assurance Summary attached at Appendix B.

c. Progression of “A.631 Rotherham to Maltby Bus Corridor” from FBC to full approval and award of £2.55m to Rotherham Metropolitan Borough Council (RMBC) subject to the conditions set out in Assurance Summary attached at Appendix C.

d. Progression of “Electric Community Transport Minibus Project” from FBC to full approval and award of £1.4m to South Yorkshire Mayoral Combined Authority subject to the conditions set out in Assurance Summary attached at Appendix D.

e. Progression of “Market Gate Bridge” from FBC to full approval and award of £2.5m to Barnsley Metropolitan Borough Council subject to the conditions set out in Assurance Summary attached at Appendix E f. Progression of “AMRC-HiComms” from SBC to OBC subject to the conditions set out in Assurance Summary attached at Appendix F

2. Delegate authority for the approval of the proposals for the following schemes to the Head of Paid Services in consultation with either the relevant Thematic Board, or, in the absence of a Thematic Board due to timing, the Co-Chairs of such Board:

a. Progression of “Rotherham Markets and Libraries” from FBC to full approval and award of £3.4m to Rotherham Metropolitan Borough Council

b. Progression of “West Bar” from FBC to full approval and award of £3m to Sheffield City Council

c. Progression of “Doncaster Waterfront” from FBC to full approval and award of £6.5m to Doncaster City Council

d. Progression of “D0049” from FBC to full approval and award of £7m loan

- e. Progression of “D0060” from FBC to full approval and award of £1.5m equity funding
3. Approve the allocation of “Transport Network Asset Maintenance” and “Local and Neighbourhood Transport Complementary Programme” funding as detailed in para 2.
4. Approve the allocation of Multiply funding as detailed in para 3.

93 **Transport Update**

A Transport Update was presented, noting cost inflation faced by the Department for Transport due to increased costs in construction and the absorption of HS2. This had resulted in delays to high-speed rail and rail investment in the region.

It was noted that the MCA was continuing to lobby government on the key needs of South Yorkshire. Mayor Ros Jones also stressed the importance of the East Coast Mainline to the whole region.

RESOLVED: to note the impact of DfT funding decisions once known and take into account in progressing our transport ambitions, priorities and national engagement for a fair transport deal for South Yorkshire

94 **Active Travel Commissioner Update**

RESOLVED: to note the appointment of Ed Clancy as Active Travel Commissioner.

95 **Mayor's One Year in Office**

The Mayor presented a summary report of his first year in Office.

The Mayor noted several significant changes which had taken place in Government and the Cabinet, alongside the cost-of-living crisis and the closure of Doncaster Sheffield Airport. A discussion was held around the ‘Levelling Up’ agenda failing to make a material difference in South Yorkshire’s communities

It was also acknowledged that South Yorkshire had not been successful in a number of government funding bids. South Yorkshire was the most populous region in the country to be denied Bus Service Improvement Plan monies, and Yorkshire received the lowest share of Levelling Up Funding per capita outside of London.

The Mayor noted some key successes during the year as:

- Bringing the tram system back into public ownership,
- Moving at pace to take a decision on a bus franchising assessment,
- Working towards greater business investment in the region,
- Successfully lobbying the Government to continue the Working Win programme,
- Beginning to address the disproportionate health inequalities in the region,
- The appointment of Ed Clancy as Active Travel Commissioner

- Delivering a just climate transition,
- Doing politics differently through public engagement events and undertaking a review of the MCA.

The Executive Director of Policy & Strategic Development added:

- The investment of over £50m in skills training,
- Investment of over £50m in town centre regeneration and flood mitigation measures,
- Holding of the first South Yorkshire Tech Summit.

RESOLVED: to note the report.

96 **Health Action Advisory Panel**

A report on the formation of a Health Action Advisory Panel was presented. It noted lower life expectancy and high health inequalities in the region, and the Mayor's manifesto commitment to making South Yorkshire the healthiest region in the country.

The report proposed the formation of a Health Action Advisory Panel, comprising Directors of Public Health, academic partners, and partners from across the business and voluntary sectors.

A Task and Finish Group had been established to deliver this work, Chaired by Professor Alan Walker from the University of Sheffield, and recommendations would be brought back to the MCA Board to consider.

The Mayor noted the scale of the ambition to make South Yorkshire the healthiest region, but expressed an ambition to be able to address the worst effects of health inequalities in the region during his term in office.

RESOLVED:

1. To support the creation of the expert panel.
2. Agree to receive and engage with findings and recommendations of the panel.

97 **Appointment of Independent Member to the Audit, Standards, and Risk Committee**

A report seeking approval of the appointment of an independent member to the Audit, Standards and Risk Committee was presented.

RESOLVED: To approve the appointment of Paul Schofield as an independent member of the Audit, Standards and Risk Committee.

98 **Delegated Authority Report**

RESOLVED: to note the decisions and delegations made under delegated authority up to February 2023.

I, the undersigned, confirm that this is a true and accurate record of the meeting.

Signed _____

Name _____

Position _____

Date _____

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MCA - MAYORAL COMBINED AUTHORITY BOARD

MINUTES OF THE MEETING HELD ON:

MONDAY, 5 JUNE 2023 AT 10.00 AM

SOUTH YORKSHIRE MAYORAL COMBINED AUTHORITY, 11
BROAD STREET WEST, SHEFFIELD S1 2BQ



Present:

Mayor Oliver Coppard (Chair)	South Yorkshire Mayoral Combined Authority
Councillor Sir Steve Houghton CBE	Barnsley MBC
Councillor Tom Hunt	Sheffield City Council
Mayor Ros Jones CBE	City of Doncaster Council
Councillor Chris Read	Rotherham MBC

In Attendance:

Martin Swales	Chief Executive and Head of Paid Service	SYMCA Executive Team
Sharon Kemp	Chief Executive, Rotherham MBC	Rotherham MBC
Steve Davenport	Director of Law and Governance	SYMCA Executive Team
Gareth Sutton	Executive Director of Resources & Investment	SYMCA Executive Team
Clare Monaghan	Executive Director of Policy and Strategic Development	SYMCA Executive Team
Tom Bousfield	Corporate Director Growth, Business & Skills	SYMCA Executive Team
John Dowie	Executive Director of Infrastructure and Place	SYMCA Executive Team
Andy Gates	Assistant Director - External Affairs	SYMCA Executive Team
Felix Kumi-Ampofo	Director of Corporate Policy	SYMCA Executive Team
Laurie Brennan	Head of Policy and Partnerships	Sheffield City Council
Matt O'Neill	Executive Director, Growth & Sustainability	Barnsley MBC

Apologies:

Damian Allen	City of Doncaster Council
Kate Josephs	Sheffield City Council
Sarah Norman	Barnsley MBC

99 **Welcome and Apologies**

The Mayor welcomed attendees to the meeting and apologies were noted as above.

100 **Announcements**

The Mayor welcomed a new member of the MCA Board, Cllr Tom Hunt, Leader of Sheffield City Council.

101 **Urgent Items**

None.

102 **Items to be Considered in the Absence of Public and Press**

None.

103 **Voting Rights for Non-constituent Members**

None.

104 **Declarations of Interest by individual Members in relation to any item of business on the agenda**

Members declared interests in items relevant to their own Authority areas, which included an interest from Mayor Ros Jones in Doncaster Sheffield Airport, in relation to item 20 on the agenda.

105 **Reports from and questions by members**

None.

106 **Receipt of Petitions**

None.

107 **Public Questions**

3 questions from members of the public were submitted to this meeting:

1. *"The Mayor has made it clear that he wants SYMCA to operate in an open and democratic way. Why is the SYMCA Transport and Environment Board not open to the public to attend?"*

A response was given that the Board would consider at this meeting the outcomes of the MCA Review, which included a proposal that all thematic boards, including the Transport and Environment, would cease operating. This was due in part to a perception that Thematic Boards lacked openness and transparency.

He stated his commitment to embedding further accountability and

transparency into the MCA's work.

1. [with regard to item 11. MCA Review...] *"The governance model proposals buy-in to "strong leader" thinking including individual ("Cabinet-type") decision-making roles and powers. (At the same time more powers are gradually being accrued and sought by the Mayor and MCA.) This direction of travel should normally be accompanied - as long established in both related statute and all good practice guidance - by, at the very least, a strong and renewed commitment with practical actions on strengthening scrutiny arrangements, practices and impact. What can be done to rectify this shortcoming in the proposals on the table?"*

Beyond this minimal democratic requirement to strengthen scrutiny arrangements, what of the more extensive democratic governance agendas and concerns that mobilised large numbers of citizens and communities in Sheffield (the biggest of their kind in the country)? It appears none of the small, rather 'elite' group selected for Review participation championed these issues, or saw their relevance and important contribution, for Review purposes?"

From my involvement in the Sheffield citizen-led actions on improving governance (and also beyond this in the region and nationally), will the Mayor find an hour before the August break to meet with me to discuss why integrating and deepening democratic governance arrangements in the MCA is so important for enhancing its work and purposes?"

A response was given that the proposed new governance model differs from a typical Local Government Cabinet model in that, while portfolio leads would be allocated to MCA Board members, decision-making would remain with the MCA Board.

The Mayor noted that the MCA was working to strengthen scrutiny in line with the new Devolved Bodies Accountability Framework.

The Mayor also noted efforts to widen citizen participation through initiatives like a Citizens Assembly on the Climate at a South Yorkshire-wide level.

3. *"The Equality Act 2010 says that companies that provide public transport services, such as buses, trains, the underground and taxis cannot discriminate against Disabled people and requires them to take steps to make their services accessible for Disabled people.*

In transport planning, accessibility refers to a measure of the ease of reaching (and interacting with) destinations or activities distributed in space, e.g. around a city

As an able bodied person I have difficulty reaching my destination as there is no information on the bus, neither visual nor auditory to enable me to know if I am about to reach my destination

What steps is the SYMCA taking to ensure buses have both auditory and visual information available to passengers in the form of a

destination display and sound system?

When does SYMCA believe that this will be in place for passengers?"

A response was given that the Department for Transport had introduced legislation in March 2023 requiring that all buses provide Audio Visual (AV) information for passengers by October 2026.

It was noted that the South Yorkshire bus fleet is wholly owned and operated by private operators, but that the MCA would work with operators through the Enhanced Partnership to ensure they meet this requirement and where possible introduce changes ahead of this deadline. It was further noted that the MCA had funded the retrofit of 37 buses with AV technology and in the past year agreed to fund a new, fully electric bus fleet of 23 vehicles which will have AV equipment as a default.

The MCA is also developing a South Yorkshire public transport app which will assist with real time journey planning for passengers when launched later this year.

108 **Minutes of the meeting held on 6th March**

RESOLVED: that the minutes of the meeting held on 6 March 2023 be agreed as a true and accurate record.

109 **The MCA Review and New Governance Model**

A report on The MCA Review and New Governance Model was presented, following the review of LEP's triggered by Government, and the request of the Mayor and Leaders to undertake a review of the organisation.

Following a period of extensive engagement and feedback, the report presented final proposals, including:

- A new governance model, based on a Cabinet leadership style, led by the Mayor and with Leaders holding portfolio responsibilities,
- Proposals to streamline decision making, such as the cessation of all Thematic Boards,
- That the final meeting of the LEP Board would take place in July, with a new Business Advisory Board and a Mayors Economic Advisory Council beginning to meet from September.

It was noted that significant operational changes had also already been undertaken and were set out in the report.

The Board gave their thanks to all who had played a part in the MCA's previous governance structures and also those who had given feedback during the review process. The contribution of LEP Board members in particular was praised, noting that they had contributed so much time to the LEP and MCA's work.

RESOLVED: That the Board:

1. Note the summary of feedback from stakeholder engagement set out in

Section 2, together with the full list of consultees and contributors in Appendix A.

2. Support the overall progress set out in the report, to drive change as summarised in Sections 5 and 6.
3. Agree the following work to be taken forward following completion of the Review, specifically
 - The implementation of a new model of governance and decision making that strengthens openness and transparency and is fit for the future, based upon the principles set out in Section 3. It is intended that the new arrangements will become fully operational in the September cycle, with the Thematic Boards ceasing from now (given the timing in the Municipal Calendar) and a final meeting of the LEP Board in July. Transitional arrangements will be worked up during June and July. If these proposals are agreed a further report detailing the revised constitutional changes will be presented to the next meeting of the MCA Board.
 - Implementation of the new proposals for meaningful engagement of businesses within the MCA structures through the Mayor's Economic Advisory Council and the new Business Advisory Board (as set out in Section 3 and Appendix B). This will ensure a strong, independent, and local business voice.
 - Development of the Prospectus for Growth (set out in Section 4) as an underpinning investment prospectus of the SEP that will proactively promote South Yorkshire to Government and private investors to bring greater investment into the region. It will act as a key positioning document to influence government policy, investment and devolved funding and powers, sitting alongside the emerging Place Plans
 - Taking forward a programme of organisational development that supports the ongoing improvements within the MCA and helps sustain progress improvements in performance and delivery.
4. Note that a Revised Constitution will be brought to the next meeting for consideration by the Board.

110 **Future Police and Crime Commissioner Functions**

A report on Future Police and Crime Commissioner Functions was presented which reflected early discussions between the MCA, the Office of the Police and Crime Commissioner (OPCC), and Government officials regarding a future transfer of PCC functions to the Mayor in South Yorkshire.

The paper sought approval of the continuation of negotiations with Home Office and Department for Levelling Up, Housing and Communities (DLUHC) officials, as well as engagement with:

- Police, crime and criminal justice system partners,
- Local authority members,
- Victims and their representatives and partners.

RESOLVED: That the Board:

1. That a joint letter from the Mayor, MCA Leaders and PCC had been submitted to the Secretaries of State for the Department of Levelling Up,

Housing and Communities and the Home Office to request that Government officials work with South Yorkshire officers to draft legislation to allow decisions to be made in the Autumn.

2. Agree that the Mayor and the MCA Chief Executive will continue negotiations with Home Office and DLUHC officials through the summer.
3. Agree to a period of engagement with police, crime and criminal justice system partners to scope in detail a project plan.
4. Agree to a period of engagement with local authority members, victims and their representatives and VCSE partners.
5. Agree that the MCA Board receives an update on progress during the summer.
6. Note the timetable included and that decisions to consent to Orders will be sought from the MCA and Local Authorities in the Autumn.

111 **Corporate Governance Update**

A Corporate Governance Update was presented, which was made up of 4 parts:

- The MCA's Code of Corporate Governance,
- Annual Governance Review, Annual Governance Statement & Governance Improvement Plan,
- A Risk Management Dashboard,
- Audit, Standards and Risk Committee Chair's Annual Report 2023, which noted that significant improvements had been made to the Authority's governance arrangements, risk management arrangements and control environment.

RESOLVED: That the Board:

1. Considered and approved the Code of Corporate Governance (appendix A) as recommended by the Audit, Standards and Risk Committee,
2. Considered and approved the draft Annual Governance Statement and Governance Improvement Plan (appendix B) as recommended by the Audit, Standards and Risk Committee,
3. Note the progress made in strengthening the approach to risk management and to consider and comment on the Risk Management Dashboard (appendix C)
4. Considered the Audit, Standards and Risk Chair's Annual Report (appendix D) and the action plan at section 6 to address the findings of the Audit, Standards and Risk Committee Effectiveness Survey.

112 **Nominations and Appointments**

Nominations and Appointments from Constituent and Non-Constituent members to the MCAs Boards were presented, and it was noted that the MCA would continue to work with Local Authorities to secure nominations to all vacant positions.

RESOLVED: That the Board:

1. Note the appointment of second rotational Member appointments, required to ensure the Authority has a majority of constituent Members.

2. Approve the elected member nominations for the Audit and Standards Committee.
3. Approve the continuing appointment of the existing two independent members.
4. Approve the elected member nominations to the Overview and Scrutiny Committee.
5. Approve the appointment of Mayor Oliver Coppard to the Transport for the North Board and subsequently the Rail North Committee and Transport for the North General Purposes Committee.
6. Approve the appointment of Cllr Chris Read as substitute member for the Transport for the North Board and subsequently General Purposes Committee.
7. Endorse seeking two Transport for the North Scrutiny Committee members
8. Endorse seeking nomination of one member to the Transport for the North Audit and Governance Committee.

113 **Development of a Northern Pan-Regional-Partnership**

A report on the Development of a Northern Pan-Regional-Partnership (PRP) was presented, noting the Government's intention to establish a Northern Pan Regional Partnership, which would include formal national government status, national capacity funding and an agreement on how the PRP would work with Ministers and Government departments.

The Board was asked to agree a set of principles on which the development of a PRP should be established, including that South Yorkshire political, business and academia input be clearly represented and reflected in any new governance model.

The Board welcomed this work, but noted that distinct regions exist across the North of England, and that specific representation was needed in new arrangements of all regions.

RESOLVED: That the Board:

1. Note the Government's intention to establish a formal Northern Pan Regional Partnership (PRP).
2. Endorse the South Yorkshire governing principles on which engagement on the development of a PRP will be based.
3. Note the work being led by the NP11 to determine future PRP arrangements and the intention of the MCA Executive Team to engage in its development.

114 **Bus Services Update**

A Bus Services Update was presented, which noted that bus services in South Yorkshire had faced a very turbulent three years since the onset of Covid-19, with short-term funding settlements, significant fluctuations in patronage and increasing pressures on the MCA revenue budget in order to protect at-risk services.

It was noted that in May 2023 the Department for Transport (DfT) had announced the continuation of bus support funding until 2025.

However, significant pressures remain on the system, and it was recommended

that the MCA examines options for ensuring network stability and recognise that this introduces a short delay to any required changes to networks, fares, and concessions initiatives.

Board members stressed the importance of public transport to South Yorkshire's communities, noting that struggling bus services impact upon the most vulnerable in South Yorkshire's communities.

It was asserted that without greater Government funding, a closer interrogation would be needed into the root causes of the problems in the public transport system in the region.

RESOLVED: That the Board:

1. Confirm their support to defer any significant detrimental amendments to the bus network, fares and concessions initiatives to allow more considered decision making on the use of available funding.
2. Note that a temporary deferral of any changes will incur some costs but that these should be managed within the constraints of available funding
3. Note the award of temporary contracts through to September to maintain the network as is, pending the review of services required.
4. Note that MCA officers will engage as a matter of priority with Local Authority transport colleagues to ensure that final decisions on bus network changes and/or amendments to fares and concessions take account of local circumstances.
5. Support a proposed further bus network service change at the start of September to implement decisions made as a result of this process.

115 **Statement of Accounts Update**

An update was presented on the Statement of the 2021/22 Accounts, which noted that the Audit of the 21/22 Accounts would be approximately 6 months late.

An unqualified opinion, with no concerns on value for money, was expected to be submitted to the July Board meeting.

RESOLVED: That the Board note the update provided.

116 **Financial Year 2022/23 Outturn**

A report was presented on Financial Year 2022/23 Outturn. It noted that:

- The MCA had achieved the highest levels of annual capital investment since its inception in 2014,
- There had been significant capital slippage due to labour market pressures impacted on capacity and inflationary pressures,
- This capital slippage led to higher levels of cash being held on deposit which attracted higher interest-rates.

RESOLVED: That the Board:

1. Note the financial position at the outturn of financial year 2022/23.

2. Approve the use of the revenue Capacity & Development Reserve, as detailed in paragraph 1.16

117 Programme Approvals

A report on Programme approvals was presented.

RESOLVED: That the Board approve:

Adult Education Budget activity:

- a. Allocation of £40.61m Adult Education Budget (AEB) devolved funding and £2.85m Free Courses for Jobs (FCFJ) funding for academic year 2023/24 as detailed in 1.12:
- b. Flexibilities for in year changes to AEB and FCFJs contract and grant values as detailed in 1.13
- c. Progression of “Welding and Rail Academy” BJC to full approval and award of £0.50m Adult Education Budget (AEB) Innovation Fund grant to Barnsley College subject to the conditions set out in Appendix A1
- d. Progression of “Aspire to Be” Business Justification Case (BJC) to full approval and award of £0.47m AEB Innovation Fund grant to Doncaster Deaf Trust subject to the conditions set out in Appendix A2

Skills Renewal Action Plan scheme:

- e. Progression of “Apprenticeship Hub” BJC to full approval and award of £0.35m Gainshare grant to The Sheffield College subject to the conditions set out in Appendix A3

Brownfield Housing Programme schemes:

- f. Progression of “Sheffield Community Land Trust (SCLT), City Centre Scheme” from Mandate to Strategic Business Case (SBC) and release of Brownfield development funding of £0.09m to SCLT
- g. Progression of “Waverley Net Zero Carbon Pilot (Parcel 4C)” from SBC to Outline Business Case (OBC) subject to the conditions set out in Assurance Summary attached at Appendix A4
- h. Progression of “Sky-House – Waverley Central” from SBC to OBC subject to the conditions set out in Assurance Summary attached at Appendix A5
- i. Progression of “Waverley Affordable Housing Led Scheme (Parcel 4D)” from SBC to OBC subject to the conditions set out in Assurance Summary attached at Appendix A6
- j. Progression of “Canon Brewery” from SBC to OBC subject to the conditions set out in Assurance Summary attached at Appendix A7

Gainshare Investment

- k. Delegate authority for the approval of the proposal for the following scheme to the Head of Paid Service in consultation with the Mayor and the Leader of Sheffield City Council:
 - a. Subject to the conclusion of assurance and match-funding requirements, the progression of scheme ‘D0034’ to post-OBC in-principle approval for up-to £14m grant support

Delegations:

- l. Delegate authority to the Head of Paid Service in consultation with the Section 73 and Monitoring Officer to enter into legal agreements

for the schemes above

Grant Acceptance:

- m. Acceptance of £0.41m grant from Careers & Enterprise Company (CEC) for Careers Hub Network

Shared Prosperity Fund:

- n. Approve the underwriting of Shared Prosperity Fund capital activity up to a value of £3m from the Gainshare capital risk reserve

Development Activity:

- o. Note the current assurance status of 106 schemes in development

118 **Doncaster Sheffield Airport**

A report on Doncaster Sheffield Airport was presented, which sought approval of a grant award of £3.1m to the City of Doncaster Council to explore the process of a Compulsory Purchase Order on the Airport.

It was noted that pursuing a Compulsory Purchase Order was a last resort for seeking to keep the airport open.

A discussion was held by members on the importance of the airport to the region, and the opportunities for investment it could create if in operation.

RESOLVED: That the Board:

1. Consider the proposal to approve the award of up-to £3.1m to the City of Doncaster Council to support initial DSA CPO activity;
2. Subject to Recommendation 1: Delegate authority to the Section 73 Officer to enter into appropriate funding and assurance arrangements to support the transaction;
3. Subject to Recommendation 1: Delegate authority to the Head of Paid Service in consultation with the Section 73 Officer and the Monitoring Officer to enter into appropriate contractual arrangements

119 **The South Yorkshire Economy**

A presentation on the South Yorkshire Economy was given which highlighted the following national trends:

- Inflation in the UK had stabilised at 8.7%, but was high in comparison to the Eurozone, US and Japan,
- The cost of housing, energy and transport were falling, but the cost of food and drink continued to rise,
- It was expected that interest rates would fall to around 3% over the next 12 months, which would impact savings and borrowing rates,
- No recession was now expected in the UK, but there were also no indicators that strong growth was to be expected this year,
- Unemployment and economic inactivity were continuing to fall,
- The number of job vacancies was also beginning to fall.

Specifically, regarding the local region it was noted that:

- Workforce growth had fallen, and businesses were beginning to slow down recruitment,
- Businesses' cash flow had also fallen to its lowest since the height of the

- pandemic,
- Surveying of businesses showed that most were confident they would remain profitable if economic conditions did not worsen,
- Trends showed that more businesses had been opened than had closed in the region this year,
- The Sheffield Central Electoral Constituency ranked 3rd in the country for the positive economic impact made by international students.

The Mayor thanked the Director of Corporate Policy for this update, noted that this was his final MCA board meeting, thanking him for all of his work at the MCA.

RESOLVED: That the Board:

1. Note the current state of the South Yorkshire economy,
2. Considered the implications of the issues highlighted in the associated presentation.

120 **Place Based Investment Plans**

Three Place Based Investment Plans were presented, which provided a framework for prioritising investments across South Yorkshire to meet collective aspirations to grow the economy and increase the number of jobs.

It was noted that Sheffield City Council continued to develop its Place Based Investment Plan, and this would be approved by the MCA Board in due course.

RESOLVED: That the Board:

1. Note progress in preparing the Place Based Investment Plans.
2. Endorse the Barnsley, Doncaster and Rotherham Place Based Investment Plans.
3. Note the significant ongoing work towards the Sheffield Place Plan in section 2.3.

121 **Investment Zone**

An Investment Zone report was presented, which noted that at the Spring Budget 2023, the Chancellor had announced that 8 MCAs in England, including South Yorkshire, had been invited to co-design Investment Zone (IZ) proposals with Government.

The selected MCA areas could receive £80m of funding over five years beginning in 2024/25, to be used flexibly between spending and tax incentives.

DLUHC had confirmed 5 thematic gateways to be completed before the Parliament summer recess in July:

- Vision statement
- Lead sector and geography
- Governance and partnerships
- Intervention design
- Delivery approaches

RESOLVED: That the Board:

1. Notes the tight timescales for developing the Investment Zone proposal.
2. Agrees to delegate decisions to MCA statutory officers to progress through the outlined development stages in consultation with the Mayor and Local Authority Leaders.

122 **South Yorkshire Local Visitor Economy Partnership**

A report on the South Yorkshire Local Visitor Economy Partnership was presented.

It noted that in July 2022 the Government commissioned a review of Destination Management marketing, which concluded that the approach nationally and locally was complex and fragmented. It recommended that Local Visitor Economy Partnerships should be established regionally to create greater coordination of all elements of destination management, such as marketing and major event planning.

RESOLVED: That the Board:

1. Signal their support for the development of a South Yorkshire LVEP, with Sheffield City Council acting as a lead applicant for the submission.
2. Note the intention to commission a Destination Management Plan for South Yorkshire to ensure that form follows function as the Local Visitor Economy Partnership develops.
3. Note that, as further work is completed additional decisions relating to formal governance arrangements, funding and delivery plans will need to be considered and approved by the MCA Board.
4. Note that the MCA has made provision in its 2023/24 budget to contribute to the development of a South Yorkshire LVEP and Destination Management Plan.

123 **Pathways to Work Commission**

A report on the Pathways to Work Commission was presented. It proposed that the Mayor become formal a commissioner on the group, which would seek to investigate the issue of economic inactivity in the region alongside the MCA and Department for Work and Pensions.

The Board acknowledged the labour challenges facing the region and welcomed the progression of this work.

RESOLVED: That the Board:

1. Notes the purpose and makeup of the Commission,
2. Notes the Mayor sitting as a full member of the Commission, providing a wider South Yorkshire perspective and championing the Commission's finding with Central Government.
3. Note the opportunity to apply the learning from Barnsley to South Yorkshire as a whole and scaling up potential solutions which emerge through innovative pathways to work programmes

124 **Delegated Authority Report**

RESOLVED: to note the decisions and delegations made under delegated authority up to February 2023.

I, the undersigned, confirm that this is a true and accurate record of the meeting.

Signed

Name

Position

Date

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Angela Foulkes

Councillor Terry Fox
Louisa Harrison-Walker
Councillor Chris Read
Councillor Julie Grocutt
Damian Allen
Kate Josephs
Sharon Kemp

Private Sector LEP Board
Member
Sheffield City Council
Sheffield Chambers
Rotherham MBC
Sheffield City Council
City of Doncaster Council
Sheffield City Council
Rotherham MBC

72 **Welcome and Apologies**

The Chair welcomed attendees to the meeting.

Apologies were noted as above.

73 **Declarations of Interest**

As representatives of skills providers in the region, Professor Kevin Kerrigan and Professor Koen Lamberts both declared an interest in item 6, Skills Strategy Development.

74 **Notes of Last Meeting and Action Log**

RESOLVED: That the notes of the meeting held on 12th January 2023 be agreed as a true record.

RESOLVED: to note updates to the action log.

75 **The South Yorkshire Economy - Presentation**

A presentation on the South Yorkshire Economy was given which highlighted the following:

- Inflation was still high, but was steadily declining, and forecast to be at 3% by the end of the year,
- Interest rates were also still high, and were forecast to remain high but stop rising in 2023,
- The economic growth is flat, but was forecast to improve in 2024,
- Economic inactivity was at 8.5 million people, and the post-Covid increase was mainly driven by long term sickness, and is especially prevalent in households over the age of 50 and in low wealth households,
- Unemployment claimant rates had fallen since the pandemic, and were now almost returned to the pre-pandemic level, following the national average,
- The cost of energy was forecast to return to competitive market operation by the second half of 2023.

Specifically, regarding the local region it was noted that:

- Surveys of businesses had shown that most were expecting their

- workforces to grow in the coming year,
- The greatest concerns for businesses at this time was costs increasing,
- High interest rates will be increasingly felt by businesses over coming months and years as arranged debt is renewed.

It was asked how many businesses in the region had made use of the super-deduction capital allowance. **ACTION: Senior Economic Policy Manager** - A response was given that this information wasn't currently known, but would be looked in to.

RESOLVED: To note the update.

76 **National Policy Environment and Government Engagement: South Yorkshire Approach**

An update was presented of the National Policy Environment and Government Engagement with South Yorkshire. It noted in particular the creation of 3 new Government departments: the Department for Energy Security and Net Zero, Department for Science, Innovation and Technology, and Department for Business and Trade.

Policy changes in the March budget were expected to be:

- Extension of powers for 'devolution trailblazers' Greater Manchester and West Midlands, with new powers being announced, as well as existing devolved powers being extended,
- Focus on research and development as a driver of economic growth. It was noted that there are a number of assets in South Yorkshire which align with this priority,
- The possible announcement of Investment Zones, which the MCA was prepared to respond to quickly.

A discussion was had on Treasury clawback of investment in railways, and the subsequent impact on South Yorkshire, in particular cuts to services.

The Chair requested that with changes to government departments, the MCA's stakeholder engagement catalogue be reviewed. **ACTION: Assistant Director External Affairs** – to bring a more detailed approach to this at a future meeting.

RESOLVED: To note the update.

77 **Skills Strategy Development**

An update report on the development of the SYMCA Skills Strategy was presented. It noted that:

- KADA Consultancy had completed a series of workshops with stakeholders, and work was now underway to identify key opportunities, gaps and risks which need addressing in the strategy,
- The issues identified in this work would then be tested with relevant groups such as the Regional Skills Advisory Board, colleges and training providers, and employers,
- The final strategy would establish a set of shared priorities for the region,

a detailed outcomes framework and an implementation plan.

Key sectors to target had been identified as:

- Digital skills,
- Green skills,
- Cultural and creative sectors,
- Health and social care.

The discussions and the available evidence base had been developed into five broad themes:

- A strong start for a secure future,
- Lifelong learning and creating a resilient and inclusive workforce/communities,
- Changing futures,
- The place for innovation and enterprise,
- A connected and responsive system.

The Board discussed key elements which should also be addressed in the strategy, including the deployment of Apprenticeship Levy funding, an innovation and higher technical skills pipeline and the unequal distribution of skills provision for older age groups.

ACTION: Assistant Director Employment & Skills - to present a draft of the strategy to the LEP Board before it is agreed by the MCA.

RESOLVED: To note the update.

78 **UKREiiF Update**

A report on attendance at the UK Real Estate Investment & Infrastructure Forum (UKREIIF) was presented. It noted that:

- The UKREiiF event would be an opportunity to refresh and relaunch the proposition for the region,
- A steering group had been formed and was meeting regularly to develop a programme of engagement from the MCA alongside Local Authorities and local partners,
- There was high demand for a programme of activity as part of the main event, but also at the South Yorkshire stand space and at fringe venues,
- The online investible opportunities portfolio was undergoing updates to reflect current portfolio opportunities.

Board members emphasised the need for a clear and consistent brand and message from South Yorkshire at the event.

RESOLVED: To note the update.

79 **Integrated Care Partnership: Expert Panel Update**

An update report was presented on the Integrated Care Partnership, and the formation of an Expert Panel. It noted the prevalence of lower life expectancy and high health inequalities in the region, and the Mayor's manifesto commitment to making South Yorkshire the healthiest region in the country.

It was noted that healthy life expectancy is linked to many other areas of the MCA's work, including skills provision and bolstering the well-respected health, wellbeing and Med Tech industries in the region.

Professor Alan Walker, Co-Director of the University of Sheffield Healthy Lifespan Institute and Chair of the Task and Finish Group established to deliver this work, also noted that:

- The task and finish group would have a short lifespan, focussed on reviewing existing research and evidence of health outcomes in the region, identifying key opportunities, and producing an plan of medium and long term actions,
- The Health Advisory Action Panel would comprise Directors of Public Health, academic partners, and partners across the business and voluntary sectors,
- The ageing population in South Yorkshire meant that increasing life expectancy would be key to meeting the needs of the labour market.

Board members expressed their support for this work, but also expressed caution about the scale of the issue seeking to be tackled, and the need to therefore engage many workstreams and partners.

RESOLVED: To note the update.

80 **MCA and LEP: Policy and Programmes Update**

An update was provided on ongoing MCA and LEP Policy and Programmes, noting in particular:

- The appointment of Ed Clancy as the new Active Travel Commissioner,
- Approval of £6m funding for the new National Centre for Child Health Technology (NCCHT),
- The Convention of the North event in January.

RESOLVED: To note the update.

81 **Forward Plan**

A Forward Plan for future meetings of the Board was presented.

RESOLVED: To note the Forward Plan.

I, the undersigned, confirm that this is a true and accurate record of the meeting.

Signed

Name

Position

Date

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MCA - LOCAL ENTERPRISE PARTNERSHIP

MINUTES OF THE MEETING HELD ON:

THURSDAY, 18 MAY 2023 AT 11.00 AM

SOUTH YORKSHIRE MCA, 11 BROAD STREET WEST,
SHEFFIELD, S1 2BQ

SOUTH YORKSHIRE
BUSINESS



LOCAL
ENTERPRISE
PARTNERSHIP

PRESENT:

Richard Stubbs (Chair)
Mayor Oliver Coppard

Bill Adams
Angela Foulkes
Louisa Harrison-Walker
Peter Kennan
Councillor Caroline Makinson (Reserve)
Professor Chris Wigginton (Reserve)

Private Sector LEP Board Member
South Yorkshire Mayoral Combined
Authority
TUC Representative
Private Sector LEP Board Member
Sheffield Chambers
Private Sector LEP Board Member
Barnsley MBC
Sheffield Hallam University

OFFICERS IN ATTENDANCE:

Martin Swales	Chief Executive and Head of Paid Service	SYMCA Executive Team
Tom Bousfield	Corporate Director Growth, Business & Skills	
Felix Kumi-Ampofo	Director of Corporate Policy	SYMCA Executive Team
Dan Swaine	Director for Place	City of Doncaster Council
Molly Axelby	Corporate Policy and Strategy Officer	SYMCA Executive Team

Sarah Pugh (Minute Taker)

GUESTS IN ATTENDANCE

Professor Martin Howarth	Sheffield Hallam University
Brian Sloan	Transport for the North
Emma Woods	Transport for the North
Chris Young	High Value Manufacturing Catapult

APOLOGIES:

Neil MacDonald	Private Sector LEP Board Member
Councillor Sir Steve Houghton CBE	Barnsley MBC
Mayor Ros Jones CBE	City of Doncaster Council
Professor Kevin Kerrigan	Sheffield Hallam University - LEP Member
Professor Koen Lamberts	Private Sector LEP Board Member

82 **Welcome and Apologies**

The Chair welcomed attendees to the meeting.

Apologies were noted as above.

The Chair noted that this was the Director of Corporate Policy's final LEP Board meeting before leaving the MCA, and the Board thanked him for all his contributions.

An update was provided by the Mayor on the ongoing UKREiiF (UK Real Estate Investment & Infrastructure) Conference. He celebrated the success of the event and the quality of South Yorkshire's stand space and variety of engaging panels and events, including an oversubscribed "Sheffield Showcase" event.

83 **Declarations of Interest**

None.

84 **Notes of Last Meeting and Action Log**

RESOLVED: That the notes of the meeting held on 9th March be agreed as a true record.

Regarding the notes of the last meeting, Cllr Caroline Mackinson requested that further updates and outcomes on green skills and net zero work be shared with Barnsley MBC - **ACTION: Associate Director Sills & Employability.**

RESOLVED: to note updates to the action log.

85 **The South Yorkshire Economy: Northern Powerhouse Independent Economic Review**

A presentation on the Northern Powerhouse Independent Economic Review was given, noting a refreshed programme of work being undertaken including a Strategic Transport Plan.

The review noted the outputs from the design of 6 economic scenarios, from 'baseline' through to 'transformational', showing the high levels of investment and economic interventions which would be required to "level up" the north. Through this work, a disparity of £1500 per person had been noted between the north and the rest of England.

It was highlighted that outcomes of this modelling aligned strongly with the Strategic Economic Plan (SEP), and the 'transformational' scenario would result in an extra £118bn in the northern economy, and 1 million extra jobs, by

2050, as well as increases in wages, population and consumption.

Different methods of delivering these economic and societal benefits were being explored with partners, such as investigating different places to seek investment, and new ways of measuring value and productivity.

The Board welcomed the outcomes of this work and noted the potential to take it forward in the South Yorkshire prospectus for growth and pursuit of further devolution deals.

ACTION: Consultation on the Strategic Transport Plan to be considered at a future LEP Board.

RESOLVED: To note the update.

86 **Minister & Key Stakeholder Engagement**

An update was presented on SYMCA and the LEP's engagement with key Ministers and Stakeholders.

It was noted that engagement with key external stakeholders was now taking place more frequently and in a more joined up manner, for example at the UKREiiF Conference.

A member asked whether the new Active Travel Commissioner could explore how electric bikes could be made more affordable, and also asked how Local Authorities would be expected to report on the implementation of the Government's Net Zero Strategy. **ACTION: Corporate Policy and Strategy Officer** – agreed to feed these requests forward into future stakeholder engagement.

The Board welcomed the update and the MCA's approach to stakeholder engagement, particularly with regard to the UKREiiF event. The Chair asked that members continue to be fully equipped with key messages and approaches to future stakeholder engagement initiatives.

RESOLVED: To note the update.

87 **Vertical Farming using mine water geothermals**

A presentation on Vertical Farming using mine water geothermals was given which highlighted the following challenges to food production:

- High land use and deforestation required to produce food,
- High water and energy usage to feed crops,
- Climate change and changing weather conditions.

The FeedaMillion project at Sheffield Hallam University brings together scientists and regional companies to address these challenges and to seek to produce more affordable and sustainable food sources and diets, as well as driving up economic activity. This is being done through use of engineering technologies which support indoor growing of crops with low energy and water

usage.

The project currently has a system demonstrator site, which demonstrates the capabilities of this work, but is seeking support for a factory scale site as well as a visitor centre.

Board members welcomed how these ambitions contribute to the strategic ambitions of the region such as development of the health and wellbeing sector and increasing opportunities for employment.

Professor Howarth noted that future funding would be needed to grow the capabilities of this project and welcomed engagement with MCA Officers to develop a strong business case.

RESOLVED: To note the update.

88

South Yorkshire Advanced Manufacturing Capabilities - HVMC Research Report Output

A presentation was given on the High Value Manufacturing Catapult's(HVMC) research report on South Yorkshire Advanced Manufacturing Capabilities.

It was noted that advanced manufacturing covers a broad range of processes and technologies and identifying a clearer definition of the sector would help to assess its capabilities and successes.

Innovation capabilities and strengths in the region were highlighted as including:

- Health and wellbeing,
- Advanced materials such as metallics,
- Automation and robotics,
- Food and drink innovation,
- The existence of major research and innovation assets in the region.

Capabilities in the region had been grouped in to six thematic areas, which could be used to target appropriate funding opportunities:

- Carbon Neutral & Circular Industries,
- Sustainable & Smart Mobility,
- Resilient Supply Networks,
- Clean Energy transition,
- Digital Engineering and Manufacturing,
- Health & Wellbeing.

Mature and emerging future market opportunities, from encouraging SMEs to growth through innovation, to developing the technical competence of targeted sectors, had been mapped in the report, alongside their potential impacts.

It was noted that taking no action would likely lead to shrinkage in the sector, but that large interventions had the opportunity to create £5bn worth of growth.

Difficulties for businesses to grow in this sector were noted as:

- Lack of hybrid (combined traditional and advanced manufacturing) skills,
- Lack of strategy and support,
- Lack of access to finance and innovation,
- Difficulty accessing clean energy.

Recommendations resulting from the report were to:

- Provide coherent innovation leadership for local businesses, towards central government and investors.
- Provide clarity of the strength of the region’s innovation offering.
- Maintain momentum within the innovation community through engaging the community, providing tangible “quick wins” and co-creating credible strategies.

RESOLVED: To note the update.

89 **Investment Zone Development**

A verbal update was given on development of a South Yorkshire Investment Zone, noting that South Yorkshire had been invited by Government to co-design an Investment Zone.

In implementing the Investment Zone £80m of funding could be accessed in the region, through a combination of grants and tax incentives.

A first draft of a vision document for the Zone had been submitted to Government, and now Officers were working with partners to shape the geography and interventions of the Zone.

RESOLVED: To note the update.

90 **MCA & LEP Policy and Programmes Update**

An update was provided on ongoing MCA and LEP Policy and Programmes.

RESOLVED: To note the update.

91 **MCA Governance Update**

A verbal update was given on MCA Governance, noting that following the Government’s review of LEPs and the ambitions of the Mayor, a review of the MCA and its governance had been undertaken, including the LEP Board.

Following engagement with LEP members, conclusions and recommendations were due to be presented at the June MCA Board for approval.

RESOLVED: To note the update.

92 **Forward Plan**

A Forward Plan for future meetings of the Board was presented.

RESOLVED: To note the Forward Plan.

I, the undersigned, confirm that this is a true and accurate record of the meeting.

Signed

Name

Position

Date

SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY

9 JANUARY 2023

PRESENT: Councillor C Hogarth (Chair)

Councillors: S Sansome, T Smith, B Johnson, S Ball,
D Hutchinson, A Khayum, P Turpin, A Cherryholme, S Alston
and Dr A Billings

CFO C Kirby, DCFO T Carlin, S Kelsey, S Slater, P Heffernan
and AM M Gillatt (South Yorkshire Fire & Rescue Service)

J Field, D Nuttall, S Loach, M Potter, D Thorpe and L Belli
(Barnsley MBC)

M Buttery (Office of the South Yorkshire Police and Crime
Commissioner)

IN ATTENDANCE

REMOTELY: C Winter
(South Yorkshire Fire & Rescue Service)

Apologies for absence were received from: Councillor
T Damms, Councillor S Ayris, N Copley, S Ghuman and
S Norman

1 APOLOGIES

Apologies for absence were noted as above.

2 ANNOUNCEMENTS

Councillor Hogarth informed members that this would be J Field's last meeting and on behalf of the Authority and SYFR gave thanks and wished him well in the future.

3 URGENT ITEMS

Item 19 – People Director Post to be discussed in the absence of the public and press.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

RESOLVED – That agenda item 18 entitled 'Systel Current Financial Position Update' and item 19 entitled 'People Director Post' be considered in the absence of the public and press.

5 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

6 REPORTS BY MEMBERS

Councillor Ball informed members that he had visited Kiverton Park Fire with AM Gillatt and was pleased to inform that the fire was now extinguished. A question was raised as to what the Fire Service could do going forward to prevent further fires. In response to Cllr Ball, it was reported that meetings were to take place with the Fire Service, Local Authority and Environment Agency on how to leave the site as there was a substantial amount of waste remaining. Work was being undertaken with the site owner to advise on maintenance, responsibility and processes around the Environment Agency. An update meeting with residents had also been organised.

Councillor Sansome raised a query as to whether anything could be done to prevent or give greater control to the Environment Agency, Fire Service or Local Authority to prevent these fires from happening and to provide residents with some assurance that where they are living can be kept safe if near one of these facilities.

In response, members were informed that the current legislation does not allow the fire service to enforce the regulations around sites. However, they could take an action for discussion to the local Resilience Forum with a view to a joint letter across partner agencies, local politicians and MPs to lobby for a change in legislation. Members acknowledged that this situation was not unique to South Yorkshire and lessons learned from these incidents would be shared at a national level.

7 RECEIPT OF PETITIONS

None.

8 TO RECEIVE ANY QUESTIONS OR COMMUNICATIONS FROM THE PUBLIC, OR COMMUNICATIONS SUBMITTED BY THE CHAIR OR THE CLERK AND TO PASS SUCH RESOLUTIONS THEREON AS THE STANDING ORDERS PERMIT AND AS MAY BE DEEMED EXPEDIENT

None.

9 MINUTES OF THE AUTHORITY MEETING HELD ON 21 NOVEMBER 2022

CFO Kirby informed members that briefing sessions had been held, and continued to be held, with the 4 South Yorkshire Local Authority Chief Executives updating them of the situation around planned industrial strike action and where they were in the timeline and what the planned response would be to ensure continued service.

In response to the concerns Councillor Sansome raised regarding the financial settlement, S Slater responded by informing members that the settlement predicted was showing as a slightly better financial situation than had been forecast. S Loach informed members that due to the national re-evaluation of all business rates the Local Authority was unaware, at the time of the meeting, of the impact this would

have locally and on the fire authority funding. Once further details were known of more precise figures a briefing would be arranged to inform members.

CFO Kirby informed members that a Corporate Advisory Group Meeting was being held on 7th February 2023 to brief members on finance prior to a budget setting meeting to be held in at the full FRA meeting February 2023.

Councillor Hogarth queried how the settlement to the Fire Authority would be worked out given that each Authority would be eligible for different amounts from their business rates. In response, S Loach informed members that by law 1% is given to Fire Authorities from Local Authorities but that this figure was to be determined.

RESOLVED – That the minutes of the Authority meeting held on 21st November 2022 be signed by the Chair as a correct record

10 COMMUNITY RISK MANAGEMENT PLAN 2021-2024

A report of the Chief Fire Officer and Chief Executive was submitted which presented the annual review of the Community Risk Management Plan, 2021 to 2024.

An outline of the summary of updates were provided.

Councillor Sansome queried whether the evidence of findings from the period of intense weather that had been experienced in July 2022 would be integrated within the plan, and whether the findings would provide a clear picture of how to improve from the lessons learned.

With regards to the findings of the incidents faced on the 19th July 2022 and the prolonged heatwave, it had been agreed to take forward areas identified as part of the debrief process. The refresh captured updates on the wildfire programme and the successes. However, the 2024/2027 CRMP will cover in detail the Service response to likely prolonged incidents involving climate change. The Service were aware that resilience arrangements were being reviewed as part of this work.

In response Cllr Sansome asked whether all the information gathered would be integrated within the plan with a clear picture as to the findings and how improvements could be made from the lessons learnt.

In response, ACO Strelczenie commented that the next CRMP to be published for consultation in February 2024 for approval in April 2024 and would detail proposals around responses to climate change events which would include hot weather events.

Dr A Billings queried the lengthy timescale around acquiring electric vehicles and whether the strategy to install charging points would involve other bodies such as South Yorkshire Police.

ACO Strelczenie commented that 2 electric appliances were being trialled in London and Scotland and that legislation for larger vehicles would come into force in 2040. A further update would be provided in item 11 – Green Plan.

Members were provided with an update to home safety checks. They were informed that during the pandemic numbers had declined due to restrictions but that the visits were increasing and were at a similar number to pre-covid.

Dr A Billings enquired whether response times had been reviewed to attend freak fires caused by the extreme heat experienced in July 2022 and whether these fires had created a map of where fires generally happen.

In response ACO Strelczenie informed members that the weather experienced in July 2022 was unprecedented and whilst there was no freak events response times, there were stretch targets for the highest types of incidents which were monitored closely. Climate change event plans were in place and discussions were taking place for the forthcoming year should a heatwave occur. DCFO Carlin added that whilst a map of where fires had occurred had not been created, the Service did have this data and it can be turned into an incident map. In addition, data was being analysed in terms of any outliers such as a house fire in the hills. Members were informed that a community safety route would initially be taken followed by an emergency response if that proved not to be working. It was acknowledged that these events could become more frequent and the significant effects that the weather created in July 2022 highlighted that the Service did not have the level of resources on duty in normal circumstances to deal with the number of incidents. Work with the Fire Brigade Union was taking place to look at ways to stand up extra resources at short notice if required in the future. The SYFRA's ability to do this will support how the Service would deal with a high volume of calls associated with the significant weather events in July 2022.

It was highlighted by Dr Billings that efficiency savings had been omitted from the plan and concerns were raised as to whether it was intended to take future areas of growth out of the reserves.

Dr Billings was thanked for highlighting this issue and informed that the efficiencies plan would be taken away and further defined.

In response to a question received by Councillor Khayum around what the criteria is for home safety checks and how residents are chosen, AM Gillatt informed members of the various criteria. This included targeting those most vulnerable including age, number of people in the property, habits in the property such as drinking, smoking drug use, people who require oxygen tanks and with mobility issues. Work was undertaken with the Local Authority who provided data on people who have assisted bin collections or access Health and Social Care Services. Those residents visited who are deemed at very high risk can then be signposted to other agencies such as Smoking Cessation.

RESOLVED – That the contents be noted and the revised Community Risk Management Plan 2021 to 2024 (2023 refresh), be approved

11 GREEN PLAN

The Chief Fire Officer and Chief Executive submitted a report presenting members with the Green Plan, the aim of which is to address the South Yorkshire Fire and Rescue Authority's impact on the environment and climate change and committing the Authority to reduce greenhouse gas emissions to net zero carbon by 2040.

Members raised concerns as to the possible detrimental environmental impact of electric vehicles and whether hydrogen propulsion vehicles had been considered as an alternative.

Members were provided with a brief overview of the plan outlining what risks and challenges would be faced in reducing greenhouse gases. In response to councillors concerns, K Rocket informed members that for its reputation as a public sector organisation it would be expected to comply with the legislation mandated by Government. There would be a move to electric fleet vehicles by 2030 and larger vehicles by 2040. In addition to the measures outlined in the report, there would be encouragement to car share and cycle to work, manage water usage and biodiversity would be encouraged to reduce waste and recycling. It was acknowledged that there would be a need for people to understand what they are doing and why for it to work.

ACO Strelczenie informed members that 8 new diesel appliances had been ordered which were due to arrive shortly and a further 20 appliances over 4 years had been ordered all of which complied with euro compliance arrangements. It was noted that whilst London and Scotland had an electric appliance on trial with a run time of around 8 hours, their trial results would differ significantly to use in South Yorkshire as there are more rural areas. Conversations were ongoing with Fleet Managers, but electric vehicles would not be ruled out as technology would advance within the next 17 years.

Questions were raised as to what help was being given to land owners to deal with grass fires following the extreme heat in July 2022. They were informed that in collaboration with land owners, surveys were being undertaken which had shown that most fires had been caused by natural ignition. Regular patrols with landowners would be undertaken, met office monitoring and attending sites early to prevent spread. Campaigns would focus on communication and education within communities to aid prevention.

In response to a member question regarding insulation in Fire Authority buildings and whether it was up to standard, P. Fieldhouse informed members that investigations were ongoing and a report outlining the findings and solutions would be available by the end of March 2023.

Dr Billings raised concerns around the timescales of 2040 and enquired as to whether dates could be brought forward to raise ambitions. In response, ACO Strelczenie informed members that the Sustainability Committee produced and monitored the plan and that this would be raised in order to investigate reducing targets and timescales, but it was noted that a lot of dates were provided by the Government.

Councillor Ball raised the issue of the possibility of saving money and raising funds through electric vehicles' surplus electricity balance when not in use. P Fieldhouse informed members that investigations into the wiring infrastructure within SY Fire Authority buildings had been undertaken as it had been found to be deteriorating and insufficient to withstand the installation of charging points. They would be going out to tender in the near future for initial installation at South Yorkshire Fire HQ.

RESOLVED – That Members:-

- i) approve the Green Plan and associated documents;
- ii) confirm that the progress towards the Green Plan be presented at the Stakeholder Planning Board.

12 LFB INDEPENDENT CULTURE REVIEW

CFO C Kirby presented members with an Independent Culture Review commissioned by the London Fire Brigade (LFB). Members were informed that within the report were a number of proposed actions that the South Yorkshire Fire Authority Service intended to take following the review.

The review was established following the tragic death of a firefighter that had not long since passed their training who had taken their own life. The review was difficult to read and made clear that the conduct of some staff was not what was expected of a modern fire and rescue service. It was acknowledged that this would not be an isolated issue unique to London.

Members were asked to consider the report and recommendations in detail so they could be incorporated into the Service Improvement Plan which would be included in future plans in South Yorkshire. SYFRA have been asking all new starters and Senior Leadership Team to sign up to pledge to support the 3 behaviours of Honesty, Integrity and Respect. Plans to roll this out across all staff groups were in place for 2023.

Specific actions were set out within the report and included a gap analysis against 23 recommendations in the London Fire Brigade report, a staff survey to better understand employee experiences working with SYFR and the delivery of a staff communication campaign amongst other actions. A review of the current process for discipline and grievances in work would be conducted with a view to exploring work with an interdependent third party as an additional route for staff members to raise concerns about behaviours.

CFO Kirby expressed his commitment to ensure the matter would continue to receive the level of clarity it needed and was taken seriously. The members of staff who intend to go to work and harass and bully others would be dealt with consistently and are being given a simple message that this behaviour is unwelcome in the Service. The aim was to raise confidence within staff to report such behaviours and support would be sought from colleagues and Trade Unions for a unified response to this matter.

Members welcomed the report and recommended actions contained within the report. A query was raised as to what proactive measures were in place such as being able to raise issues of concern during an annual work review. They were informed that there was no specific item currently in the review but this would be looked into. Work was being undertaken around an anonymous complaints procedure to make it more accessible for staff uncomfortable raising issues direct and analysis of trends of staff movements within the service and whether there is a pattern in certain areas and finding out why.

Members raised a query as to how vexatious complaints would be dealt with and how people would be protected against a personal vendetta. They were informed that this would be a case of having a fair and robust process for dealing with both informally and formally.

In response to Dr Billings question as to whether an independent review had been considered for the South Yorkshire Fire Service, CFO C Kirby informed the Committee that within South Yorkshire they had looked internally with openness and honesty. It was acknowledged that there was still the need to look carefully at themselves as an employer and the anonymous staff survey would aid this review and that the experience of the people was more important than the reputation of the Service. If the survey reveals significant concerns a more detailed cultural review could follow.

RESOLVED – that Members approve the Services proposed actions in response to the review.

13 ANNUAL PLAN 2022/23 UPDATE

The Chief Fire Officer and Chief Executive provided members with an update of the Annual Plan 2022/23. An overview of each priority was provided and it was felt that having 8 priorities in place helped to stay on track and it was believed that positive progress was being made in all the 8 priority areas.

RESOLVED – That Members noted the progress against the Annual Plan 2022/23.

14 INDUSTRIAL ACTION UPDATE

AM Heffernan provided members with update to the possible industrial action. A ballot had opened on 5th December, 2022 which was due to close on the 30th January, 2023. Following 2 weeks' notice the first possible date for industrial action to take place would be the week commencing 13th February, 2023. If the ballot was passed then it was unknown what the strike action would look like, previously strike action had varied including 2 hour ad hoc strikes or 8 days continuous action.

The South Yorkshire Fire and Rescue Authority Industrial Action Business Continuity Plan (IABCP), which included a series of Acts and Regulations, had been reviewed and updated in August 2022 and was in place to enable the Service to deliver their statutory duties. Planning assumptions contained within the IABCP were based on Home Office expectations of for minimum service delivery. Priority

would be to maintain emergency response critical activities with impact in line with critical functions.

Contingency planning included:

- maintaining a pool of crew operatives, numbers had been bolstered in 2020 and 2022 with potential further recruitment in 2023.
- a pool of contingency crew drivers which was bolstered in 2022 with potential for recruitment in 2023
- a contract was in place with Securitas for Operational Incident Commanders for greater control
- continuous maintenance of skills training for contingency crews based on core requirements within legislation; and
- a range of deployment exercises had taken place at the training site in Handsworth with SY Fire and Rescue and contingency crews and drivers

Members heard how continued dialogue had taken place with National Resilience and the Home Office regarding industrial action preparedness from August 2022 to January 2023. Dialogue had also taken place with the military and how they could supplement what was already in place. The considered decision was that the benefits of working with the military would be minimal versus the arrangements that were already in place.

In the context of what was happening elsewhere in the Region, talks with partner Services in Yorkshire, Derbyshire and Nottinghamshire had shown a commonality approach of a robust reason for providing statutory provision with the work being undertaken already and not with military involvement. However, regular dialogue with Joint Regional Liaison Officer as to what intentions are for example if it rolls into summer, was to keep dialogue going should they be able to offer additional provision if required.

Things that had been undertaken in this period:

- Built on Industrial Action Plan Business Continuity Plan
- Intensive periods of consolidation training for contingency crew operatives and drivers
- Introduced a Governance and Support Structure
- Enacted the Business Continuity Crisis Team
- Industrial Action Planning Group
- Significant Task and Finish Groups which have tackled complex areas such as Risk Management and Insurance implications
- Recovery Group in place.

Further contingency group joint training exercise was planned for the end of January, 2023 with Fire Officers and Securitas incident commanders to explore deployment type exercises. Exercises were taking place weekly across all levels of the organisation as it had been found previously that the Corporate side steps up to deliver for a blended team approach.

Members asked in the event of a cross border incident, would these contingency plans continue and provide services across the border. In response, members were informed that Officers and Area managers would have dialogue across the region to make these decisions. Contingency crews had been trained on a number of scenarios including water rescue response.

Members queried whether the insurance paid for contingencies would cover a cross border incident. Members were informed that the insurance would be valid and that it was hoped that if a major incident occurred striking firefighters would return to work, but that this detail was still to be agreed in talks with Unions.

CFO C Kirby placed his thanks on record for the work being undertaken by the planning teams and the officers in the challenging tasks involved. It was also added that dialogue and correspondence from the Trade Unions had been excellent.

CFO C Kirby reiterated to members to members that there would be 3 key things to focus on:

- To continue to protect the South Yorkshire Community through the industrial action
- To respect the decision of members of staff no matter what they decide to do
- The recovery of relationships following periods of industrial action.

RESOLVED – That Members note the update.

15 DRAFT MINUTES OF THE AUDIT AND GOVERNANCE COMMITTEE HELD ON 21 NOVEMBER 2022

RESOLVED – That Members noted the draft minutes of the Audit and Governance Committee held on 21 November, 2022.

16 KEY ISSUES ARISING FROM THE PERFORMANCE AND SCRUTINY BOARD HELD ON 17 NOVEMBER 2022

RESOLVED – That Members noted the key issues arising from the Performance and Scrutiny Board Meeting held on 17 November, 2022.

17 EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act and the public interest not to disclose information outweighs the public interest in disclosing it.

18 SYSTEL CURRENT FINANCIAL POSITION UPDATE

A report of the Chief Fire Officer and Chief Executive was submitted which provided Members with an overview of Systels current financial situation.

RESOLVED – That Members note the content of the report.

19 URGENT ITEM - PEOPLE DIRECTOR POST

A report of the Chief Fire Officer and Chief Executive was submitted which provided Members with an overview of the policies and processes for recruiting to the People Director post.

RESOLVED – That Members approve the recommendation to ring-fence the recruitment and selection process for the post of People Director to the current Head of People and OD post holder.

No.	Action	Timescale	Officer(s)	Status/Update
1	To provide Members with a copy of the briefing for the active pension members regarding their pensions benefits.	In due course	S Kelsey	
2	To request that members of the Local Resilience Forum put together a joint letter across partner agencies and local politicians and MP's to lobby government to change legislation surrounding recycling plants	In due course	C Kirby	
3	To brief members prior to budget approval	In due course	S Loach	

	of the fire precepts expected for each South Yorkshire Area			
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CHAIR

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FIRE AND RESCUE AUTHORITY

MONDAY 20 FEBRUARY 2023

Present:

Councillor Tony Damms in the Chair

Councillors C Hogarth (Vice-Chair), S Sansome, T Smith, S Ball, D Hutchinson, S Ayris, A Khayum, A Cherryholme, S Alston and Dr A Billings

Officers:

CFO C Kirby, DCFO T Carlin, ACO A Strelczenie, S Slater, S Kelsey, AM Gillet, S Loach, D Nuttall, S Ghuman, D Thorpe, C Smallman

Apologies:

Councillor B Johnson, Councillor P Turpin, N Copley and M Potter

1 Apologies

Apologies for absence were noted as above.

2 Announcements

None.

3 Urgent items

None.

4 Items to be Considered in the Absence of the Public and Press

RESOLVED – That agenda item 24 entitled 'Review of the BMBC & SYFRA AND SYFR Service Level Agreement' be considered in the absence of the public and press.

5 Declarations of interest by individual Members in relation to any item of business on the agenda

None.

6 Reports by Members

None.

7 **Receipt of Petitions**

None.

8 **To receive any questions or communications from the public, or communications submitted by the Chair or the Clerk and to pass such resolutions thereon as the Standing Orders permit and as may be deemed expedient**

None.

9 **Minutes of the Authority meeting held on 9 January 2023**

RESOLVED – That the minutes of the Authority meeting held on 9 January 2023 be signed by the Chair as a correct record.

10 **Appointment of Monitoring Officer to the Authority**

RESOLVED – That Members agreed to appoint Sukdave Ghuman as monitoring officer.

11 **2023/24 Annual Revenue Budget and Council Tax Setting**

A report was presented to Members to approve the 2023/24 revenue budget and set the council tax and precept by the legislative deadline of 1st March each year. The report set out the implications of the Local Government Finance Settlement, the proposed 2023/24 revenue budget and an updated capital programme, including new 2023/24 capital investment schemes.

The cost of employee pay had increased to keep up with the cost of inflation, included within the 2022/23 budget was a provision of 2% for the increase in pay. Whilst support staff reached an agreement averaging 5.72%% for this year, the pay award for Operational staff (fire fighters) was an offer of 7% from 1 July 2022 and 5% from 1 July 2023. This had yet to be agreed, with industrial action a distinct possibility if no agreement was reached.

Therefore, the updated MTFP was set within the context of a number of ongoing uncertainties, risks and concerns for the Authority to consider:

- A one year only finance settlement for 2023/24, with significant uncertainty surrounding future funding.
- A council tax precept flexibility option of £5 for 2023/24.
- Future public sector funding reforms coupled with the current position of national public finances.
- Ongoing, unprecedented, negotiations with regards to employee pay awards.

- Supply chain issues and inflationary pressures, including interest rates and the impact this will have on the running of the service.

Councillor Sansome expressed that the current times are difficult but felt that the residents of South Yorkshire would understand the Council Tax rise. He asked if it was possible to have a transcript which could be passed onto residents. S Loach agreed to provide a summary for councillors to share with residents.

Both Dr Billings and Councillor Alston agreed that there seemed to be few alternatives other than to accept the proposed £5 Council Tax increase.

In response to a question raised by Councillor Alston, CFO Kirby commented that lobbying letters had been written to those that fund the fire sector and also treasury officials to increase awareness around the need for additional funding.

RESOLVED – That Members approved:

- (i) The Authority's 2023/24 Revenue Budget at Appendix A
- (ii) The Treasurer's Section 25 Statement (Section H) in support of the budget
- (iii) The Capital Investment Strategy (Appendix B) including the updated Capital Programme and new approvals as set out in Section E of the report
- (iv) The proposed approach for managing reserves as set out in Section D to this report, noting the decrease in reserves to address the funding gap in 2023/24
- (v) The Treasury Management and Investment Strategy in Section G
- (vi) The fees and charges schedule for 2023/24 in Appendix D
- (vii) The Council Tax increase of £5 for 2023/24

12 Service Plan 2023/24

ACO A Strelczenie presented the service plan for 2023/24 for members approval and it was explained that progress towards achieving this would be monitored by the corporate management board. ACO A Strelczenie provided some context around the consultation and explained it was clear staff wanted to focus on longer term priorities. Members were referred to Appendix A which highlights the new senior leadership team structure.

RESOLVED – That Members approved the Service Plan for 2023/24.

13 Financial Performance Report Quarter 3 2022/23

A report of the Chief Fire Officer, Chief Executive and Clerk and Treasurer was presented to Members in relation to Financial Performance (Quarter 3 2022/23) which outlined the likely outcomes for the year ending 31 March 2023.

Based on the latest income and expenditure forecasts the Authority projected a net operating spend of £59.379m, net contributions to reserves of £0.191m and funding of £57.877m. The forecast result was an overall operating overspend of £1.693m or 3% of the budget.

RESOLVED – That Members approved:

- (i) The estimated revenue performance which shows a potential operating overspend of £1.693m for the financial year ending 31 March 2023
- (ii) The underlying and significant financial risks and uncertainties facing the Service and Sector during the remainder of this financial year and into 2023/2024 and beyond
- (iii) The latest estimated charge in General and Earmarked Reserves as set out in Section C of the report
- (iv) The updated position of the capital programme for the financial year ending in 2022/23, which is in line with expectations.

14 Service Improvement Board Update

ACO A Strelczenie provided Members with an update on the Service Improvement Plan.

In response to a question by Dr Billings, S Kelsey highlighted the importance of ensuring that training throughout the authority is at a good level, this would be monitored by the Service Improvement Board.

There was discussion around the leadership programme, S Kelsey explained that fast-track and direct entry arrangements are being scrutinised as currently there are pilots running across the country to determine their success rates.

ACO A Strelczenie stated that a future report could be provided to Members with specific timeframes for the individual improvements for each service area.

RESOLVED – That Members approved the contents of the report and agreed to provide further scrutiny and support to enable continual service improvement.

15 SYFR HMICFRS Inspection Report

The South Yorkshire Fire & Rescue HMICFRS Inspection report was presented to Members, it provided a summary of findings relating to effectiveness, efficiency and people.

Councillor Ayris asked if the information highlighted in paragraphs 35 and 36 of page 161 was separate to that of the quarterly service review and requested that a short report be put together on the state of fire and the recommendations.

ACO A Strelczenie commented that the fire report was published after the inspection and that a report would be presented at a future FRA meeting.

RESOLVED that

- (i) That Members noted the outcome of the SYFR HMICFRS Inspection.
- (ii) That a report on the State of Fire and Rescue annual report be presented at a future FRA meeting.

16 People Board Update

S Kelsey provided Members with an update from the People Board. It was noted that the Board would be looking at Culture re. LFB and would be renamed 'People and Culture Board'.

RESOLVED – That Members noted the contents of the report and agreed to provide further scrutiny and support to enable continuing effective management of people issues.

17 Serious Violence Duty

AM Gillatt provided Members with an update on the progress of the Serious Violence Duty programme with its two core components, readiness and implementation, in mind.

In response to a question by Councillor Smith with regards to anti-social behaviour, AM Gillatt explained that the figures on page 181 may not include attacks on firefighters specifically. CFO Kirby stated that there are examples of Fire Fighters being attacked whilst on duty, often correlating to specific times of the year such as Halloween or Bonfire Night, but this issue does not relate to this new Duty with previous campaigns around the Protect the Protectors Bill specifically focussed on specific occupations being given greater protection from being attacked during the course of their work.

Councillor Smith raised the issue of justice and what measures are put in place to ensure these criminals are dealt with in a timely manner. CFO Kirby highlighted how the service would work with Police to provide any evidence that would result in people who attack fire and rescue workers to be brought to justice.

Following a query raised by Councillor Hogarth, Matt explained training could be provided for members alongside further updates.

CFO Kirby responded to a comment from Councillor Hogarth regarding the lack of trust between the public and police, CFO Kirby stated that a collaborative effort needed to be utilised to tackle serious violence, supporting young or vulnerable people is a good starting point.

Dr Billings and Councillor Alston both highlighted the importance of the fire authority and police working in collaboration to reduce violence.

RESOLVED – That Members noted the contents of the report.

18 Industrial Action Update

Members were provided with a verbal update on the current Industrial Action and business continuity planning the Service was undertaking.

CFO Kirby informed Members that himself and the Chair met with the employer's side of the NJC on 6 February to discuss an improved pay offer, and Members had been consulted on the implications of improved pay awards in the briefing held on 3 February.

Members were informed that a new and improved offer of 7% backdated to July 2022 and 5% for 2023 had been proposed, and the FBU ballot would close on 6 March 2023. The executive council of the FBU had recommended that members accept the offer, and the consensus was that local officials also agreed with this stance.

It was noted that business continuity and industrial action planning would continue at the Service until it was certain that the new pay offer had been accepted.

RESOLVED – That Members noted the update.

19 Draft Minutes of the Audit and Governance Committee held on 9 January 2023

CFO Kirby informed Members of the difference between approval and noting of the reports submitted by the Service, and that the reports that were presented for noting were usually update reports.

RESOLVED – That Members noted the draft minutes of the Audit and Governance Committee held on 9 January 2023.

20 **Draft Minutes of the Appointments Committee held on 24 January 2023**

RESOLVED – That Members noted the draft minutes of the Appointments Committee held on 24 January 2023.

21 **Draft Minutes of the Appointments Committee held on 6 February 2023**

RESOLVED – That Members noted the draft minutes of the Appointments Committee held on 6 February 2023.

22 **Draft Minutes of the Local Pension Board held on 19 January 2023**

RESOLVED – That Members noted the draft minutes of the Local Pension Board held on 19 January 2023.

23 **Items for discussion in the absence of the Public and Press**

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act and the public interest not to disclose information outweighs the public interest in disclosing it.

24 **Review of the BMBC & SYFRA and SYFR Service Level Agreement**

A report of the Chief Fire Officer and Chief Executive was presented to Members by DCFO T Carlin regarding the review of the current service level agreement. DCFO Carlin explained that the SLA was a long-standing arrangement, and a review was needed to ensure both parties are benefiting from the agreement.

S Ghuman commented that the review would be a beneficial exercise.

RESOLVED – That Members approved the review of the existing arrangements covered within the SLA between BMBC, SYFRA and SYFR during the 23/24 financial year.

ACTIONS TABLE

No.	Action	Timescale	Officer(s)	Status/Update
1	A report to be presented to members on the State of Fire and the recommendations	In due course	ACO A Strelczenie	
2	Training for Members on Serious Violence Duty	In due course	AM Gillatt	

Duration of the meeting: 2 hours

Chairman at the meeting on
Monday 20 February 2023

SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY

3 APRIL 2023

PRESENT: Councillor T Damms (Chair)

Councillors: C Hogarth (Vice-Chair), S Sansome, T Smith, D Hutchinson, S Ayris, A Khayum and S Alston

CFO C Kirby, ACO A Strelczenie, S Kelsey, AM P Heffernan, AM S Dunker, AM Matt Gillatt and S Locking (South Yorkshire Fire & Rescue Service)

N Copley, S Ghuman and D Thorpe (Barnsley MBC)

Apologies for absence were received from: Councillor B Johnson, Councillor S Ball, Councillor P Turpin, Councillor A Cherryholme, Dr A Billings, M Potter, DCFO T Carlin, S Slater and M Buttery and C Smallman.

1 APOLOGIES

Apologies for absence were noted as above.

2 ANNOUNCEMENTS

Councillor Damms, in the Chair, formally congratulated S Kelsey on her appointment to the post of Director of People and Culture and looked forward to a drive towards cultural improvements within the service. Recognition was also given to employees of SYFR for their hard work in the difficult period which ultimately led to avoiding industrial action.

Councillor Alston raised a question on the topic of a recent report which explored discrimination in fire and rescue services, including misogyny, racism and homophobia. Councillor Alston questioned whether any complaints had been received, whether action had been taken against specific individuals and what support was available.

CFO C Kirby gave an initial response referencing further the report which Councillor Alston had referred to. It was explained the report considered all Fire and Rescue Services and went back as far as 2018, with acknowledgment given that it was difficult reading for those working within the sector.

CFO C Kirkby stated there was no place for some of the negative behaviours referenced and that SYFR's stance was that anyone who bullies or harasses others in the workplace was not welcome. All reports of this nature would be taken seriously.

S Kelsey advised Members that SYFR had policies in place to deal with grievances, complaints, and misconduct and that these policies were reviewed at least every 2-3 years. Concerns could also be raised anonymously if preferred. Training was

provided to managers on how to respond to complaints and conduct investigations. Managers were supported with all issues and each case was subject to review to ensure the organisation had opportunity to learn from the issues and improve how they were managed.

In response to Councillor Alston's specific questions, S Kelsey confirmed that complaints had been raised and that the quantities would suggest staff were reasonably comfortable in coming forward. Anonymous complaints had also been received in writing or through managers.

With regards to action taken, S Kelsey confirmed that every case raised was investigated and outcomes varied from sanctions, staff development, or both. Learning was taken from each case to seek prevention of reoccurrence and staff were regularly reminded of expected behaviours.

It was confirmed SYFR offered a range of support sources both within the service and through external partners. As an outcome to complaints of this nature, in most cases staff were allocated a welfare officer.

All employees had access to the employee assistance programme, staff groups, occupational health support and officers trained to deal with complaints. Other third-party independent organisations were signposted to as a means of support and in many cases, staff were also a member of a trade union.

Councillor Sansome queried whether reviewing policies every 2-3 years was appropriate if there were many complaints about a single issue.

S Kelsey confirmed that this timeframe was an absolute minimum, with some policies reviewed annually and many often reviewed more frequently due to legislative changes that need implementation.

Councillor Sansome secondly raised the strenuous and mentally challenging nature of the operational roles at SYFR and the importance of camaraderie and "banter" in getting these officers through their working life.

S Kelsey stated that the impact of the work of emergency services was recognised, but that there was equally a need to ensure the organisation was maintaining its values and behaviours. Staff needed to understand what was right and wrong and feel comfortable challenging negative behaviour.

ACO A Strelczenie elaborated on this point further, expressing that SYFR aspired to be a great place to work, however the report contained really harrowing examples of negative behaviours and it was important to ensure lines were not crossed.

Councillor Smith referenced harrowing stories that were being reported nationally at other Fire and Rescue Services and stressed the importance of ensuring similar incidents were not taking place and SYFR.

S Kelsey confirmed that cases reported at SYFR had not been any of those subject to national headlines, however there was no room for complacency.

CFO Kirby summarised that whilst the national-level report was recognised by the organisation, at the last inspection of SYFR a “good” rating was received in the key pillar known as “People”. This was really positive when compared to other services and it was found that most staff were aware of the positive values of the organisation, with senior leaders deemed to act as role models.

The values and aspirations were also a key feature of recruitment and development processes, including graduates pledging their support to these values as part of their graduation ceremony. In addition, all employees of SYFR had been invited to pledge their support to these values.

3 URGENT ITEMS

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

5 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

6 REPORTS BY MEMBERS

None.

7 RECEIPT OF PETITIONS

None.

8 TO RECEIVE ANY QUESTIONS OR COMMUNICATIONS FROM THE PUBLIC, OR COMMUNICATIONS SUBMITTED BY THE CHAIR OR THE CLERK AND TO PASS SUCH RESOLUTIONS THEREON AS THE STANDING ORDERS PERMIT AND AS MAY BE DEEMED EXPEDIENT

None.

9 MINUTES OF THE AUTHORITY MEETING HELD ON 20 FEBRUARY 2023

RESOLVED – that the minutes of the authority meeting held on 20 February 2023 be signed by the Chair as a correct record.

10 DIGITAL TRANSFORMATION PROGRAMME - PHASE 4

S Locking introduced the report, advising that Service Leads had been consulted on the project to transform systems to ensure continuous improvement, which in

doing so would help make services more efficient. Members were signposted to the appendices of the report which detailed the 22 areas of transformation tabled for Phase 3, of which 8 were still incomplete and would follow onto Phase 4.

Councillor Ayris sought reassurance that SYFR had a thorough strategy and contingency plan should a data breach or cyber attack occur.

It was confirmed by S Locking that a project in this area had been delivered by the National Cyber Security Centre and that an assessment in March 2023 had a positive outcome, with the report happy with SYFR's cyber resilience.

Councillor Smith queried SYFR's position on the use of the TikTok social media platform.

It was confirmed that a position in line with national government had been adopted and TikTok was banned from all authority corporate devices.

RESOLVED – that Members endorse the latest phase of the Digital and ICT Development Programme 2023-2024 as a key enabler to modernising and facilitating improvements in the efficiency and effectiveness of SYFR functions and services.

11 FIT FOR THE FUTURE UPDATE

ACO A Strelczenie introduced the report which provided an overview of Fit for the Future (FfF) and the work undertaken to date by South Yorkshire Fire and Rescue (SYFR).

Members were informed of the work that had taken place in delivering the programme over the previous three years, developed by the National Fire Chiefs Council, and informed through consultation.

ACO A Strelczenie advised Members that three key themes and twelve improvement objectives had been identified, with ambitions set to be achieved in the next five years – evidence would continue to be gathered and presented in the Service Improvement Board quarterly update. The current workstreams of SYFR had been aligned with the themes and improvement objectives identified, as a means of organising work.

Councillor Sansome commented that it would be interesting to see how financial constraints impacted this work.

RESOLVED – That Members:-

- (i) Noted the work to date on the gap analysis against FfF.
- (ii) Agreed the Fire and Rescue Authority (FRA) reporting arrangements for FfF.

12 EMERGENCY SERVICES NETWORK (ESN) UPDATE

S Locking updated Members, advising the system had now been delayed due to issues with suppliers at central government level. 2025 was forecast as the earliest delivery date.

Councillor Sansome highlighted the importance of ensuring effective communications were in place, so the general public were informed how their Council Tax contributions were being spent.

ACO A Strelczenie acknowledged the potential for public challenge, clarifying however that the ESN system was being developed with funding from the Home Office.

RESOLVED – that the report be noted.

13 GENDER PAY GAP REPORT 2022

S Kelsey introduced the report which advised as a public sector employer with over 250 staff, South Yorkshire Fire and Rescue (SYFR) was required by law to carry out Gender Pay Reporting under the Equality Act 2010 (Specific Duties and Public Authorities Regulations 2017).

The report provided details on salaries and bonuses paid to employees by gender within SYFR on the snapshot date of 31 March 2022 and actions that were to be taken to address imbalance.

It was explained to Members that the “bonus” referred to in the report was a Continuous Professional Development (CPD) payment, paid to operational staff and clarified that this wasn’t an automatic payment. S Kelsey also advised Members that the report would be brought for approval in future years, as opposed to for endorsement only, with timescales being brought forward to accommodate this.

During Member discussion, Councillor Alston identified that one of the reasons for the gender pay gap was around job promotions, querying whether evidence was available that were given equal opportunity for promotion and were indeed encouraged to apply.

S Kelsey confirmed this to be the case, explaining particular support was being given to underrepresented groups and that as the pool of talent was smaller the sense of support was heightened.

Councillor Sansome raised questions around the personal development pay, what criteria had to be met to achieve this reward and expressed the need to ensure this was open and transparent.

S Kelsey explained to Members that this was a national framework, under which the payment would be withheld if there were formal misconduct or performance issues. In the vast majority of cases this payment was made.

RESOLVED – that Members noted the content of the report which was published on the service website www.syfire.gov.uk and gov.uk by the deadline of 31 March 2023.

14 STATE OF FIRE REPORT AND TRANCHE 3

AM M Gillatt introduced the report on the annual statement for 2022, released on 11 January 2023.

The report acknowledged additional challenges faced over a number of years and identified obstacles that were standing in the way of progress, with some of these already having been tackled. The report recognised fire standards and future inspections were to include this. Most services were improving and generally responding well to incidents.

For the round 3 inspection, the questions were to remain the same, however the grading system would be amended to include five grades rather than the current four.

Councillor Ayris questioned how updates on post-incident inspections would filter to Members.

AM M Gillatt advised that all recommendations were channelled through service improvement and Members were welcome to request updates on topics of interest.

RESOLVED – that the report be noted.

15 UPDATE ON THE IMPLEMENTATION OF THE WORKFORCE INVESTMENT AND EFFICIENCY PLAN 2023/24

Members were reminded of the Service's workforce planning policy and process in place including the opportunity for Function Heads to present business cases for investment and efficiencies in June each year.

S Kelsey advised that the business cases that had been approved by the FRA in November for 2022 2023-24 were in three areas: E-Learning, ICT and Occupational Health and Wellbeing.

The E-Learning business case had required additional investment and a vacancy had been filled. The remaining two business cases had been achieved through savings and recruitment was underway.

RESOLVED – that the report be noted.

16 CHARTER FOR FAMILIES BEREAVED THROUGH PUBLIC TRAGEDY

A report advising of South Yorkshire Fire & Rescue's signing and adoption of the Charter for Families Bereaved through Public Tragedy was presented to Members.

CFO C Kirby informed Members that the Charter had been developed so that the pain and suffering of families affected by the Hillsborough tragedy was not repeated in future tragedies, stressing that many of the findings did not relate to the Fire and Rescue Service. In signing the Charter, it was explained that SYFR would be more transparent, recognise its own accountability and be open to challenge – all of which were in the public interest.

RESOLVED – that the report be noted.

17 INDUSTRIAL ACTION UPDATE

ACO A Strelczenie introduced the verbal update, advising Members that subsequent to the most recent pay offer being accepted business continuity plans were being scaled back and SYFR was learning and debriefing in response to the avoided industrial action.

AM P Heffernan further updated Members, advising the first debrief session had taken place, with most stakeholders able to describe how they foresee the route to recovery.

More structured debriefs were being planned and SYFR was looking to neighbouring authorities as a means of benchmarking.

It was ultimately expected that a revised business continuity plan would be developed and tabled for Member input and decision, with this plan to look at contingency arrangements, training and recruitment.

It was stated the debriefing had been a useful experience so far with a lot more improvements to come centred around increasing efficiency and reducing impact.

RESOLVED – that the update be noted.

18 CULTURE REVIEW UPDATE

S Kelsey provided Members with a verbal update to give assurance that the immediate actions identified in the January 2023 report were being progressed, with analysis of the actions taking place with the management cohort that same month.

The six immediate actions had been acted upon, including bringing forward the Culture staff survey, to be launched in the coming months.

A review of the disciplinary grievance process was also underway, with work progressing to procure an independent third-party organisation for staff to raise concerns, in the coming weeks.

The handling of anonymous complaints was being progressed and further actions were planned.

RESOLVED – that the update be noted.

19 EXECUTIVE STRUCTURE

S Kelsey provided Members with a verbal update advising that the approved new structure was being appointed to. The Director of Culture and People post had been filled and recruitment for the Director of Finance and Procurement post was underway.

RESOLVED – that the update be noted.

20 MINIMUM SERVICE LEVEL BILL UPDATE

P Heffernan reminded Members of the CAG meeting which would focus on this topic scheduled for 04 April 2023, which would cover the essential services prescribed by regulations in the bill.

Open consultation was to close on 03 May 2023, and the survey associated with this was thorough insofar as it comprised 38 questions.

Views were being sought on the appropriate minimum service level during strike action, to maintain worker rights whilst mitigating risk to the public.

Councillor Smith asked a question on how SYFR determined whether a dangerous substance was dangerous, given the identity of substances wasn't always known.

AM P Heffernan advised that SYFR always works with local authorities and beyond to ensure safety of the public.

RESOLVED – that the update be noted.

21 DRAFT MINUTES OF THE AUDIT AND GOVERNANCE COMMITTEE HELD ON 13 MARCH 2023

Councillor Ayriss raised that a briefing on procurement legislation was requested at this meeting.

AM S Dunker advised Members that conversations had taken place with the Procurement Manager and a briefing would be scheduled in due course.

RESOLVED – That Members noted the draft minutes of the Audit and Governance Committee held on 13 March 2023.

22 ITEMS FOR DISCUSSION IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

No.	Action	Timescale	Officer(s)	Status/Update
1	A report to be presented to members on the State of Fire and the recommendations	In due course	ACO A Strelczenie	Update 03.04.23 – Report presented at the FRA meeting. ACTION DISCHARGED
2	Training for Members on Serious Violence Duty	In due course	AM Gillatt	

CHAIR

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SOUTH YORKSHIRE PENSIONS AUTHORITY

Authority Meeting.

9 February 2023.

PRESENT: Councillor J Mounsey (Chair).

Councillors: R Bowser, S Cox, A Dimond, D Fisher, M Havard, D Nevett, A Sangar and G Weatherall (Vice Chair).

Non-Voting Co-Opted Members: N Doolan-Hamer (Unison) and G Warwick (GMB)

Officers: W Goddard (Financial Services Manager), G Graham (Director), J Stone (Head of Governance) and G Taberner (Assistant Director – Resources)

Apologies for absence were received from Councillor B Curran, Councillor S Clement-Jones, Councillor M Stowe and D Patterson.

1 APOLOGIES

The Chair welcomed everyone to the meeting.

Apologies were noted as above.

2 ANNOUNCEMENTS

Tribute was paid and a minute's silence held for former Authority member Councillor Murphy who passed away recently.

The Director reported that at the LAPF awards held in December 2022, the Authority was successful in the "LGPS Fund of the Year over £2.5bn" category. It was also highly commended in two categories at the Pensions for Purpose awards for Impact Investing.

Chair thanked the Officers for their work in securing the awards.

3 URGENT ITEMS

Two members of the public, Mr Henshaw and Ms Cattell had submitted questions directly to the Authority. These were read out for Members and answered by the Director. A copy of the questions and the written responses are available in the appendixes of the minutes.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

RESOLVED – That item 12 'Border to Coast Strategic Plan' be considered in the absence of the public and press.

5 DECLARATIONS OF INTEREST

None

6 SECTION 41 FEEDBACK FROM DISTRICT COUNCILS

None

7 MINUTES OF THE MEETING HELD ON

A discussion was held as to the level of detail to be included in agenda item 13.

The Director and Head of Governance will discuss this with the Local Pension Board Independent Advisor. No amendments requested at this time.

RESOLVED – That the minutes of the meeting held on 8th December 2022 be agreed as a true record.

8 CORPORATE PLAN AND MEDIUM TERM FINANCIAL STRATEGY

8a) Feb 2023 Review of the Corporate Strategy 2022/25

The Director presented the 3-year Corporate Strategy update. There had been no substantive changes although there has been a degree of slippage, some of which is beyond the Authority's control. The revised timeline for actions was shown in the report.

The staffing changes agreed at the Staffing Committee in October were designed in part to counter any future slippage of deadlines. Some positive benefits of the changes are already being seen.

Councillor Fisher asked about section 5.5 of the report. Is it expected that Fund Manager fees will reduce because of the updated investment strategy?

The Director responded that as more of the fund's investments are moved into Alternatives, we will be subject to more performance fees. The high fees indicate the fund has been successful in providing a return.

Councillor Nevett asked about the intended increase of Full Time Equivalent (FTE) employees. Does the Authority have the resilience needed to move to 115 FTE from 94 FTE in the next financial year?

The Director replied the increase is designed to add resilience to the organisation. There may be some issues around the capacity to find suitable applicants for some roles. It will be a staggered recruitment process to ease the impact on HR and 3rd party recruitment agencies are also being engaged to help with the process.

Councillor Dimond sought confirmation that Net Zero was still the goal of the Responsible Investment strategy. The Director confirmed that it is.

Councillor Dimond then questioned the strategy to engage with companies that are currently high producers of CO2 and that in his opinion are not decarbonising quickly enough to reach Net Zero by 2030.

The Director replied, engagement has been the focus of the fund's approach to dealing with this. A decision to commit to a dis-investment strategy is not one the Authority can make alone as its assets are held in pooled funds.

Councillor Dimond asked about staff appraisals. Concern that the information whether staff are receiving appraisals is not available given the importance of regular supervision.

The Assistant Director – Resources replied that currently it is not possible to produce the information in a format that would be useful to Members. The situation is monitored and reviewed and all staff do receive regular monthly meetings with Team Leaders and Managers, a half yearly review in addition to a full appraisal at year end.

Councillor Cox asked about the number of staff who currently Work from Home (WFH).

The Assistant Director – Resources replied that SYPA operates a hybrid working policy. This enables FTE staff to have 3 days per week WFH and 2 days in the office. Part Time staff can have 1 day per week WFH. Several people choose to do more than 2 days per week in the office.

Councillor Cox expressed concern around performance monitoring and data security for staff WFH.

The Assistant Director – Resources confirmed all monitoring standards around performance are maintained and regular face to face meetings are required.

In response to a further point the Director added the security risk has been reduced significantly as no paper files for scheme members are used. Equipment including additional monitors and desks are provided to help staff have a separate workspace where possible. Regular data security training and reminders are given to staff.

8b) Pensions Authority Budget 2023/24

The Assistant Director – Resources presented the operating budget proposals for 2023/24.

The overall proposed total is £6.6 million, an increase of £800k on the current year.

This includes £200k increase in general costs and £600k in the salaries budget. An analysis of the staffing cost increase can be found on page 57 of the agenda.

Page 59 of the agenda presents the detail for the other cost increases. This is subject to change due to estimates of various factors being uncertain. Office accommodation and utility cost increases forms a significant part of this.

In the current year the budget includes a Corporate Contingency budget to cover various costs that were unknown at the time in relation to the Director's review into resilience and sustainability, the pay award for 2022 and the outcome from the pay and benefits review.

These figures are now known and been included in the forecast. Work on the pay and benefits review is now likely to crossover into 2023/24. Consequently, a large underspend is expected from the contingency budget in the current year; it is therefore proposed to carry that over into an earmarked reserve specifically for that purpose. If required it could also be used to cover the costs of a pay award beyond the estimated 2% increase.

8c) Medium Term Financial Strategy 2023/24 to 2025/26

The Financial Services Manager presented the strategy.

External factors like the war in Ukraine and volatile inflation rates are impacting the ability to make accurate forecasts particularly of some of the Fund's cashflows.

The fund's total costs as a proportion of its value continue to show the Authority providing good value for money.

The permitted level of reserves has been increased to 10% as a precaution to the uncertainty noted above.

Councillor Sangar asked why the figure of 2% been used to estimate the pay award and at what point is it anticipated that the funds costs will begin to reduce as a result of pooling?

The Assistant Director – Resources replied to the pay question. 2% is the figure built into the main budget, but as reported previously, there is also the contingency fund if required. The forecast was also done before the Unions had submitted their pay claim for 2023/24.

Councillor Sangar asked if it would be better to factor in 4% and have less of a contingency?

The Assistant Director – Resources replied that historically the Authority underspends on the staff salaries budget, due to turnover of staff and delays in recruitment. It also factors in the phased recruitment of the additional FTE mentioned previously. On this basis it was felt that there were likely to be sufficient compensating savings to fund a higher pay award as had been the case in the current year.

The Director responded to the question around pooling. The Authority was starting from an unrealistically low-cost base and the move of assets away from Listed Equities into Alternatives increases costs due to Alternatives being a more expensive asset class, but one that better meets the requirements of the investment strategy.

The Director added that there is significant pressure across the LGPS that is pushing up costs and is reflected in the uprating budget. The administering of a more complex scheme naturally impacts cost. While Governance reporting requirement increases are also a factor and requires additional resources to comply with.

Councillor Nevett asked about utilities costs. Have any changes been made to the budget to factor in the rapid and continued increase?

The Assistant Director – Resources confirmed these had been factored in. Some of the increase in cost has been off-set by a reduction in the cost of the facilities management contract.

Councillor Dimond sought further clarification on the 2% amount used for staff pay award increase in the budget and whether an award at this level was the intention.

The Assistant Director – Resources indicated the inclusion in the budget was not a recommendation or endorsement of the figure; it had been concluded that 2% was the best estimated figure to include in the forecast.

Resolved: Members approved the updated Corporate Strategy (at item 8a), the 2023/24 Authority Budget (at item 8b) and Medium-Term Financial Strategy (at item 8c).

9 TREASURY MANAGEMENT STRATEGY 2023/24

The Financial Services Manager presented the annual report. It has been updated to reflect the Cipfa 2021 code and Prudential 2021 code. The appendices a to c reflect the way the Authority operates comply with the code.

No material changes to previous years strategy. Continue to maintain a relatively liquid cash.

No questions or comments from Members.

10 PAY POLICY STATEMENT

The Director presented a pro-forma report outlining the basis for setting remuneration amounts, particularly for Senior Managers. It also provides the required ratio of Senior Manager to Other staff level of pay.

It reflects the last pay award and will be updated when a new pay award is agreed and any amendments required from the pay and benefits review.

A revised statement will be brought back to members as and when required.

Councillor Sangar commented he felt significant progress has been made on the issue of pay in recent years. Do we now have the level of pay required to attract people to the various new posts?

The Director replied the evidence suggests in some technical areas; investment, finance and IT the pay scales are significantly behind the labour market. Two roles within the organisation currently receive market supplements as a result and the position is reviewed on a case-by-case basis.

A challenge to recruitment in those areas comes from the job evaluation method. It does not always account for the value the market attaches to the skills and knowledge required for certain roles.

A number of the recommendations in the pay and benefits review could be adopted to mitigate this but is unlikely to resolve the issue entirely.

In response to a request from Councillor Nevett in respect of the data in table 14.1 Employee Pension Contributions, an explanation of the 50/50 scheme was given.

Resolved: Members approved the revised Pay Policy Statement at Appendix A.

11 GOVERNANCE UPDATE

The Head of Governance delivered an update on the actions of the Governance Team since the last meeting and drew attention to the following areas

- The beginning of work by external solicitors to comprehensively review the constitution.
- The completion by all members of the required mandatory training.
- The process to procure a contract for ongoing legal advice.
- An update on a previously reported data breach where the Information Commissioner had indicated that they were content with the Authority's response

Councillor Sangar stated it was very helpful to receive regular refresher training as the duties of members is very different to the work as a Councillor.

Resolved: Members

- a. Noted the current Authority governance position, including the outcome of the data breach previously reported to the ICO;**
- b. Welcomed the progress made on training and development of Authority and LPB members**
- c. Approved the 2023/24 Governance Calendar.**

12 BORDER TO COAST STRATEGIC PLAN

The Director presented a report setting out the Border to Coast operating company's Strategic Plan and Budget for the coming year. Following discussion and debate members:

Resolved: Members

- a. Noted the Strategic Plan and Budget for the period 2023-2026 proposed by the Board of the Border to Coast operating company at Appendix B.**
- b. Authorise the casting of the Authority's vote in favour of the shareholder resolutions required to approve the Strategic Plan and Budget.**

Chair concluded the meeting.

Summary of Agreed Actions.

Agenda Item	Agreed Action	Responsible Officer
3	Issue a written response to scheme member questions	Director
7	Discussion to take place RE: future minutes structure with the LPB Independent Advisor	Director & Head of Governance

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Response to Public Question for the Pensions Authority Meeting 9th February 2023

Question from Mr G Henshaw

Mark Carney, former governor of the Bank of England has said that 'the vast majority of oil and gas reserves are unburnable if global temperature rises are to be limited to below 2degreesC.

Some insurance companies and banks have also raised the issue of oil and gas assets being stranded at some point in the near future. Is the Pension Fund recognising this in its latest Investment review?

The Strategy Review currently being carried out for the Pension Fund the results of which will be reported at the March meeting is working to a brief which includes assessing the impact of different strategy options on the likelihood of achieving the Authority's climate goals. However, it is important to recognise the distinction between the Authority's role in setting strategy and determining what proportion of the Fund should be invested in each type of asset which is the largest contributor to performance and the role of investment managers in determining which individual assets to invest in.

Question from Ms J Cattell

South Yorkshire pensions holds bonds in Bank Leumi Le Israel, Bank Hapoalim B.M. Mizrah Tefahot and Altice all companies that are named on the United Nations list of companies linked to illegal Israeli settlements. The extensive human rights impact of settlements on the human rights of Palestinians has been well documented in successive reports of the Secretary General of the United Nations The violations of human rights associated with the settlements are pervasive and devastating, reaching every facet of Palestinian life.

In your Responsible Investment Policy 2022 you state that well governed assets should show, "Respect for the human rights of the communities with which they interact and their various stakeholders"

SYPA working through Border to Coast and the Local Authority Pension Fund Forum has a policy of engagement to influence the behaviour of companies on key issues.

In view of your belief in protecting human rights I would like to know what engagement activity has taken place with the four companies named above, what progress has been made and what time scales are you working to in achieving a satisfactory response of withdrawal from Israeli Settlements in Palestine.

This question arrived at 4pm on 7th February and a full answer requires the gathering of information from Border to Coast and other sources. Therefore a full answer will be sent to the questioner and copied to Authority members after the meeting once all the information has been gathered.



SOUTH YORKSHIRE PENSIONS AUTHORITY

16 MARCH 2023

PRESENT: Councillor J Mounsey (Chair)

Councillors: R Bowser, S Cox, B Curran, A Dimond, D Fisher, M Havard, A Sangar, M Stowe and G Weatherall

Trade Unions: N Doolan-Hamer (Unison), D Patterson (Unite) and G Warwick (GMB)

Investment Advisors: A Devitt and T Castledine

Officers: G Graham (Director), J Stone (Corporate Manager - Governance), S Smith (Head of Investments Strategy) and G Taberner (Head of Finance and Corporate Services)

Douglas Green, Steven Scott and David Walker from Hymans Robertson.

Apologies for absence were received from Councillor S Clement-Jones and Councillor D Nevett

1 APOLOGIES

The Chair welcomed everyone to the meeting.

Apologies were noted as above.

2 INTRODUCTIONS

The Director introduced N. Keogh who has joined SYPA as Interim Assistant Director – Pensions and S. Guhman, Service Director Legal and Governance at BMBC who has taken the role as Deputy Clerk.

3 URGENT ITEMS

A question from a member of the public, Mrs Milton was submitted. Mrs Milton was in attendance to ask her question in person and was answered by the Director. A copy of the question and written response are available in the appendices of the minutes.

The Director provided an update to Members on the implications to the fund from changes announced by the Chancellor in his latest budget.

The increase in the Annual Allowance means significantly fewer cases will need to be assessed and will see a reduction in the number of scheme members who incur a tax liability.

All LGPS funds will be required to move their listed assets into an investment pool by March 2025. SYPA is already compliant with this.

A target of minimum investment pool size of £50 billion has been set. The Border to Coast pool, of which SYPA is a member, already meets this threshold.

Cllr Stowe asked about the investment zone opportunities that were announced. The Director replied one of the 12 zones will be in South Yorkshire, with some focus on Net Zero and Green technology. Members may want to consider this when discussing Agenda Item 11.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

RESOLVED – That item 16 ‘Directors Appraisal’ and Item 17 ‘Employment Matters’ be considered in the absence of the public and press.

The chair granted the non-voting members permission to remain in the meeting for the first of these items.

5 DECLARATIONS OF INTEREST

None

6 SECTION 41 FEEDBACK FROM DISTRICT COUNCILS

None

7 MINUTES OF THE MEETING HELD ON 09/02/2023

RESOLVED – That the minutes of the meeting held on 9th February 2023 be agreed as a true record.

8 Q3 CORPORATE PERFORMANCE REPORT 2022/23

The Assistant Director – Resources delivered the Quarter 3 Corporate Performance Report.

The key points to note were:

- SYPA is maintaining a strong funding level despite current market conditions.
- Costs are being maintained within agreed budget.
- Recruitment to positions agreed in the Resilience and Sustainability has begun.
- The Risk Register continues to be reviewed to provide assurance on the mitigation actions.
- Positive customer feedback has dropped below 90%
- There has been a significant decrease in the sickness absence level.
- A small number of Corporate Strategy projects have seen delays.
- Two new significant risks have added to the Risk Register. Mitigation actions have been identified.

The Chair asked about the risk identified on the potential effects of climate change. Why is the risk score so high, when the Authority is taking steps to attempt to mitigate this?

The Assistant Director replied the scoring is based on the potential of the risk happening and the impact it would have if it did. Both these criteria are currently judged as high, although the score has been reduced to take into account the decisions made by the Authority.

The Director added the risk is likely to remain judged as high for the foreseeable future, as SYPA can have little impact if acting alone. It will require global institutions such as the UN alongside individual governments to deliver significant progress for this to be reduced.

RESOLVED: Members noted, commented on and accepted the report.

9 QUARTERLY INVESTMENT PERFORMANCE REPORT 2022/23

The Assistant Director – Investment Strategy together with A. Devitt and T. Castledine (Independent Investment Advisors) delivered the quarterly investment performance report.

Councillor Sangar asked for clarification on the situation with SVB and Credit Suisse. Does it point to potential underlying issues with the banking sector?

A. Devitt replied she did not think so. However, it will likely lead to more regulation and oversight from governments and less risk taking by banks.

The Assistant Director – Investment Strategy reported on the investment performance for the last quarter.

Councillor Fisher asked a question about the challenges facing Emerging Markets and whether that could affect performance?

The Assistant Director replied the last quarter was impacted by a change in the zero covid policy in China. This had a very short-term impact and performance has improved in the last two months.

RESOLVED: Members noted, commented on and accepted the reports.

10 REVIEW OF THE INVESTMENT STRATEGY

A review by Hymans Robertson of the Investment Strategy following the 2022 Valuation of the Fund was presented by David Walker.

The key findings from the report were:

- The Fund was in a very strong position as at the March 2022 actuarial valuation with a funding level of 119%
- The Fund is currently net cashflow negative by around £130m p.a. in terms of benefits payments versus contributions (i.e. excluding investment income) and this position is projected to increase in coming years
- The asset liability analysis shows there is a very high likelihood of the funding level in 20 years' time being above 100% funded on the current investment strategy

- Based on the assets where information is available the Fund's current strategy is not expected to achieve net zero by 2030. The UK equity solution is the most well aligned to net zero of the Fund's strategies and the Multi-asset credit strategy the least well aligned. To achieve net zero by 2030 the Fund would likely have to consider a mix of options which could include investment in negative carbon investment solutions and alternatives to existing equity and credit solutions.

Councillor Dimond asked if in future reports, will it include actual emissions produced in addition to projected trajectories?

The Director replied under the forthcoming TCFD reporting guidelines, where this information is available, it will be provided on both a fund-by-fund basis and the portfolio as a whole

Councillor Dimond then asked if divestment from certain investments would be recommended to reduce omissions? It was explained that the review did not change the current policy in relation to engagement as opposed to divestment.

Councillor Sangar stressed the importance of ensuring Border to Coast as the pool we are invested in, understand the importance SYPA places on a 2030 and not a 2050 timeframe. Given that Global Equities are going to be net positive in emissions at 2030, the Authority will need to ensure we have net negative products to off-set them. Also, how can we ensure the opportunities provided by Border to Coast are going to be sufficient size and scale for SYPA to invest in?

Meetings have been held with Border to Coast and they are aware of the high importance SYPA places on the 2030 target and are working with us to provide opportunities to achieve it if possible.

RESOLVED: Members:

- a. Note the work undertaken by Hymans Robertson to review the Strategic Asset Allocation.**
- b. Approve the proposed revised Strategic Asset Allocation.**
- c. Approve the revised Investment Strategy Statement at Appendix A incorporating the new Strategic Asset Allocation.**

11 REPORT OF THE MEMBER WORKING GROUP - IMPACT INVESTMENT

The Director presented a report on the outcomes from the Member Working Group – Impact Investing.

The recommendations of the group are:

- The Authority should within its investment strategy commit to creating a place-based impact portfolio structured as set out on page 10 with an ultimate target allocation of 5% of the Fund's asset value, to be achieved by a process of earmarking parts of the relevant underlying asset class allocations.
- The initial core of this portfolio should be the current impact holdings set out in Appendix 2 of the report.

- The process of transition to the new portfolio should follow the broad approach set out on page 12 of the report.
- Officers should work up more detail on the measurement and reporting framework and in particular the metrics to be used for agreement with members.
- Officers should develop proposals for the procurement of investment managers for elements of the General Needs Housing and Local Venture Capital and SME allocations involving appropriate sub regional stakeholders.
- Progress on delivering on these recommendations should be included in the regular investment reports provided to the Authority.

Councillor Cox welcomed the report and recommendations as something the Authority has been requesting for some time.

Councillor Sangar concurred and added he was particularly interested in the sections around affordable and sustainable housing projects. One point of clarification, why is the local venture capital stake so small?

The Director replied that it has been conceived initially as a pilot as the risk involved and demand for it are currently unknown. If it proves successful, money will be drawn from other private equity investments to provide additional funds.

Councillor Stowe expressed the hope that SYPA's lead would be followed by other investors and that the scheme could grow as a result.

RESOLVED: Members noted, commented on the report and accepted the proposals.

12 SYPA RESPONSIBLE INVESTMENT POLICIES ANNUAL REVIEW INCLUDING NET ZERO ACTION PLAN UPDATE

The Director presented the Annual Review of Responsible Investment Policies.

Resolved: Members approved the following revised policy documents:

- a) **The Responsible Investment Policy**
- b) **The Climate Change Policy**
- c) **The Net Zero Action Plan**
- d) **The Annual Commitment to the Impact Investing Principles for Pensions**

13 Q3 RESPONSIBLE INVESTMENT UPDATE 2022/23

The Director presented the Responsible Investment Update Quarter 3 2022-23.

Key points to note are:

- A reduction in the overall number of votes with the passing of peak voting season.
- Continued focus in both voting and engagement on moving companies to providing clearer plans for the transition to Net Zero.
- The overall ESG performance of the listed asset portfolios has continued to be strong.

- Changes in market values and some updated data have retarded the rate of emissions reduction from the listed asset portfolios.

RESOLVED: Members noted the actions taken during the quarter and accepted the report.

14 FUNDING STRATEGY STATEMENT

The Funding Strategy Statement was presented to the Authority by Steven Scott of Hymans Robertson.

The Authority worked with the fund's actuary, Hymans Robertson, to prepare this FSS which is effective from 17th March 2023.

The funding strategy objectives are to:

- Take a prudent long-term view to secure the regulatory requirement for long-term solvency, with sufficient funds to pay benefits to members and their dependants
- Use a balanced investment strategy to minimise long-term cash contributions from employers and meet the regulatory requirement for long-term cost efficiency
- Where appropriate, ensure stable employer contribution rates
- Reflect different employers' characteristics to set their contribution rates, using a transparent funding strategy
- Use reasonable measures to reduce the risk of an employer defaulting on its pension obligations.

Councillor Weatherall asked when the strategy takes effect.

The Director confirmed it would be effective immediately from the Members accepting it.

Resolved: Members approved the revised Funding Strategy Statement.

15 VALUATION 2022 OUTCOME

The 2022 Actuarial Valuation was presented by Douglas Green of Hymans Robertson to update members on the outcome of the triennial valuation process and seek acceptance of the Actuary's rates and adjustments certificate.

Key points to note:

The process has been completed in excellent time and the Authority is well ahead of its peers in terms of reporting.

The Authority has a strong funding position.

Employer contributions have been held at a stable level and advance notice of that had been given to major scheme employers.

Resolved: Members:

- **Noted and discussed the outcome of the 2022 Triennial Valuation of the Fund.**
- **Accepted the Actuary's Rates and Adjustments Certificate subject to the agreement by the Director and the Actuary of any outstanding adjustments as a result of phasing and prepayments.**

RESOLVED – That members of the press and public be excluded from the meeting at this point by virtue of paragraph 1 of part 1 of Schedule 12A of the Local Government Act 1972.

The chair granted the non-voting members permission to remain in the meeting for the first of these items.

16 DIRECTORS APPRAISAL

A report was submitted which allowed members to consider the annual appraisal of the Director's performance.

RESOLVED: That members:

- Note the review of the Director's performance over the year.**
- Approve the objectives for the coming year set out in the body of the report.**

Following this item the non-Voting members withdrew from the meeting

17 EMPLOYMENT MATTER

The Director provided a verbal update on the conclusion of an employment matter that had been reported to the previous meeting of the Authority.

RESOLVED: That members:

- Note and endorse the action taken by the Director in consultation with the Chair and Vice Chair in concluding the employment matter.**

18 APPENDIX A - WRITTEN REPLY TO PUBLIC QUESTION

I am pleased to see that the proposed new Investment Strategy includes significant investment in Climate Opportunities and Renewables. However, I would like to ask a question about the proposed allocation of 2.5% of the fund to timber. Carbon offsetting has come under scrutiny recently. Research into Verra, the largest provider for the rapidly growing \$2bn (£1.6bn) voluntary offsets market, has found that, based on analysis of a significant percentage of the projects, more than 90% of their rainforest offset credits – among the most commonly used by companies – are likely to be “phantom credits” and do not represent genuine carbon reductions. How would South Yorkshire Pension Fund ensure that their timber allocations are just, sustainable and represent genuine carbon reductions rather than a green-washing exercise? For example, will it affect indigenous communities, who will ensure the trees reach maturity, what happens if there is a fire or drought etc.?

With best wishes

Janet Milton

Reply:

The Investment Strategy Review being considered by Authority members today includes a proposed allocation to natural capital, most likely in the form of forestry. Currently no specific investment proposals have been considered and given that this is a completely new asset class for officers some form of market survey will need to be commissioned before any specific investments can be considered, probably much later in 2023/24. Clearly the concerns raised in the question are important and reflect issues that will need to be considered in any market review and in conversations with potential fund managers.

CHAIR

SOUTH YORKSHIRE PENSIONS AUTHORITY

LOCAL PENSION BOARD

2 FEBRUARY 2023

PRESENT: G Warwick (GMB) (Chair)

R Fennessy (South Yorkshire Police), M Parekh (Sheffield City Council), N Doolan-Hamer (Unison), D Gawthorpe (Scheme Member Representative), A Gregory (Scheme Member Representative), N Gregory (Academy Representative), R Nurennabi (Sheffield Hallam University) and D Webster (Scheme Member Representative)

Officers: G Graham (Director), J Stone (Corporate Manager - Governance), J Webster (Service Manager - Customer Services) and J Ronson (Team Leader – Support & Engagement)

C Scott (Independent Advisor to the Board)

Apologies for absence were received from Councillor K Richardson.

1 **WELCOME AND APOLOGIES**

The Chair welcomed everyone to the meeting and introduced a new member to the board Cllr M Parekh from Sheffield City Council.

2 **ANNOUNCEMENTS**

G Graham placed on record thanks to Councillor Chaplin for his service on the Local Pension Board.

At the LAPF awards held in December 2022, the Authority was successful in the “LGPS Fund of the Year over £2.5bn” category. It was also highly commended in the in two categories at the Pensions for Purpose awards for Impact Investing.

The Director advised that J. Bailey is currently unexpectedly absent from work for an extended period meaning that it might be necessary for officers to take some questions away and respond in writing later.

Chair thanked the Officers for their work in securing the various awards.

Following discussions with Members it has been agreed that future agenda packs for the Authority meetings will be circulated to LPB members and vice-versa.

3 **URGENT ITEMS**

None

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

Agreement that future papers that had been considered in private by the Authority meeting, would be circulated to the Pensions Board.

5 DECLARATIONS OF INTEREST

None

6 MINUTES OF THE MEETING HELD ON 03/11/2022 AND ACTIONS AND MATTERS ARISING

Minutes to be updated to include non-public agenda items.

Correction required on page 8 to amend inaccurate date.

A discussion was held about the current format and content of the minutes.

The Board agreed that their preference was for the minutes to avoid significant repetition of information from the meeting papers but they should record the discussion and challenge from the Board.

7 PENSIONS ADMINISTRATION REPORT Q3

G Graham introduced J Webster and J Ronson to Members.

Members were recommended to:

a) Comment on the content of the revised administration update and indicate any areas where they would like to receive further detail

b) Highlight any areas of administration where further assurance may be required

The Director introduced a report in the absence of the Assistant Director – Pensions

Key Points highlighted:

Priority performance has reduced by 11% which is a material decline in performance over the quarter. Further investigation of the causes for this found that the main reason was waiting for further information to enable retirement cases to be processed.

In relation to aggregations, it is important to understand that the process is in two parts: 1) The quotation stage where the member is provided with details of the impact of combining their various sets of benefits.

2) The settlement stage which occurs automatically 12 months after the quotation unless the member has expressed a preference prior to this.

Future reporting will be revised to separate the two stages of the process to allow a clearer understanding of progress to address this issue. The Board welcomed the change in reporting to allow monitoring of progress.

While the overall numbers of outstanding cases remain excessive the team have reduced Aggregation Quotes by 1,001 cases.

Performance in processing active member retirements clearly needs to be an area of focus.

Statutory Disclosure information for this quarter is not available at this time. It will be carried forward into the next quarters report.

The percentage of members who have recently retired and are satisfied or very satisfied with their experience of SYPA is back above 90%

Feedback for the Customer Centre continues to be positive overall, despite the drop in satisfied responses.

For new members who have recently joined the scheme, the satisfaction level drops to 48% A new process has been implemented and is now classed as priority work and is expected to show improvement in the next quarter.

A Gregory asked about the reduction in performance in processing death cases.

Officers noted that this requires further investigation as there is no obvious reason for this reduction in service levels other than completion of some older and perhaps more complex cases.

Standard cases are still being processed in line with previous performance levels.

A Gregory followed up asking how disputes regarding complex cases are resolved.

In general, a decision is made by the Benefits Team Manager. More difficult cases are referred to the Assistant Director - Pensions.

C Scott asked a question regarding what information Team Leaders are using to manage resources, as the information presented is lacking.

N Doolan-Hamer sought further clarification on the Aggregations performance and whether it could be being caused by a lack of staff?

Officers responded that a capacity planning exercise is being undertaken which will factor into any decision on staffing levels. Specifically, regarding Aggregations

there are two main contributing factors: 1) A lack of or delayed response from the scheme member about their preferred option.

2) The makeup of the workforce within Local Government also impacts. Within schools for example, one person can have multiple active records that can be aggregated together. They also operate fixed term contracts for an academic year and then rehire the same person the following year. These also create Aggregation work.

A new reporting method will differentiate between those cases waiting for SYPA action and those awaiting a scheme member response.

D Webster questioned why it appeared the process took longer for Deferred members using the online portal as opposed to those who didn't.

N Doolan-Hamer sought clarification on the Retirement cases taking over 11 days to process.

In response officers advised that some cases are held up due to a lack of information from employers. This can be a particular issue with small employers who only deal with retirements infrequently.

R. Nurrennabi brought up the issue of Employer Web Queries not being raised and that scheme members are being advised to chase up the employer themselves.

J Webster confirmed that following this being raised at the last meeting, further training has been given to Customer Services staff to remind them that this should only occur if we have attempted and failed to gather the required data several times.

N. Gregory noted that this process had helped with flagging up issues with outsourced payroll providers that employers would otherwise be unaware of.

C Scott asked for confirmation that J Bailey had sent the agreed letter to employers as per the meeting in November. This relates to informing employers of poor performance where Rotherham provides the payroll service.

G Graham agreed to investigate whether the letter had been sent but he was able to provide assurance that the performance of both Rotherham and Sheffield Councils in handling queries had improved markedly.

N Gregory noted that Capita are mentioned in every 1/4ly report in response to information being delayed.

Officers responded that discussions are held with Capita and performance is kept under review. Due to high turnover of their staff it is often difficult to resolve ongoing problems or have regular contact with the same person.

Ultimately, the responsibility for this falls on the employers who use their services.

A new, more structured escalation process to emphasise these responsibilities for employers is being developed for incorporation into the Pensions Admin strategy and will be presented at the appropriate time.

R. Nurrennabi asked if we could hold AVC providers accountable for delays in providing information as it compromises the Authorities abilities to commence pension payments.

A lack of competition makes this difficult to achieve, although this is a national issue which has been raised with providers by the Scheme Advisory Board. A review is being undertaken by Barnett Waddingham on our behalf and further recommendations will be made following that.

N Doolan-Hamer noted that the data shows only 62 survey replies were received from over 7000 that were issued. This should be taken as positive since members did not feel strongly enough to complain and are less likely to reply if they're satisfied with the service. The Chair concurred with this; the data shows the actual number of dissatisfied responses is very low.

C. Scott asked about the Actuarial Valuation and if staff/resource pressures could impact on this and other areas the Members need to be aware of.

The Director responded that the valuation will be completed on time. The actuary is being used more than is usual and this will incur some cost but is unavoidable due to the current absences.

The main impact of the current absences had been identified as slippage on particular projects such as the work in the Pensions Admin System which will not be ready when expected. There could also be an impact on degree of impetus and leadership that could be provided for other priority work such as the McCloud Judgement and the introduction of the Pensions Dashboard.

The Chair thanked Officers for the report and the responses to questions.

8 BREACHES, COMPLAINTS AND APPEALS

The Director presented the regular report on breaches complaints and appeals.

Members were recommended to:

- a) Note the breaches summary and comment on any further reporting requirements or actions
- b) Note the outcome of complaints and appeals handled and comment on any further requirements.

Main Points:

One case of data loss. This was the result of manual error and has been resolved.

Four cyber security incidents during the quarter all of which stemmed from phishing attacks. In two of the cases staff clicked on links which could have been harmful, however, in both cases the Authority's security software stopped damage occurring.

Three complaints received in the reporting period. These point to a potential issue with how we communicate more complex issues to scheme members.

During the reporting period one appeal was determined. In this case the employer delayed resolving the case after a medical reassessment and compensation was awarded for the distress and inconvenience caused although the appeal itself was not upheld.

Members had no questions, so the Chair thanked G Graham for the report.

9 RISK REGISTER

The Head of Governance introduced a report providing members of the Board with the opportunity to review the updated risk register which supports the corporate strategy.

Members were recommended to:

Note and comment upon the revised risk register.

Main Points:

Members attention was drawn to point 5.2 and Appendix A of the report.

This outlines details relating to each risk, setting out the mitigations currently in place, and the results of the latest review including the reasoning for not changing the scores.

The following risk were assessed to have reduced:

G3 Governance– overall score reduced from 8 to 6

G4 Governance – overall score reduced from 16 to 12

I1 Investment and Funding – overall score reduced from 15 to 12

I4 Investment and Funding – overall score reduced from 10 to 5

An update was also provided on the procurement and implementation of a new Risk Management system.

N. Doolan-Hamer asked if the mitigation actions that have been put in place for cyber security meant that the risk could come down.

Officers responded that given the frequency and sophistication of these kinds of attacks, it is unlikely that the potential damage of a successful attempt could be mitigated. Therefore, the risk remains high.

R Nurrennabi noted that the efforts to combat and mitigate the problem should be reflected on the Risk Register.

N Gregory asked about the point on Recruitment and Retention. Is this risk being actively reviewed and what steps are being taken?

The Director responded that there were two elements to this building organisational resilience where a review was taken to the Staffing Committee in October and has been previously circulated to the Board. A key aim of this work is the reduction of the single point of failure risk. Separately pay and benefits review has been undertaken by an external consultant and the results are currently being considered by SMT. This is a complex piece of work which is likely to require some further work before proposals can be implemented.

There were however, some encouraging signs that where recruitment is attempted in different ways then it was possible to attract good fields with the response to the recently advertised Investment Manager role generating 20 applications and short list of 6 potential candidates.

The Chair asked what measures are in place were the expected investment returns reduced as a result of the Authorities goal of achieving Net Zero by 2030.

The Director explained that further information on the inter-relationship between expected returns and the delivery of the Net Zero Goal would be included in various reports to be considered by the Authority in March. The indications from the technical work undertaken for the Investment Strategy Review indicated that changes in asset allocation in a direction which will accelerate progress to Net Zero have no material impact on the likelihood of the strategy being successful.

Officers agreed to provide the Board with a demonstration of the new risk system.

10 GOVERNANCE UPDATE INC. DECISIONS MADE AT THE AUTHORITY

The Head of Governance presented a report providing members with an update on current governance related activity, actions being taken in response to audit findings by both internal audit and external audit and an update on recent decisions made by the Authority. Finally, to review and approve the LPB meeting cycle for 2023/24.

Members are recommended to:

a) Note the current Authority governance position, including decisions made between meetings.

b) Approve the LPB meeting cycle for 2023/24

Main Points:

The appointment of the Head of Governance to be the Monitoring Officer with effect from 1 January 2023 was approved by the Authority on 08 December 2022. In addition the Treasurer role will be transferred to the Assistant Director – Resources from 01 April 2023.

Solicitors have been appointed to undertake a comprehensive review of the Constitution and will be completed by May for presentation to the June 2023 Authority meeting.

The Governance team are now undertaking work to procure (through a suitable procurement framework) a legal retainer contract for the Authority to provide legal advice and services in all matters.

There have been no decisions between meetings since the previous meeting of the Authority.

The draft Internal Audit Plan for 2023/24 will be presented to the March Audit Committee.

A new Governance Calendar for the 2023/24 municipal year has been created to improve visibility and attendance to all scheduled meetings, seminars and training.

Resolved: The Governance Calendar was provisionally approved pending a consultation on potentially moving the August meeting.

Officers also noted that training and seminar dates are also being reviewed for future calendar cycles to better align with LPB meetings and to provide more bespoke training based on Member needs.

11 MEMBERSHIP & TRAINING UPDATES

The Head of Governance presented a report providing members with an update on current member training activity and to outline the scheduled training for 2023/24.

Members were recommended to:

- a.) Note the current position of compliance with mandatory training requirements.
- b) Note the scheduled training plans for 2023/24.

Main Points:

It is very pleasing to report that all members of the LPB had completed the mandatory baseline level of training using the Hymans online academy.

A national training needs and analysis exercise will take place 13 to 27 February 2023 through Hymans Robertson, it is hoped that this will show a marked increase in knowledge and skills compared to June 2022.

There will be a bespoke mandatory training session for members of the Audit Committee. This will be recorded and made available to Board members in the Reading Room.

12 INFORMATION GOVERNANCE UPDATE

The Head of Governance presented a report providing members with an update on current information governance activity and the response of the Information Commissioner's Office to our report of the data breach as set out at the last meeting

Members were recommended to:

a) Note the information governance activity undertaken to enhance processes and procedures.

b) Note the ICO response to the data breach previously reported.

Main Points:

Considerable activity continues to enhance information governance including IT and Cyber Security. All staff have undergone refresher awareness training and all members across the LPB and Authority have completed the Hymans online training module on cyber security.

As reported to the November meeting, a data breach occurred in September 2022. Actions were taken in response to this at the time and the breach was reported to the ICO. A response has been received advising no further action is required. The ICO were content all action had been taken and processes clearly followed. Three recommendations were suggested which were in line with the actions already planned and carried out, and that we had outlined in our report. The ICO case is now closed.

13 AGENDA FOR NEXT MEETING

The agenda for the next LPB meeting was presented and discussed.

C Scott asked if the Governance Compliance statement would be available for the meeting.

Officers responded that this is not usually presented at the April meeting and will be available later in the year.

14 ITEMS TO BE DISCUSSED IN THE ABSENCE OF THE PUBLIC

Chair sought assurance that sufficient focus was being given to all the upcoming changes, in particular the McCloud Judgement which officers provided

An update was provided on the current position with regard to the Pensions Admin system and a discussion was held to clarify various queries from members of the Board.

Chair thanked everyone for attending and closed the meeting.

15 **MATTERS ARISING**

CHAIR

SOUTH YORKSHIRE PENSIONS AUTHORITY

LOCAL PENSION BOARD

27 APRIL 2023

PRESENT: G Warwick (GMB) (Chair)

R Fennessy (South Yorkshire Police), M. Parekh (Sheffield City Council), N Doolan-Hamer (Unison), D Gawthorpe (Unite), A Gregory (Scheme Member Representative), N Gregory (Academy Representative), R Nurennabi (Sheffield Hallam University), Councillor K Richardson (Barnsley MBC) and D Webster (Scheme Member Representative)

C Scott (Independent Advisor to the Board)

Officers in attendance: G Graham (Director) J Stone (Head of Governance) S Ghuman (Deputy Clerk) N Keogh (Interim Assistant Director – Pensions) A Palmer (Team Leader – Governance) J Webster (Service Manager – Customer Services) L Grayson (Service Manager – Benefits) B Illidge (Communications Officer) R Green (Business Support Officer)

1 **WELCOME AND APOLOGIES**

The Chair welcomed everyone to the meeting. Apologies noted as above.

2 **ANNOUNCEMENTS**

The Director introduced two new members of staff to the Board, Nigel Keogh (Interim Assistant Director – Pensions) and Sukdave Ghuman (Service Director – Law & Governance from Barnsley Council) who has taken on the role of Deputy Clerk.

The Service Manager - Customer Services reported the Authority have retained the Customer Service Excellence Award with a Compliance Plus rating. We have held this status since 2004. The full report will be shared with the Board when available.

3 **URGENT ITEMS**

None

4 **ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS**

None

5 **DECLARATIONS OF INTEREST**

None

6 MINUTES OF THE MEETING HELD ON 02.02.2023 AND ACTIONS AND MATTERS ARISING

Councillor Parekh is incorrectly shown as a Scheme Member Representative.

Agreed Action: This will be amended and minutes republished.

RESOLVED: Excepting the above, the minutes were agreed as a true and accurate record.

7 ANNUAL REPORT

The Independent Advisor delivered the Annual Report. It is currently in draft form as some detail still needs revision.

RESOLVED: Members considered and accepted the report.

8 REVIEW EFFECTIVENESS OF LPB

The Independent Advisor delivered a report on the Effectiveness Review of the Local Pension Board.

Following the review, it was proposed that the Board agree the following actions:

- Developing communications between the Board and the Authority.
- Informal actions agreed at Board meetings to be recorded.
- Support the Authority in recording diversity characteristics of the Board and provide feedback on the characteristics which the Board feel are important.
- Support the Authority in amending the Board's constitution to require rotation of the chair and vice-chair roles.
- Request the Authority attempts to provide a shorter, more succinct report on pensions administration for future meetings.
- Request that the Board's chair and vice-chair work with the Authority to better manage the time at meetings to reduce time spent on pensions administration and increase time spent on broader Authority governance matters.
- Request that the Authority reflects on the Board's feedback on the on-line training and knowledge assessment when planning future activities.
- Board to further reflect on the results of the recent knowledge assessment (when available).
- Develop plan to improve succession planning for Board membership.

RESOLVED: Members agreed and accepted the recommendations.

9 GOVERNANCE UPDATE INC RECENT MEETINGS AND DECISIONS

The Head of Governance delivered a report to provide members with an update on current Governance related activity.

Key points to note:

There have been no Authority decisions taken between meetings.

Implementation of the new Pentana Risk system is continuing. A timeline has been agreed with a proposed “go live” date of 24th August 2023.

The Annual Governance Statement is being prepared and will be presented at the Authority Meeting on the 8th June 2023.

Work is underway for the Monitoring Officer to undertake coaching and mentoring with the Deputy Clerk to increase knowledge and skills. The Assistant Director – Resources officially assumed the role of Chief Finance Officer (formerly termed Treasurer) with effect from 01 April 2023.

Work on amendments to the Authority’s Constitution continues with an expected completion date of the end of May 2023 and then presented at the Authority meeting on the 8th June 2023.

On 23 March 2023, the Board completed its annual effectiveness review. Members accepted recommendations from Officers to consider a rotational Chair and Vice Chair to strengthen the governance within the Board. Expressions of interest have been received.

N. Gregory asked if a timeframe for Chair and Vice-Chair to serve on rotation had been decided. The Head of Governance advised the recommendation is for a two-year term.

D. Webster asked if during the Authority’s Constitution review any changes would be made to the Board’s Constitution and would it be presented to them for review. The Director clarified that the current review concerned the Authority’s constitution rather than that of the Board. The Board’s constitution would be reviewed prior to the next meeting with any amendments presented for consideration prior to formal approval by the Authority.

M. Parekh asked if consideration had been given to the make-up of the Chair and Vice Chair. If for example the Chair is an Employer Rep will the Vice Chair be a Employee Rep. The Director confirmed the convention is that, this should be the case.

10 TRAINING & DEVELOPMENT UPDATE

The Head of Governance presented a report to provide members with an update on training and development of members.

The key points to note are:

The report from Hymans Robertson on our results in the 2022 National Knowledge Assessment has been received. An updated version is expected to correct the figure shown on our completion rate. It currently states 94% but we are fully compliant and do have a 100% rate.

An analysis of individual member results will be carried out in due course. This will be used to guide the training events for the next year.

The initial results set out in the report show that the overall average score for the Authority of all participating Authority and Local Pension Board members was 57.01%, ranking the Authority as 9th across 17 Funds who participated. The highest score nationally was 62.50% and the lowest 45.34%.

Some scores were amended due to error when inputting the original figures. Some fields were marked as 0% when n/a was appropriate. The average score for the Board members was 60%, compared with an average of 55% for Authority members.

N. Doolan-Hamer commented that the wording of the questions caused problems when trying to complete the assessments. Pensions is not something she does full time and some were quite technical.

The Head of Governance agreed with the point and in a feedback session with Hymans, it has been agreed to look at a more scenario/case study type assessment to reflect the role of members more accurately.

R. Nurennabi concurred with the observations on the assessment. The challenge for members is keeping up with legislative changes such as the McCloud judgement and the new Pensions Dashboard. Sessions on those as appropriate would be appreciated.

The Head of Governance advised that planned away day for members will have outside experts on hand to deliver material and speak to members. It will be a joint event with Authority members so it will be a good chance for everyone to interact and increase and share knowledge.

K. Richardson asked about the two-day induction course he attend when previously serving on the Authority. Is this still available?

The Director advised, that was the LGA Fundamentals course. It does still take place and any member of the Authority or Board would be supported if they wished to participate. The time commitment is considerable as the course now runs over three full days, hence the reason for developing the on-line training facility which is more flexible.

The Head of Governance added an internal induction course for new members is being developed that will run for 12 months providing support.

D. Webster asked if in addition to the joint training with Authority members, will bespoke training for the Board be made available given the different roles. The Head of Governance confirmed that it would.

The Chair welcomed the joint away day and if basic pensions administration training be provided to go along side the technical aspects of the scheme.

The Director advised reading material is available for members if they wish. In addition the Members Handbook is available. The Handbook is currently being updated and will be issued when available.

The Head of Governance also noted the paperless office training will be delivered as the Authority moves to using the Modern.gov app for meeting papers etc from June 2023.

RESOLVED: Members a. Noted the current position and welcome progress made in relation to compliance with mandatory training requirements.

b. Noted the initial results of the 2022 National Knowledge Assessment

11 VALUATION UPDATE

The Director delivered a report to update members on the outcome of the triennial valuation process.

Main points to note:

The Actuary has commented that South Yorkshire was the first of their final reports to be issued which is a credit both to our team and to the efficiency of the actuary's systems.

The process highlighted some areas of learning for things that did not proceed as well as they could. These will be assessed and applied to the next valuation.

As of the valuation date, the Fund had a funding level of 119%. The improved position has been driven by our investments.

There has been significant improvement in the funding levels of employers since the last valuation.

A report will be delivered to both the next Authority and Board meetings respectively that shows a comparison with other LGPS funds.

The Independent Advisor sought clarification of recommendation b in section 2. Director confirmed this has been included in error and only recommendation a is appropriate for the Board.

The Chair asked what the difference was between the Primary and Secondary employer contribution rates mentioned in the report. The Director replied the Primary rate is the Future Service Rate and the Secondary is what used to be called the Deficit Reduction rate. As we do not have a deficit, the terminology could lead to confusion.

RESOLVED: Members noted the outcome of the 2022 Triennial Valuation of the Fund.

12 COMMUNICATIONS STRATEGY

The Service Manager - Customer Services presented a report on the updated Consultation, Communications and Engagement Strategy.

Clarification was sought from the Board around the frequency of the document as it is referred to as annual. The Communications Officer replied the reference is in respect to an annual service review and not the strategy itself. This will be looked at to avoid confusion.

In future the review will take place every two years as opposed to annually. Any large changes in the interim period would be brought to the Authority and Board as appropriate.

The Board asked if the following information could be captured within future reporting:

- 1) Information on the number of members accessing their Annual Statement online or using the Retirement Quote Calculator.
- 2) How many members still receive paper copies of Newsletters.

The Service Manager - Customer Services replied no Google analytic information is available on how many users access the Annual Statements or Retirement Quote Calculator. This is something that may be possible in the future and will be looked at. The number of total users who access their MyPension account can be provided. Regarding newsletters, 2,435 members receive a paper copy.

It was noted the communications sent to employers seem to be focused on administrative issues of the scheme. Are more senior staff at the employers being missed? The Service Manager - Customer Services advised this would be reviewed.

R. Nurennabi asked if other LGPS funds produced similar documents and whether they are as comprehensive. The Service Manager - Customer Services replied, yes, when comparisons have been done with other LGPS funds, the documents do contain much of the same information. The Director added, this is a statutory document we are required to produce by the LGPS Regulations.

R. Nurennabi then asked if there were any insights that could be shared with employers, regarding communications with scheme members. The Communications Officer has already started work on engaging with employers on this and providing resources to employers.

RESOLVED: Members noted the report.

13 ADMINISTRATION REPORT Q4 2022-23

The Director delivered a report to update Members on administration performance and issues for the period from 1st January 2023 to 31st March 2023.

It was clarified the figures in the table at the top of page 144, do not tie up with the figures shown in the table at the bottom of the page. This is due to some individual

case types not being included in the larger table due to the sheer number of processes involved.

There has been fall in the performance of case work processing. There has not yet been a corresponding increase in customer dissatisfaction, although some trend is present. There has also not been a marked increase in customer complaints.

The Interim Assistant Director – Pensions advised he has held talks with managers within the service on how the backlog situation occurred and the impact on processing other case work. A recovery plan is being produced which will include plan to ensure the situation does not happen again.

Much of this will be dependent on the pensions administration software being made fit for purpose and then utilising it in a more effective way. A more strategic approach about the quality of information we hold in the system will also be required.

A capacity planning review is being undertaken by the Service Manager – Benefits to ensure our resources are being utilised effectively. This will conclude by the end of May.

How the Authority reports on performance also requires review to make it more succinct and focussed. This will form part of the Administration Action Plan which will include:

- Better use of IT.
- Better allocation of work.
- Increasing staff training and understanding skills gaps.
- Prevention measures to avoid a repeat situation.
- Ensuring adequate staffing levels.

An action plan is expected to be reported to the Authority in June.

N Doolan-Hamer questioned the plans to clear the Aggregation case backlog. It was previously reported a team had been set up to deal with these, but it now appears it will fall into this review. The Interim Assistant Director – Pensions advised the pensions admin system contains a function for bulk processes to be run and work is being undertaken by our Systems Team to get that working. Currently Aggregations are being dealt with via overtime for staff.

N Doolan-Hamer questioned why this course of action was only just being considered now, when the problem has been known about for a while. The Interim Assistant Director – Pensions replied we have allowed a situation to develop where the short comings of the pensions admin system have been tolerated and internal workarounds have been used. A change of focus is needed to ensure the system is working as intended.

N Doolan-Hamer asked if staff who do the casework have been consulted about improvement initiatives. The Director replied that as the plan moves forward and becomes more detailed, more staff will become more involved.

D. Webster asked if there are still unfulfilled tasks Civica have not delivered on the actions we have previously requested. The Interim Assistant Director – Pensions replied the gap is narrowing, but yes, there are still two outstanding issues.

The Director added that there had been previous discussions with the Board on a potential change of administration system and while this remains an option the assessment of the balance of risk involved had changed significantly in recent months.

K Richardson stated that if the system is not fit for purpose, then it should be changed. The Interim Assistant Director – Pensions replied that all the functionality we need is there, we now need to make it work for us.

K Richardson requested confirmation the action plan would be presented to the Board and include timescales and objectives so they can hold officers to account. The Director confirmed that it would.

The Chair asked if the root cause was a software or lack of staff problem. The Interim Assistant Director – Pensions replied it is a combination of both.

R. Nurennabi noted that recruiting staff with LGPS skills and knowledge is very challenging and new staff require training. What impact will that have on timescales of the action plan? The Interim Assistant Director – Pensions stated we have been fortunate to recruit staff who do have some previous experience but there will still be some on the job training. This will necessitate more experienced staff being removed from case working to mentor. An allowance for this will be built into the action plan. Recruitment of staff for the systems team is more problematic.

The Director added training and development needs to be built in on an ongoing basis so a more balanced skills/knowledge base can be developed.

K. Richardson asked if software is updated in respect to the McCloud Judgement and Pensions Dashboard? The Interim Assistant Director – Pensions confirmed that it is updated as new information emerges. An internal project team is in place to prepare for new legislation.

The Independent Advisor asked about the staffing level section of the action plan. Did the previous Resilience Report considered by the Authority address the issues? The Director confirmed the report referenced was presented to the Staffing Committee in October and deliberately deferred looking at Pensions Officer and Customer Services Officer levels until the capacity planning exercise had finished. Once the data is available, then appropriate recommendations for action will be made.

The Independent Advisor sought confirmation that efficiency targets would be included in the Action Plan, to highlight how quickly things could be done as opposed to quickly they are being done. The Interim Assistant Director – Pensions confirmed it would and comparative data will be used, while making allowances for training and development processes. Another focus will be on the checking processes to ensure it is adding value to the process.

The Director added that expected processing times for case work will also need to be introduced. This will require considerable thought on how to introduce this and

will be in consultation with the Trade Union. This will also require Team Leaders to work in different ways and exercise their responsibilities differently. The Interim Assistant Director – Pensions stated that the data on individual performance would be used to facilitate training plans and development objectives.

14 DATA QUALITY, IMPROVEMENT PLANS AND PROGRESS UPDATES

The Interim Assistant Director – Pensions delivered a report to update members on the latest iteration of the Data Quality Improvement Plan and the latest data scoring provided to the Pensions Regulator.

K. Richardson asked if the Authority is part of the Tell Us Once (TUO) Scheme.

The Director confirmed we are a part of TUO and life existence checks are carried out annually for pensioners who live abroad.

The Service Manager - Customer Services added we also use address tracing and mortality screening services from the General Registry Office and that data is received every week. This is in addition to the National Fraud Initiative undertaken every two years.

D. Webster asked about the error of Scheme Retirement Data and why it appeared not be dealt with until a bulk correction in November. The Interim Assistant Director – Pensions replied the way this data is presented is not helpful, it is a system generated data field. The numbers increase throughout the year and are then cleared by a bulk run. Consideration should be given to whether the system generated reports are focussing on the key date sets needed.

15 BREACHES, COMPLAINTS AND APPEALS

The Director delivered the report.

RESOLVED: Members noted and accepted the report.

16 RISK REGISTER (UPDATE AND ACTIONS)

The Team Leader – Governance delivered the report.

RESOLVED: Members noted and accepted the report.

17 AOB

a) The Director sought the views of the Board on the principle of a proposal raised by the Chair and Vice Chair of the Authority at their last meeting; on whether a remuneration package should be put in place for members of the Board.

A discussion was held and Members views will be fed back to the Authority.

Agreed Action: Expenses claim procedure currently in place to be circulated to Board members.

b) The Chair advised this was the last meeting for R. Fennessey as Vice-Chair. The Chair, Members and Officers thanked him for his contributions during his tenure.

CHAIR

Agreed Actions

Agenda Item	Agreed Action	Responsible Officer
6	Minutes of the meeting held on 02.02.2023 to be amended and republished.	Business Support Officer
8	Developing communications between the Board and the Authority	Head of Governance
8	Informal actions agreed at Board meetings to be recorded.	Governance Officer/Business Support Officer
8	Support the Authority in recording diversity characteristics of the Board and provide feedback on the characteristics which the Board feel are important.	Head of Governance
8	Support the Authority in amending the Board's constitution to require rotation of the chair and vice-chair roles.	Director
8	Request the Authority attempts to provide a shorter, more succinct report on pensions administration for future meetings.	Interim Assistant Director – Pensions
8	Request that the Board's chair and vice-chair work with the	Head of Governance

	Authority to better manage the time at meetings to reduce time spent on pensions administration and increase time spent on broader Authority governance matters.	
8	Request that the Authority reflects on the Board's feedback on the on-line training and knowledge assessment when planning future activities.	Head of Governance
8	Develop plan to improve succession planning for Board membership.	Head of Governance
10	Conduct an analysis of Board Members National Knowledge Assessment as a guide to future training events.	Head of Governance
10	Update the contents of the Members handbook and distribute to members.	Head of Governance
11	A report will be delivered to both the next Authority and Board meetings respectively that shows a comparison with other LGPS funds.	Director
12	Investigate the possibility of obtaining analytic information on how many users access their Annual Statements or Retirement Quote calculator online	The Service Manager - Customer Services
13	Pensions Admin Recovery Plan, with timescales and objectives, to be	Interim Assistant Director – Pensions

	presented to the Board.	
17	Expenses claim procedure to be circulated to Board members	Head of Governance



SOUTH YORKSHIRE POLICE AND CRIME PANEL

3 FEBRUARY 2023

PRESENT: Councillor R Haleem (Rotherham MBC) (Chair)

Councillors: R Davison (Sheffield City Council), T Baum-Dixon (Rotherham MBC), P Garbutt (Sheffield City Council), S Knowles (Doncaster MBC), J Moyes (Barnsley MBC), C Ransome (Doncaster MBC) and W Carratt (Independent Co-opted Member of the Police and Crime Panel)

Dr A Billings (South Yorkshire Police & Crime Commissioner)

S Abbott, M Buttery, K Dearnley, G Hyland and S Parkin
(Office of the South Yorkshire Police and Crime Commissioner)

L Belli, S Ghuman and A Shirt
(Barnsley MBC)

Apologies for absence were received from
Councillor C Pickering (Barnsley MBC), Councillor T Downing (Sheffield City Council), Councillor R Milsom (Sheffield City Council), Councillor K Osborne (Barnsley MBC), Councillor M Haybe (Sheffield City Council), E Eruero (Office of the South Yorkshire Police & Crime Commissioner) and F Topliss (Office of the South Yorkshire Police & Crime Commissioner)

16. **WELCOME AND INTRODUCTIONS**

The Chair welcomed everyone to the meeting.

The Panel were introduced to Sukdave Ghuman, Service Director Legal and Governance Barnsley MBC who would be attending future meetings following the departure of J Field.

Richard Hindley and Jacqueline Griffin were also welcomed to the meeting as the proposed independent co-opted members for the public part of the meeting only.

17. **APOLOGIES FOR ABSENCE**

Apologies for absence were noted as above.

18. **ANNOUNCEMENTS**

None.

19. **URGENT ITEMS**

None.

20. ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

RESOLVED – That agenda item 20 ‘Appointment of Independent (Co-opted) Members of the South Yorkshire Police and Crime Panel, Item 21 ‘Attendance of a Member at Police and Crime Panel Meetings’ and Item 22 ‘PCC Resilience Arrangements’ be considered in the absence of the public and press.

21. DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

Councillor Moyes declared a non-pecuniary interest as she is in receipt of a police pension as a former employee of West Yorkshire Police.

22. PUBLIC QUESTIONS:-

A) TO THE POLICE AND CRIME COMMISSIONER

There were no public questions to the Police and Crime Commissioner.

B) TO THE POLICE AND CRIME PANEL

There were no public questions to the Police and Crime Panel.

23. MINUTES OF THE POLICE AND CRIME PANEL MEETING HELD ON 5 DECEMBER 2022

The Panel discussed and noted progress in respect of the agreed actions captured on the Panel’s Action Log set out in Appendix A to the minutes.

RESOLVED –

- i) That the minutes of the Police and Crime Panel meeting held on 5th December 2023 be agreed and signed by the Chair as a correct record.
- ii) Noted that the Panel’s Action Log would be updated following discussion and agreement at today’s meeting.

24. THE PCC’S POLICE AND CRIME PLAN FOR 2022-2025

A report was submitted which provided Members with the Commissioner’s draft Police and Crime Plan (Plan) for 2023-2025.

Dr Billings commented that when he was elected in 2014 South Yorkshire Police was not in a good place due to a number of issues including child exploitation in Rotherham and the Hillsborough disaster. The HMICFRS were critical of the force and had stated it required improvement. Chief Constable S Watson was appointed and over the 5 years in post the force had moved from ‘requires improvement’ to ‘good’ and this position had been maintained following the appointment of Chief

Constable L Poultney who had the same clear visions and sense of purpose to maintain standards and also to take the force forward. The latest HMICFRS report commented that it is a good force and talked about it being ambitious and innovative.

The Commissioner informed the Panel that the latest Plan presented to members was around Working Together for a Safer South Yorkshire. It did not include revolutionary changes and he wanted the existing priorities to be maintained which had been the key to helping the force get to where it is today.

The PCC's draft plan re-stated the same overall priorities:

- Protecting Vulnerable People
- Tackling Crime and Anti-Social Behaviour
- Treating People Fairly

It was acknowledged that these priorities were against a difficult financial situation, and it would not be easy for the Force going forward. However, following consultation with members of the public regarding council tax increases and how much they would be willing to raise the precepts by for policing, it was a pleasant surprise that most were willing to pay more. This would result in the Chief Constable being able to keep their commitment to increase officer numbers.

The Commissioner reiterated to Members of the Panel that the key theme behind the plan was Working Together for a Safer South Yorkshire reflecting what had happened in the past year with the forefront concerns being around road safety and safer streets. It was recognised that the Police would not be able to carry out all duties as a single organisation, but that partnership working would be required for some priorities.

The Commissioner invited the Panel to comment on the Plan's contents and make any recommendations by 15 February 2023, to enable the Plan to be published in a timely manner.

The Panel raised the following key points:

- Mr Carratt asked whether it could be made more explicit that the Home Office sets precepts which ties the Forces hands in terms of the pay cost for police forces.
- Mr Carratt asked the Commissioner to consider the inclusion of child protection as a distinction that is broader than child exploitation.
- Mr Carratt commented that Clinical Commissioning Groups no longer existed so the wording would need updating to Integrated Care.
- Mr Carratt commented that the paragraph that speaks of the 'Operation Linden' talks about the victims feeling let down by individual officers and reflects their feelings but does not address what the PCC intends to do by it.

- Mr Carratt asked the Commissioner whether an explanation could be included in the plan as to why the funding for the Violence Reduction Unit decreases year on year.
- Mr Carratt asked the Commissioner whether it may be helpful to speak about the role of the PCC and how he is able to hold the Probation Service to account, following some recent failings.
- Mr Carratt asked that the membership of the Police and Crime Panel be updated to reflect that there will be 3 Independent (Co-opted) Members following today' meeting.
- Councillor Garbutt asked the Commissioner whether a commitment to studying what happens to victims post the reporting of domestic abuse as a lot of victims feel let down at that point.
- Councillor Garbutt asked the Commissioner whether more emphasis could be placed within the report on how rapes are dealt with and how they are carried forward.
- Councillor Moyes asked whether keeping people up to date with the progress of complaints no matter if they are the witnesses or victims, could be included.
- Councillor Baum-Dixon asked whether there could be more focus on rural crimes and their severity as there was a perception by the public that rural crimes were not taken as seriously.
- Councillor Garbutt raised a query as to whether the Road Safety Partnerships were under the four South Yorkshire districts now and not supported by the Local Authorities.

The Commissioner provided the Panel with detailed responses to the questions raised above and thanked them for their comments.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the contents of the PCC's new draft Plan.
- ii) Considered the new draft Plan and commented on the contents in a report and made recommendations.

25. PROPOSED COUNCIL TAX PRECEPT AND REVENUE BUDGET FOR 2023/24

A report of the Chief Finance Officer, OPCC was submitted to notify the Panel of the Commissioner's proposed Council Tax precept for 2023/24.

The Commissioner referred to the financially difficult year everyone would be facing. Funding for the Police came from 2 parts of government grants and council tax precepts. The expectation would be that the full council tax precept limit would be used of £15 per Band D household as local Government's were also struggling

and wouldn't be able to provide grants at inflation levels. The Government were encouraging the maximum precept amount as without the medium term period, budgets were unstable.

The Commissioner referred to the property bandings in the area, highlighting that the majority of properties in South Yorkshire were in bands A to C who would be less affected with the increase than those in Bands D and above. It was recognised that there was already a financial struggle for council tax payers but the Commissioner was mindful of the fact that most properties were below the Band D level. Following a public consultation, members were informed that most people were prepared to pay the increase, and some were prepared to pay the rate of inflation at 10% which would equate to more than £15.

Members were informed that this would be the only way to balance the books this year without looking into potential further efficiency savings from the police force and staffing. If necessary, vacancies would not be filled and they would also look towards redundancies. In addition, the force were looking at priority based budgeting in every aspect of the organisations work to see if any further efficiencies could be found as value for money was important.

S Abbott informed the Panel that a number of additional factors had affected the budget including NI contribution changes, legacy issues for historical civil claims from the Hillsborough disaster and child sex abuse cases, where provision has to be made. The balance over the next couple of years will be made from reserves with £6.2M worth of savings to be found.

The report set out a number of key risks and uncertainties, which were noted by Members.

Mr Carratt asked whether a copy of the questions and answers from the private meeting of the Police and Crime Panel Budget Familiarisation Session held on 31 January 2023 could be reflected within the minutes in order to evidence the scrutiny that had taken place over the budget.

In relation to the Police and Crime Panel Budget Familiarisation Session held on 31 January 2023, it was noted that members had raised questions and were assured by the responses provided.

Councillor Baum-Dixon raised concerns around the prudent use of reserves and what level of certainty they had in reserves to be comfortable. In response S Abbott commented that whilst there was always uncertainty around interest rates and legislation changes, they were confident based on the information they have at the moment.

Councillor Baum-Dixon raised concerns as to whether the online consultation reached all demographics and everyone had a chance to have their say. In response the Commissioner informed the Panel that the survey had been held face to face and online with Engagement Officers consulting out in the Community and a market stall on Rotherham Market to capture the older population. The overall impression gathered was that people were supportive of the Police Force.

The Chair, Councillor Haleem referred to the recommendation in the report which asked the Police and Crime Panel to consider and support a proposed annual increase in the policing element of the Council Tax (the precept) for 2023/24 of £15.00 for a Band D property, which would be an increase of 6.73%. The Panel noted that most properties in South Area are in Bands A (57%) and B (17%) and C (12%) where the increase would be A 19p per week, B 22p per week and C 26p per week.

A recorded vote was taken and recorded as follows:-

For accepting the proposed increase in the policing element of the Council Tax precept for 2023/24 - (7) Councillors Haleem, Moyes, Knowles, Ransome, Davison, Garbutt and Mr W Carratt.

Against the proposed increase (0). Abstained (0).

Councillor Baum-Dixon did not vote for the resolution.

The proposal was approved.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Voted to accept the proposed annual increase in the policing element of the Council Tax (the precept) for 2023/24 of £15 for a Band D property, which would be an increase of 6.73%.
- ii) Noted that most properties in South Yorkshire are in Bands A (57%) and B (17%) and C (12%) where the increase would be A 19p per week, B 22p per week and C 26p per week.

26. POLICE AND CRIME COMMISSIONER'S UPDATE (INCLUDING DECISIONS MADE SINCE THE LAST MEETING)

A report of the Commissioner was presented to inform Members that the Commissioner is supported by the Office of the Police and Crime Commissioner (OPCC) in delivering his Police and Crime Plan, and in effectively discharging his wide range of legal responsibilities.

The OPCC has a Delivery Plan which outlines how this is undertaken each year.

The report provided Members with an update on key PCC and OPCC activities against the new Delivery Plan since the Panel's last meeting held on 5th December 2022.

The report also provided Members with information on the decisions taken by the PCC since the Panel's last meeting.

Mr Carratt spoke of the collaborative work with the SYP and local partners in a bid to the Ministry of Justice's women's funding round and the concerns around the delayed outcome to the end of the financial year and what financial year that would need to be spent in.

In response M Buttery spoke of the frustration around the delay but that discussions were being held around the spending rules. The Commissioner commented that whilst these pots of money were very welcome, they often came with an unsatisfactory delay and the need to be spent within the financial year. He expressed that they would like to give more notice and the ability to cover the financial year but the treasury rules stopped them from doing that resulting in an unfair squeeze.

Councillor Garbutt welcomed the Scrutiny Work taking place on stop and search and requested an update of how that was progressing. In response the Commissioner informed the Panel that an Independent Ethics Panel had carried out a thorough look into the area of stop and search and that those members had good interactions with SYP. A regular report is provided to the Commissioner through the Public Accountability Board and the work being undertaken was on a level with other Authorities in the Country. M Buttery informed members that an update on the stop and search levels and work from the Ethics Panel would be circulated to all Members.

Councillor Garbutt requested an update with regards to complaints against the police and how South Yorkshire were dealing with them. In response the Commissioner commented that it was a huge national issue but that all records of complaints against an officer were being looked over again. The Chief Constable had assured the Commissioner that new recruits would be vetted at the face to face interview, at the end of training and then every 5 years. There was a desire to change the culture so that if an officer witnessed anything of concern from a colleague they would report it.

A query was raised as to staff surveys and whether they were undertaken. In response M Buttery informed the Panel that they did conduct staff surveys and these were regularly followed up alongside staff focus groups.

RESOLVED – That Police and Crime Panel Members:-

- i) Noted the contents of the report.
- ii) Asked questions on the matters contained within the report, given it explains how the PCC has over this period delivered his Police and Crime Plan, discharged the wide range of his legal responsibilities, and mad decisions.
- iii) Noted that the Commissioner had agreed to circulate an update to Members on the Stop and Search work being undertaken by the Ethics Panel.

27. HIS MAJESTY'S INSPECTORATE OF CONSTABULARY, FIRE AND RESCUE SERVICES' INSPECTION OF SOUTH YORKSHIRE POLICE FOR POLICE EFFECTIVENESS, EFFICIENCY AND LEGITIMACY (PEEL)

The Commissioner provided Members with an update on the latest inspection of South Yorkshire Police (SYP) by His Majesty's Inspectorate of Constabulary, Fire and Rescue Services (HMICFRS) for Police Effectiveness, Efficiency and Legitimacy (PEEL).

M Buttery provided members with a brief summary of the contents of the report.

Mr Carratt gave his congratulations on the outcomes that showed humility to the Commissioner and his team, the wider leadership team and the force itself. Following this it was then raised as to whether there had been any recommendations received to give consideration relating to Governance, specifically the Panel and tracking through activity.

M Buttery responded by informing the Panel that none had been received, but that they could go back and ask that question.

SYP would continue to maintain its future ambition to build on the journey of continuous improvement and invest its resources wisely to meet policing needs alongside the Government initiative to increase police officer numbers, although it was acknowledged that this would be a challenging journey against a difficult financial future.

RESOLVED – That Members of the Police and Crime Panel noted the contents of the report and commented on any matters arising.

28. REPORT BACK FROM DISTRICT COMMUNITY SAFETY PARTNERSHIPS - MEMBER REPRESENTATIVES

Due to the absence of Councillor Milsom, there were no updates from the Safer Sheffield Partnership held on 12 January 2023.

Councillor Knowles had attended the Safer and Stronger Doncaster Partnership Board held on 24 January 2023 and commented that it had been a difficult meeting to understand due to the complex language used by officers and that it was felt that the meeting was not a good use of Councillors time in attending.

Dr Billings commented that work had been undertaken with officers to write Public Accountability Board reports in a language that was easily understandable. The comment would be taken away and officers would be asked to investigate how reports are presented in future meetings.

The Safer Rotherham Partnership that was due to be held in December 2022 was cancelled, therefore no updates were provided.

RESOLVED – That Members of the Police and Crime Panel noted the feedback.

29. POLICE AND CRIME PANEL MEETING DATES 2023-24

A report was submitted to set out a schedule of meeting dates for the Police and Crime Panel in 2023/24.

RESOLVED - That Members of the Police and Crime Panel:-

- i) Considered and approved the 2023/24 meeting dates set out below:-

Monday 24 April 2023 (Already Set)
Monday 12 June 2023 – Annual Meeting
Monday 17 July 2023
Monday 25 September 2023
Monday 11 December 2023
Monday 5 February 2024
Monday 29 April 2024

All Meetings will take place at 1.00pm with a pre-meeting for Members at 12.30pm and be held in Barnsley Town Hall, unless stated otherwise.

- ii) Agreed to hold additional / extraordinary meetings / training events as and when appropriate / necessary.

30. COMPLAINTS UPDATE - 1 JUNE 2022 TO 31 DECEMBER 2022

Members were informed that no complaints had been received by the Panel against the PCC during the period 1 June 2022 to 31 December 2022

RESOLVED – That members noted the update.

31. LEARNING AND DEVELOPMENT UPDATE

A report was submitted to update Members on current events – national, regional and local, together with future plans in respect of learning and development for the Panel.

Suggestions for any other learning and development opportunities Members may have to support the Panel's learning and development were welcomed.

A summary of events which had taken place since the last meeting together with details of proposed future events were set out within the report for Members' information.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Note the update.
ii) Agreed to provide suggestions for future learning and development.

32. WORK PROGRAMME / PAB DATES

Members considered the 2023/24 work programme and were reminded that they could submit issues for the Work Programme that fall within the Panel's Statutory role in supporting and scrutinising the Commissioner.

All issues would be given full consideration by the Chair. Vice-Chair and Commissioner at the pre-agenda planning meetings.

Additionally, Members were encouraged to attend the meetings of the Commissioner's Public Accountability Board (PAB) to increase their operational knowledge.

Members were reminded that they could also submit questions for PAB through the OPCC, with 5 working days notice prior to the meeting.

RESOLVED – That Members of the Police and Crime Panel noted the contents of the 2023/24 Work Programme.

33. DATE AND TIME OF THE NEXT MEETING - MONDAY 24 APRIL 2023, 1:00 PM IN THE COUNCIL CHAMBER, TOWN HALL, CHURCH STREET, BARNSELEY

RESOLVED – That the next meeting of the Police and Crime Panel be held on Monday 24 April 2023 at 1.00pm in Barnsley Town Hall.

34. EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 1 and paragraph 3 of Part 1 of Schedule 12A of the Act and the public interest not to disclose information outweighs the public interest in disclosing it.

35. APPOINTMENT OF INDEPENDENT (CO-OPTED) MEMBERS OF THE SOUTH YORKSHIRE POLICE AND CRIME PANEL

A report of the Clerk to the Panel was presented to request that members endorse the recommendations of the Recruitment and Evaluation Panel to appoint Miss J Griffin and Mr R Hindley to the vacant roles of Independent (Co-opted) Members of the Panel.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Noted the action taken place to recruit two Independent (Co-opted) Members of the Panel.
- ii) Agreed the recommendations of the Recruitment and Evaluation Panel's decision to formally appoint Miss J Griffin and Mr R Hindley to the roles of Independent (Co-opted) Members to the Panel with effect from 3 February 2023.

36. ATTENDANCE OF A MEMBER AT POLICE AND CRIME PANEL MEETINGS

A report of the Panel's Legal Adviser and Panel's Support Officer was presented asking members to consider the non-attendance at meetings of a Member of the Panel and set out the options open to the Panel.

RESOLVED – That Members of the Police and Crime Panel:-

- i) Considered the actions to be taken as set out in the report and agreed to approve the absence for the remaining period of the municipal year 2022/23.
- ii) That Mr W Carratt be appointed as Vice-Chair for the remaining period of the municipal year 2022/23.

37. PCC RESILIENCE ARRANGEMENTS

A report of the OPCC was presented to members setting out the existing PCC Resilience Arrangements and seeking the Panel's views on these arrangements.

RESOLVED – That Members noted and agreed the existing arrangements until the next PCC election to be held in 2024.

CHAIR

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SOUTH YORKSHIRE POLICE AND CRIME PANEL

24 APRIL 2023

PRESENT: W Carratt (Chair)

Councillors: R Davison (Sheffield City Council), T Downing (Sheffield City Council), P Garbutt (Sheffield City Council), S Knowles (Doncaster MBC), R Milsom (Sheffield City Council), J Moyes (Barnsley MBC), C Ransome (Doncaster MBC), W Carratt (Independent Co-opted Member of the Police and Crime Panel), J Griffin (Independent Co-opted Member of the Police and Crime Panel) and R Hindley (Independent Co-opted Member of the Police and Crime Panel)

Dr A Billings (South Yorkshire Police & Crime Commissioner)

M Buttery, E Eruero, S Parkin and K Wright
(Office of the South Yorkshire Police and Crime Commissioner)

S Ghuman, A Shirt and D Thorpe
(Barnsley MBC)

Apologies for absence were received from Councillor R Haleem (Rotherham MBC), Councillor C Pickering (Barnsley MBC), Councillor T Baum-Dixon (Rotherham MBC), Councillor K Osborne (Barnsley MBC), S Abbott (Office of the South Yorkshire Police and Crime Commissioner), F Topliss (Office of the South Yorkshire Police and Crime Commissioner) and L Belli (Barnsley MBC)

1. **WELCOME AND INTRODUCTIONS**

W Carratt, in the Chair, welcomed everyone to the meeting.

R Hindley and J Griffin were welcomed to their first meeting as co-opted Members of the Panel.

2. **APOLOGIES FOR ABSENCE**

Apologies for absence were noted as above.

3. **ANNOUNCEMENTS**

The Chair informed the Panel that Councillor Garbutt would be standing down as a Councillor and therefore this was his last meeting as a Member of the Panel. The

Chair thanked Councillor Garbutt for his contributions and wished him well for the future.

Councillor Garbutt thanked Members and Officers and stated that he had focused on two issues, domestic abuse and sustainability, whilst a Member of the Panel.

The Commissioner thanked Councillor Garbutt for his contributions and stated that sustainability was a key issue for South Yorkshire Police. He reminded Members that if they had a particular interest, it could be added as an agenda item.

4. URGENT ITEMS

None.

5. ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

6. DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

7. PUBLIC QUESTIONS:-

A) TO THE POLICE AND CRIME COMMISSIONER

There were no questions to the Police and Crime Commissioner.

8. TO THE POLICE AND CRIME PANEL

There were no questions to the Police and Crime Panel.

9. MINUTES OF THE POLICE AND CRIME PANEL MEETING HELD ON 3 FEBRUARY 2023

The Panel discussed and noted progress in respect of the agreed actions captured on the Panel's Action Log set out in Appendix A to the minutes.

W Carratt requested that the wording on page 13 of the minutes should be amended to accurately reflect how the budget allocation from the Home Office influenced the precept.

RESOLVED –

- i) That the minutes of the Police and Crime Panel meeting held on 3 February 2023 be agreed and signed by the Chair as a correct record.
- ii) Noted that the Panel's Action Log would be updated following discussion and agreement at today's meeting.

10. POLICE AND CRIME COMMISSIONER'S UPDATE (INCLUDING DECISIONS MADE SINCE THE LAST MEETING)

A report was submitted to inform Members that the Commissioner was supported by the Office of the Police and Crime Commissioner (OPCC) in delivering his Police and Crime Plan, and in effectively discharging his wide range of legal responsibilities.

The OPCC has a Delivery Plan which outlines how this was undertaken each year.

The report provided Members with an update on key PCC and OPCC activities against the new Delivery Plan since the Panel's last meeting held on 3 February 2023.

The report also provided Members with information on the decisions taken by the PCC since the Panel's last meeting.

The following key points were noted:

- The OPCC were currently between delivery plans.
- The OPCC were devising a new plan which would be linked to the PCC'S Police and Crime for 2023-2025 that was submitted at the meeting held on 3 February 2023. Members had provided valuable feedback on the plan.
- The Baroness Casey review into the standards of behaviour and internal culture of the Metropolitan Police Service had created ripple effects across other police forces, with cultural work ongoing at SYP.
- South Yorkshire was one of the areas that had received additional funding for Anti-Social Behaviour (ASB) from the government.
- SYP had reached the officer uplift target, with the offer of an additional 15 new recruits on top of the uplift target.
- A period of priority-based budgeting would commence shortly, which was discussed at the Panel meeting on 3 February 2023. SYP would have to make significant savings due to medium-term financial challenge, and consultants would commence this work from 2 May 2023.
- Rural network meetings would be held in the forthcoming weeks, with the first at Penistone. The Commissioner noted that Members had expressed concerns around rural crime and the impact on communities.
- External funding totalling £650,000 had been secured which would be used to run domestic abuse perpetrator programmes.

Councillor Ransome thanked M Buttery and The Commissioner for the update on rural crime.

Councillor Ransome asked a question regarding about the ASB funding and why South Yorkshire had received it.

M Buttery responded that the Home Office allocated funding based on reported ASB and geographical spread.

Councillor Garbutt queried whether the new ASB funding would mean that ASB figures would be co-ordinated between SYP and Local Authorities.

The Commissioner agreed that a partnership approach was required.

Councillor Milsom asked if the new ASB funding raised an opportunity for a new reporting tool.

The Commissioner reported that the Home Officer were planning a new reporting tool for ASB.

R Hindley raised a query regarding the new police officers that had been recruited and where they had been deployed.

The Commissioner responded that SYP had 1400 new officers who were completing training, which should take 2-3 years. The OPCC had infographics of where new police officers had been deployed and would share these with Panel Members.

Councillor Davison noted the difficulties surrounding a shortage of detectives, and if the numbers had increased in South Yorkshire.

The Commissioner replied that there was a national shortage of detectives, which SYP were acutely aware of. It was noted that detectives worked long ad-hoc hours which was a deterrent for some.

K Wright informed the Panel that the number of detectives in SYP ebbed and flowed, and this data could be shared with the Panel.

J Griffin questioned what support was available for police officers who were training new recruits.

The Commissioner responded that new recruits needed mentors, and this would be raised with the Chief Constable.

M Buttery further informed the Panel that conversations regarding training and retention were ongoing, and that an agenda item focused on headline workforce data would be brought to the June meeting.

Councillor Ransome noted that crime involving quad bike was a problem in rural areas.

The Commissioner agreed and said that this fell under ASB crime. The biking team attended any incidents reported, and K Wright informed the Panel that a section on rural bike crime was featured in the performance report.

Councillor Milsom queried raptor persecution in South Yorkshire and how many incidents and prosecutions had been recorded.

The Commissioner suggested that Members attend the Sheffield district rural crime and wildlife team meeting, the details would be sent to Councillor Milsom in due course.

Councillor Milsom requested that raptor persecution data be included in the June performance report which was agreed by the Panel.

Councillor Davison asked if there were any plans to expand the SYP bikes team.

The Commissioner informed the Panel that there were currently no plans to expand the team however this was kept under review by the Chief Constable.

Councillor Garbutt asked for assurance that SYP carried out the necessary background checks when undertaking recruitment, in light of the Baroness Casey Review.

The Commissioner confirmed he was assured that the necessary checks were undertaken via the Chief Constable, and vetting continued throughout various points of training. M Buttery further explained that the force PAB meeting featured a trust and confidence agenda item which covered this issue in detail and HMICFRS were also investigating vetting procedures.

RESOLVED – that Members of the Police and Crime Panel:-

- (i) Note the contents of the report.
- (ii) That the infographics on new recruits be shared with the Panel.
- (iii) That a report focused on headline workforce data be brought to the June meeting.
- (iv) That the details of the Sheffield district rural crime and wildlife meeting be shared with Councillor Milsom.
- (v) That raptor persecution data be featured in the June performance report.

11. MONITORING DELIVERY OF THE POLICE AND CRIME PLAN - QUARTERLY REPORT (OCTOBER TO DECEMBER 2022)

The Commissioner informed the Panel that the Prime Minister and Home Secretary had recently visited South Yorkshire to discuss Case and had talked about whether the police could be inhibited in their investigations due to perceived political correctness. However, The Commissioner took the view that progress had been made in this area since 2014 and this was not an issue for SYP. SYP had been commended by HMICFRS for their understanding of CSE and particular reference had been made to the Partnership work in Rotherham between SYP and the Local Authority.

The Commissioner also commented that this could narrow the vision in regards to CSE, and perpetrators were from various different background with significant crime now happening online.

A report was submitted which set out the Quarterly Police and Crime Plan Performance Report for the period April to June 2022 (Quarter 4 2022/23),

produced from the Police and Crime Commissioner's (PCC's) Police and Partners Performance Framework.

The report aimed to provide information about how the police and partners, as well as the Office of the PCC (OPCC) are working to achieve the outcomes and priorities set out in the Police and Crime Plan for South Yorkshire.

The Quarterly Performance Report for the period October to December 2022 (Quarter 4 2022/23), was set out in Appendix A to the report and noted by Members.

The following key points were noted:

- Overall crime was trending upwards for the past 12 months, this was partly due to comparing data from the Covid-19 pandemic.
- The arrest rate for domestic abuse had fallen, which the force was continuously tracking. The legal definitions of domestic abuse had changed slightly which could account for some of the decreases in arrest rates. The arrest rate for South Yorkshire was still higher than the national average.
- The charge summons rate for rape had increased and was now higher than the national average.
- Residential burglaries were still high, however not as high as pre-pandemic levels. This was still high compared to the most similar forces.
- The grant scheme which used money seized from criminals to provide community grants continued to be utilised effectively.

Councillor Garbutt referred to stop and search positive outcomes and asked The Commissioner whether the 27% figure was sufficient.

The Commissioner explained that this figure tended to fluctuate but continued to be monitored by the force.

Councillor Davison asked about current 101 response times.

K Wright drew Members attention to the average waiting times as set out in report. The figures for both 101 and 999 calls would be included in the June performance report.

Councillor Ransome referred to the data surrounding road safety and stated that driving whilst under the influence was also a major concern to residents alongside mobile phone use.

K Wright responded that the data from the stakeholder surveys was used to capture community concerns, and that up to data analysis results from the stakeholder surveys would be included in future performance reports.

W Carratt asked if there was any analysis on the root causes of high rates of residential burglary.

K Wright responded that there was no analysis on root causes, however the data compared the most similar forces to South Yorkshire. The Commissioner further added that deprivation is often cited as a root cause.

W Carratt queried if the independent custody scheme was still limited or back to running at pre-pandemic levels.

S Parkin confirmed that the independent custody scheme was back to pre-pandemic levels of activity and that more volunteers were needed.

W Carratt queried the collaborative procurement contracts as mentioned in the report.

M Buttery stated that the collaborative procurement contracts were regional procurement teams such as blue light commercial.

J Griffin asked in light of the Baroness Casey report if The Commissioner was assured that staff felt confident in reporting issues to HR.

The Commissioner responded that he was assured that SYP had the right mechanisms in place to report misconduct.

Councillor Milsom referred to the initial response to the new ASB funding and the need for a high-quality youth service to underpin this work.

The Commissioner expressed concern at the erosion of the youth work sector and highlighted that the PCC funding available for community clubs and societies.

The Commissioner made further comment on rehabilitation and highlighted the successful rehabilitation programme at Doncaster prison.

Councillor Milsom asked about crimes against retail staff and whether the new legislation had any impact.

The Commissioner responded that there were no figures available however he met regularly with retailers across South Yorkshire, and initiatives such as a police station situated in the new Glass Works shopping centre in Barnsley.

Councillor Davison asked about prosecution rates for mobile phone use on motorways.

The Commissioner confirmed that people are routinely prosecuted for mobile phone use whilst driving and that SYP undertake regular checks on stretches of motorways.

Councillor Moyes queried if there was any data on collisions that could be attributed to mobile phone use.

The Commissioner responded that this was hard to quantify, however sometimes evidence to suggest mobile phone use is recovered via dashcams.

Councillor Milsom asked if the Panel could be kept informed regarding the race equality forum and location data.

M Buttery informed the panel that the force PAB meetings received a trust and confident report which covered this area in detail.

K Wright further added that the issues regarding location were an IT issue which the OPCC continued to monitor closely.

RESOLVED that That Members of the Police and Crime Panel:-

- (i) Note the contents of the report.
- (ii) That up to data analysis results from the stakeholder surveys would be included in future performance reports.

12. QUARTER 3 - CONSOLIDATED BUDGET MONITORING REPORT 2022/23

A report of the Chief Finance Officer, OPCC was presented setting out the consolidated financial position for the period 1 April 2022 to 31 December 2022. The report also set out forecasts of the year end position as at 31 December 2022.

On 28 February 2022, the PCC approved a revenue budget of £310.7m. The PCC also approved a capital programme of £24.920m for 2022/23, anticipating that £22.770m borrowing would need to be undertaken in-the year to fund the programme. The programme was decreased to £16.48m in July 2022 to take account of slippage, re-phasing and adjustments. The PCC approved this revised programme on 27 July 2022.

The following key points were noted:

- There were significant impacts on interest and inflation rates, which could impact on capital financing costs, pay and inflation, and in the medium terms employers contributions to the pension fund (due to fluctuations in actuarial valuations). This tied in with difficulties within the employment market in terms of staff recruitment and retention.
- At 31 December the projected year end out turn position is a £0.048m underspend on the Chief Constable's budget, net of external funding.
- The improved cashflow, and favourable interest rates had significantly overachieved on income which has contributed to a further net £844k shift in the outturn. The position was being reviewed and changes would be reflected in the 23/24 budget.
- In regard to commissioning and partnerships, income had been secured totalling £4.7m in this financial year, for use within the county. Also, a successful £1m bid would be delivered by local authority partners in Doncaster and Sheffield.]
- Priority based budgeting work would commence with PwC consultants shortly.

R Hindley asked a question regarding risk and uncertainties and asked how they were mitigated.

E Eruero responded that risks were based on assumptions made in the budgeting process which could be visited again later in the year. It was noted that it was difficult to quantify especially when risks were interconnected.

M Buttery further added that training regarding financial risk was provided in new Member inductions, and that a deeper analysis of financial risk could be included in the Budget Working Group meeting agendas.

Councillor Milsom asked about how rising fuel costs had a significant impact on the budget and what the OPCC were doing to mitigate this.

The Commissioner informed the Panel that SYP had a sustainability officer, and that the recently opened Wombwell police station was self-sufficient in regard to energy.

W Carratt queried additional income this fiscal year and asked how this compared to previous years.

M Buttery responded that additional income was dependent on government policy and announcements, and that the OPCC bid for additional funding every fiscal year.

Councillor Garbutt asked about the impact of climate change on police forces workload and budget.

The Commissioner responded that this had been tested in the past with flooding events and the extreme weather in July last year, and these events had meant closer collaboration working between emergency services and Local Authorities which would continue for future such events.

M Buttery further added that the PCC is a co-opted Member on the Forces Future Board which routinely undertook horizon scanning and scenario planning. The Local Resilience Forum also discussed climate change scenarios and assessed the financial implications of rising energy costs.

RESOLVED – that Members of the Police and Crime Panel:-

- (i) Note the contents of the report.
- (ii) Deeper analysis of financial risk should be included in the Budget Working Group meeting agendas.

13. REPORT BACK FROM DISTRICT COMMUNITY SAFETY PARTNERSHIPS - MEMBER REPRESENTATIVES

Councillor Milsom provided an update from the Safer Sheffield Partnership held on 23 March 2023. Key points included:

- PCC funding focused on liaising with community groups had been secured to the sum of £243,000.
- The VRU had been formally assessed by the Home Office, which had evaluated the VRU as ready and engaged.
- Various projects had been launched and were ongoing such as knife crime awareness and the night-time economy strategy,
- Work around hate crime had been undertaken with Disability Sheffield.
- Project work surrounding violence and women and girls had been focused on one to one and group interventions.
- Community funding had enabled project work in schools, such as the sexual harassment project which had trained 47 pupils and 92 teaching staff.

Councillor Knowles provided an update from the Safer and Stronger Doncaster Partnership Board held on 28 March 2023. Key points included:

- The Joint Strategic Intelligence Assessment was in year 3 of the cycle.
- Priorities for the forthcoming year included ASB, serious violence, hate crime and substance misuse.
- Discussion took place regarding sharing more good news stories.
- The review of MARAC was also a priority for the Board.
- The Draft Youth Justice plan showed strong work in Doncaster.
- The PCC had confirmed The CSR grant.

Due to the absence of Councillor Haleem, there were no updates from the Safer Rotherham Partnership.

Councillor Garbutt asked if there was a link between ASB and domestic abuse.

Both The Commissioner and K Wright confirmed there was no established link between domestic abuse and ASB in the data available.

RESOLVED – That Members of the Police and Crime Panel noted the feedback.

14. APPOINTMENT OF MONITORING OFFICER / LEGAL ADVISER

A report of the Panel's Support Advisor was presented to Members regarding the appointment of the Monitoring Officer/Legal Advisor to the Panel.

The Monitoring Officer and Legal Adviser for the Police and Crime Panel, Jason Field, who was also Head of Legal Services, Barnsley MBC, left the Council in January 2023 and Members were informed of future arrangements for Monitoring Officer / Legal Adviser support to the Panel, including the Panel's Complaints Procedure.

RESOLVED – That Members of the Police and Crime Panel:-

- (i) Appointed Sukdave Ghuman, Service Director – Law and Governance, as the Panel’s Monitoring Officer / Legal Adviser with effect from 1 February 2023.
- (ii) Noted the appointment of Sukdave Ghuman, Barnsley MBC as the Legal Adviser for the purposes of the Complaints Procedure and authorised him to delegate any of those duties to such officers within Barnsley MBC Legal Services as he sees fit.

15. LEARNING AND DEVELOPMENT UPDATE

A report was submitted to update Members on current events – national, regional and local, together with future plans in respect of learning and development for the Panel.

Suggestions for any other learning and development opportunities Members may have to support the Panel’s learning and development were welcomed.

A summary of events which had taken place since the last meeting together with details of proposed future events were set out within the report for Members’ information.

RESOLVED – That Members of the Police and Crime Panel:-

- (i) Note the update.
- (ii) Agreed to provide suggestions for future learning and development.

16. WORK PROGRAMME / PAB DATES

Members considered the 2023/24 work programme and were reminded that they could submit issues for the Work Programme that fall within the Panel’s Statutory role in supporting and scrutinising the Commissioner.

All issues would be given full consideration by the Chair. Vice-Chair and Commissioner at the pre-agenda planning meetings.

Additionally, Members were encouraged to attend the meetings of the Commissioner’s Public Accountability Board (PAB) to increase their operational knowledge.

Members were reminded that they could also submit questions for PAB through the OPCC, with 5 working days’ notice prior to the meeting.

RESOLVED – That Members of the Police and Crime Panel noted the contents of the 2023/24 Work Programme.

17. DATE AND TIME OF THE NEXT MEETING - MONDAY 12 JUNE 2023 (ANNUAL MEETING) - 1:00 PM IN THE COUNCIL CHAMBER, TOWN HALL, CHURCH STREET, BARNSELEY, S70 2TA

RESOLVED – That the next meeting of the Police and Crime Panel be held on Monday 12 June 2023 at 1:00 pm in the Council Chamber, Town Hall, Church Street, Barnsley.

CHAIR

Present: Lee Tillman, Doncaster Council (Chair), Damian Allen, Doncaster Council; Dan Fell, Doncaster Chamber; Jamie Henderson, representing South Yorkshire Police; Hayley Tingle, Integrated Care Partnership; Dave Richmond St Leger Homes; Craig Matthews representing South Yorkshire Fire & Rescue Service; John Rees, DN College Group; Sheila Lloyd representing Rotherham Doncaster and South Yorkshire NHS Foundation Trust; Dolly Agoro, Inclusion & Fairness Forum, Cath Witherington, Voluntary Action Doncaster, Johnathan Sargeant representing Doncaster & Bassetlaw Teaching Hospitals NHS Foundation, Michael Hart, Doncaster Culture & Leisure Trust, Sharon Thorpe, Department for Work & Pensions.

Also in attendance: Allan Wiltshire; Rupert Suckling for agenda item 5 – Deep Dive: cost of Living; Charlotte Dimond, Team Doncaster Campaigns

- 1. Sub Regional updates:** Partners received an update on the South Yorkshire Mayoral Combined Authority (SYMCA) which outlined:
 - The Mayoral Combined Authority review 23-24.
 - Progress on the framework for the UK Shared Prosperity Funding.
 - Information about the Individual Placement and Support in Primary Care (IPSPC) in South Yorkshire bid.
 - The South Yorkshire Skills Strategy development and the funding challenges for the South Yorkshire Bus Service.

As part of this item partners were given update on the Doncaster Sheffield Airport discussions and detail about the approval at Full Council to undertake a judicial review and support other legal routes appropriate.

[Report link for Full Council:

<https://doncasterintranet.moderngov.co.uk/ieListDocuments.aspx?CId=130&MID=3980#A118253>

- 2. Team Doncaster Co-ordinating Group Update (TDCG):** Partners received an update on the focus of the TDCG over the last two meetings, this included:
 - Feedback from the **Transition Plan review**, which took place over the summer. The review gathered member's experiences and opinions on the transition to the new Team Doncaster operating model and to identify any further improvements.
 - TDCG endorsed the proposal to align the Doncaster Delivering Together Assessment (Year 1) into the Annual Review of Assurance Statements from the delivery groups and create one comprehensive report at the end of 2022-23.
 - TDCG endorsed the development of the **DDT Outcomes Framework Dashboard** which visually demonstrate key outcome measures that we monitor, alongside implementing the priorities within the Borough Strategy (Doncaster Delivering Together)
 - Following a successful **Team Doncaster City Summit** which took place on 15th November 2022, an evaluation is underway to review its successes and consider how we might take areas of improvement forward to future events.
 - Each **'In Focus'** Delivery Group provided an update on what they have been focusing on, what are the risks and what support is required from the TDCG.
- 3. Cost of Living Deep Dive:** The Team Doncaster Executive requested a detailed analysis of the impacts of the cost of living crisis, exploring where the impacts are being felt most in Doncaster, what assistance is being provided and where are the gaps? The TD Executive discussed the need to have a horizon overview of delivery and challenges over the next 2 years and are keen to keep reviewing and using the data insights to target areas of support. We also need to make sure that we have practical solutions that link into our regional and local the priorities e.g., Skills agenda

Exception reports/ updates included:

4. **Inclusion and Fairness Forum EDI review report and recommendations:** An update was given to bring members up to date on the progress, purpose and content of the EDI review report and recommendations. It was noted that once the report had been finalised and endorsed would progress to implementation.
5. **Edlington Regenerative Neighbourhoods – A Team Doncaster Response:** An overview of the Regenerative Neighbourhoods approach that is being taken in Edlington was discussed. The approach includes working with local anchor organisations such as schools and community groups and has already had some positive engagement with residents. Work is also underway to address some of the area's urgent issues. This programme aims to develop an operating model for the area/ community that reflects its needs. Insights and learning will be collected throughout the programme, and we will be shared and applied to other areas facing challenges within the borough.
6. **Team Doncaster Campaigns:** A summary of communication campaigns and key messaging was provided. This included the Winter Booklet, which contains advice, guidance on several themes including debt advice. This booklet will be distributed to every household in Doncaster. A campaign encouraging people to spend at local businesses, but with a sense of caution due to the cost of living & other financial pressures. A key message was to look after each other, especially at this time of year. Continuing to work on the City Status calendar of events, and the Be Kind/Doncaster welcome campaign